



# Elementary Immersion Interest Form School Year 2018–2019

Office of Curriculum and Instructional Programs  
Division of Consortia Choice and Application Program Services (DCCAPS)  
MONTGOMERY COUNTY PUBLIC SCHOOLS (MCPS)  
Rockville, Maryland 20852

**MCPS Form 306-1**  
**February 2018**  
**Page 1 of 2**

**See Page 2 for Form Directions**

Student's Name _____ Date of Birth ____/____/____ Address _____ Home Elementary School _____ Current Elementary School (if applicable) _____	MCPS ID (optional for lottery) <table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"> <tr> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> </tr> </table> Check Grade Level for NEXT YEAR: <b>2018–2019 School Year</b> <input type="checkbox"/> K <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5						

**STEP 1: Please check the box for each program lottery in which you would like your child to participate.**

CHECK YOUR CHOICE	LANGUAGE	ELEMENTARY SCHOOL	ELIGIBILITY <small>(Must be a Montgomery County resident)</small>
<input type="checkbox"/>	Chinese	Richard Montgomery # 5	Countywide
<input type="checkbox"/>	Chinese	Potomac	Local, then countywide
<input type="checkbox"/>	French	Maryvale	Regional*
<input type="checkbox"/>	French	Sligo Creek	Regional**
<input type="checkbox"/>	Spanish	Burnt Mills	Local, then elementary schools that feed into Francis Scott Key Middle School, then countywide
<input type="checkbox"/>	Spanish	Rock Creek Forest	Countywide
<input type="checkbox"/>	Spanish	William Tyler Page	Local, then countywide for grades K-3 (Serving as the new host school for the Spanish immersion program formerly hosted at Rolling Terrace ES)

\* Winston Churchill, Clarksburg, Damascus, Gaithersburg, Col. Zadok Magruder, Richard Montgomery, Northwest, Poolesville, Rockville, Quince Orchard, Seneca Valley, Sherwood, Watkins Mill, Wheaton, Thomas S. Wootton, and Northeast Consortium—(Residences north of Fairland and Randolph Roads)  
 \*\*Bethesda-Chevy Chase, Montgomery Blair, Albert Einstein, Walter Johnson, John F. Kennedy, Northwood, Walt Whitman, Northeast Consortium—(Residences south of Fairland and Randolph Roads)

**STEP 2: If applicable, enter the name of this child's older sibling who was enrolled in an elementary immersion program during the 2017–2018 school year and who will continue to be enrolled in the elementary immersion program during the 2018–2019 school year. See Step 2 directions on Page 2 of this form, and Board of Education Policy JEE, Student Transfers, for additional details.**

Sibling's Name \_\_\_\_\_ MCPS ID (required) 

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Elementary School \_\_\_\_\_ Current Grade \_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

**STEP 3: If applicable, enter the names of this child's siblings who are applying to the same immersion program(s) that this child is applying. NOTE: A separate immersion form must be submitted for each child.**

Name \_\_\_\_\_ MCPS ID (optional for lottery) 

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Name \_\_\_\_\_ MCPS ID (optional for lottery) 

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**STEP 4: Check boxes below to confirm that you have read and understand each of the following statements**

- I understand that I will have five (5) calendar days after receipt of an invitation for my child to enroll in an immersion program to accept a seat.
- I understand that my child must be enrolled in MCPS and have an MCPS student ID number to accept an immersion seat invitation within five (5) calendar days of the initial invitation.
- I understand that when I accept a seat at a program, my child's name will be removed from all other immersion program wait lists.
- I understand that students entering Grades 2–5 who are invited to a program must pass a language readiness assessment within two weeks of the program invitation. ^
- I understand that transportation varies by program and that I may be responsible for transportation.
- I have read and understand the Immersion Program Lottery Process Frequently Asked Questions (FAQs), available on-line and at all MCPS elementary schools.

**STEP 5: Complete the following information clearly**

Print parent/guardian name \_\_\_\_\_ Home phone \_\_\_\_ - \_\_\_\_ - \_\_\_\_

I understand that my electronic submission of this form and my electronic signature are intended to be, constitute, and are equivalent to my personal signature.

Parent/guardian signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Work phone \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Parent/guardian e-mail \_\_\_\_\_ Cell phone \_\_\_\_ - \_\_\_\_ - \_\_\_\_

How did you hear about the immersion program? \_\_\_\_\_

**STEP 6: RETURN THIS FORM by the deadline, May 4, 2018**

**By U.S. mail or hand-delivered to DCCAPS, 11721 Kemp Mill Road, Silver Spring, Maryland 20902, or e-scanned to DCCAPS@mcpsmd.org.** For questions about this form, please call 240-740-2540.

# Students who will turn 5 years old after 09/01/18 must be approved for Early Entrance to Kindergarten (EEK) at their MCPS home elementary school.  
 ^ Selection for an immersion program for students entering Grades 2–5 is based on space availability and student readiness. Students entering Grades 2–5 may participate in the lottery process. For students with an Individualized Education Program (IEP), annual review decisions may supersede school assignments made through the immersion process. Special programs are placed at schools based on school system needs and may be relocated to another site deemed by the Superintendent of Schools at any time.

## MCPS Form 306-1, Elementary Immersion Interest Form Directions:

**Eligibility:** Only Montgomery County students entering Kindergarten to Grade 5 may participate in the lottery to be invited to an immersion program.

<b>STEP 1</b>	<p><b>Schedule Enrollment</b></p> <p>It is recommended that parents/guardians schedule an appointment for enrollment at your child's home school before May 18, 2018. For the first round of invitations, the child's parent/guardian must provide an MCPS student ID # to DCCAPS on or before May 18, 2018, in order to accept the invitation. Students who receive an invitation to the immersion program after May 19, 2018, must have an MCPS student ID number within five (5) calendar days of invitation to a program.</p> <p>For information on how to enroll in MCPS, check the MCPS website at: <a href="http://www.montgomeryschoolsmd.org/info/enroll/index.aspx">http://www.montgomeryschoolsmd.org/info/enroll/index.aspx</a></p>
<b>STEP 2</b>	<p><b>Elementary Immersion Interest Form 306-1 Directions</b></p> <p>Access MCPS Form 306-1, <i>Elementary Immersion Interest Form</i>, from the MCPS website, in the MCPS Kindergarten Handbook, or at any MCPS elementary school. Complete the interactive form on-line (must print and submit), or print a copy and complete in blue or black ink. Complete Steps 1 - 6 on MCPS Form 306-1. On the form, indicate all immersion program lotteries in which you would like your child to participate.</p> <p><b>When applicant has an older sibling currently enrolled in the elementary immersion program</b></p> <p>Any child who has an older sibling who is currently enrolled in a language immersion program, and will continue to be enrolled in that language immersion program the year the younger sibling seeks to enroll, may participate in a lottery established by the superintendent of schools for admission into the language immersion program. Such lottery shall include a weighting process that takes into consideration factors to include: (a) students who have an older sibling who is currently enrolled in a language immersion program and will continue to be enrolled in that language immersion program in the year the younger sibling seeks to enroll; (b) socio-economic status and poverty; and, (c) other factors as identified by the superintendent of schools, such as, in specific circumstances, a catchment area.</p> <p>Any child who has an older sibling who was enrolled in a language immersion program during the 2017–2018 school year and has an older sibling who will continue to be enrolled in the language immersion program the year the younger sibling seeks to enroll, may enroll in the language immersion program without the necessity of participating in the lottery conducted for admission into that program. However, an elementary immersion form must be submitted by the due date.</p>
<b>STEP 3</b>	<p><b>Parent/Guardian Information</b></p> <p>Forms must be received by the Division of Consortia Choice and Application Program Services (DCCAPS) by U.S. mail, or hand-delivered, to:</p> <p><b>DCCAPS, Spring Mill Field Office, 11721 Kemp Mill Road, Silver Spring, MD 20902</b> or e-scanned to <a href="mailto:DCCAPS@mcpsmd.org">DCCAPS@mcpsmd.org</a> by <b>May 4, 2018</b>.</p>

### Additional Important Information

#### MCPS Student ID Number

It is the parent's/guardian's responsibility to enroll their child at their MCPS home school, and submit the MCPS student ID number to DCCAPS prior to May 18, 2018, if their child is offered a seat in the program.

#### The Immersion Program Notification Letter

An immersion program notification letter will be e-mailed to the email address provided to DCCAPS by the parent/guardian on Page 1, Step 5, of this form, in **May 2018**. If invited to a program, parents/guardians and students will have five (5) calendar days to accept the seat.

#### Questions?

For additional information about the immersion application process and/or each individual immersion program, please visit the website for each school. The information can be accessed at

**[www.montgomeryschoolsmd.org/curriculum/specialprograms](http://www.montgomeryschoolsmd.org/curriculum/specialprograms)**  
and/or call **DCCAPS at 240-740-2540**.

**DEADLINE: May 4, 2018**