

**Department of Materials Management
Procurement Unit
MONTGOMERY COUNTY PUBLIC SCHOOLS
45 W. Gude Drive, Suite 3100
Rockville, Maryland 20850**

September 19, 2018

NOTICE TO OFFERORS

**The following are questions and responses regarding
RFP 4478.1, English Language Arts and Mathematics Curricular and Instructional Materials,
Elementary and Middle School**

**QUESTIONS AND ANSWERS (#2) AS A RESULT OF THE
SEPTEMBER 14, 2018 PRE-PROPOSAL CONFERENCE**

The following are questions and answers reviewed in the pre-proposal conference. The question number references the original Q&A document.

Question 1: Clarification on unique product and if summer school programs or additional supplemental materials can be stand alone.

Answer: Summer school and any additional supplemental materials should have a direct connection to the product being offered. Stand-alone supplemental products will not be considered.

Question 6: Is it possible for MCPS to accept a CSV files for the nightly data download?

Answer: While MCPS prefers to have the data transfer through the ETL process, we do have the ability to convert the CSV to the appropriate format. MCPS is willing to work with the awarded vendor on data transfer processes.

Question 9: A) Will vendor presentations be required, as RFP language in section 3.9, Sample Materials Delivery Process state no presentation or demonstration would be necessary.

B) Can screenshot of digital content be included in the proposal?

Answer: A) At the time samples are delivered and set up for display, presentations will not be required. After the initial evaluation process, vendors may be requested to come back to present their products to the evaluation committee. Estimated timeline for presentations would be sometime in November.

B) Yes, screenshots of digital content may be included with the proposal, but no hard copies of samples.

Question 13: A) Will stand-alone supplemental materials be considered for Tier III intervention?

B) Will MCPS be issuing a RFP for supplemental resources in the future?

Answer: A) No, intervention materials should be directly connected to the product being offered and core curriculum.

B) No, it is not MCPS' intent to issue an RFP for supplemental materials.

Question 25: Is the number of students per grade level available? Is the number of classrooms available (teacher of record)?

Answer:

Program	Part-Day	Full-Day	Total
Head Start	7	27	34
Pre-K	95	16	111
Pre-K Plus	0	8	8
Total	102	51	153

Kindergarten – 577

1st grade – 584

2nd grade – 589

3rd grade – 504

4th grade – 503

5th grade – 500

These numbers are only # of teachers for general education + LRE A students.

Also, some schools use Title I focus teachers or ESOL teachers to create more homeroom sections.

Question 27: Clarification on the pathways for mathematics acceleration.

Answer: *Currently, most students who are accelerated start in grade 4, but not all. The accelerated program should offer multiple entry points to all students to begin at any level. MCPS is looking to see when and how the vendor sees pathways within their product to allow for acceleration without grade skipping for most students to take algebra in Grade 8 and some students to take algebra in Grade 7.*

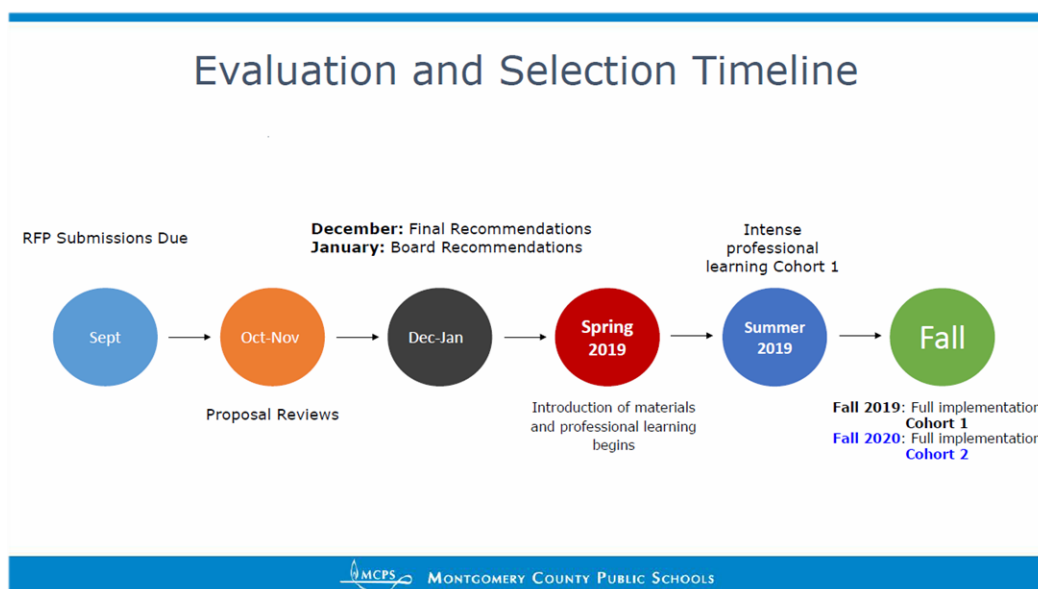
Question 47: The team would like to point out the link provided to the Board of Education website. At the Sept. 11th meeting a presentation was given on the proposed timeline of implementation for the new curriculum.

Question 48: What if Quantiles are not yet a part of the product being offered?

Answer: *In your proposals there should be evidence that Quantiles are part of your approach. Quantiles are expected to be a part of the content/ curriculum and assessments.*

Question 52: Clarification on the timeline for implementation.

Answer: *See link provided in Question 47 for a detailed outline of events as shared with the Board of Education on Sept. 11, 2018.*



Additional Questions following the Q&A document review:

1. Is MCPS only looking for digital products?
A) No, See RFP section 3.1, Requirement. MCPS is looking for digital and 'hard-bound' print formats. 'Hard-bound' meaning paper, in hand, format.
2. Will Johns Hopkins be participating in the evaluation of the RFP, since they conducted the original curriculum survey?
A) No, Johns Hopkins is not part of the evaluation process of this RFP.
3. Could you share information on the district's student-to-device (e.g. laptop, desktop, iPad) ratio at the classroom level (e.g. not including devices in an outside-the-classroom setting such as a lab)?
A) The district is 1:4 for grades K-2 and 1:1 for grades 3-8. We are about 1:2 at high school.

RFP Questions:

Section 3.1 – Is EdReports the only external evaluation MCPS is willing to use?

- A) See Question 4 on Q&A Doc. If another external evaluation is completed it must be robust and comparable in scale, depth, and methodology as EdReports.*

Section 3.4 – Will MCPS consider supplemental or core replacements for Tier III students?

- A) No, MCPS will not consider stand-alone supplemental or core replacements for Tier III students. Interventions must be directly connected to the core curriculum being offered.*

Section 3.7.2 – What types of changes would the teacher need to make to the curriculum or instructional materials?

- A) It is MCPS' intent to use the product as it was designed by there may be a need to accommodate an individual student based on their needs. In addition the first set of schools will begin piloting lessons in the spring and we will need the flexibility to incorporate the new curriculum with where the students are in their current lessons.*

Section 3.9 – Are presentations required?

- A) Presentations will not be required at the time of sample delivery and set-up. After the initial evaluations are completed, vendors will be invited in the present their offered product(s).*

Section 3.9 – Can digital samples be included with the proposal?

- A) Yes, digital samples may be included with the proposal, but no hard copies of sample material shall be delivered until the vendor is contacted by MCPS.*

Section 3.13 – Is there a specific structure or timeline for professional development?

- A) The structure of the training has not yet been specified. The Link to the Board Presentation shared in Question 47 has details on the timeline of events.*



Angela McIntosh-Davis, CPPB, Team Leader
Procurement Unit

Please indicate your receipt of this notice by signing below and returning with your proposal or under a separate cover.

Accepted By: _____
(Name & Title)

Name of Company: _____