

APPROVED  
10-2005

Rockville, Maryland  
March 8, 2005

The Board of Education of Montgomery County met in regular session at the Carver Educational Services Center, Rockville, Maryland, on March 8, 2005, at 10:00 a.m.

Present: Mrs. Patricia B. O'Neill, President  
in the Chair  
Mr. Steve Abrams  
Ms. Sharon W. Cox  
Ms. Valerie Ervin  
Dr. Charles Haughey  
Mrs. Nancy Navarro  
Mr. Gabriel Romero  
Mr. Sagar Sanghvi, Student Board Member  
Dr. Jerry Weast, Secretary/Treasurer

Absent: None

# or ( ) indicates student vote does not count. Four votes needed for adoption.

RESOLUTION NO. 104-05 Re: **RESOLUTION FOR CLOSED SESSIONS**

On recommendation of the Superintendent and on motion of Ms. Cox seconded by Dr. Haughey, the following resolution was adopted unanimously:

WHEREAS, The Board of Education of Montgomery County is authorized by the *Education Article* and *State Government Article* of the *Annotated Code of Maryland* to conduct certain meetings or portions of its meetings in closed sessions; now therefore be it

Resolved, That the Board of Education of Montgomery County conduct closed sessions on March 8, 2005, in Room 120 from 9:00 to 10:00 a.m. and 12:00 to 2:00 p.m. to discuss the Human Resources Monthly Report, as permitted under Section 10-508(a)(1) of the *State Government Article*; and be it further

Resolved, That the Board of Education consider the acquisition of real property for a public purpose and matters directly related thereto, as permitted under Section 10-508(a)(3) of the *State Government Article* and Section 4-107(d) of the *Education Article*; and be it further

Resolved, That the Board of Education of Montgomery County receive legal advice as permitted under Section 10-508(a)(7) of the *State Government Article*; and be it further

Resolved, That the Board of Education of Montgomery County dedicate part of the closed sessions on March 8, 2005, to acquit its executive functions and to adjudicate and review appeals, which is a quasi-judicial function outside the purview of the Open Meetings Act under

Section 10-503(a) of the *State Government Article*; and be it further

Resolved, That this portion of the meeting continue in closed session until the completion of business.

RESOLUTION NO. 105-05 Re: **AN AMENDMENT TO THE APPROVAL OF THE AGENDA**

On motion of Ms. Cox and seconded by Mrs. Navarro, the following amendment was adopted unanimously:

Resolved, That the Board of Education add Item 2.4 – Declaration for the 50<sup>th</sup> Class Reunion of George Washington Carver High School.

RESOLUTION NO. 106-05 Re: **APPROVAL OF THE AGENDA**

On motion of Ms. Cox and seconded by Mrs. Navarro, the following resolution was adopted unanimously:

Resolved, That the Board of Education approve its agenda, as amended, for March 8, 2005.

RESOLUTION NO. 107-05 Re: **RECOMMENDATION TO APPROVE THE AMENDED AGREEMENT WITH SEIU LOCAL 500**

On recommendation of the Superintendent and on motion of Mr. Abrams seconded by Ms. Cox, the following resolution was adopted unanimously:

WHEREAS, Section 6-510 of the Education Article, *Annotated Code of Maryland*, requires the Board of Education to enter into negotiations with designated employee organizations concerning “salaries, wages, hours, and other working conditions”; and

WHEREAS, SEIU Local 500 was properly designated as the employee organization to be the exclusive representative for these negotiations; and

WHEREAS, The parties have a negotiated agreement for the 2005–2007 school years and said agreement provides that either party may reopen negotiations for FY 2006 on any provision of the agreement, with the exception of Article 7, Section A, Wages, and Article 23, Employee Benefit Plan; and

WHEREAS, Said negotiations have occurred in good faith, as directed by law; and

WHEREAS, The parties have reached tentative agreement on amendments to the agreement to be effective for FY 2006 and FY 2007; and

WHEREAS, The tentative agreement to amend has been duly ratified by the membership of SEIU Local 500; now therefore be it

Resolved, That the Board of Education approve the amended agreement for the period of July 1, 2005, through June 30, 2007; and be it further

Resolved, That the secretary and the president of the Board of Education be authorized to sign the amended agreement, all according to said agreement and to the law.

RESOLUTION NO. 108-05 Re: **ITEMS OF LEGISLATION**

On recommendation of the Superintendent and on motion of Mr. Abrams seconded by Dr. Haughey, the following resolution was adopted unanimously:

Resolved, That the Board of Education oppose **SB 762 – Driver Education – Mandatory Instruction in Public High Schools** which would require county boards of education to offer driver education instruction to high school students who are at least 15 years old.

RESOLUTION NO. 109-05 Re: **ITEMS OF LEGISLATION**

On recommendation of the Superintendent and on motion of Ms. Cox seconded by Ms. Ervin, the following resolution was adopted unanimously:

Resolved, That the Board of Education support with amendments **HB 1347 – Retirement and Pensions – Reemployment of Retirees** which would exempt, from an offset of a retirement allowance, retirees of the Teachers' Retirement System or Teachers' Pension System who meet specified criteria.

RESOLUTION NO. 110-05 Re: **GEORGE WASHINGTON CARVER HIGH SCHOOL**

On motion of Ms. Cox and seconded by Mr. Abrams, the following resolution was adopted unanimously:

WHEREAS, Racial segregation in schools persisted in Maryland until well into the 20th century and separate public education systems for white and black students lasted for nearly a century; and

WHEREAS, In 1896, the U.S. Supreme Court case of *Plessy vs. Ferguson* confirmed the doctrine of "separate but equal," but black students, teachers and their families were only too aware that separate was not equal; and

WHEREAS, George Washington Carver High School was opened in 1951 as the first senior

high school for blacks; and

WHEREAS, The Supreme Court in its celebrated cases of *Brown vs. Board of Education of Topeka, Kansas et al*, ruled that segregated schools violated the 14th Amendment to the U.S. Constitution, leading to the ultimate closure of Carver High School in 1960; and

WHEREAS, Board of Education Resolution 1055-55, adopted March 21, 1955, read in part, "The Board of Education also acknowledges the moral and democratic implications of the rulings, and regards compliance as an opportunity to extend all of its educational programs and facilities to all of the children on an impartial basis;" now therefore be it

Resolved, That the Montgomery County Board of Education salute the students of Carver High School for being brave pioneers of freedom and equity for all children in Montgomery County and extend its congratulations to the Carver High School class of 1955 as it celebrates its 50th class reunion this year.

Re: **PUBLIC COMMENTS**

The following people testified before the Board of Education:

	<u>Person</u>	<u>Topic</u>
1.	Julie Dobson	Kendale New School
2.	Herb Hawvermale	Seven Locks Elementary School
3.	Heidi Dubin	Seven Locks Elementary School
4.	Diana Conway	Seven Locks Elementary School
5.	Lois Wilkins	AAPMSA
6.	David Tiktinsky	Seven Locks Elementary School
7.	Henrietta Brown	Sex Education Curriculum
8.	Zewdneh Shiferaw	GT Test for Fifth Graders
9.	Wayne Goldstein	Seven Locks Elementary School
10.	Sandra Bradley	Kendale Road Replacement
11.	Doug Sharafinski	Curriculum for High School
12.	Kathy Mettimore	AAPMSA
13.	Barbara Boykin	Seven Locks Elementary School
14.	Sandy Vogelgesang	Seven Locks Elementary School
15.	Letita Hall	Sex Education Curriculum Change

Re: **TENTATIVE APPROVAL OF POLICY FAA, LONG-RANGE EDUCATIONAL FACILITIES PLANNING**

The Policy Committee placed the following policy on the table:

WHEREAS, Policy FAA, *Long-Range Educational Facilities Planning*, clearly articulates a

commitment to long-range educational facilities planning that addresses changing enrollment patterns, sustains high quality educational programs, and encourages input from the public; and

WHEREAS, Policy FAA, *Long-Range Educational Facilities Planning*, articulates the Board of Education's vision of a educational facilities planning process; and

WHEREAS, The Board Policy Committee has considered and recommended revisions to Policy FAA, *Long-Range Educational Facilities Planning*; now therefore be it

Resolved, That the Board of Education take tentative action on Policy FAA, *Long-Range Educational Facilities Planning*; and be it further

Resolved, That Policy FAA, *Long-Range Educational Facilities Planning*, be sent out for public comment.

## **LONG-RANGE EDUCATIONAL FACILITIES PLANNING**

### **A. PURPOSE**

The Board of Education has a primary responsibility to plan for school facilities that address changing enrollment patterns and sustain high quality educational programs in accordance with the policies of the Board. The Board of Education fulfills this responsibility through the facilities planning process. Long-range educational facilities planning is essential to identify the infrastructure needed to ensure success for every student.

The Long-range Educational Facilities Planning (LREFP) policy guides the planning process. The process is designed to promote public understanding of planning for Montgomery County Public Schools (MCPS) and to encourage community members, local government agencies, and municipalities to identify and communicate their priorities and concerns to the superintendent and the Board.

### **B. ISSUE**

Enrollment in MCPS is never static. The fundamental goal of facilities planning is to provide a sound educational environment for changing enrollment. The number of students, their geographic distribution, and the demographic characteristics of this population all impact facilities planning. Enrollment changes are driven by factors including birth rates, movement within the school system and into the school system from other parts of the United States and the world.

MCPS is among the largest school systems in the country in terms of enrollment and serves a county of approximately 500 square miles. The full range of population density, from rural to urban, is present in the county. Since 1984, enrollment has increased where new communities have formed, as well as in established areas of the county where turnover of houses has altered the demographic composition of communities. In areas with affordable housing, there is often greater diversity in enrollment caused by immigration.

MCPS is challenged continually to anticipate and plan for facilities in an efficient and fiscally responsible way to meet the varied educational needs of students. The LREFP policy describes how the school system responds to educational and enrollment change, the rate of change, its geographic distribution, and the racial, ethnic, and socioeconomic diversification of enrollment.

School facilities also change. Aging of the physical plant requires a program of maintenance, renovation, and modernization. Acquiring new sites, designing new facilities, and modifying existing facilities to keep current with program needs is essential. This policy provides the framework to coordinate planning for capital improvements.

#### C. POSITION

The long-range facilities planning process will:

1. Plan for utilization of schools in ways that are consistent with sound educational practice and consider the impact of facility changes on educational programs and related operating budget requirements and on the community
2. Provide a constructive and collaborative advisory role for the community in facilities planning activities
3. Provide a six-year capital improvements program and educational facilities master plan which include enrollment projections, educational program needs, and available school capacity countywide, and identify:
  - a) When new schools and additions will be needed to keep facilities current with enrollment levels and educational program needs
  - b) When to modernize older school buildings in order to continue their use on a cost-effective basis, and to keep facilities current

with educational program needs

- c) When school closures and consolidations are appropriate due to declining enrollment levels
4. Provide for straight articulation in school assignments where possible by:
- Structuring high schools for Grades 9-12 and, where possible, creating clusters composed of one high school, and a sufficient number of elementary and middle schools, each of which sends its students, including special education and ESOL students, to the next higher level school in that cluster.
5. Provide a process for facility design that ensures a safe and secure environment and is consistent with educational program needs
6. Provide a process for changing school boundaries and establishing student choice assignment plans that:
- a) Solicit input at the outset of the process by forming a community advisory committee
  - b) Consider four main factors in development of school boundaries and student choice assignment plans, including:
    - 1) Facility utilization levels
    - 2) Demographic characteristics of student population
    - 3) Geographic proximity of communities to schools
    - 4) Stability of school assignments over time
7. Provide a process for closing and consolidating schools that meets the requirements of COMAR

#### D. DESIRED OUTCOMES

A long-range educational facilities planning process that identifies the

infrastructure necessary to deliver high quality educational facilities to all students.

E. REVIEW AND REPORTING

1. The annual June publication of the Educational Facilities Master Plan will constitute the official reporting on facility planning. This document will reflect all facilities actions taken during the year by the Board of Education and approved by the County Council. The Master Plan will project the enrollment and utilization of each school, and identify schools that may be involved in future planning activities.
2. This policy will be reviewed in accordance with the Board of Education's policy review process.

RESOLUTION NO. 111-05 Re: **AN AMENDMENT TO THE TENTATIVE APPROVAL OF POLICY FAA, LONG-RANGE EDUCATIONAL FACILITIES PLANNING**

On motion of Mr. Romero and seconded by Dr. Haughey, the following amendment was adopted unanimously:

Resolved, That the Board of Education amend the policy to read at A.

The Long-range Educational Facilities Planning (LREFP) policy guides the planning process. The process is designed to promote public understanding of planning for Montgomery County Public Schools (MCPS) and to encourage community members **and organizations**, local government agencies, and municipalities to identify and communicate their priorities and concerns to the superintendent and the Board.

RESOLUTION NO. 112-05 Re: **AN AMENDMENT TO THE TENTATIVE APPROVAL OF POLICY FAA, LONG-RANGE EDUCATIONAL FACILITIES PLANNING**

On motion of Mr. Romero and seconded by Dr. Haughey, the following amendment was adopted unanimously:

Resolved, That the Board of Education amend the policy to read at B.

Enrollment in MCPS is ~~never static~~ **constantly changing**.

Re: **AN AMENDMENT TO THE TENTATIVE APPROVAL OF POLICY FAA, LONG-RANGE EDUCATIONAL FACILITIES PLANNING**

On motion of Mr. Romero and seconded by Dr. Haughey, the following amendment failed with Dr. Haughey and Mr. Romero voting in the affirmative; Mr. Abrams, Ms. Cox, Ms. Ervin, Mrs. Navarro, Mrs. O'Neill, and Mr. Sanghvi voting in the negative:

Resolved, That the Board of Education amend the policy to read at B.

The fundamental goal of facilities planning is to provide a ~~sound~~ **stable** educational environment for changing enrollment. The number of students, their geographic distribution, and the demographic characteristics of this population all impact facilities planning.

RESOLUTION NO. 113-05 Re: **AN AMENDMENT TO THE TENTATIVE APPROVAL OF POLICY FAA, LONG-RANGE EDUCATIONAL FACILITIES PLANNING**

On motion of Mr. Romero and seconded by Mr. Sanghvi, the following amendment was adopted with Mr. Abrams, Ms. Cox, Dr. Haughey, Mrs. Navarro, Mrs. O'Neill, Mr. Romero, and Mr. Sanghvi voting in the affirmative; Ms. Ervin voting in the negative:

Resolved, That the Board of Education amend the policy to read at B.

**Net** enrollment changes are driven by factors including birth rates, movement within the school system and into the school system from other parts of the United States and the world.

\*\*Mrs. O'Neill temporarily left the meeting.

RESOLUTION NO. 114-05 Re: **AN AMENDMENT TO THE TENTATIVE APPROVAL OF POLICY FAA, LONG-RANGE EDUCATIONAL FACILITIES PLANNING**

On motion of Ms. Abrams and seconded by Ms. Cox, the following amendment was adopted unanimously by members present:

Resolved, That the Board of Education amend the policy to read at C.

The long-range facilities planning process will **continue to**:

RESOLUTION NO. 115-05 Re: **AN AMENDMENT TO THE TENTATIVE APPROVAL OF POLICY FAA, *LONG-RANGE EDUCATIONAL FACILITIES PLANNING***

On motion of Mr. Abrams and seconded by Ms. Ervin, the following amendment was adopted unanimously by members present:

Resolved, That the Board of Education amend the policy to read at C.8.

**The superintendent will issue regulations detailing the continuing processes referenced above**

\*\*Mrs. O'Neill rejoined the meeting.

RESOLUTION NO. 116-05 Re: **AN AMENDMENT TO THE TENTATIVE APPROVAL OF POLICY FAA, *LONG-RANGE EDUCATIONAL FACILITIES PLANNING***

On motion of Ms. Cox and seconded by Mr. Abrams, the following amendment was adopted unanimously:

Resolved, That the Board of Education amend the policy to read at E.1.

The Master Plan will project the enrollment and utilization of each school, and identify schools **and sites** that may be involved in future planning activities.

RESOLUTION NO. 117-05 Re: **TENTATIVE APPROVAL OF POLICY FAA, *LONG-RANGE EDUCATIONAL FACILITIES PLANNING***

On recommendation of the Policy Committee and on motion of Mr. Abrams seconded by Ms. Cox, the following resolution, as amended, was adopted unanimously:

WHEREAS, Policy FAA, *Long-Range Educational Facilities Planning*, clearly articulates a commitment to long-range educational facilities planning that addresses changing enrollment patterns, sustains high quality educational programs, and encourages input from the public; and

WHEREAS, Policy FAA, *Long-Range Educational Facilities Planning*, articulates the Board of Education's vision of a educational facilities planning process; and

WHEREAS, The Board Policy Committee has considered and recommended revisions to Policy FAA, *Long-Range Educational Facilities Planning*; now therefore be it

Resolved, That the Board of Education take tentative action on Policy FAA, *Long-Range Educational Facilities Planning*; and be it further

Resolved, That Policy FAA, *Long-Range Educational Facilities Planning*, be sent out for public comment.

## **LONG-RANGE EDUCATIONAL FACILITIES PLANNING**

### **A. PURPOSE**

The Board of Education has a primary responsibility to plan for school facilities that address changing enrollment patterns and sustain high quality educational programs in accordance with the policies of the Board. The Board of Education fulfills this responsibility through the facilities planning process. Long-range educational facilities planning is essential to identify the infrastructure needed to ensure success for every student.

The Long-range Educational Facilities Planning (LREFP) policy guides the planning process. The process is designed to promote public understanding of planning for Montgomery County Public Schools (MCPS) and to encourage community members and organizations, local government agencies, and municipalities to identify and communicate their priorities and concerns to the superintendent and the Board.

### **B. ISSUE**

Enrollment in MCPS is constantly changing. The fundamental goal of facilities planning is to provide a sound educational environment for changing enrollment. The number of students, their geographic distribution, and the demographic characteristics of this population all impact facilities planning. Net enrollment changes are driven by factors including birth rates, movement within the school system and into the school system from other parts of the United States and the world.

MCPS is among the largest school systems in the country in terms of enrollment and serves a county of approximately 500 square miles. The full range of population density, from rural to urban, is present in the county. Since 1984, enrollment has increased where new communities have formed, as well as in established areas of the county where turnover of houses has altered the demographic composition of communities. In areas with affordable housing, there is often greater diversity in enrollment caused by immigration.

MCPS is challenged continually to anticipate and plan for facilities in an efficient and fiscally responsible way to meet the varied educational needs of students. The LREFP

policy describes how the school system responds to educational and enrollment change, the rate of change, its geographic distribution, and the racial, ethnic, and socioeconomic diversification of enrollment.

School facilities also change. Aging of the physical plant requires a program of maintenance, renovation, and modernization. Acquiring new sites, designing new facilities, and modifying existing facilities to keep current with program needs is essential. This policy provides the framework to coordinate planning for capital improvements.

## C. POSITION

The long-range facilities planning process will continue to:

1. Plan for utilization of schools in ways that are consistent with sound educational practice and consider the impact of facility changes on educational programs and related operating budget requirements and on the community
2. Provide a constructive and collaborative advisory role for the community in facilities planning activities
3. Provide a six-year capital improvements program and educational facilities master plan which include enrollment projections, educational program needs, and available school capacity countywide, and identify:
  - a) When new schools and additions will be needed to keep facilities current with enrollment levels and educational program needs
  - b) When to modernize older school buildings in order to continue their use on a cost-effective basis, and to keep facilities current with educational program needs
  - c) When school closures and consolidations are appropriate due to declining enrollment levels
4. Provide for straight articulation in school assignments where possible by:

Structuring high schools for Grades 9-12 and, where possible, creating clusters composed of one high school, and a sufficient number of elementary and middle schools, each of which sends its students, including special education and ESOL students, to the next higher level school in that cluster.
5. Provide a process for facility design that ensures a safe and secure environment and is consistent with educational program needs
6. Provide a process for changing school boundaries and establishing student choice assignment plans that:

- a) Solicit input at the outset of the process by forming a community advisory committee
- B) Consider four main factors in development of school boundaries and student choice assignment plans, including:
  - 1) Facility utilization levels
  - 2) Demographic characteristics of student population
  - 3) Geographic proximity of communities to schools
  - 4) Stability of school assignments over time
- 7. Provide a process for closing and consolidating schools that meets the requirements of COMAR
- 8. The superintendent will issue regulations detailing the continuing processes referenced above

#### D. DESIRED OUTCOMES

A long-range educational facilities planning process that identifies the infrastructure necessary to deliver high quality educational facilities to all students.

#### E. REVIEW AND REPORTING

- 1. The annual June publication of the Educational Facilities Master Plan will constitute the official reporting on facility planning. This document will reflect all facilities actions taken during the year by the Board of Education and approved by the County Council. The Master Plan will project the enrollment and utilization of each school, and identify schools and sites that may be involved in future planning activities.
- 2. This policy will be reviewed in accordance with the Board of Education's policy review process.

#### RESOLUTION NO. 118-05 Re: **RESCISSION OF VARIOUS POLICIES**

On recommendation of the Policy Committee, the following resolution was adopted unanimously:

WHEREAS, Several policies were identified for rescission during the annual review of policies; and

WHEREAS, The policy on policyssetting requires a rationale for rescinding a policy; and

WHEREAS, The rationales for rescission are stated above; and

WHEREAS, Policy FBC, *Modular Construction in School Facilities*, was adopted in 1990; and

WHEREAS, Policy IHA, *Independent Study*, was adopted in 1970; and

WHEREAS, Policy JPC, *Administration of Medication to Pupils*, was adopted in 1971 and last revised in 1986; and

WHEREAS, Policy JPE, *Acquired Immune Deficiency Syndrome (AIDS/HTLV-III Infection)*, was adopted in 1986; now therefore be it

Resolved, That the following policies be rescinded, effective immediately:

Policy FBC, *Modular Construction in School Facilities*

Policy IHA, *Independent Study*

Policy JPC, *Administration of Medication to Pupils*

Policy JPE, *Acquired Immune Deficiency Syndrome (AIDS/HTLV-I11 Infection)*.

Re: **LUNCH AND CLOSED SESSION**

The Board of Education recessed for lunch and closed session from 12:00 to 2:00 p.m.

RESOLUTION NO. 119-05 Re: **CONTRACTS OF \$25,000 OR MORE**

On recommendation of the Superintendent and on motion of Mr. Abrams seconded by Mr. Sanghvi, the following resolution was adopted unanimously:#

WHEREAS, Funds have been budgeted for the purchase of equipment, supplies, and contractual services; and

WHEREAS, Funds have been budgeted and/or identified for the purchase of a copier/printer through Bid No. 4163.2; and

WHEREAS, Funds have been budgeted and/or identified for the purchase of five additional copiers through Bid No. 4106.2 and RFP No. 4139.1; and

WHEREAS, Funds have been budgeted and identified for the purchase of a trash compactor truck through Bid No. 7143.1; and

WHEREAS, The acquisition of a copier/printer, five additional copier systems, and a trash compactor truck through lease/purchase arrangements has been reviewed by legal counsel; now therefore be it

Resolved, That the purchase of a copier/printer in the amount of \$192,370 be lease-purchased for a five-year term under the Master Lease/Purchase Agreement with Carlyle Capital, Inc.; and be it further

Resolved, That the purchase of five additional copiers in the amount of \$86,869 be lease-purchased for a five-year term under the Master Lease/Purchase Agreement with M&T Bank; and be it further

Resolved, That the purchase of a trash compactor truck in the amount of \$99,392 be lease-purchased under the Master Lease/Purchase Agreement with Carlyle Capital, Inc; and be it further

Resolved, That the proceeds from the financing be used to reimburse Montgomery County Public Schools' accounts to the extent that such equipment will be acquired before closing; and be it further

Resolved, That the Board president and superintendent be authorized to execute the documents necessary for these transactions; and be it further

Resolved, That having been duly advertised, the following contracts be awarded to the low bidders meeting specification as shown below:

USMS C 99-12	Maryland Educational Enterprise Consortium	
	<u>Awardee</u> Dell Marketing L.P.	\$ 60,900
502- 006	Infrastructure Maintenance	
	<u>Awardee</u> The Presidio Corporation	\$ 27,480
1127.2	Physical Examinations for Bus Drivers—Extension	
	<u>Awardees</u> (See note)	

	American Business Medical Services*	
	Dr. Gul Chablani*	
	Corporate Occupational Health Solutions, LLC	
	Medical Access*	
	Secure Medical Care*	
	Total	\$ 59,577
4061.3	Modular Computer Furniture	
	<u>Awardees</u>	
	Contract Furniture Options, Inc.*	\$ 3,049
	Douron, Inc.*	139,764
	Glover Equipment, Inc.	<u>109,107</u>
	Total	\$ 251,920
4063.7	Art Supplies	
	<u>Awardees</u>	
	AFP Industries, Inc.*	\$ 4,826
	Commercial Art Supply	45,814
	Dick Blick East	2,339
	Elgin School Supply Company, Inc.	23,919
	Integrity School Supplies*	8,529
	Pyramid School Products	57,872
	S & S Worldwide	6,244
	Sax Arts and Crafts	65,392
	Standard Stationery Supply Company	6,594
	Windtree Enterprises, Inc.	7,191
	Henry S. Wolkins Company, Inc.*	<u>18,455</u>
	Total	\$ 247,175
4090.5	Envelopes	
	<u>Awardees</u>	
	Meadwestvaco Corporation	\$ 21,182
	Pyramid School Products	42,909
	Unisource	45,203
	Xpedx	<u>6,141</u>
	Total	\$ 115,435
4124.2	Library Furniture—Extension	

Awardees

Brodart Company	\$ 1,101
Douron, Inc.*	54,650
Highsmith, Inc.	3,422
Library Store, Ltd.*	2,650
School Specialty	<u>6,003</u>
Total	\$ 67,826

4163.2	Docutech Copier/Printer	
	<u>Awardee</u>	
	Xerox Corporation	\$ 247,536
7083.4	Custodial Equipment	
	<u>Awardees</u>	
	Acme Paper and Supply Company, Inc.	\$ 60,722
	Best Supply, Inc.	1,809
	J.D. Brophy, Inc.*	109,701
	Daycon Products Company, Inc.	84,398
	Meyer Material Handling Products, Inc.	1,197
	National Supply Company	<u>10,733</u>
	Total	\$ 268,560
7094.2	After-market Automotive Parts—Extension	
	<u>Awardees</u> (See note)	
	Alban Caterpillar	
	American Truck and Bus, Inc.	
	Arrow Auto Parts	
	Delcoline, Inc.	
	General Fleet Service Company*	
	Harco Auto Electric and Parts	
	Jasper Engines and Transmissions	
	Johnson and Towers, Inc.	
	K & M Supply, Inc.	
	Keller Truck Parts, Inc.	
	Looper Servicenter, Inc.	
	Mid Atlantic Engines, Inc.	
	Middleton and Meads Company, Inc.	
	Northern Virginia Supply, Inc.	
	Ourisman's Rockmont Chevrolet	
	Parts Distributors, LLC*	
	J. Price International Truck, Inc.	
	School Bus Parts Company	
	Vehicle Maintenance Program, Inc.*	
	Wareheim Air Brakes, Inc.	
	Total	\$2,000,000
7129.1	Audio and Video Equipment Parts—Extension	

	<u>Awardees</u> (See note)	
	Central Audio Visual*	
	Cumberland Electronics, Inc.	
	Professional Products	
	Total	\$ 71,000
7143.1	Truck, Trash Compactor	
	<u>Awardee</u>	
	Criswell Chevrolet, Inc.	\$ 99,392
9002.4	Door Hardware, Closures, and Exit Devices—Extension	
	<u>Awardees</u>	
	Clark Security Products	\$ 46,628
	Liberty Lock and Security, Inc.	5,000
	Taylor Security and Lock Company, Inc.	<u>202,773</u>
	Total	\$ 254,401
9003.3	Hardware Supplies	
	<u>Awardees</u>	
	MSF County Services Company	\$ 104,311
	Paxton Patterson	1,267
	Pikesville Lumber Company	<u>1,535</u>
	Total	\$ 107,113
9016.3	Electrical Supplies and Equipment—Extension	
	<u>Awardees</u>	
	Grainger, Inc.	\$ 2,115
	Graybar Electric Company, Inc.	14,455
	Maurice Electric Supply Company, Inc.	20,638
	C.N. Robinson Lighting Supply Company	144,511
	United Electric Supply	<u>380,852</u>
	Total	\$ 562,571
9022.4	Building Materials	
	<u>Awardees</u>	
	Capitol Building Supply	\$ 483
	Greenwald Industrial Products	22,639

	Patuxent Materials, Inc.	12,188
	Pikesville Lumber Company	<u>1,088</u>
	Total	\$ 36,398
9057.5	Baseball Supplies and Equipment—Extension	
	<u>Awardees</u>	
	Anaconda Sports, Inc.	\$ 11,658
	Bill Fritz Sports Corporation	12,876
	Cannon Sports, Inc.*	1,891
	Passon's Sports	<u>3,925</u>
	Total	\$ 30,350
9026.6	Fitness and Team Handball Supplies and Equipment	
	<u>Awardees</u>	
	Cannon Sports, Inc.*	\$ 2,507
	DVF Sporting Goods Company	957
	Gopher Sport	848
	Passon's Sports	9,407
	Sportmaster	10,538
	Sports Stop, Inc.	<u>14,154</u>
	Total	\$ 38,411
9181.2	Masonry Thru-wall Flashing and Waterproofing—Extension**	
	<u>Awardee</u>	
	Custom Masonry	\$ 180,000
9182.2	Concrete Removal and Replacement/Various Facilities—Extension**	
	<u>Awardee</u>	
	Daco Construction Corporation*	\$ 440,000
9558.1	Field Marker Machine and Paint—Extension	
	<u>Awardee</u>	
	Pioneer Manufacturing	\$ 26,280
	TOTAL PROCUREMENT CONTRACTS EXCEEDING \$25,000	\$5,192,325

\* Denotes Minority-, Female-, or Disabled-owned Business

\*\* Planned Life Cycle Assets Replacement Bid (PLAR)

NOTE: Contract amounts will be based on individual requirements.

RESOLUTION NO. 120-05 Re: **ACCEPTANCE OF CHARLES DREW ELEMENTARY SCHOOL GYMNASIUM**

On recommendation of the Superintendent and on motion of Mr. Abrams seconded by Mr. Sanghvi, the following resolution was adopted unanimously:

WHEREAS, The Dr. Charles R. Drew Elementary School gymnasium addition was inspected on February 23, 2005; now therefore be it

Resolved, That the Board of Education accept the Dr. Charles R. Drew Elementary School gymnasium addition project and that the official date of completion is that date when formal notice is received from the architect that this project has been completed in accordance with the plans and specifications, and all contract requirements have been met.

RESOLUTION NO. 121-05 Re: **ACCEPTANCE OF SPARK MATSUNAGA ELEMENTARY SCHOOL ADDITION**

On recommendation of the Superintendent and on motion of Mr. Abrams seconded by Mr. Sanghvi, the following resolution was adopted unanimously:

WHEREAS, The Spark M. Matsunaga Elementary School addition project was inspected on February 23, 2005; now therefore be it

Resolved, That the Board of Education accept the Spark M. Matsunaga Elementary School addition project and that the official date of completion is that date when formal notice is received from the architect that this project has been completed in accordance with the plans and specifications, and all contract requirements have been met.

RESOLUTION NO. 122-05 Re: **ARCHITECTURAL APPOINTMENTS – RELOCATABLE CLASSROOMS**

On recommendation of the Superintendent and on motion of Mr. Abrams seconded by Mr. Sanghvi, the following resolution was adopted unanimously:

WHEREAS, Funds are appropriated annually in the Capital Improvements Program for the relocation of relocatable classroom buildings; and

WHEREAS, Architectural and engineering services are required for the development of site plans and associated permitting activities; and

WHEREAS, The number of relocatable classroom building moves projected for this summer require that several architectural firms be employed to complete the planning activities in time

to finish the relocation work before school starts; and

WHEREAS, An Architect Selection Committee, in accordance with procedures adopted by the Board of Education on July 14, 1998, selected Zavos Architecture + Design, The K Group, and JK Architects + Associates as the most qualified firms to provide the necessary professional architectural and engineering services; and

WHEREAS, Project specific fees for the necessary architectural and engineering services will be negotiated based upon the size and complexity of the individual projects as they are assigned; now therefore be it

Resolved, That the Montgomery County Board of Education enter into contractual agreements with the architectural firms of Zavos Architecture + Design, The K Group, and JK Architects + Associates to provide professional architectural and engineering services as requirements arise for relocatable classroom building moves.

RESOLUTION NO. 123-05 Re: **ARCHITECTURAL APPOINTMENTS – AMERICANS WITH DISABILITIES ACT COMPLIANCE/IN-HOUSE PROJECTS**

On recommendation of the Superintendent and on motion of Mr. Abrams seconded by Mr. Sanghvi, the following resolution was adopted unanimously:

WHEREAS, Funds are appropriated annually in the Capital Improvements Program to provide improved accessibility for the disabled at various schools; and

WHEREAS, Accessibility modifications include improvements to internal and external entrances, parking lots, rest rooms, wheelchair lifts, elevators, signage, and alarm/communications systems; and

WHEREAS, It is necessary to appoint architectural firms to provide architectural and engineering services on an as-needed basis to respond to program accessibility modification requirements at various schools; and

WHEREAS, An Architect Selection Committee, in accordance with procedures adopted by the Board of Education on July 14, 1998, selected Murray & Associates Architects and JK Architects + Associates, certified minority business firms, as the most qualified firms to provide the necessary professional architectural and engineering services; and

WHEREAS, Project specific fees for the necessary architectural and engineering services will be negotiated based upon the size and complexity of the individual projects as they are assigned; now therefore be it

Resolved, That the Montgomery County Board of Education enter into contractual agreements with the architectural firms of Murray & Associates Architects and JK Architects + Associates to provide professional architectural and engineering services as requirements arise for facility accessibility modifications, with the aggregate contract amount not to exceed \$200,000 for each firm.

RESOLUTION NO. 124-05 Re: **CONSULTANT APPOINTMENT – CONSTRUCTABILITY ANALYSIS SERVICES**

On recommendation of the Superintendent and on motion of Mr. Romero seconded by Mrs. Navarro, the following resolution was adopted unanimously:

WHEREAS, It is necessary to appoint engineering firms to provide professional constructability analysis services for construction projects on an as-needed basis; and

WHEREAS, A Professional Consultant Selection Committee, in accordance with procedures adopted by the Board of Education on July 14, 1998, selected Construction Consultants Associates, Inc., and Millennium Consulting, Inc., as the most qualified firms to provide the necessary professional constructability analysis services; and

WHEREAS, Staff will negotiate fees for the necessary constructability analysis services based on the size and complexity of individual projects as they are assigned; now therefore be it

Resolved, That the Montgomery County Board of Education enter into a contractual agreement with the architectural firms Construction Consultants Associates, Inc., and Millennium Consulting, Inc., to provide professional constructability analysis services as requirements arise.

RESOLUTION NO. 125-05 Re: **WATKINS MILL ELEMENTARY SCHOOL – GRANT OF STORMWATER MANAGEMENT EASEMENT AND RIGHT-OF-WAY TO MONTGOMERY COUNTY**

On recommendation of the Superintendent and on motion of Mr. Romero seconded by Mrs. Navarro, the following resolution was adopted unanimously:

WHEREAS, Montgomery County has requested a Grant of Stormwater Management Easement and Right-of-Way at Watkins Mill Elementary School, located at 19001 Watkins Mill Road in Montgomery Village, to provide stormwater management; and

WHEREAS, The stormwater management easement and right-of-way will require an easement grant of 252 square feet; and

WHEREAS, All construction and future maintenance will be undertaken by Montgomery County, its assignees or permittees at no cost to the Board of Education, with Montgomery County assuming liability for all damages or injury and all work; and

WHEREAS, The proposed easement will not affect any land that could be used for school programming or recreational activities; and

WHEREAS, The proposed grant of stormwater management easement and right-of-way will benefit both the school site and the community by improving storm drainage; now therefore be it

Resolved, That the president and secretary of the Board of Education be authorized to execute a "Grant of Stormwater Management Easement and Right-of-Way" consisting of 252 square feet to Montgomery County at Watkins Mill Elementary School.

**RESOLUTION NO. 126-05 Re: HUMAN RESOURCES MONTHLY REPORT**

On recommendation of the Superintendent and on motion of Dr. Haughey seconded by Ms. Cox, the following resolution was adopted unanimously:

Resolved, That Board of Education approve the Human Resources Monthly Report dated March 8, 2005.

**Re: MONTHLY FINANCIAL REPORT**

Mr. Bowers stated that the report reflects the projected financial condition through January 31, 2005, based on program requirements and estimates made by primary and secondary account managers. At that time, revenues had a projected surplus of \$2,130,680 while expenses had a projected surplus of \$6,700,000.

**RESOLUTION NO. 127-05 Re: FY 2006 FEES FOR THE SUMMER SCHOOL, ADULT EDUCATION, AND EVENING HIGH SCHOOL PROGRAMS**

On recommendation of the Superintendent and on motion of Mr. Abrams seconded by Dr. Haughey, the following resolution was adopted unanimously:

WHEREAS, In FY1992, the Board of Education established an enterprise fund that currently includes adult education programs and approved fees for non-enterprise fund programs that currently include summer school; and

WHEREAS, Increased expenditures in the summer school revenue-based program require a \$15 full-fee increase with a \$5 reduced-fee increase; and

WHEREAS, Changes in the length of the instructional program for middle school minimal fee-based courses require a \$30 increase for middle school intervention courses and a \$10 reduction for middle school math courses; and

WHEREAS, Increased expenditures in the adult education program require a \$4 fee increase; now therefore be it

Resolved, That the summer school revenue-based full fees be increased by \$15 (from \$270 to \$285 for elementary courses and from \$235 and \$245 to \$250 and \$260 for high school core and non-core courses, respectively); and be it further

Resolved, That the summer school reduced fee for revenue-based programs be increased by \$5 (from \$55 and \$90 to \$60 and \$95, respectively, depending on income level); and be it further

Resolved, That the summer school minimal fee-based program course fees for middle school intervention be increased by \$30 (from \$60 to \$90) and for middle school focus on math courses be reduced by \$10 (from \$60 to \$50); and be it further

Resolved, That the adult education tuition fee be increased by \$4 (from \$153 to \$157 for a 24-hour class with six hours of teacher planning time, maintaining the \$21 registration fee).

**Re: PRELIMINARY PLAN – SEVEN LOCKS  
ELEMENTARY SCHOOL REPLACEMENT**

On recommendation of the Superintendent and on motion of Mr. Sanghvi seconded by Ms. Cox, the following resolution was placed on the table:

WHEREAS, The architect for the proposed replacement of Seven Locks Elementary School, Walton, Madden, Cooper, Robinson, Poness, Inc., has prepared a schematic design in accordance with the educational specifications; and

WHEREAS, The Seven Locks Elementary School Facility Advisory Committee has provided input for the proposed schematic design; now therefore be it

Resolved, That the Board of Education approve the preliminary plans report for the replacement of Seven Locks Elementary School developed by Walton, Madden, Cooper, Robinson, Poness, Inc.

**Re: DISCUSSION**

Staff noted that the proposed preliminary plans for the Seven Locks Elementary School

replacement facility at Kendale Road were in the Board's material. The project architect, staff, and the Facilities Advisory Committee have been working on the development of the preliminary plans since October 20, 2004. A final meeting to present these plans to the community was held on February 8, 2005.

At the last meeting, many of the community members in attendance voted to express their dissatisfaction that the proposed plans did not meet the following expectations they had for the project:

1. Reduce the size and capacity of the proposed building because the site did not meet the 12-acre guideline for elementary schools.
2. Provide parking that was adequate to handle school community gatherings such as back-to-school night and Parent-Teacher Association meetings.
3. Provide safe walking access for neighborhood students and community members.
4. Provide the same playfields that currently exist at Seven Locks Elementary School.
5. Address all traffic concerns identified by the community.

In addition to feeling that MCPS did not meet these expectations, community members in attendance at the meeting wanted to discuss the disposition of the Seven Locks Elementary School site.

Staff informed the meeting attendees that the expectations expressed by certain community members exceeded the program standards for the project and were outside the purview of the Facilities Advisory Committee's charge. However, since certain members of the community expressed these concerns, Mr. Richard Hawes, director, Department of Facilities Management, and Mr. Joseph Lavorgna, director, Department of Planning and Capital Programming, gave a brief summary on the school system's position regarding these issues prior to the presentation of the proposed plans by the architect.

Staff feels, and Dr. Weast concurred, that the proposed plans meet the educational specifications for the project and include the same features that are provided at similar-sized schools throughout the county. It is recommended that resolution for the preliminary plans for the Seven Locks Elementary School replacement facility be approved.

Mr. Romero asked if a school can be built with a core capacity of 740 students on an eight-acre site. Does that allow enough space for program parking needs? Mr. Hawes stated that the program standards allow for this configuration.

Mr. Abrams stated that he understood that the request for the Seven Locks replacement facility was in the Capital Improvement Program (CIP) requesting funds for 2006, and that request replaces the addition and modernization for Seven Locks Elementary School. However, MCPS was looking for a cluster solution with facility relief for Potomac, Wayside, and Seven Locks elementary schools. Mr. Lavorgna responded that staff is only considering Potomac and Seven Locks at the present time.

Mr. Abrams asked about the capacity at the two schools with the Chinese Immersion at Potomac. What level of student attendance will be accommodated at the two schools? Mr. Lavorgna stated that the capacity projected at Seven Locks with the replacement facility is 558 students. Potomac's modernization will size the school for an enrollment of 600 students.

Mr. Abrams noted that the three schools will be in the capacity range of 550 students. MCPS is now using core capacity of 740 students. In regard to the community's distrust issue, people assume that the capacity of the schools will be 740 students. To give assurances to the community, what is the difference in cost if the plans went from a 740 to a 640 core capacity? Mr. Lavorgna replied that the difference is 2,200 square feet based on a cost of approximately \$175 a square foot.

Mr. Romero asked what the benefit would be, aside from appeasing the community. Mr. Lavorgna explained that the additional core space provides more storage, one additional dual purpose room, one more administrative office, and a larger cafeteria and media center.

Mr. Abrams wanted to comment on transportation issues. Does it make any difference that walkers can still walk to Seven Locks versus the fact that all students would be transported to the replacement school? Mr. Hawes replied that staff does not want any students walking to Seven Locks because of safety concerns; therefore, transportation is provided for all students.

Mr. Abrams inquired about the width of Kendale Road. He had heard that the road would be increased from 18 to 22 feet. However, he had been told that the county standard for a road is 25 feet wide. Mr. Song stated that in previous projects the minimum is 11 feet for both directions, but staff is prepared to do whatever is required by the county.

Mr. Abrams asked if there was a restriction for a rustic road provision. Mr. Hawes stated that provision does not apply in this instance.

Mr. Romero stated that the feasibility study at Seven Locks was done to establish the programmatic needs for students. Mr. Lavorgna replied that the same educational specifications were used for both sites.

Mr. Abrams asked about the cost comparison between the two plans for Seven Locks. Mr. Song stated that the replacement building requires a life-cycle cost analysis which is

submitted to the state. In comparing the replacement building costs to the addition/modernization at Seven Locks, there is \$3 million differential in favor of the replacement building.

Mr. Abrams noted that there would be efficiencies in a new building and asked if a modernized building would have those same efficiencies. Mr. Song replied that the existing building would have some of the same mechanicals.

Mrs. O'Neill pointed out that part of the modernization costs would include asbestos abatement. Mr. Song stated that asbestos abatement and the removal of lead paint and the multi-phased construction would push up costs.

Mr. Abrams asked if the comparisons included the cost of relocating the Seven Locks population during the renovation. Mr. Song answered that staff factored in transportation.

Mr. Abrams requested a one-page memorandum on the costs and facility specifications for the modernization/addition for Seven Locks Elementary School compared to the replacement school.

Mr. Romero thought the architectural design was very exciting. He liked the design concept that was logically extended throughout the building with emphasis on the educational program arrangement, roof plan, and interesting elevations based on the selection of building materials. He thought it was a design that could be replicated in many different settings.

Dr. Haughey asked the principal if there were instructional advantages to one plan over the other. The principal replied that the instructional program will be carried out no matter what the facility.

Ms. Ervin inquired as to whether or not this process was different from other CIP projects. Mr. Song stated that the procedures were not different than any other elementary school since all stakeholders were involved and the design phase included many different people with a series of compromises.

Mr. Abrams noted that the issue of a surplus site was different than the approval of the preliminary plan. If the superintendent makes a recommendation to surplus a site, the Board has the authority to approve or reject the recommendation. He asked that if the Board approved the preliminary plan would it be feasible for the Board to call for a moratorium on surplus considerations of Seven Locks for a certain time, such as 10 years? Mr. Hawes replied that the decision to surplus sites is a Board decision. Dr. Weast stated that he needed to make a recommendation, and he was not prepared to make a recommendation. The school will not open for several years, and there will be an appraisal of the school system's needs at that time.

Mr. Abrams agreed that the school system must maintain flexibility, but an urban legend has formed stating that a deal was made behind closed doors linking affordable housing to the Seven Locks site. He did not want to see school decisions for educational purposes tied up with other politicians' issues, such as affordable housing. He wanted to help assuage community concerns with a failsafe mechanism. Dr. Weast replied that recommendations for opening/closing schools were based on facts. Good government demands good processes that are well thought through. MCPS will not surplus anything that can be used.

Mr. Abrams suggested that in lieu of a sense of the Board on a moratorium, the school system would not expand the replacement school and reduce the core size based on 640 students. Dr. Weast stated that if the neighborhood changes, there could be a need for the larger core size as learned from experience at Spark Matsunaga Elementary School. That school was overcrowded before it opened. From a legal standpoint, Mr. Hawes stated that it would not be prudent for the superintendent to make a recommendation without a specific use for any facility.

Mr. Abrams stated that the purpose behind his comments was to stimulate thought among the Board to assure the community that there is no intention to surplus the site. Any vote to approve the preliminary plan is not the initiation of a process to surplus the Seven Locks site. Also, it is not prudent to give up school facilities in the Rockville/Potomac area.

Mr. Romero agreed with Dr. Weast about the deposition of Seven Locks since that will be tomorrow's decision. For today, the Board needs Seven Locks for educational purposes. On the core capacity, he thought it would be a lot easier to build it larger now.

Ms. Cox stated that she understood what Mr. Abrams was trying to do, but his strategies would not accomplish that goal. She did not believe an adjustment to the core capacity would address the community's concerns about the disposition of Seven Locks.

Mr. Abrams stated that some agendas go well beyond the issue. In Montgomery County, sometimes things are set in motion that cannot be stopped. He noted that he had listened to the arguments, and he was not impressed with earlier suggestions for alternative uses. The school system has a rare commodity – excess land for future needs. He thought it was important to lay out a strong record for the community.

Mrs. Navarro stated that she had not been included in the conversations on the deposition of Seven Locks. She will consider whatever recommendations are made in the future.

Mr. Romero commented that no one on the Board had ever had a conversation on the pre-deposition of the site.

Ms. Ervin remarked that the county is reaching build-out, and the school system should keep

its property. The Board is listening to the community, and there will be other opportunities for decisions.

Dr. Haughey stated that the issue has arisen because of inadequate facilities provided by past school Boards. Seven Locks was built as a small community school. His inclination was to trust the process since there is a five-year window to make decisions. The Board must move forward to create a school that is adequate for the community needs.

Mrs. O'Neill pointed out that Seven Locks Elementary School will not cease to exist if it is in a different location. Seven Locks will need the 740-core capacity based on the construction of houses in the area. The Board cannot dispose of something unless something takes its place. With all-day kindergarten, these are valuable sites. Also, there is a shortage of practice fields in this area.

**RESOLUTION NO. 128-05 Re: PRELIMINARY PLAN – SEVEN LOCKS ELEMENTARY SCHOOL REPLACEMENT**

On recommendation of the Superintendent and on motion of Mr. Sanghvi seconded by Ms. Cox, the following resolution was adopted unanimously:

WHEREAS, The architect for the proposed replacement of Seven Locks Elementary School, Walton, Madden, Cooper, Robinson, Poness, Inc., has prepared a schematic design in accordance with the educational specifications; and

WHEREAS, The Seven Locks Elementary School Facility Advisory Committee has provided input for the proposed schematic design; now therefore be it

Resolved, That the Board of Education approve the preliminary plans report for the replacement of Seven Locks Elementary School developed by Walton, Madden, Cooper, Robinson, Poness, Inc.

**Re: UPDATE ON THE ADMINISTRATIVE AND SUPERVISORY PROFESSIONAL GROWTH SYSTEM**

Dr. Weast invited the following people to the table: Mr. Donald Kress, chief school performance officer; Dr. Rebecca Newman, president, MCAASP; and Mrs. Darlene Merry, associate superintendent, Office of Organizational Development; Dr. Robert Bastress, director, Administrative and Supervisory Professional Growth System; Ms. Dawn Ellis, consulting principal; Mr. Jeffrey Martinez, consulting principal; and Mrs. Carolyn Starek, consulting principal, with three of their client principals will provide an update of the current status of the work.

The Administrative and Supervisory Professional Growth System (A&S PGS) is a key component in building the capacity of MCPS leaders and increasing student achievement. The school system is in the second year of implementation for the A&S PGS, and substantial progress has been made in the areas of evaluation and professional development. The major emphasis has been the evaluation and support for principals. In particular, targeted support has been provided for principals who are in the first year of their assignment or who have been identified as underperforming. Consulting principals have provided support and direction for these principals to ensure consistent and pervasive implementation of the district's improvement initiatives. The A&S PGS has been designed and implemented through a strong collaborative process with key stakeholders. This memorandum provides a summary of the progress and the next steps as MCPS expands the system to all administrative and supervisory staff.

In the second year of implementing the A&S PGS, MCPS has made considerable progress in the following areas:

1. Evaluating and supporting principals on a standards-based evaluation process
2. Training for assistant principals, student support specialists, coordinators of school-based programs and central services administrators regarding the leadership standards for their roles
3. Developing additional components of the A&S PGS

#### Next Steps

1. The timeline for selecting a high school consulting principal has been established and the position will be filled in July 2005.
2. The executive staff and selected principals will complete their training in the standards by Research for Better Teaching (RBT).
3. Training for central services supervisory personnel on the evaluation process, professional development plan, and portfolio development will be provided.
4. The implementation team will focus on the development of a cohort of current administrators who will serve as formal mentors for their colleagues.
5. The online modules will be presented to stakeholder groups and feedback will be received.
6. The Office of Organizational Development, the Office of School Performance, and the Office of Human Resources will collaborate to implement strategies for attracting, recruiting, and recognizing administrative personnel.
7. The Department of Shared Accountability will conduct a program evaluation on the effectiveness of the A&S PGS implementation.

Re: **DISCUSSION**

Ms. Ervin asked if principals were born or if they had to be made. Dr. Bastress replied that he believed that leaders can be trained and each person brings strengths to the position.

Ms. Ervin inquired about teachers who want to be administrators, and what MCPS is looking for in these people. Dr. Bastress responded that the standards are the basis, and workshops are provided for those interested in these positions.

Ms. Ervin asked if teachers need classroom experience in Montgomery County to be administrators. Does MCPS hire principals from outside the system? Mr. Bastress explained that the state requires classrooms experience for administrators, and MCPS does hire principals from other jurisdictions.

Ms. Cox remarked that this is one of three great professional growth systems that MCPS is developing. The system demonstrates a high level of confidence in MCPS employees and their ability to meet expectations. How is MCPS sharing its expectations with the public? Do people in the school community know these expectations? Staff replied that most people connected with the school system are aware of what is expected and what is being done to achieve these goals.

Ms. Cox noted that the information was available on the website. There is alignment throughout the professional growth systems and it is transparent to the public. How will central office staff fit into the professional growth system? Dr. Bastress explained that the central office standards are slightly different, and staff is in the process of putting together the standards.

Mrs. Navarro noted that an important part of education for all children is the leadership of the principal in understanding the diverse student population. How is cultural awareness of the principals integrated into the professional growth system? Staff replied that principals are using data on the achievement of students to ascertain the educational needs of each individual student. Also, schools hold monthly meetings to discuss diversity and the achievement of all students.

Mr. Romero wanted to know how principals inform parents who are new to Montgomery County. Since the principal responds to serious and mundane incidents in the school, the principal sets the climate. How do the standards address individual personalities? Staff replied that if the principals have good core values that are student centered, they will make good decisions.

Mr. Abrams questioned the principals on what they felt was lacking, if anything, when they assumed the principalship. The principals responded that they were unprepared for the responsibility, legal aspects, and finances, among other issues.

Mr. Abrams noted that new principals have the benefit of consulting principals, but they come from the same educationally based ladder approach. He was interested in finance because that is the business side. He asked if there was any thought of recruiting consulting principals from other disciplines, such as business management and finance. Staff replied that first-year principals receive training with on-line modules on organizational development from university courses and research.

Mrs. O'Neill commented that it is important for new principals to have the support of the consulting principals. In addition, no other system in America has developed professional growth systems for all its employees.

**Re: DIALOGUE ON CURRENT ISSUES**

The discussion was deferred to the next all-day meeting.

**Re: BOARD/SUPERINTENDENT COMMENTS**

Dr. Weast commented on the Parent Connection Newsletter, a new publication that is part of the school system's effort to expand and strengthen parent and community partnerships. The newsletter contains useful and timely information in a concise, easy-to-read format; is translated into six languages (Spanish, Chinese, Korean, Vietnamese, French, and Amharic); is scheduled for publication four times each year; and is a joint project of the Office of Curriculum and Instructional Programs and the Department of Communications. The newsletter is being distributed to all families with children in the school system by sending a copy home with the youngest child enrolled. It also will be made available on the school system's web site.

Mrs. O'Neill reported that she attended the Nancy Dworkin Outstanding Service to Youth Award. A student at Richard Montgomery High School has taken on a project of youth suicide prevention, and she congratulated him for his contributions to his peers. Also, she congratulated the Walt Whitman High School wrestling team for winning the state championship.

Ms. Cox stated that along with Dr. Weast and Mrs. O'Neill, she attended the Maryland Music Educators Association's awards ceremony where Frances Fox, a longtime music teacher in MCPS, won the Outstanding Music Teacher Award. Also, Dr. Weast won the School Administrator Award.

Mr. Sanghvi announced that Mr. Cade and Mr. Kessler, both SMOB candidates, were in the audience for this meeting. The Student Advisory Committee met yesterday, and Mr. Sanghvi reported that students were very interested in the reteach and reassess portion of the Grading and Reporting Policy. Furthermore, students think that the attendance policy needs review.

Mrs. O'Neill pointed out that Channel 34 has a program on transportation and how the decision is made to close schools.

**RESOLUTION NO. 129-05 Re: CLOSED SESSION RESOLUTION**

On recommendation of the Superintendent and on motion of Mr. Abrams seconded by Ms. Cox, the following resolution was adopted unanimously:

WHEREAS, The Board of Education of Montgomery County is authorized by the *Education Article* and *State Government Article of the Annotated Code of Maryland* to conduct certain meetings or portions of its meetings in closed sessions; now therefore be it

Resolved, That the Board of Education of Montgomery County conduct a closed session on Monday, March 21, 2005, in Room 120 of the Carver Educational Services Center to meet from 7:00 to 7:30 p.m. to discuss personnel matters, as permitted under Section 10-508(a)(1) of the *State Government Article*; consult with counsel to obtain legal advice, as permitted by Section 10-508(a)(7) of the *State Government Article*; review and adjudicate appeals in its quasi-judicial capacity; and discuss matters of an executive function outside the purview of the Open Meetings Act (Section 10-503(a) of the *State Government Article*); and be it further

Resolved, That such meetings shall continue in closed session until the completion of business.

**RESOLUTION NO. 130-05 Re: REPORT OF CLOSED SESSION**

On recommendation of the Superintendent and on motion of Mr. Abrams seconded by Ms. Cox, the following resolution was adopted unanimously:

On February 23, 2005, by unanimous vote of members present, the Board of Education voted to conduct a closed session as permitted under the *Education Article* § 4-107 and *State Government Article* § 10-501, *et seq.*, of the *Annotated Code of Maryland*.

The Montgomery County Board of Education met in closed session on February 23, 2005, from 7:00 to 7:35 p.m. in Room 120 of the Carver Educational Services Center, Rockville, Maryland, and

1. Reviewed and adjudicated the following appeals in its quasi-judicial capacity outside the purview of the Open Meetings Act (Section 10-503(a) of the *State Government Article*) with a subsequent vote to approve in open session: 2005-1.
2. Reviewed the Superintendent's recommendation for Human Resources

- Appointments, subsequent to which the vote to approve was taken in open session.
3. Discussed matters of an executive function outside the purview of the Open Meetings Act (Section 10-503(a) of the *State Government Article*).

In attendance at the closed session were: Aggie Alvez, Larry Bowers, Sharon Cox, Valerie Ervin, Charles Haughey, Roland Ikheloa, Frieda Lacey, George Margolies, Nancy Navarro, Pat O'Neill, Brian Porter, John Q. Porter, Lori Rogovin, Gabe Romero, Glenda Rose, Sagar Sanghvi, and Jerry Weast.

**RESOLUTION NO. 131-05 Re: MINUTES OF THE JANUARY 26, 2005, MEETING**

On motion of Mr. Sanghvi and seconded by Ms. Cox, the following resolution was adopted unanimously:

Resolved, That the Board of Education approve its minutes for the January 26, 2005, meeting.

**RESOLUTION NO. 131-05 Re: MINUTES OF THE JANUARY 27, 2005, MEETING**

On motion of Mr. Abrams and seconded Mr. Sanghvi, the following resolution was adopted unanimously:

Resolved, That the Board of Education approve its minutes for the January 27, 2005, meeting.

**Re: NEW BUSINESS**

There were no new business items.

**Re: ITEMS OF INFORMATION**

The following information was available:

1. Legal Fees Report
2. Construction Progress Report

**RESOLUTION NO. 133-05 Re: ADJOURNMENT**

On recommendation of the Superintendent and on motion of Mr. Abrams seconded by Mrs. Navarro, the following resolution was adopted unanimously:

Resolved, That the Board of Education adjourn its meeting of March 8, 2005, at 5:00 p.m.

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PRESIDENT

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SECRETARY

JDW:gr

# MONTGOMERY COUNTY BOARD OF EDUCATION SUMMARY SHEET

March 8, 2005

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