

Request for Waiver for the Instructional Use of Film



Office of Curriculum and Instructional Programs
Evaluation and Selection Unit
MONTGOMERY COUNTY PUBLIC SCHOOLS
Rockville, Maryland 20850

MCPS Form 365-21
June 2016

Montgomery County Public Schools (MCPS) professional staff planning to use a film that does not comply with Motion Picture Association of America (MPAA) age ratings as required by [MCPS Regulation IIB-RA, Evaluation and Selection of Instructional Materials and Library Books](#), must submit this form to request a waiver. Completed [MCPS Form 365-25, Record of Evaluation for Instructional Materials](#), must accompany this form. Provide all information requested below, secure required signatures, and submit the form to the Pre-K–12 Content Supervisor, Office of Curriculum and Instructional Programs, CESC, Room 269. If a waiver is granted, it is the responsibility of all teachers to notify parents/guardians and secure written parent/guardian permission before showing the film to students enrolled in the identified course.

PART I: BIBLIOGRAPHIC INFORMATION

Film Title _____ Director _____
MPAA Rating _____ Copyright Date ____/____/____
Vendor _____ Purchase Price _____

PART II: RATIONALE FOR INSTRUCTIONAL USE OF THE FILM

Secondary: Course Title _____ Unit _____

OR

Elementary: Subject _____ Grade _____ Unit _____

Attach a separate sheet explaining: 1. Why this film is essential for student understanding of the standard/indicator.
2. Why no other film can be used.

Content Standard (number and statement) _____

Performance Indicator(s) (number and statement) _____

Impact on Instructional Time (Length of Film) _____

Name of School _____

Name of MCPS Professional Staff Member (PRINT)

Signature

Date

Name of Administrator (PRINT)

Signature

Date

*Name of Team Leader (elementary)/
Resource Teacher (secondary) (PRINT)*

Signature

Date

PART III: APPROVAL (completed by Office of Curriculum and Instructional Programs)

- Use of Film Approved
- Use of Film Denied
- [MCPS Form 365-25, Record of Evaluation for Instructional Materials](#) attached

Signature, Program Supervisor/Coordinator

Date

DISTRIBUTION: Return form to Pre-K–12 Content Supervisor, Office of Curriculum and Instructional Programs, CESC, Room 269.