

APPROVED
27-2003

Rockville, Maryland
August 25, 2003

The Board of Education of Montgomery County met in regular session at the Carver Educational Services Center, Rockville, Maryland, on Monday, August 25, 2003, at 1:00 p.m.

ROLL CALL Present: Mrs. Patricia B. O'Neill, President
 in the Chair
 Mr. Kermit V. Burnett
 Ms. Sharon Cox
 Mr. Reginald M. Felton
 Dr. Charles Haughey
 Mr. Walter Lange
 Mr. Gabe Romero
 Mr. Sagar Sanghvi, Student Board Member
 Dr. Jerry Weast, Secretary/Treasurer

Absent: None

or () indicates student vote does not count. Four votes needed for adoption.

RESOLUTION NO. 416-03 Re: **CLOSED SESSION**

On recommendation of the Superintendent and on motion of Dr. Haughey seconded by Ms. Cox, the following resolution was adopted unanimously by members present:

WHEREAS, The Board of Education of Montgomery County is authorized by the *Education Article* and *State Government Article* of the *Annotated Code of Maryland* to conduct certain meetings or portions of its meetings in closed sessions; now therefore be it

Resolved, That the Board of Education of Montgomery County conduct closed sessions on August 25, 2003, in Room 120 from 8:30 a.m. to 1:00 p.m. and 6:00 to 6:30 p.m. to discuss the Human Resources appointments and monthly report, as permitted under Section 10-508(a)(1) of the *State Government Article*; and be it further

Resolved, That the Board of Education of Montgomery County conduct a portion of its closed sessions to discuss collective bargaining negotiations, as permitted under Section 10-508(a)(9) of the *State Government Article* and Section 4-107(d)(2)(ii) of the *Education Article*; and be it further

Resolved, That the Board of Education of Montgomery County receive legal advice as permitted under Section 10-508(a)(7) of the *State Government Article*; and be it further

Resolved, That the Board of Education of Montgomery County consult with staff,

consultants, or other individuals about pending or potential litigation under Section 10-508(a)(8); and be it further

Resolved, That the Board of Education of Montgomery County dedicate part of the closed sessions on August 25, 2003, to acquit its executive functions and to adjudicate and review appeals, which is a quasi-judicial function outside the purview of the Open Meetings Act under Section 10-503(a) of the *State Government Article*; and be it further

Resolved, That portions of the meeting continue in closed session until the completion of business.

**Mrs. O'Neill and Dr. Weast were temporarily absent.

RESOLUTION NO. 417-03 Re: **APPROVAL OF THE AGENDA**

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Dr. Haughey, the following resolution was adopted unanimously:

Resolved, That the Board of Education approve its agenda for August 25, 2003.

Re: **BOARD/SUPERINTENDENT COMMENTS**

Mr. Lange commented that he participated in the new teacher orientation at Thomas S. Wootton High School. He was delighted with the teachers' enthusiasm and diversity. Also, he visited Lakewood Elementary School and was pleased with the modernization.

Mr. Sanghvi reported that he attended the summer school graduation at Wheaton High School. Also, he spoke at the press conference for education facility officers at Walter Johnson High School.

Re: **PUBLIC COMMENTS**

There were no public comments.

RESOLUTION NO. 418-03 Re: **PROCUREMENT CONTRACTS OF \$25,000 OR MORE**

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Dr. Haughey, the following resolution was adopted unanimously by members present:#

WHEREAS, Funds have been budgeted for the purchase of equipment, supplies, and contractual services; and

WHEREAS, Funds have been budgeted and/or identified to purchase computer network

equipment through the Prince George's County Public Schools' Contract 126-03; and

WHEREAS, The acquisition of such equipment through lease/purchase arrangements has been reviewed by legal counsel; now therefore be it

Resolved, That equipment identified in the Prince George's County Public Schools' Contract 126-03 for computer network equipment, be approved for purchases in the amount of \$360,000 and for lease/purchases in the amount of \$1,500,000, for a four-year term under the Master Lease/Purchase Agreement with Banc of America Leasing & Capital, LLC; and be it further

Resolved, That the Board president and superintendent be authorized to execute the necessary documents; and be it further

Resolved, That having been duly advertised, the following contracts be awarded to the low bidders meeting specifications as shown below:

PG 126-03	Routers, Router Software, and Digital Service Unit	
	<u>Awardee</u>	
	Verizon Network Integration Corporation	\$1,860,000
01-405 927-39 A-C	Heating Oil—Extension	
	<u>Awardee</u>	
	Petroleum Traders Corporation	\$ 615,000
111932	Printing of Adult Education and Summer School Bulletin—Extension	
	<u>Awardee</u>	
	Tapco, Inc.*	\$ 41,960
4094.2	Lamps	
	<u>Awardees</u>	
	Allegheny Electronics, Inc.	\$ 1,387
	B & B Lighting Supply	40,426
	CN Robinson Lighting Supply Company	46,989
	Scott Electric	39,360
	Shepherd Electric Company, Inc.	2,687
	United Electric Supply	1,863
	Vantage Lighting, Inc.	4,684
	Vista, Inc.	<u>2,197</u>
	Total	\$ 139,593

4105.2	Copiers		
	<u>Awardee</u>		
	BCE Corporation*	\$	63,392
4136.2	Special Education Supplies and Software		
	<u>Awardees</u>		
	Alphasmart, Inc.	\$	266,000
	AT:LAST, Inc., dba MD A.T. Co-op*		114,346
	Don Johnston, Inc.		115,667
	Environmental Health Science		11,134
	Envision Technology, Inc.*		29,825
	Freedom Scientific*		9,140
	Intellitools, Inc.		41,969
	Kunz, Inc.*		12,479
	Mayer-Johnson, Inc.		<u>20,592</u>
	Total	\$	621,152
4146.1	Purchase and Installation of Air Cooled Chiller for McKenney Hills Learning Center**		
	<u>Awardee</u>		
	The Trane Company	\$	39,535
	Boland Trane		<u>48,653</u>
	Total	\$	88,188
7065.4	Custodial Supplies		
	<u>Awardees</u>		
	Abel Industries, Inc.	\$	7,690
	Acme Paper & Supply Company, Inc.		383,756
	Calico Industries, Inc.		70,614
	City Group, Inc.		2,202
	Consolidated Maintenance Supply, Inc.*		93,171
	Daycon Products Company, Inc.		168,660
	Frank W. Winne & Son, Inc.		655
	Gabriel First Corporation		3,001
	Genesis II, Inc.*		32,330
	Holt Paper & Chemical Company, Inc.		11,533
	Laniado Wholesale		8,352
	Leonard Paper Company		94,808
	Lynn Ladder & Scaffolding, Inc.		1,708

	Matworks	8,835
	Metrochem Industries, Inc.	12,318
	National Supply Company	13,591
	Porter's Supply Company	8,401
	PortionPac Chemical Corporation	1,908
	Pyramid School Products	1,582
	Safeware, Inc.	1,270
	Spectrowax Corporation	10,643
	The L.L. Clean Company	16,655
	Unisource	107,222
	W. Wiederrecht Marketing, Inc.	<u>57,587</u>
	Total	\$1,118,492
7084.1	Information Technology Support and Integration Services—Extension	
	<u>Awardees</u> (See note)	
	CMS Information Services, Inc.	
	Data Networks, Inc.	
	Datanamics, Inc.*	
	Digital Support Corporation*	
	Ease Technologies, Inc.	
	EER Systems, Inc.*	
	Net Results, Inc.	
	Total	\$ 103,640
9008.3	Glass and Glazing Materials—Extension	
	<u>Awardees</u>	
	Gardner Glass Products	\$ 15,501
	G.E. Polymershapes	40,642
	Hawkins Glass Company	139,491
	Maryland Glass and Mirror Company	<u>1,500</u>
	Total	\$ 197,134
9072.4	Weight Training Supplies and Equipment	
	<u>Awardees</u>	
	AHM Traum Manufacturing LLC	\$ 83,595
	Fitness Equipment Solutions	3,987
	Fitness Resource	152,639
	Heartline Fitness Products	145,958
	Innovative Fitness Systems*	20,662
	International Youth Fitness	64,290
	Passon's Sports	12,036

	Sports Stop, Inc.	<u>12,264</u>
	Total	\$ 495,431
9346.3	Portable Classroom Wood Canopy and Decking at Various Locations**	
	<u>Awardee</u>	
	D L Brown Construction	\$ 68,800
9357.1	Air Handling Unit Replacement and Fuel Oil Tank Removal at Clarksburg Elementary Activity Center	
	<u>Awardee</u>	
	Shapiro and Duncan, Inc.	\$ 38,600
	Student-scheduling Package	
	<u>Awardee</u>	
	NCS Pearson	\$ 122,784
	TOTAL PROCUREMENT CONTRACTS EXCEEDING \$25,000	\$5,574,166

* Denotes Minority-, Female-, or Disabled-owned Business

** Planned Life-cycle Asset Replacement Bid (PLAR)

Note: Contract amounts will be based on individual requirements.

RESOLUTION NO. 419-03 Re: **GLEN HAVEN ELEMENTARY SCHOOL – CONTRACT TERMINATION**

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Dr. Haughey, the following resolution was adopted unanimously by members present:#

WHEREAS, On April 23, 2002, the Montgomery County Board of Education entered into a contract with the HRGM Corporation for the modernization of the Glen Haven Elementary School to be completed by August 2003; and

WHEREAS, Atlantic Mutual Insurance Company executed and delivered to the Board of Education a performance and payment bond for the project; and

WHEREAS, Certain disputes have arisen between the Montgomery County Public Schools and HRGM Corporation with regard to its performance under the contract; and

WHEREAS, An agreement has been reached among the Board of Education, the surety

company, and HRGM Corporation to resolve these disputes; now therefore be it

Resolved, That the Board of Education enter into an agreement with HRGM Corporation and Atlantic Mutual Insurance Company, the surety company, to provide for the voluntary termination of the contract with HRGM Corporation; and be it further

Resolved, That the completion of the Glen Haven Elementary School modernization project be under the direction and control of the Montgomery County Public Schools; and be it further

Resolved, That the Board president and secretary be authorized to execute the final agreements on behalf of the Board of Education.

RESOLUTION NO. 420-03 Re: **AWARD OF CONTRACT – GAITHERSBURG
ELEMENTARY SCHOOL REROOFING**

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Dr. Haughey, the following resolution was adopted unanimously by members present:#

WHEREAS, The following sealed bids were received on August 12, 2003, for the partial reroofing of Gaithersburg Elementary School, with work to be completed over the 2004 summer break:

<u>Bidder</u>	<u>Amount</u>
Orndorff & Spaid, Inc.	\$229,862
J. E. Wood & Sons, Company, Inc.	251,806
CitiRoof Corporation	279,900
Kalkreuth Roofing & Sheet Metal, Inc.	280,000
Interstate Corporation	288,000

and

WHEREAS, There is limited opportunity for minority vendor participation because of the scope of the work involved in roofing projects, and staff recommends waiving the Minority Business Enterprise goal for this project; and

WHEREAS, The low bidder, Orndorff & Spaid, Inc., has completed similar work successfully for the Montgomery County Public Schools; and

WHEREAS, The low bid is within the staff estimate of \$234,000; and

WHEREAS, The work will be funded by the Federal School Renovation Program through the Interagency Committee on School Construction; now therefore be it

Resolved, That a \$229,862 contract be awarded to Orndorff & Spaid, Inc., for the partial reroofing of Gaithersburg Elementary School; and be it further

Resolved, That the contract be forwarded to the Interagency Committee on School Construction for approval to reimburse the Montgomery County Public Schools for the eligible portion of this project through the Federal School Renovation Program.

RESOLUTION NO. 421-03 Re: **CIVIL ENGINEERING APPOINTMENT –
IMPROVED (SAFE) ACCESS TO SCHOOLS**

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Dr. Haughey, the following resolution was adopted unanimously by members present:#

WHEREAS, It is necessary to appoint an additional civil engineering consulting firm to supplement current Board of Education-approved firms to provide improved vehicular and pedestrian access at various school sites, both on a systematic basis and as individual needs become known; and

WHEREAS, Improved access projects may involve the widening of a street or roadway, obtaining rights-of-way for school access or exit, or adding or changing entrances and exits at various schools; and

WHEREAS, A selection committee, in accordance with procedures adopted by the Board of Education on July 14, 1998, selected Adtek Engineers, Inc., a Maryland Department of Transportation (MDOT)-certified minority firm, to provide the necessary professional engineering services; now therefore be it

Resolved, That the Board of Education enter into a contractual agreement with the engineering firm of Adtek Engineers, Inc., to provide professional engineering services for the improved vehicular access at various school sites as needs arise, with project fees to be negotiated on an individual basis.

RESOLUTION NO. 422-03 Re: **LEASE AGREEMENT FOR CABLE
COMMUNICATIONS AT WOODWARDS ROAD
ELEMENTARY SCHOOL SITE**

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Dr. Haughey, the following resolution was adopted unanimously by members present:#

WHEREAS, Comcast Cablevision of Potomac, L.L.C., (Comcast) and the Montgomery County Public Schools have negotiated a market rate rent for lease of the Woodward's Road elementary school site, located on Emory Grove Road in Gaithersburg; and

WHEREAS, Comcast will use the 11.28-acre site for installing, removing, replacing,

modifying, maintaining, and operating approved communication facilities for the provision of cable television services; and

WHEREAS, The lease agreement provides that Comcast will lease the site for five years with three five-year renewal options for an annual rent of \$19,100 with annual adjustments; and

WHEREAS, The lease agreement allows termination by the Board of Education upon 360 days written notice should the site be required for school purposes or conveyance to the Montgomery County Government; and

WHEREAS, The Board of Education's attorney has reviewed and approved the language of the proposed lease to protect the school system's interests; now therefore be it

Resolved, That the president and secretary of the Board of Education be authorized to execute a five-year lease agreement for cable communications with Comcast Cablevision of Potomac, L.L.C., at the Woodward's Road elementary school site.

RESOLUTION NO. 423-03

Re: **GRANT OF RIGHT-OF-WAY AGREEMENT TO THE
POTOMAC EDISON COMPANY AT ROCKY HILL
MIDDLE SCHOOL REPLACEMENT**

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Dr. Haughey, the following resolution was adopted unanimously by members present:#

WHEREAS, The Potomac Edison Company has requested a right-of-way to provide electrical services to the Rocky Hill Middle School replacement facility, located at 22401 Brick Haven Way, Clarksburg, Maryland; and

WHEREAS, The proposed grant of right-of-way includes underground electrical facilities to be installed in a 10-foot-wide strip for a distance of approximately 750 linear feet from an existing pole to and including a 400-square-foot area for installation of a transformer; and

WHEREAS, This grant of right-of-way will benefit the school and surrounding community by providing the necessary electrical facilities to support the school and will not affect any land that could be used for school programming and recreational activities; and

WHEREAS, All construction and restoration is to be carried out as a part of the capital project at the school; now therefore be it

Resolved, That the president and secretary of the Board of Education be authorized to execute a right-of-way agreement with the Potomac Edison Company for right-of-way for electrical facilities installed in a 10-foot-wide strip for a distance of approximately 750 linear feet from an existing pole to and including a 400-square-foot area for installation of a

transformer for the Rocky Hill Middle School replacement facility.

RESOLUTION NO. 424-03 Re: **UTILIZATION OF FY 2004 PROVISION FOR FUTURE SUPPORTED PROJECT FUNDS**

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Dr. Haughey, the following resolution was adopted unanimously by members present:#

WHEREAS, The grant qualifies for a transfer of appropriation from the Provision for Future Supported Projects, pursuant to the provisions of County Council Resolution No. 14-1270 approved May 23, 2003; and

WHEREAS, The program does not require any present or future county funds; and

WHEREAS, Sufficient appropriation is available, within the FY 2004 Provision for Future Supported Projects, to permit the transfer within state categories; now therefore be it

Resolved, That the superintendent of schools be authorized to receive and expend, within the FY 2004 Provision for Future Supported Projects, as specified below:

<u>Project</u>	<u>Amount</u>
Pupil Services and Parenting Support Program	<u>\$ 43,328</u>
Total	<u><u>\$ 43,328</u></u>

and be it further

Resolved, That a copy of this resolution be sent to the county executive and the County Council.

RESOLUTION NO. 425-03 Re: **HUMAN RESOURCES MONTHLY REPORT**

On recommendation of the Superintendent and on motion of Mr. Romero seconded by Dr. Haughey, the following resolution was adopted unanimously by members present:

Resolved, That the Board of Education accept the Human Resources Monthly Report dated August 25, 2003.

RESOLUTION NO. 425-03 Re: **DEATH OF BOBBY POWERS, SUPPLY WORKER I, DIVISION OF FOOD AND NUTRITION SERVICES**

On recommendation of the Superintendent and on motion of Mr. Romero seconded by Dr. Haughey, the following resolution was adopted unanimously by members present:

WHEREAS, The death on August 5, 2003, of Bobby Powers, supply worker I in the Division of Food and Nutrition Services, has deeply saddened the staff, students, and members of the Board of Education; and

WHEREAS, Mr. Powers worked for Montgomery County Public Schools for almost three years, and during that time he demonstrated dependability and was conscientious in the performance of his duties; and

WHEREAS, Mr. Powers took pride in his work, and his cooperative attitude made him an asset to the system; now therefore be it

Resolved, That the members of the Board of Education express their sorrow at the death of Bobby Powers and extend deepest sympathy to his family; and be it further

Resolved, That this resolution be made a part of the minutes of this meeting and a copy be forwarded to Mr. Powers' family.

RESOLUTION NO. 427-03 Re: **HUMAN RESOURCES APPOINTMENT**

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Mr. Lange, the following resolution was adopted unanimously by members present:

Resolved, That the following personnel appointment be approved effective August 26, 2003:

<u>Appointment</u>	<u>Current Position</u>	<u>As</u>
Elizabeth Brown	Program Supervisor, K-12 English/Language Arts	Director, Pre-K-12 Curriculum Development Team

RESOLUTION NO. 428-03 Re: **HUMAN RESOURCES APPOINTMENT**

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Mr. Lange, the following resolution was adopted unanimously by members present:

Resolved, That the following personnel appointment be approved effective August 26, 2003:

<u>Appointment</u>	<u>Current Position</u>	<u>As</u>
Lorene Mayes-Winslow	Acting Supervisor, Special Education, Division of Programs and Services	Supervisor, Division of Programs and Services, Department of Special Education

RESOLUTION NO. 429-03 Re: **HUMAN RESOURCES APPOINTMENT**

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Mr. Lange, the following resolution was adopted unanimously by members present:

Resolved, That the following personnel appointment be approved effective August 26, 2003:

<u>Appointment</u>	<u>Current Position</u>	<u>As</u>
Nasser Zureick	Managing Director, Maryland Technology Group, LLC	Program Manager for Business Systems, OGAT

RESOLUTION NO. 430-03 Re: **HUMAN RESOURCES APPOINTMENT**

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Mr. Lange, the following resolution was adopted unanimously by members present:

Resolved, That the following personnel appointment be approved effective August 26, 2003:

<u>Appointment</u>	<u>Current Position</u>	<u>As</u>
Terri Doane	Instructional Specialist, Office of Staff Development	Program Supervisor, Special Education Instruction

RESOLUTION NO. 431-03 Re: **HUMAN RESOURCES APPOINTMENT**

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Mr. Lange, the following resolution was adopted unanimously by members present:

Resolved, That the following personnel appointment be approved effective September 2, 2003:

<u>Appointment</u>	<u>Current Position</u>	<u>As</u>
Dr. Robert Robison	Coordinator of Programs, Worthing, Ohio	Program Supervisor, Foreign Language

RESOLUTION NO. 432-03 Re: **HUMAN RESOURCES APPOINTMENT**

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Mr. Lange, the following resolution was adopted unanimously by members present:

Resolved, That the following personnel appointment be approved effective August 26, 2003:

<u>Appointment</u>	<u>Current Position</u>	<u>As</u>
Mary Dempsey	Administrative Assistant, Office of Student and Community Services	Coordinator, Alternative Programs, McKenney Hills Center

RESOLUTION NO. 433-03 Re: **HUMAN RESOURCES APPOINTMENT**

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Mr. Lange, the following resolution was adopted unanimously by members present:

Resolved, That the following personnel appointment be approved effective September 15, 2003:

<u>Appointment</u>	<u>Current Position</u>	<u>As</u>
Nancy Lucas	Human Resources Specialist,	Coordinator, Preschool Placement and Assessment

RESOLUTION NO. 434-03 Re: **HUMAN RESOURCES APPOINTMENT**

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Mr. Lange, the following resolution was adopted unanimously by members present:

Resolved, That the following personnel appointment be approved effective August 26, 2003:

<u>Appointment</u>	<u>Current Position</u>	<u>As</u>
Cynthia Weitz	Instructional Specialist. Team Leader, InterACT	Coordinator, Infants and Toddlers Program

**Mrs. O'Neill and Dr. Weast joined the meeting at this point.

RESOLUTION NO. 435-03 Re: **PRELIMINARY PLANS – NORTHWOOD HIGH SCHOOL**

On recommendation of the Superintendent and on motion of Mr. Lange seconded by

Mr. Romero, the following resolution was adopted unanimously:

WHEREAS, The architect for the Northwood High School addition, Fanning/Howey Associates, Inc., has prepared a schematic design in accordance with the educational specifications; and

WHEREAS, The Northwood High School Facility Advisory Committee has approved the proposed schematic design; now therefore be it

Resolved, That the Board of Education approve the preliminary plans report for the Northwood High School addition developed by Fanning/Howey Associates, Inc.

Re: BOARD/SUPERINTENDENT COMMENTS

Dr. Weast commented that he and Mrs. O'Neill had been at a press conference on pedestrian safety. When school opens, it is important for motorists to be aware that children and buses are on the roadways. Also, the Board has increased the rigor and the number of International Baccalaureate programs, which will double this year with three additional schools. Dr. Weast continued that the school system was pleased with the number of children taking the PSAT tests – a record number of test takers. He stated that the Maryland School Assessment scores are in the same range as the scores on the Comprehensive Tests of Basic Skills (CTBS). He added that the report on the SAT scores would be available on August 26, 2003, and the school system thought the results would be about the same as in past years.

Dr. Weast thought that the state and federal testing programs highly impact children who do not speak English, especially in the first few months these children are in the school system. All educators believe in measurement and accountability, but it should be fair for all children with the possibility for success.

Mr. Felton stated that there has been active dialogue on the federal law with both the National School Boards Association and the U. S. Department of Education, especially on the annual measuring of student progress with special education and speakers of other languages. It is important that the public understands the data when they are released.

Re: READINESS FOR OPENING OF SCHOOLS

Dr. Weast invited the following people to the table: Dr. Elizabeth Arons, associate superintendent, Office of Human Resources; Mr. Dale Fulton, associate superintendent, Office of Curriculum and Instructional Programs; Mr. Richard Hawes, director, Department of Facilities Management; and Ms. Darlene Merry, associate superintendent, Office of Staff Development.

The discussion was an update on the projects, activities, and work accomplished this

summer in preparation for the beginning of the 2003–2004 school year. Staff throughout the school system has worked this summer to prepare for another highly successful school year.

Office of Curriculum and Instructional Programs and Office of Staff Development

This summer marked the second year of a comprehensive staff development plan to support teachers and principals in developing the knowledge and skills necessary to effectively implement the revised curriculum. The offices of Staff Development, Curriculum and Instructional Programs, and Global Access Technology collaboratively developed and delivered training opportunities. The training continued to emphasize the critical connection among curriculum, instruction, and assessment. The training for teachers focused on matching instructional strategies and expectations to student needs by using diagnostic information to plan for instruction and assess learning. The plan for this summer included required training for all Grades 1–5 teachers in mathematics and for Grade 3 teachers in reading/language arts. Curriculum training also was provided to mathematics content coaches, staff development teachers, reading specialists, special education teachers, English for Speakers of Other Languages (ESOL) teachers, and principals.

This summer's training included the second phase of workshops for first and second grade teachers and the first phase of training for third grade teachers. More than 1,800 first, second, and third grade teachers attended three days of training on the reading/language arts and mathematics curriculums. In reading/language arts, first and second grade teachers focused on using running records to diagnose students' strengths and needs, using instructional strategies during guided reading, designing guided reading instruction to meet the diverse needs of students, and teaching writing in response to reading through oral and written stance questions. Third grade teachers focused on using the reading/writing/language arts instructional guides as the basis for planning instruction within the Balanced Literacy Block. In mathematics, first through third grade teachers addressed using pre-assessments contained in the instructional guides, modeling and explaining mathematics content, planning for the 60-minute mathematics block, and using the instructional guide and text resources. In addition, first through third grade teachers participated in a module on accessing and navigating the Instructional Management System (IMS). Knowledge of the IMS enables teachers to plan for instruction and make data-driven decisions to address the instructional needs of individual students.

Seven hundred fourth and fifth grade teachers attended two days of training focused on the revised mathematics curriculum. Training addressed such topics as the use of pre-assessments in the instructional guide, modeling and explaining mathematics content, and planning for the 60-minute mathematics block using the instructional guide and text resources. One hundred and thirty Math A teachers attended two days of training focused on using assessments, resources, and instructional strategies to diagnose and extend a student's level of understanding of statistics and the developmental sequence of statistics and its connection to other standards within Math A and across grade levels.

In addition, ESOL and special education resource teachers attended three days of training focused on their role in curriculum implementation and the implications for English Language Learners. Mathematics content coaches had four days of training and staff development teachers and reading specialists had five days of training focused on deepening their content knowledge and developing an understanding of their critical role in the curriculum implementation process.

Educators new to MCPS attended five days of New Educator Orientation activities. The focus of this training was the role of the educator in curriculum implementation. New educators attended sessions on the professional growth system, networking and standards, and curriculum specific to content area and grade level.

Elementary and secondary administrator preparation training and development also took place this summer. Interns, student support specialists, and assistant principals attended sessions to orient them with the administrator preparation program and prepare them for their leadership roles. Topics of sessions included expectations and requirements, Board of Education policies and MCPS regulations, MCPS leadership standards, professional development plans, reflective leadership, and diversity.

Additionally, 175 participants attended technology modernization training during the summer. Topics of the training included exploring how the curriculum can be supported by technology, using a technology needs assessment to identify training needs, and connecting curriculums with resources.

Office of Human Resources

Teacher hiring for FY 2004 is considerably lower than at the same time in recent years. More than 650 teachers are under contract for the opening of school this year, compared to nearly 1,000 at the same time last year. The district has experienced a lower turnover rate for teachers, which is the result of strong support for new teachers to ensure early success and a low retirement rate due to a weakening economy. Hiring also is lower because there are no new initiatives in FY 2004 to expand teacher hiring, as in previous years.

Schools will open on August 26 with most vacant positions being filled with qualified personnel. Current vacancies are the result of staff not returning from leave as expected, late resignations, part-time positions, and critical shortage fields. The vacancies in critical shortage fields are primarily in mathematics, English for Speakers of Other Languages, and special education. While some schools will begin the school year with substitute teachers, the Department of Staffing will continue its efforts to recruit and hire highly qualified staff for each position.

The number of administrative positions filled this year is similar to previous years. Categories of positions that have been filled are as follows:

Position	Elementary	Middle	High	Total
Principals	14	7	7	28
Assistant Principals	19	6	9	34
Student Support Specialists		7	5	12
Central Office Administrators				20

Three middle school principalships and 12 central office positions are in the process of being filled. Two elementary principal vacancies have been filled by interim principals for the year and will be advertised and permanently filled next spring. Diversity remains high (33 percent of all administrative appointments were African American, Asian American, or Hispanic). Applicant pools remain strong for administrative positions.

Support services employment significantly increased due to the FY 2003 hiring freeze. The pool of candidates for support services positions is strong for most positions. A newly designed process for filling paraeducator vacancies streamlined the process for placing involuntary transfers, and all placements were completed by July 31. It is expected that all paraeducator vacancies will be filled in time for the opening of schools.

Peer Assistance and Review referrals are almost complete, with 71 underperforming teachers entering the program this year. Twelve additional referrals are being reviewed.

Office of Global Access Technology

The Data Warehouse System component of the Integrated Quality Management System was launched and school-based administrators and designated central office staff training began on July 11, 2003. A cross-functional team from the offices of Staff Development, School Performance, Shared Accountability, and Global Access Technology worked collaboratively to design user training and coordinate pre-deployment activities. Participation and feedback from the training sessions have been very positive. Training offerings are available through September.

Staff from the IMS project team remained focused on preparations for and support of the Office of Staff Development in training school-based staff on how to use the IMS. The team also added CTBS data for Grades 2 and 4, spring reading assessments (MCPSAP Reading) for kindergarten through Grade 2, and marking period and fourth quarter averages in preparation for kindergarten through Grade 3 implementation in the fall. System accounts also have been created to provide first-day access to all authorized users at the administrative and school-based locations.

Work to enhance technology in schools continued throughout the summer. This summer's Technology Modernization (Tech Mod) Program work plan was the most ambitious and extensive to date. More than 8,200 of approximately 9,200 systems have been installed in 17 elementary schools, nine middle schools, and 11 high schools. Computers were

placed in classrooms, special education rooms, labs, and some administrative areas. In addition, staff removed more than 4,700 old computer systems from schools, of which more than 3,900 were designated for auction or disposal.

Student Systems staff added significant new functionality to the data systems. A new Student Legacy Standardized Testing online application was developed to capture data that must be sent to the Maryland State Department of Education. Information regarding testing accommodations for ESOL students, special education students, and students with 504 plans now can be collected centrally and will be made available to schools through the school-based Instructional Monitoring System download files. The ability to store and report the new High School Assessment testing information also was added to the Student Legacy Standardized Testing System.

Department of Facilities Management

The Department of Facilities Management worked on a significant number of projects and initiatives throughout the summer to prepare for the upcoming school year.

Construction staff is completing building and site work for two modernizations at William Tyler Page and Lakewood elementary schools; a new facility for Kingsley Wilderness Center; two additions at Greenwood and Oakland Terrace elementary schools; gymnasiums at Ashburton and Dr. Sally K. Ride elementary schools; and an addition and core improvements at Walter Johnson High School. In addition, modifications to Sligo Middle School, McKenney Hills Center, Emory Grove Center, Lynnbrook Annex, and Stephen Knolls School are being completed this summer to accommodate various program moves. Also, staff completed six improved access projects, nine roof replacements, and fire code corrections and other facility modifications at many other schools. Work also is being completed on 72 relocatable classrooms; however, some of this work will not be finished until the first few weeks after the opening of schools. In addition, 18 projects have been completed to comply with Americans with Disabilities Act requirements.

The Division of Maintenance staff worked on 136 major repair and equipment replacement projects that had to be completed before school started. The maintenance depots worked on reducing the backlog of deferred work before school started and addressed work orders for fire safety corrections that were identified as part of the annual fire marshal inspections. The division's management staff is working on updating procedures and work guidelines and finalizing the automated work order system setup for facilities that are not currently online.

Building service staff has been busy with summer cleaning activities and preparing schools for the return of teachers and students. School plant operations supervisors are assisting building service managers to plan for last-minute activities, as well as conducting inspections to ensure buildings are ready before school starts. Management staff also is coordinating support for building staffs that have had abbreviated timeframes to prepare for the opening of schools because of extended summer school activities or

construction/maintenance project work.

Department of Facilities Management staff is working with members of the business community as part of Operation Excellence to identify support service operations that can be streamlined to produce additional savings/efficiencies. Strategic plans for the various business units in the department, along with performance measures for mission-critical activities, are being updated. Operations and maintenance procedures for the upcoming school year are being reviewed and updated for distribution to school staff, and utilities management staff is finalizing an aggressive energy savings/conservation program to help offset the higher-than-anticipated cost of natural gas and electricity.

Department of Materials Management

The Department of Materials Management has completed an extensive amount of work this summer to ensure that schools are ready to open on August 26. Lakewood and Page elementary schools returned to their modernized facilities. New furniture was assembled and placed in classrooms, and teacher and school materials were packed and shipped to the modernized facilities.

The Department of Materials Management moved furniture, equipment, and materials at Greenwood Elementary School and Walter Johnson High School in June and returned in August to help set up classrooms once construction was completed. In addition, furniture and materials were moved in 12 schools that had carpet and floor tile projects, improving the completion efficiency with minimum school staff interruptions.

Somerset Elementary School was relocated to the Radnor Center. This project was completed by the first week in August. In addition, the Department of Materials Management completed numerous relocations of programs such as Phoenix I, New School, and Tahoma to the McKenney Hills Center. From McKenney Hills, staff relocated Interact to Lynnbrook, Infants and Toddlers to Sligo Middle School, and the Preschool Education Program to Stephen Knolls School. Department of Financial Services staff housed at the Carver Educational Services Center was relocated to the new Employee and Retiree Service Center at the Metro North facility.

Northlake Center received the Stephen Knolls summer program; the Employee Assistance program from Maryvale; the Infants and Toddlers Program from the McKenney Hills Center; and the Reading, Training, and Assessment program from Ritchie Park Elementary School.

All major warehouse supply deliveries were completed by August 18. Centrally purchased textbooks for elementary math, middle school social studies, Algebra I, and biology have been delivered to schools. Staff at the Taylor Science Materials Center has refurbished and delivered to schools more than 4,000 science kits for the fall rotation. Finally, the Department of Materials Management saved more than \$180,000 by delivering more than 17,600 new computers and monitors to the Tech-Mod schools.

Division of Food and Nutrition Services

The Division of Food and Nutrition Services continues to work collaboratively toward a smooth opening of schools.

Field supervisors are working with the Office of Human Resources to fill manager vacancies. Manager in-service training meetings were held on August 21 for secondary schools and on August 22 for elementary schools. Training was provided on the student a la carte offerings, which have been modified to reflect the standards set by the Division of Food and Nutrition Services in response to concerns about childhood obesity. Manager start-up information packets were assembled for mailing to the schools and distributed at the in-service. Field supervisors worked with the Division of Construction on the opening of the renovated cafeterias at Lakewood and Page elementary schools and the fire marshal's hood compliance project. Cafeteria staffing is being reviewed for critical impacts due to changing meal schedules. Equipment repairs were coordinated with the Division of Maintenance, and the Department of Materials Management relocated equipment, as requested.

Databases for WinSNAP computerized point-of-sale operations were updated, including keyboard layouts, price changes, customer identification information, and hardware and software upgrades. Direct certification of students eligible for free meals that were received in early August were entered into the Free and Reduced-price Meals System. Updates to the Meal Benefit form have been made, and applications were printed and sent to the schools for the start of the school year. Letters printed in English and Spanish containing current year SNAP information and meal prices were sent to principals for distribution to parents.

Department of Transportation

Significant preparations have been completed by the Department of Transportation for the opening of schools.

Forty people have been hired and are in training for bus operator positions. Staff expects to hire 90 new bus operators by the end of September. Thirty-six new buses have been added to the fleet, for a total of 1,202 buses.

All regular education bus routes were delivered to schools the first week in August, and work has continued on special education routes. Kindergarten and Head Start rosters were received in early August for routers and transportation cluster coordinators to plan these routes.

The project to receive the police radio frequency and equipment is planned to begin as soon as the radios are released to MCPS. Grant money has been set aside for the installation of radios and modifications to the infrastructure. Buses purchased this year will be equipped with emergency cell phones until the new radios are available. In addition, an application has been submitted for a \$1-million grant from the U. S. Environmental

Protection Agency to install exhaust diesel particulate filters or diesel oxidation catalysts on 148 buses and to purchase ultra low sulfur fuel for Bethesda Depot for one year.

Re: **DISCUSSION**

Regarding staff development, Ms. Cox asked if there was training for the revisions in the secondary curriculum. Ms. Merry replied that there are selected required and voluntary courses, and all algebra teachers were required to attend training. All resource and interdisciplinary teachers received training.

Ms. Cox inquired if there were a limited number of slots for voluntary training and if slots would be available throughout the year. Ms. Merry said all voluntary classes were oversubscribed.

Mr. Felton pointed out that the whole philosophy of training had changed, and there is training throughout the year. Ms. Merry added that there are staff development teachers in each school. Mr. Fulton thought training was a constant occurrence as principals develop professional learning communities.

Mr. Burnett requested the number of principals hired and the number promoted from within MCPS.

Mr. Felton asked how many Title I teachers meet the federal requirements. Dr. Arons replied that 100 percent meet the requirements. Mr. Felton asked how many Title I teachers were hired and how many vacancies occurred over the past year.

Mrs. O'Neill observed that last year the school system hired more teachers, and she asked what the difference was. Dr. Arons replied that there were fewer than 200 retirements and a lower resignation rate. Plus, there were no new initiatives to increase the number of teachers required.

Mr. Lange inquired about the new teachers and their orientation so they can be familiar with the curriculum and MCPS expectations. Ms. Merry replied that new teachers attended voluntary training on curriculum implementation.

Mr. Burnett had heard that Title I teachers regularly transfer to other schools after a short period of time. Dr. Arons replied that there is some in-county migration within the 60 schools. A new survey for teachers who left a Title I school asks their reasons for leaving.

Mr. Felton asked for information on training for staff in the area of customer satisfaction to make parents feel more welcome in educational facilities. Ms. Merry replied that there has been training on expectations for all staff with a focus on support staff on the front lines.

Mrs. O'Neill noted that Fairfax County had vacancies for bus drivers. Dr. Arons replied that

MCPS had enough bus drivers.

Ms. Cox inquired about training for guidance counselors and the expectation that children would be placed in classes of increasing rigor. Ms. Merry responded that they worked with resource counselors and principals on that topic.

Ms. Cox inquired about the peer assistance and review referrals. In light of hiring fewer teachers, she asked if the caseload was lighter. Dr. Arons responded that there are 71 underperforming teachers, and that is a heavy case load.

Mrs. O'Neill wanted to know about humidity in the gyms, and a community member stated that it would only cost \$8,000 to air condition a gym. Mr. Hawes stated that the weather conditions do not present a problem during a normal summer. However, installing work under humid conditions causes long-term problems. If there is good weather, the installations will be completed by the end of September or the middle of October. The cost for air conditioning a gym would be \$80,000 plus the operating costs.

Ms. Cox asked about the backlog of deferred maintenance work. Mr. Hawes stated that deferred maintenance is anything that has to be replaced that has exceeded its life cycle. However, with proper repairs, many items last longer than their normal life cycle. A study is underway to examine the actual failure rate as compared to the model that will be part of the CIP.

Mr. Lange thanked staff for the 136 major projects completed before the opening of school.

**Re: UPDATE ON THE ADMINISTRATIVE AND
SUPERVISORY PROFESSIONAL GROWTH
SYSTEM**

At the table for the discussion are Dr. Rebecca Newman, president, Montgomery County Association of Administrative and Supervisory Personnel and co-chair of the steering committee; Dr. Robert Bastress, director, Administrative and Supervisory Professional Growth System; and Mr. Jerrold Perlet, principal, Sherwood Elementary School and co-chair of the design team.

This discussion updated the Board on the progress of the Administrative and Supervisory Professional Growth System (A&S PGS). The A&S PGS is an essential component of the Board of Education's *Our Call to Action: Pursuit of Excellence*. The goal of the A&S PGS is to create a comprehensive system for attracting, recruiting, developing, mentoring, evaluating, and recognizing administrators and supervisors in a dynamic structure of critical reflection, continuous improvement, and lifelong learning. Dr. Weast last reported to the Board on February 24, 2003, regarding the progress of the design of the A&S PGS. At that time, the vision and philosophy of the A&S PGS and the performance standards for principals were presented. Since then, the steering committee and the design team have

been developing performance criteria for each standard, examples that describe what behaviors exhibit meeting a standard, and the process for evaluating principals.

Dr. Robert Bastress, director of the A&S PGS, obtained feedback on the philosophy and the standards from stakeholders through meetings with the Montgomery County Council of Parent Teacher Associations (MCCPTA) Executive Board; the Montgomery County Association of Administrative and Supervisory Personnel (MCAASP) Executive Board; the Montgomery County Education Association (MCEA) representative assembly; the SEIU Local 500, Montgomery County Council of Supporting Services Employees (MCCSSE) Executive Board; and the Montgomery County Region, Maryland Association of Student Councils (MCR) representative assembly.

On April 9, 2003, the progress of the A&S PGS development was presented to principals. The purpose of the presentation was to ensure that principals had the opportunity to engage in a discussion about the components of the A&S PGS and have their questions answered. Background information was provided on the research, the process, and the timeline. In addition, Mr. Larry A. Bowers, chief operating officer, and Dr. Edward Shirley, former president of MCAASP, provided a memorandum to the principals. The memorandum gave specific details to all administrative and supervisory personnel about the vision, philosophy, and standards around which the A&S PGS is being designed.

On May 18, 2003, Mr. Jerry Perlet, principal of Sherwood Elementary School, and Dr. Bastress, co-chairs of the design team, participated in a discussion hosted by the Montgomery County Business Roundtable for Education (MCBRE). The professional development subcommittee of MCBRE was responsible for creating this opportunity. Concepts from this roundtable discussion are being incorporated into the A&S PGS. This dialog included representatives from Lockheed-Martin, Pepco, IBM, Century Pools, and other businesses. The interchange comprised topics such as building leadership capacity, leadership competencies, succession planning, and leadership training.

The A&S PGS steering committee continues to make progress toward completion of the initial phase of a professional growth system for principals. The committee has approved the performance criteria for the six standards. These criteria are the indicators by which individual principals will be evaluated as meeting or not meeting standards.

Descriptive examples for each standard are being developed. These descriptive examples give more clarity to the performance criteria by identifying specific behaviors that are demonstrated by effective principals. To generate the initial list of descriptive examples, two focus groups were formed. One group consisted of community superintendents, directors of school performance, and administrative assistants in the Office of School Performance. The second group consisted of principals from elementary, middle, high, and special schools. The two groups developed sets of behaviors for each standard that principals exhibit to meet the standard. These descriptive examples were presented to principals, assistant principals, and student support specialists at their August 18 meeting

for their review and input.

The steering committee has agreed to evaluate novice principals and principals new to MCPS using the new process during the 2003–2004 school year. In addition, a limited number of experienced principals who volunteer to participate will be included during this year's phase-in of the new evaluation system process. The school system is not fully implementing the new system this year because it needs to build capacity to do this and staff needs to gather data to improve the system during the year.

Next Steps

1. The steering committee will finalize a set of procedures for the evaluation process. The procedures also will identify the data sources to be considered in evaluating principals.
2. Once the descriptive examples and the evaluation process have been approved by the steering committee, implementation of the evaluation component will begin.
3. The community superintendents will work with representatives from Research for Better Teaching to be trained on the new system.
4. Updates will be given to all of the stakeholder groups, and feedback will be received.
5. The steering committee will consider budget implications for FY 2005 to provide support for full implementation of the A&S PGS.

Considerable progress has been made on the development of the A&S PGS. A phase-in of the new evaluation component will begin this fall. Other components also will be included as a commitment to providing high-quality leadership in every school.

Re: **DISCUSSION**

Ms. Cox thought it was critical to continually define terms so the school community can understand the goals and vision. It is essential for staff, but important for parents to understand the high expectations of the school system. Ms. Cox referred to items in Standards 2 and 3, and she thought those were the feedback areas. Will that be part of the process? Mr. Bastress replied that staff is considering a 360-degree feedback through surveys with input from supervisors, coworkers, and subordinates.

Mr. Lange thought the paper spelled out the complexities of the role of the principal. A key element that needs attention is the recruitment component; most educators are not interested in the job. There are six standards with seven performance criteria. That is a lot of standards for an evaluation. Not all standards are equal, and they need prioritization. Dr. Newman replied that all six standards would be evaluated, and the community superintendent would focus on the specific needs of the school. The evaluation would have one rating of all standards, and essentially the system is based on support and

professional growth.

Mr. Lange pointed out that principals become construction managers when their schools are modernized, which distracts them from their role as educational leaders. Mr. Bastress noted Standard 3, which deals with management issues and process with the Baldrige core values. Dr. Newman also noted Standard 6, which speaks to the overall picture.

Mr. Romero thought the standards were generic and open ended. He had three questions: (1) Do principals at different levels have similar but disparate responsibilities? (2) How do the standards and performance criteria affect a child's achievement, and (3) How do cultural diversity and the dynamics of school related to the evaluation of a principal? Dr. Newman commented that the responsibility cannot be delegated regardless of the size of the building and whether it is elementary or secondary. Tasks can be delegated, but not the responsibility. Mr. Bastress thought the standards and performance criteria would focus on all students and their achievement. Dr. Newman thought the data warehouse would be administered on an individual basis.

Dr. Haughey reflected that extensive retraining cannot be done without disrupting what is already happening. The lone principal in a elementary school will be picking up additional concerns and responsibilities without additional support. Since many principals do not like to be called away from the building and have time diverted from their work with students, how will the school system implement this plan? Dr. Newman commented that part of the program is professional growth for individual principals with focused training. It will be very specific to the needs of the principal and school. If a principal is in trouble, the support, such as a mentor or consulting principal, will be taken to the principal. Mr. Bastress thought that the standards did not add to the principal's role, but was a accurate reflection of what is being done. There will be several options for principals to receive additional training.

Ms. Cox asked about Standard 6 – understanding, responding, and influencing the larger political, social, economic, legal, and cultural context. The system must deliver a context for principals to be successful with a continuous improvement process.

Mr. Sanghvi noted Standard 4, which states that principals should collaborate with students. The biggest concern of students is having the principal in the building with students. He appreciated that the focus of the paper was students.

Mr. Felton commented that the rating encompassed all the standards, but he looked at it as a management tool for the superintendent and Board. As schools evolve, there is a need for an individual who might excel in one or more standards. He hoped there would be an evaluation on each of the standards to find the best principal for a specific school. Therefore, the selection process would be based on data. He thought that a composite rating would not fulfill the school system's needs. Mr. Bastress clarified that each standard would have a narrative describing the strengths/weaknesses of each principal. Therefore,

the document could be used as an assessment for the selection of the appropriate principal.

Mr. Felton asked about people who have the potential to become principals but have not had the experiences that would allow them to demonstrate their competency. Dr. Newman replied that the principal intern program allows a person to work with a principal with training. The aspiring principal model will be used beginning this year.

Mr. Felton requested information on how the school system acclimated experienced principals new to Montgomery County. What is the feedback data from those principals?

Re: COLLABORATION COUNCIL

At the table were Mr. George Margolies, staff director, Kathy Lally and Arva Jackson, executive director and chair of the Collaboration Council, respectively, and Dr. Carey Wright, associate superintendent.

State law (Article 49D of the Annotated Code of Maryland) requires each local jurisdiction to have a local management board to implement an interagency delivery system for children, youth, and families. Since 1993, the Collaboration Council has acted as the local management board in Montgomery County.

On July 29, 1997, the Board of Education joined the county executive and County Council in setting forth a charge to the Collaboration Council to serve as a catalyst for systemic change and action that would lead to improved outcomes for children and their families. The Board subsequently adopted on October 6, 1998 – the same day on which similar action was taken by the County Council – “Principles to Guide Collaborative Governance”, representing a commitment to work through the Collaboration Council to build bridges across institutions to achieve better outcomes.

In the beginning, the Collaboration Council was responsible primarily for implementing the System Reform Initiative, which fostered the return of students from costly out-of-state placements and limited the sending of other students in favor of addressing their needs with less costly but more targeted community-based services (now known as return/divert). In the ensuing years, at the direction of both the state and the county, the Collaboration Council has come to coordinate services for prevention and early intervention in matters encompassing: juvenile justice placements; the Hot Spots program; home visits for first-time parents; school-based health services in impacted neighborhoods; after-school activities; children’s mental health services; and teen pregnancy prevention. It is important to keep in mind that the Collaboration Council, itself, is not a direct provider of services.

As far back as 1999, at the prompting of the state, a task force was established to look at the structure of the Collaboration Council. The concern then, as now, was that the Collaboration Council was “neither fish nor fowl” but a hybrid of two of the options

authorized by state law for a local management board – a quasi-public nonprofit corporation or a public agency considered an instrumentality of local government. This led to accountability being blurred as staff was hired and paid by several different entities, as cumbersome procurement processes delayed the delivery of services, and as the ability to obtain additional external funding was impeded by a perception that the Collaboration Council was an arm of government even as it has a nearly even split between government agency representatives on the one hand and advocates, parents, and private sector representatives on the other.

The task force, on which Nancy King sat as a representative of the Board, was known as the Casey Task Force (in light of the support given to it by the Casey Foundation). As an outgrowth of the work of this task force, Mrs. King arranged for meetings among Board members and the Collaboration Council to discuss the proposal to move to a quasi-public nonprofit model. At that time, Board members were in favor of this approach as one that would make the Collaboration Council a more viable organization, better positioned to garner additional financial resources and to use them more efficiently to provide services to children, youth, and families.

In the intervening years, proposals to reconstitute the Collaboration Council were discussed (with legislation even being drafted with the involvement of the county attorney), but it did not move forward as elections approached, knowing that the County Council might change significantly, as it did. In the meantime, the Collaboration Council continued to function with a structure that includes representatives of the superintendent (Greg Thornton and Carey Wright) and the Board (George Margolies), working alongside representatives of public agencies (the Police Department, Department of Juvenile Services, Health and Human Services, among others), the Mental Health Association, the Lourie Center, MCCPTA, special education and child care advocates, and others.

Upon George Leventhal assuming the chair of the Council's Health and Human Services Committee, that committee held a series of meetings that addressed the structure of the county's local management board. The committee and council staff posed a series of questions to various individuals and asked for comment as to different approaches then under consideration. On June 23, 2003, Dr. Weast and Mrs. O'Neill responded in a joint letter, speaking favorably of a quasi-public nonprofit corporation as a means to enhance accountability and to be even more efficient and effective.

With the benefit of the collective input from key stakeholders and further discussion before the Council committee, Councilmembers Leventhal, Silverman, Perez, and Praisner, on July 29, 2003, introduced Bill 28-03 to reconstitute the Collaboration Council as the county's local management board. The county executive, through Carolyn Colvin, director of Health and Human Services, is supportive of the bill.

The newly constituted entity would have the trappings of being quasi-public by virtue of the fact that the majority of its membership will be from the public sector – 12 public (including

representatives of the Board and superintendent) vs. nine private members – and all of its members will have to be confirmed by the County Council. Moreover, numerous measures are incorporated into the legislation – most of which were first recommended by the Collaboration Council itself – to promote accountability with distinct reporting requirements and evidence of openness. The legislation also contains a provision for Council review of certain grant applications.

It would have the trappings of a nonprofit corporation since it will be incorporated as a separate entity and will adopt its own bylaws. The local management board also will be able to seek private donations and government and private grants to supplement funding that would come from the state, as in the past. The new entity also will be able to establish its own personnel, accounting, monitoring, and procurement procedures designed to respond more effectively to RFPs, to dispense monies to appropriate providers, and to monitor the delivery of services.

The county executive will be responsible for appointing the new board of directors, subject to confirmation by the County Council. It is contemplated that the county executive will select the private members from names submitted by the Collaboration Council. However, in earlier versions of draft legislation, there was a provision for having the Board of Education endorse, or not endorse, any nomination that moves on to the County Council. Lines 39-41 of the bill could be revised to reflect such a role for the Board should it desire that.

In deliberations over the course of the past few months, many individuals have expressed the desire to see a representative of the public health officer included among the board of directors, given the many pertinent children's issues involving that office. The school system's interest would be served by having such a representative, who would be more attuned to the delivery of health services involving students, among the board of directors. So that the balance between public and private sector representatives is not upset, the public health officer might be included in place of a representative of the Department of Finance or Office of Management and Budget.

Re: **DISCUSSION**

Ms. Cox asked what the thinking was about not having services providers included on the council. Ms. Lally replied that she thought it was a conflict of interest issue relating to funding and accountability. Ms. Cox thought the Collaboration Council also contracted with public agencies, but that was not seen as a conflict of interest.

Ms. Cox asked if there would be a process in place with the new legislation that would allow for fiscal transparency. Ms. Jackson stated that the transition will include internal check and balances that will allow for auditing the contracts.

Mrs. O'Neill announced that the County Council will have a hearing on September 9, 2003,

and Ms. Cox will testify in support of the legislation and suggested amendments.

RESOLUTION NO. 436-03 Re: CLOSED SESSION RESOLUTION

On recommendation of the Superintendent and on motion of Mr. Felton seconded by Ms. Cox, the following resolution was adopted unanimously:

WHEREAS, The Board of Education of Montgomery County is authorized by the *Education Article* and *State Government Article of the Annotated Code of Maryland* to conduct certain meetings or portions of its meetings in closed sessions; now therefore be it

Resolved, That the Board of Education of Montgomery County conduct closed sessions on Tuesday, September 9, 2003, in Room 120 of the Carver Educational Services Center to meet from 8:30 a.m. to 10:00 a.m. and from 12:30 to 2:00 p.m. to discuss personnel matters, as permitted under Section 10-508(a)(1) of the *State Government Article*; consult with counsel to obtain legal advice, as permitted by Section 10-508(a)(7) of the *State Government Article*; review and adjudicate appeals in its quasi-judicial capacity; and discuss matters of an executive function outside the purview of the Open Meetings Act (Section 10-503(a) of the *State Government Article*); and be it further

Resolved, That such meetings shall continue in closed session until the completion of business.

RESOLUTION NO. 437-03 Re: REPORT OF CLOSED SESSION

On recommendation of the Superintendent and on motion of Ms. Cox seconded by Mr. Felton, the following resolution was adopted unanimously:

On July 29, 2003, by unanimous vote of members present, the Board of Education voted to conduct a closed session as permitted under the *Education Article* § 4-107 and *State Government Article* § 10-501, *et seq.*, of the *Annotated Code of Maryland*.

The Montgomery County Board of Education met in closed session on July 29, 2003, from 7:00 to 8:35 p.m. in Room 120 of the Carver Educational Services Center, Rockville, Maryland, and

1. Adjudicated the following appeals: 2003-27, 2003-28, 2003-31, 2003-32, T-2003-28, NEC-2003-29, and T-2003-31 with a subsequent vote to approve in open session.
2. Reviewed the Superintendent's recommendation for a Human Resources Appointments with a subsequent vote to approve in open session.
3. Consulted with counsel to receive legal advice as permitted under Section 10-508(a)(7) of the *State Government Article*.
4. Discussed matters of an executive function outside the purview of the Open

Meetings Act (Section 10-503(a) of the *State Government Article*).

In attendance at the closed session were: Elizabeth Arons, Steve Bedford, Larry Bowers, Judy Bresler, Sharon Cox, Reggie Felton, Dale Fulton, Charles Haughey, Roland Ikheloa, Mark Kelsch, Frieda Lacey, George Margolies, Pat O'Neill, Lori Rogovin, Gabe Romero, Glenda Rose, Sagar Sanghvi, Frank Stetson, Greg Thornton, Roger Titus, Jerry Weast, and Samantha Williams.

RESOLUTION NO. 438a-03 Re: **MINUTES OF JUNE 23, 2003**

On motion of Ms. Cox and seconded by Mr. Felton, the following resolution was adopted unanimously:

Resolved, That the Board of Education approve its minutes for June 23, 2003.

RESOLUTION NO. 438b-03 Re: **MINUTES OF JULY 1, 2003**

On motion of Mr. Sanghvi and seconded by Dr. Haughey, the following resolution was adopted unanimously:

Resolved, That the Board of Education approve its minutes for July 1, 2003.

RESOLUTION NO. 439a-03 Re: **APPEAL 2002-37**

On motion of Ms. Cox and seconded by Mr. Felton, the following resolution was adopted:

Resolved, That the Board of Education adopt its Decision and Order in Appeal 2002-37, denial of bus privileges, reflective of the following vote: Mr. Burnett, Ms. Cox, Mr. Felton, Dr. Haughey, Mr. Lange, Mrs. O'Neill, Mr. Romero, and Mr. Sanghvi voting to affirm.

RESOLUTION NO. 439b-03 Re: **APPEAL 2002-28**

On motion of Ms. Cox and seconded by Mr. Felton, the following resolution was adopted:

Resolved, That the Board of Education adopt its Decision and Order in Appeal 2002-28, admission to a magnet, reflective of the following vote: Ms. Cox, Mr. Felton, Dr. Haughey, Mrs. O'Neill, Mr. Romero, and Mr. Sanghvi voting to affirm; Mr. Burnett and Mr. Lange were absent when this case was adjudicated.

RESOLUTION NO. 439c-03 Re: **APPEAL 2002-31**

On motion of Ms. Cox and seconded by Mr. Romero, the following resolution was adopted:

Resolved, That the Board of Education adopt its Decision and Order in Appeal 2002-31,

plagiarism, reflective of the following vote: Ms. Cox, Mr. Felton, Dr. Haughey, Mrs. O'Neill, Mr. Romero, and Mr. Sanghvi voting to affirm; Mr. Burnett and Mr. Lange were absent when this case was adjudicated.

RESOLUTION NO. 439d-03 Re: **APPEAL 2002-32**

On motion of Ms. Cox and seconded by Mr. Romero, the following resolution was adopted:

Resolved, That the Board of Education adopt its Decision and Order in Appeal 2002-32, student expulsion, reflective of the following vote: Ms. Cox, Mr. Felton, Dr. Haughey, Mrs. O'Neill, Mr. Romero, and Mr. Sanghvi voting to affirm; Mr. Burnett and Mr. Lange were absent when this case was adjudicated.

RESOLUTION NO. 439e-03 Re: **APPEAL T-2002-32**

On motion of Ms. Cox and seconded by Mr. Felton, the following resolution was adopted:

Resolved, That the Board of Education adopt its Order in Appeal 2002-32, student transfer, reflective of the following vote: Ms. Cox, Dr. Haughey, Mr. Lange, Mr. Romero, and Mr. Sanghvi voting to affirm in part and reverse in part; Mr. Burnett, Mr. Felton, and Mrs. O'Neill voting to affirm.

RESOLUTION NO. 439f-03 Re: **APPEAL T-2002-33**

On motion of Ms. Cox and seconded by Dr. Haughey, the following resolution was adopted:

Resolved, That the Board of Education adopt its Order in Appeal T-2002-33, student transfer, reflective of the following vote: Mr. Burnett, Ms. Cox, Mr. Felton, Dr. Haughey, Mr. Lange, Mrs. O'Neill, Mr. Romero, and Mr. Sanghvi voting to affirm.

RESOLUTION NO. 439g-03 Re: **APPEAL T-2002-34**

On motion of Ms. Cox and seconded by Dr. Haughey, the following resolution was adopted:

Resolved, That the Board of Education adopt its Order in Appeal T-2002-34, student transfer, reflective of the following vote: Mr. Burnett, Ms. Cox, Mr. Felton, Dr. Haughey, Mr. Lange, Mrs. O'Neill, Mr. Romero, and Mr. Sanghvi voting to affirm.

RESOLUTION NO. 439h-03 Re: **APPEAL T-2002-35**

On motion of Ms. Cox and seconded by Dr. Haughey, the following resolution was adopted:

Resolved, That the Board of Education adopt its Order in Appeal T-2002-35, student transfer, reflective of the following vote: Mr. Burnett, Ms. Cox, Mr. Felton, Dr. Haughey, Mr. Lange, Mrs. O'Neill, Mr. Romero, and Mr. Sanghvi voting to affirm.

RESOLUTION NO. 439i-03 Re: **APPEAL T-2002-39**

On motion of Ms. Cox and seconded by Mr. Romero, the following resolution was adopted:

Resolved, That the Board of Education adopt its Order in Appeal T-2002-39, student transfer, reflective of the following vote: Mr. Burnett, Ms. Cox, Mr. Felton, Dr. Haughey, Mr. Lange, Mrs. O'Neill, Mr. Romero, and Mr. Sanghvi voting to affirm.

RESOLUTION NO. 439j-03 Re: **APPEAL T-2002-40**

On motion of Ms. Cox and seconded by Dr. Haughey, the following resolution was adopted:

Resolved, That the Board of Education adopt its Order in Appeal T-2002-40, student transfer, reflective of the following vote: Mr. Burnett, Ms. Cox, Mr. Felton, Dr. Haughey, Mr. Lange, Mrs. O'Neill, Mr. Romero, and Mr. Sanghvi voting to affirm.

RESOLUTION NO. 439k-03 Re: **APPEAL T-2002-41**

On motion of Ms. Cox and seconded by Dr. Haughey, the following resolution was adopted:

Resolved, That the Board of Education adopt its Order in Appeal T-2002-41, student transfer, reflective of the following vote: Mr. Burnett, Mr. Felton, Dr. Haughey, Mr. Lange, Mr. Romero, and Mr. Sanghvi voting to reverse; Ms. Cox and Mrs. O'Neill voting to affirm.

RESOLUTION NO. 439l-03 Re: **APPEAL T-2002-42**

On motion of Ms. Cox and seconded by Dr. Haughey, the following resolution was adopted:

Resolved, That the Board of Education adopt its Order in Appeal T-2002-42, student transfer, reflective of the following vote: Mr. Burnett, Ms. Cox, Mr. Felton, Dr. Haughey, Mr. Lange, Mrs. O'Neill, Mr. Romero, and Mr. Sanghvi voting to affirm.

RESOLUTION NO. 439m-03 Re: **APPEAL T-2002-43**

On motion of Ms. Cox and seconded by Dr. Haughey, the following resolution was adopted:

Resolved, That the Board of Education adopt its Order in Appeal T-2002-43, student transfer, reflective of the following vote: Mr. Burnett, Ms. Cox, Mr. Felton, Dr. Haughey, Mrs. O'Neill, Mr. Romero, and Mr. Sanghvi voting to affirm; Mr. Lange voting to reverse.

RESOLUTION NO. 439n-03 Re: **APPEAL T-2002-44**

On motion of Ms. Cox and seconded by Dr. Haughey, the following resolution was adopted:

Resolved, That the Board of Education adopt its Order in Appeal T-2002-44, student transfer, reflective of the following vote: Mr. Burnett, Ms. Cox, Mr. Felton, Dr. Haughey, Mr. Lange, Mrs. O'Neill, Mr. Romero, and Mr. Sanghvi voting to reverse.

RESOLUTION NO. 439o-03 Re: **APPEAL T-2002-45**

On motion of Ms. Cox and seconded by Dr. Haughey, the following resolution was adopted:

Resolved, That the Board of Education adopt its Order in Appeal T-2002-45, student transfer, reflective of the following vote: Mr. Burnett, Ms. Cox, Mr. Felton, Dr. Haughey, Mr. Lange, Mrs. O'Neill, and Mr. Romero voting to affirm; Mr. Sanghvi voting to reverse.

RESOLUTION NO. 440-03 Re: **ELEMENTARY SCHOOL GYMNASIUMS**

On motion of Ms. Cox and seconded by Mr. Felton, the following resolution was adopted unanimously:

WHEREAS, The Montgomery County Board of Education believes that gymnasiums enhance the quality of educational programs, especially those that support children's health; and

WHEREAS, Due to fiscal constraints, not all elementary schools have been provided gymnasiums; and

WHEREAS, The Board believes that, consistent with policy CNE, *Facility Improvements That Are Not Funded with Montgomery County Revenues*, the provision of school gymnasiums is the responsibility of the school system and that, as a matter of equity, every elementary school should be equipped with a gymnasium; now therefore be it

Resolved, That the Board request the Superintendent of Schools to prepare an implementation plan that includes in the FY 2005 to FY 2010 Capital Improvements Plan the provision of gymnasiums in all elementary schools that do not currently have gymnasiums; and be it further

Resolved, That every new elementary school in Montgomery County Public Schools will include a gymnasium; and be it further

Resolved, That the Superintendent consider the use of cost-saving alternatives such as pre-engineered (prefabricated) gyms in his proposed plans.

RESOLUTION NO. 441-03 Re: **50TH ANNIVERSARY OF BROWN V. BOARD OF EDUCATION**

On motion of Mrs. O'Neill and Ms. Cox and seconded by Mr. Felton, the following resolution was adopted unanimously:

WHEREAS, May 17, 2004 will be the 50th anniversary of *Brown v. Board of Education*, the landmark decision by the U.S. Supreme Court that desegregated public schools throughout the country and launched decades of policy changes intended to improve equitable access to education resources; and

WHEREAS, The Supreme Court's decision made a historic impact on the civil rights struggle in America by striking down laws and policies that were motivated by prejudice and discrimination; and

WHEREAS, As we approach the 50th anniversary of this landmark decision, it is appropriate that Montgomery County Public Schools (MCPS) recognize the importance of and demonstrate our commitment to the principles embodied in this historic decision through a series of activities that heighten student and community awareness of the historical importance of this ruling; and

WHEREAS, MCPS honors the vision of the Supreme Court's decision by striving to ensure success for all our children, raising the bar of academic achievement and closing the gap in academic performance among all ethnic groups; and

WHEREAS, The Montgomery County Board of Education recognizes that fostering diversity in our school communities enhances students' individual learning and the quality of life in Montgomery County; now therefore, be it

Resolved, That the Board of Education direct the Superintendent of Schools to ensure that all schools in MCPS participate in activities and events designed to celebrate the 50th anniversary of the landmark Supreme Court ruling of *Brown v. Board of Education*; and be it further

Resolved, That these activities and events teach students about the struggles for full inclusion in our schools that have been a crucial part of America's history; and be it further

Resolved, That this awareness program ensure that all students acquire the appropriate

intercultural and civic knowledge and capacities that are needed in a diverse society, and a deep knowledge of the continuing struggles in America and the world to achieve equity and justice for all; and be it further

Resolved, That the Board hold a discussion at a business meeting proximate to May 17, 2004, addressing the desegregation of our school system and the measures taken to ensure a quality integrated education.

RESOLUTION NO. 442-03 Re: **OPERATING BUDGET**

On motion of Mr. Lange and seconded by Ms. Cox, the following resolution was adopted unanimously:

Resolved, That the Board of Education in its meetings of October 27 and November 11 include in its discussions the budgetary impact of the downcounty consortium and curriculum implementation.

Re: **NEW BUSINESS**

Mr. Felton moved and Mr. Lange seconded the following new business item:

Resolved, That the Board of Education direct the superintendent to develop a proposal that would offer early childhood development providers instruction and/or guidance at their expense on the MCPS kindergarten curriculum in order to assist those providers in preparing future students for academic success.

Re: **ITEMS OF INFORMATION**

1. Legal Fees Report
2. Construction Progress Report
3. Minority-, Female-, or Disabled-owned Business Procurement Report for the Fourth Quarter of FY 2003

Re: **BREAK**

The Board of Education recessed from 4:25 to 5:00 p.m.

Re: **HEARING ON TRANSPORTATION APPEAL**

The Board of Education heard testimony from 5:00 to 6:30 p.m.

Re: **CLOSED SESSION**

The Board of Education was in closed session from 6:30 to 7:20 p.m.

Re: **OPEN SESSION**

The Board of Education reconvened the meeting at 7:25 p.m.

RESOLUTION NO. 443-03 Re: **VOTE ON TRANSPORTATION APPEAL**

On motion of Ms. Cox and seconded by Mr. Sanghvi, the following resolution was adopted:

Resolved, That the Board of Education adopt its decision in Appeal 2002-34, transportation appeal, reflective of the following vote: Mr. Burnett, Ms. Cox, Mr. Lange, Mrs. O'Neill, and Mr. Sanghvi voting to affirm; Mr. Felton, Dr. Haughey, and Mr. Romero voting to reverse.

RESOLUTION NO. 444-03 Re: **ADJOURNMENT**

On recommendation of the Superintendent and on motion of Mr. Lange seconded by Ms. Cox, the following resolution was adopted unanimously:

Resolved, That the Board of Education adjourn its meeting of August 25, 2003, at 7:30 p.m.

PRESIDENT

SECRETARY

JDW:gr

**MONTGOMERY COUNTY BOARD OF EDUCATION
SUMMARY SHEET**

August 25, 2003

CLOSED SESSION	1
APPROVAL OF THE AGENDA	2
BOARD/SUPERINTENDENT COMMENTS	2
PUBLIC COMMENTS	2
PROCUREMENT CONTRACTS OF \$25,000 OR MORE	2
GLEN HAVEN ELEMENTARY SCHOOL – CONTRACT TERMINATION	6
AWARD OF CONTRACT – GAITHERSBURG ELEMENTARY SCHOOL REROOFING	7
CIVIL ENGINEERING APPOINTMENT – IMPROVED (SAFE) ACCESS TO SCHOOLS	8
LEASE AGREEMENT FOR CABLE COMMUNICATIONS AT WOODWARDS ROAD ELEMENTARY SCHOOL SITE	8
GRANT OF RIGHT-OF-WAY AGREEMENT TO THE POTOMAC EDISON COMPANY AT ROCKY HILL MIDDLE SCHOOL REPLACEMENT	9
UTILIZATION OF FY 2004 PROVISION FOR FUTURE SUPPORTED PROJECT FUNDS	10
HUMAN RESOURCES MONTHLY REPORT	10
DEATH OF BOBBY POWERS, SUPPLY WORKER I, DIVISION OF FOOD AND NUTRITION SERVICES	11
HUMAN RESOURCES APPOINTMENTS	11
PRELIMINARY PLANS – NORTHWOOD HIGH SCHOOL	13
READINESS FOR OPENING OF SCHOOLS	14
UPDATE ON THE ADMINISTRATIVE AND SUPERVISORY PROFESSIONAL GROWTH SYSTEM	22
COLLABORATION COUNCIL	26
CLOSED SESSION RESOLUTION	29
REPORT OF CLOSED SESSION	29
MINUTES	30
ELEMENTARY SCHOOL GYMNASIUMS	33
50TH ANNIVERSARY OF BROWN V. BOARD OF EDUCATION	34
ITEMS OF INFORMATION	35
HEARING ON TRANSPORTATION APPEAL	35

CLOSED SESSION 36

VOTE ON TRANSPORTATION APPEAL 36

ADJOURNMENT 36