

Resolved, That these meetings continue in closed session until the completion of business.

Re: **CLOSED SESSION**

The Board of Education met in closed session from 8:30 to 10:00 a.m.

Re: **ELECTION OF OFFICERS**

Dr. Vance announced that as secretary-treasurer of the Board of Education he would preside until the election of the president. To be elected president or vice president, a member needed five votes, and all members were in nomination.

Mrs. Gordon asked for a point of personal privilege which Dr. Vance granted. Mrs. Gordon made the following statement: AThere has been a great deal of discussion around the officers of the Board, and much of the discussion has divided the Board. Therefore, I am requesting that my name be withdrawn. I believe that it is important that we are able to unify behind the officers, and, therefore, I ask my colleagues to support someone who will unify the Board. I am asking them to support Mr. Felton for president.@

Dr. Vance announced the results of the first ballot:

- Ms. Signer voted for Mr. Felton
- Ms. Gordon voted for Mr. Felton
- Mrs. King voted for Mrs. King
- Mr. Felton voted for Mr. Felton
- Mr. Butler voted for Mrs. King
- Mrs. O'Neill voted for Mr. Felton
- Mr. Abrams voted for Mrs. King

Dr. Vance presented Mrs. King with a gift in appreciation for her service as president of the Board of Education.

Mr. Felton was elected president and assumed the chair.

Mr. Felton announced the results of the first ballot:

- Mr. Abrams voted for Mrs. O'Neill
- Mr. Butler voted for Ms. Signer
- Mrs. O'Neill voted for Mrs. O'Neill
- Mrs. King voted for Mr. Abrams
- Ms. Signer voted for Ms. Signer
- Mrs. Gordon voted for Ms. Signer
- Mr. Felton voted for Mrs. O'Neill

Mr. Felton announced the results of the second ballot:

Ms. Signer voted for Ms. Signer
Mrs. Gordon voted for Ms. Signer
Mrs. King voted for Mrs. O'Neill
Mrs. O'Neill voted for Mrs. O'Neill
Mr. Abrams voted for Mrs. O'Neill
Mr. Butler voted for Mrs. O'Neill
Mr. Felton voted for Ms. Signer

Mrs. O'Neill was elected vice president.

Mrs. O'Neill commended Mrs. King for her outstanding job as president and reaching out to all groups to build a consensus. She had witnessed Mrs. Gordon in action as the president of MABE, and she brought a wealth of knowledge to that position. Mrs. O'Neill commented that the Board must work together as a team since there are many things to accomplish in the coming year.

Mr. Felton thanked his colleagues for their confidence in him for another term as president. The past four years had given him the opportunity and vision to move the system forward. He thanked the Superintendent for his support which was needed to guarantee the success of the Board officers. He thanked Mrs. King and Mrs. Gordon for their leadership over the past year. There were many difficult decisions ahead, and he hoped that the Board would commit itself to excellence and a style that would build confidence in the public schools. The primary issue before the Board was to improve student achievement.

Dr. Vance commended the Board for its wisdom and foresightedness. As the outgoing Superintendent, the next six months of transition would impose additional responsibilities on the Board. It was incumbent for the Board to work together as a collective unit. Montgomery County was quickly becoming a leader in the state, especially with its excellent school system.

Ms. Signer congratulated Mr. Felton and Mrs. O'Neill. This had been a very divisive selection of officers, and she thought that was very unfortunate. It was the first time the Board had not elevated the vice president to president. Her support for Mrs. Gordon was strong, and Ms. Signer believed that Mrs. Gordon had been a strong and fair president when she served four years ago, and Ms. Signer felt she would have done the same this time. Also, she committed her support to Mr. Felton as president. It was time for the Board to put whatever differences it had behind it and work together on the upcoming important decisions.

Mr. Abrams remarked that Mrs. Gordon had been an able member of the Board, and he had

supported her over the years and as president. In fact, he had supported her during 13 rounds of balloting the year Mrs. Gordon sought a second year of presidency. To dismiss any suggestion to the unprecedented nature of the present election, it had been a tradition to elect the vice president as president, but it was not a requirement for the selection of the president. He added that Mrs. Gordon would be very busy this coming year in representing MCPS as president of MABE. The Board had a superintendent search to conduct that would occupy a great deal of time. The Board was made up of individuals, but it must do the public's business. The elected officers would provide the Board with the image, leadership, and time commitment required for the Board's actions to demonstrate unity.

Mr. Butler congratulated the president and vice president. He thanked Mrs. King for her service to the students of Montgomery County. He agreed with Ms. Signer's statement that this election had divided the Board. The Board was made up of different people, and there would be a consensus on some issues while on other issues there would be division. The Board must keep its eye on the goal of quality education for all students.

Mrs. King voiced her support for Mr. Felton and Mrs. O'Neill as officers, and she looked forward to the work that must be done during the coming year.

RESOLUTION NO. 822-98 Re: APPROVAL OF THE AGENDA

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. King, the following resolution was adopted unanimously:

Resolved, That the Board of Education approve its agenda for December 8, 1998.

RESOLUTION NO. 823-98 Re: MARYLAND SCHOOL PERFORMANCE AWARDS

On motion of Mrs. Gordon and seconded by Ms. Signer, the following resolution was adopted unanimously:

WHEREAS, The Maryland State Department of Education and Governor Parris Glendening honored 291 elementary and middle schools for at least two years of substantial progress toward the State's academic standards on MSPAP, the Maryland Functional Tests, and attendance rates; and

WHEREAS, Fifty-one of those schools are in Montgomery County; and

WHEREAS, Eleven of those fifty-one schools in Montgomery County received cash awards for two or more years of substantial progress; and

WHEREAS, All of these schools have demonstrated their commitment to excellence in teaching and learning; and

WHEREAS, Significant progress could not be achieved without the total commitment of staff, students, parents, and the school community; now therefore be it

Resolved, That the Board of Education and Dr. Vance join Dr. Grasmick and Governor Glendening in recognizing

Ashburton Elementary School
Bells Mill Elementary School
Beverly Farms Elementary School
Brown Station Elementary School
Burnt Mills Elementary School
Captain James E. Daly Elementary School
Carderock Springs Elementary School
Chevy Chase Elementary School
Clarksburg Elementary School
Clopper Mill Elementary School
Darnestown Elementary School
Fairland Elementary School
Fallsmead Elementary School
Flower Valley Elementary School
Goshen Elementary School
Harmony Hills Elementary School
Highland Elementary School
Judith A. Resnik Elementary School
Luxmanor Elementary School
North Chevy Chase Elementary School
Poolesville Elementary School
Rock Creek Forest Elementary School
Rosemont Elementary School
Sequoyah Elementary School
Seven Locks Elementary School
Sherwood Elementary School
Stone Mill Elementary School
Stonegate Elementary School
Twinbrook Elementary School
Waters Landing Elementary School
Wayside Elementary School
Whetstone Elementary School
Wood Acres Elementary School

Argyle Middle School
Cabin John Middle School
Colonel E. Brooke Lee Middle School
Gaithersburg Middle School
Martin Luther King Jr. Middle School
Redland Middle School
Robert Frost Middle School

for their dedication to student success; and be it further

Resolved, That the Board of Education extend special congratulations to the following schools for their recognition through cash awards:

Bannockburn Elementary School - \$25,171
Beall Elementary School - \$37,785
Broad Acres Elementary School \$30,941
Cedar Grove Elementary School \$25,529
Cloverly Elementary School - \$28,314
College Gardens Elementary School - \$28,951
DuFief Elementary School - \$27,200
Farmland Elementary School - \$31,896
Jones Lane Elementary School - \$36,352
Piney Branch Elementary School - \$33,806
Rolling Terrace Elementary School - \$41,446

and be it further

Resolved, That a copy of this resolution be sent to each school.

Re: BOARD/SUPERINTENDENT COMMENTS

Dr. Vance was pleased to congratulate the following MCPS athletes who achieved state championships this fall: (1) Walter Johnson High School, 3A boys= cross country; (2) Bethesda-Chevy Chase High School, 2A girls= field hockey; (3) Seneca Valley High School, repeat champions in 4A football; (4) Winston Churchill High School, 4A/3A boys= golf; (5) Walt Whitman High School, 4A girls= volleyball; and (6) Thomas S. Wootton High School, 4A girls= soccer. This was the very first year MCPS participated in this state soccer tournament since moving girls= soccer from the spring to the fall sports season.

In addition, there were nine individual state champions in girls=tennis from Sherwood, Walter Johnson, Walt Whitman and Thomas S. Wootton high schools - and the state first place

medalist in girls= golf is also from Wootton.

Speaking of champions, Dr. Vance stated that one of the Rhodes Scholars named this past Saturday was Jose D. Vargas, a 1996 graduate of Col. Zadok Magruder High School.

Dr. Vance congratulated Mrs. King and Mrs. Gordon for their service last year as Board officers. The accomplishments last year were monumental in so many areas, and it was due to their leadership.

Ms. Signer commented that the Board had received a copy of the financial management letter. After this meeting, she wanted the Audit Committee to convene and review both the management letter and the audit conducted by Peat Marwick. Ms. Signer requested that the Superintendent= react to the McLean School=s request for expansion, and his response should include options for MCPS and if the issues expressed by the community had merit.

Mr. Abrams wanted more information on the use of scanners for checking security at Springbrook High School=s indoor athletic events. He asked if it was it true that staff was scanned, and, if so, were there other options for admitting staff to the events.

Mr. Felton thanked Mrs. Ruby Rubens, Ombudsman/Staff Assistant in the Board Office, for her support, and he wished her well on her retirement.

Re: **7TH ANNUAL REPORT ON THE SYSTEMWIDE OUTCOME MEASURES OF THE SUCCESS FOR EVERY STUDENT PLAN**

Dr. Vance invited the Executive Staff and Dr. Marlene Hartzman, director of the Department of Educational Accountability, to the table.

The Seventh Annual Report on the Systemwide Outcome Measures of the Success for Every Student Plan provided a comprehensive summary and analysis of the outcome measures for the 1997-98 school year, with comparative data for two previous years and a base-line year for each individual outcome area. The data and information, as well as the accompanying analysis and commentary, form the basis for a significant overview of the progress of the past year, the status of the Success for Every Student Plan, and areas for continued improvement. The report included data from the Maryland School Performance Program by the Maryland State Department of Education.

**Significant Achievement Areas of the
Success for Every Student Plan, 1997-98**

Raising Proficiency Standards

- \$ An average of 60 percent of students in third through eighth grade reached the proficiency standard on the mathematics criterion-referenced test (CRT).
- \$ An average of 71 percent of students in grades three through eight reached the reading CRT proficiency standard -- the highest performance in five years.
- \$ Students in Grade 5 are the first to have met the outcome measure of 75 percent or more students achieving the reading proficiency standard.
- \$ Overall, the average performance in reading for students in grades three through eight placed students at the 73rd to 79th percentile nationally - the highest range ever achieved.

Improving the Instruction of the Typical High School Student

- \$ 69 percent of ninth graders completed Algebra 1 or a higher math course.
- \$ 33 percent of eighth graders completed Algebra 1 or a higher math course.
- \$ 54 percent of all high school students took honors and advanced placement courses.
- \$ 83 percent of the 6,124 advanced placement exams taken earned scores high enough for potential college credit.
- \$ The average Scholastic Assessment Test (SAT) score of 1092 remained the highest in Maryland, with 77 percent of all 12th graders taking the SAT - the highest participation rate ever.

Taking Care of the Fundamentals

- \$ All but one of the state standards of the Maryland School Performance Program (MSPP) were achieved by elementary and secondary schools.
- \$ Nearly all students passed the state functional tests in reading, mathematics, writing, and citizenship for high school graduation - most while in middle school.
- \$ Student daily attendance reached 96 percent in elementary schools, 95 percent in middle schools, and 94 percent in high schools - the highest ever and met the state standard for the first time.

- \$ The dropout rate declined to 2 percent.

Major Reform and Restructuring Initiatives

- \$ Reengineering the classroom
- \$ Revised Success for Every Student Plan
- \$ Continuous quality improvement
- \$ Organizational development
- \$ Student information system
- \$ Local school governance/Quality Management Councils
- \$ Teacher evaluation
- \$ Reading initiative - reading by Grade 3
- \$ Mathematics initiative - algebra by Grade9

The Desired Goal

- \$ All students having the same opportunity to succeed.
- \$ All students meeting or exceeding standards.
- \$ Achieved through B
 - \$ ownership of challenges and problems
 - \$ belief that every child can succeed
 - \$ continuum of involvement approaches
 - \$ shared decision making and expanding leadership
 - \$ strategies that focus on all students

MCPS Plan

- \$ Follow our strategic vision
 - \$ updated SES plan
 - \$ alignment of vision and goals
- \$ Apply continuous improvement principles and concepts
 - \$ improvement of teaching and management processes
 - \$ emphasis on training and development
- \$ Develop key results and performance measures
 - \$ identification of areas and schools to improve
 - \$ alignment of vision and goals
 - \$ transfer Abest practices@to help others

Stay Focused on Our Vision

- \$ To do this MCPS will:
 - \$ maintain and enhance initiatives and systemic reform

- \$ enhance community and parent involvement
- \$ revise Success for Every study Plan

Re: **DISCUSSION**

Mr. Felton commended staff for an excellent presentation. The issue of FARMS linked to poor performance was not a value connection based on research. Based on the presentation, he asked what the message was to the Latino and African-American communities. Dr. Seleznow replied that the message was that all children can succeed and the school system expects that despite socioeconomic status. The emphasis would be to train teachers, deliver resources, and establish an instructional program to support achievement.

Ms. Signer understood why the school system reported data by racial and ethnic groups, but she was troubled that it perpetuated stereotypes. The data showed that at the 650 score on the CRT there was still a disparity in achievement, and it was that based on socioeconomic factors. Dr. Seleznow replied that staff was analyzing all elements that influence student performance, especially socioeconomic factors.

Regarding the participation rate of African/American and Hispanic students in advanced placement and honors classes, Ms. Signer asked if the MCPS rate was mirrored nationwide. She wanted to know how many of those students were taking more than one class. She requested a list of the number of classes and participation. Dr. Seleznow stated that he would share that information in writing with the Board.

Ms. Signer asked about the regression equation, and in the past years staff had talked about outliers. On a case-by-case basis, she asked if staff had been able to follow the progress of those outliers, and whether or not the peer grouping had been successful. Dr. Seleznow answered that those groups have been tracked, and there had been improvement. Staff had learned that there was a need to look at success or failure on a school-by-school basis.

Ms. Signer pointed out that the data could be examined on a school and system basis, but she hoped that it would be used to look at the individual student. She would like to see the system developed by Bill Sanders in Tennessee with the value-added approach and the expectation that all students' academic achievement would improve regardless of where they were on the standard indicators.

Mrs. O'Neill was optimistic that the reading initiative would have a long-term impact in improving CRT scores. Still, she had concerns about the mobile student population, and such an initiative cannot cease at the primary grades. There are students, especially at the poverty level, that join the school system in later grades without the benefit of the reading

initiative. Again, the successful participation of students in Algebra I would have an impact on SAT scores. She asked what the number of students was that did not take the advanced placement tests based on the expense.

Mrs. King was curious about the rate of student improvement that teachers were observing since the start of the reading initiative. Dr. Seleznow reported that teachers and staff have observed success, and the antidotal information was extremely positive.

Mrs. Gordon stated that she had been a firm supporter of Success for every Student since 1990 when Dr. Vance introduced the concept. She believed that SES was the right approach, and that philosophy had kept the school system moving forward. Whenever there was a classroom that was similar in demographics but dissimilar in performance, the school system must look at the expectations for those students. The Maryland Association of Boards of Education passed a resolution that it was committed to solve the problem of the different performance of Latino and African-American students. The state issued a report and asked each board of education to allot time on their agendas to discuss this issue, and MCPS was not exempt. She was sorry that the revised SES plan was not scheduled in a timely matter, and that the Board officers would make that a top priority in the future.

Mr. Abrams commented that there needed to be a measure of success for the non-college bound student. In light of the completion of Algebra I and the improvement in SAT scores, he asked if that were as relevant to vocational students or whether there was a need for an indicator that was similar to algebra, but related to vocational students. He had heard that basic business math was not mastered by non-college bound students. Dr. Seleznow noted that students interested in auto mechanics or automotive engineering needed the same math requirements. Mr. Abrams agreed that algebra may be necessary, but the connecting step was SAT scores, and the SAT score was not relevant to the non-college bound student. He asked what was the measure to reach each and every student since the data would leave out certain students.

Mr. Abrams noted that the report spoke in one section about racial/ethnic factors and in other section there was reference to socioeconomic factors, and the two factors never coalesced. It seemed to him that these two factors must merge, and the data must have an overlay of both factors. However, there was another factor of external influences. He asked what was the racial and/or socioeconomic factors between staff and was there a relationship with expectations for student performance. Clearly, the focus and objectives of SES were still valid, but disparities must be studied in more detail. Dr. Seleznow agreed and there was not one factor that influenced student performance.

Mr. Butler congratulated staff on a great presentation. He asked if the information was readily available to community since the data illustrated improved student achievement. He asked staff how students could be motivated to take more advanced courses, especially

African-American students. Dr. Seleznow replied that a work group was investigating honors and advance placement courses to determine enrollment practices and incentives for student participation. There were issues of expectations, counseling, support, and information.

Mrs. Gordon remembered that the Board had previous discussions about the practices of various high schools on how students enter honors or advanced placement courses. Across all high schools, there was a wide variation in how students enter and exit those classes. In many cases, students were not permitted to merely decide to enter the class, since there were a series of recommendations or criteria that must be met. If the school system was serious about increasing the participation by all students, the entrance into those classes must be evaluated and modified. She hoped that the Board would get the results of the review from the work group. She thought the commitment of the student was the single determining factor for success. Dr. Seleznow reported that the work group was not finished with the review, and it will be ready in February 1999.

Mr. Felton wanted to know what the specific plan would be for staff to address the issue of expectations for all students. Dr. Seleznow remarked that trained staff must use data more effectively, standards need to be set, and patterns that emerge must be studied.

Re: 1999-2000 SCHOOL CALENDAR

Dr. Vance invited the following people to the table: Dr. Patricia Hahn, Executive Assistant to the Superintendent, and Mrs. Katherine Bennett, Administrative Secretary in the Office of the Superintendent of Schools.

The recommended school calendar for the 1999-2000 school year includes a contingency plan identifying days that will be used to make up lost instructional time due to emergency closings. The school calendar includes the same non-school days that have been designated in the past. The number of holidays and the days on which they occur has required some changes in the proposed calendar.

The 1999-2000 school calendar proposes school to begin before the Labor Day holiday that does not occur until September 6, and to avoid continuing school for students into the week of June 19. We will retain the additional instructional hours for students by replacing the October and December early-release days for Success for Every Student with a full day of professional development for all employees (both professional and supporting services) on October 6. The recommended calendar is based on 184 instructional days and includes the following assumptions:

1. Starting school before Labor Day which falls on Monday, September 6
2. 191 duty days for teachers

3. 184 instructional days for students
4. Non-school day for Yom Kippur which falls on Monday, September 20 (Rosh Hashanah falls on Saturday, September 11)
5. Combining two early release in-service days (October/December) into one full day on Wednesday, October 6
6. Presidential Primary Election Day which falls on Tuesday, March 7
7. The spring break before Easter which falls on Sunday, April 23 (Passover is April 20-27; begins at sundown on April 19)

WHEREAS, The establishment of school terms by the Montgomery County Board of Education is required by state law; and

WHEREAS, Montgomery County parents, community, and staff should be informed of the Board adopted school calendar each year and the subsequent contingency plan identifying days that will be used to make up lost instructional time due to emergency closings; now therefore be it

Resolved, That the proposed school calendar and contingency plan for 1999-2000 be adopted.

Re: **DISCUSSION**

Ms. Signer asked if staff knew the number of early release days. Mr. Bowers replied that there were two at the end of the 1st and 3rd marking periods, as well as parent conferences.

Ms. Signer observed that there was a need for more staff training days, and she asked if there had been any consideration to use election days for in-service training.

Mrs. O'Neill commented that at the start of school there had always been a great deal of time off, and she asked why schools started on Wednesday and not on Monday. She asked if the Year 2000 concern had been factored into the calendar. Mr. Bowers stated that the delay in starting the school year was due to (1) nine construction projects, and (2) the gap between summer school and the regular school year and to need to allow a break for teachers. The county through effective remedies and careful contingency plans had addressed the Year 2000 problem.

Mrs. Gordon commented that teachers had suggested that the day before Thanksgiving be part of the holiday and extend the school year by a day. Also, she knew that several school districts in the state used the primary election day for staff development.

It was the consensus of the Board to postpone the vote on the school calendar. The following suggestions and/or actions should be evaluated prior to reintroduction of the item on January 12, 1999:

1. Use the primary election day for in-service training with the possible elimination of two half days;
2. Have the day before Thanksgiving used as a day of leave;
3. Survey other jurisdictions; and
4. Check with the employees= organizations.

* Mr. Abrams temporarily left the meeting at this point.

RESOLUTION NO. 824-98 Re: CONTRACTS MORE THAN \$25,000

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:#

WHEREAS, Funds have been budgeted for the purchase of equipment, supplies, and contractual services; now therefore be it

Resolved, That having been duly advertised, the following contracts be awarded to the low bidders meeting specifications as shown for the bids as follows:

82-97 Heavy Equipment Tractor and Mower Parts for the Division of
Maintenance - Extension

Awardee

Bill's Lawnmower Service	\$ 18,200
Gaithersburg Ford Tractor Company	106,700
Gaithersburg Rental Center	3,000
Gladhill Brothers	27,000
Kohler Equipment, Inc.	<u>24,000</u>

Total	\$ 178,900
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91-97 Automotive Shop Equipment Repair, Service and Parts -
Extension

Awardees

Auto Hydraulics	\$ 39,000
B & R Associates	750
McCall Handling Company	3,000

	McHenry Equipment	750	
	Myco Service and Supply		<u>6,500</u>
	Total		\$ 50,000
301-98	Elevator Service		
	<u>Awardee</u>		
	Elevator Control Service		\$ 100,000
1021-99	Portable Classroom Ventilation Systems at Various Locations		
	<u>Awardee</u>		
	William M. Wetmore, Inc.		\$ 36,000
1008.1	Professional Services for Computer Programming Analysis - Extension		
	<u>Awardee</u>		
	Metro Technical Consulting	\$ 50,000	
1061.1	Third Party Benefits Administration - Federal Consolidated Omnibus Budget Reconciliation Act of 1987 Program (COBRA) and Flexible Spending Accounts		
	<u>Awardee</u>		
	Sykes Health Plan Services, Inc.		\$ 80,000
1069.1	Consulting and Programming Services for Rocking Horse Road		
	<u>Awardee</u>		
	Information Technology Leader		\$ 45,000
4002.1	Aftermarket Automotive Parts - Extension		

Awardees

American Bus Sales & Service, Inc.		\$ 265,000
Arlington Armature, Inc.		10,000
Associated Truck Parts		7,000
Best Battery Company, Inc.		35,000
D & L Truck and Bus Parts, Inc. *		2,200
Delcoline, Inc.		40,000
District International Trucks, Inc.		650,000
Ditch, Bowers and Taylor, Inc.		65,000
Fitzgerald Auto Mall, Inc.		64,000
Furniture Renaissance *		1,000
General Fleet Service Company *		117,000
Jasper Engines and Transmissions		10,000
Johnson and Towers, Inc.		238,000
K & M Supply, Inc.		136,000
Northern Virginia Supply, Inc.		318,000
Ourisman's Rockmont Chevrolet		32,000
Pep Boys		1,000
R & S Auto and Truck Spring work		62,000
Rockville Radiator Shop, Inc. *		49,000
Rosedale Auto Electric and Parts	23,000	
Vehicle Maintenance Program *		49,000
Wareheim Air Brakes, Inc.		<u>100,000</u>
Total		\$2,274,200

4009.1 Voice Processing System Extension

Awardee

Micro Delta Corporation \$ 92,000

4053.1 Scanner Forms and Scanning Machines

Awardee

National Computer Systems, Inc. \$ 102,944

7015.2 Laminating Supplies

Awardees

General Binding Corporation	\$ 9,072
Kunz, Inc.	55,505
Precision Graphics *	74,935
Pyramid School Products	1,947
USI, Inc.	5,814
Wholesale Educational Supplies	<u>264</u>

Total \$ 147,537

7016.2 Media Center Supplies

Awardees

Brodart Company	\$ 13,940
Demco, Inc.	3,494
Gaylord Brothers, Inc.	3,997
Interstate Office Supply Company *	32,670
National School Supply	38,021
Printing Tech, Inc.	2,243
Pyramid School Products	11,549
Vernon Library Supply, Inc.	<u>5,018</u>

Total \$ 110,932

7017.2 Typewriter Ribbons and Copier Staple Cartridges

Awardees

Corporate Express	\$ 729
Landon Systems Corporation	1,743
Logans Marketing	766
Matrix Data Corporation	347
Xerox Corporation	<u>121,000</u>

Total \$ 124,585

7052.1 Broadcast Video Tapes

Awardee

Videotape Products, Inc.	\$ 48,609
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7054.1	Motor Vehicle Leases for the Division of Construction and the Division of School Security
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Awardee

Standard Leasing Corporation	\$ 43,656
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7056.1	Apple Platform Computer Products for the Office of Global Access Technology
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Awardee

Apple Computer, Inc.	\$4,100,155
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7057.1	Integrated Audio Visual Computer Systems with Large Screen Monitors and Wireless Keyboards
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Awardee

Gateway 2000 Major Accounts, Inc.	\$99,180
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More than \$25,000	\$7,683,698
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* Denotes MFD vendor

**RESOLUTION NO. 825-98 Re: LEASE/PURCHASE AND FINANCING OF LASER PRINTER
EQUIPMENT**

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:#

WHEREAS, The Board of Education of Montgomery County received Bid No. 1070.1, Lease/Purchase and Financing of Laser Printer Equipment, to be used by network and computer servers; and

WHEREAS, Laser printers are required because of the need for increased capability to produce reports required by the new Year 2000 compliant Student Information System and Human Resources Information System; and

WHEREAS, The Board of Education has determined in accordance with Section 5-112 of Maryland's Public School Law that Xerox Corporation is the lowest responsible bidder conforming to specifications to supply two laser printers; and

WHEREAS, Xerox Corporation has offered to provide the necessary equipment through a five-year lease/purchase arrangement with the first payment due January 1999; and

WHEREAS, The Board of Education has determined that it is in the public interest to obtain laser printer equipment through a lease/purchase arrangement with Xerox corporation subject to cancellation in the event of nonappropriation; and

WHEREAS, Xerox Corporation has agreed to provide the laser printer equipment in accordance with the lease/purchase terms and nonappropriation conditions set forth in the bid specifications; now therefore be it

Resolved, That the Board of Education of Montgomery County award Bid No. 1070.1 for the lease/purchase and financing of laser printer equipment to Xerox Corporation, totaling \$743,775 at 3.9 percent interest rate for a five-year lease/purchase in accordance with the terms and conditions of the specifications.

RESOLUTION NO. 826-98 Re: AWARD OF CONTRACTS - MONTGOMERY BLAIR MIDDLE SCHOOL #3/ELEMENTARY SCHOOL #11

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:#

WHEREAS, The following sealed bids represent the sixth in a series of subcontracts that were bid as part of a construction management process for the Montgomery Blair Middle School #3/Elementary School #11 project:

<u>Low Bids</u>	<u>Amount</u>
<u>Food Service Equipment</u>	
The Gill Group	\$148,300
<u>Painting</u>	
OMF Contractors (minority owned-Hispanic)	122,600
<u>Wood Flooring</u>	
Weyer's Floor Service	25,529

and

WHEREAS, A contract for the food service equipment had previously been awarded to Regional Restaurant Equipment Company, Inc.; and
WHEREAS, Regional Restaurant Equipment Company, Inc., recently informed us that they are experiencing financial difficulties and are unable to perform the food service equipment contract; and

WHEREAS, Staff has recommended that a contract be awarded to The Gill Group who submitted the next low bid for the food service equipment; and

WHEREAS, The current aggregate minority business participation for the subcontracts bid to date is 13.5 percent; and

WHEREAS, Details of the bid activity are available in the Department of Facilities Management; and

WHEREAS, The low bids are within the estimates and sufficient funds are available to award the contracts; now therefore be it

Resolved, That the contract for Regional Restaurant Equipment Company, Inc., be rescinded; and be it further

Resolved, That contracts be awarded to the above referenced subcontractors meeting specifications for the Montgomery Blair Middle School #3/Elementary School #11 project, in accordance with plans and specifications prepared by Grimm & Parker, P.C.

RESOLUTION NO. 827-98 Re: AWARD OF CONTRACT - WALT WHITMAN HIGH SCHOOL CLASSROOM ADDITION

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:#

WHEREAS, The following sealed bids were received on November 10, 1998, for the Walt Whitman High School Classroom Addition project with work to begin December 15, 1998, and be completed by July 1, 1999:

<u>Bidder</u>	<u>Amount</u>
Patriot Group Contractors, Inc.	\$407,777
Interstate Corporation	495,000
Porter Construction Management, Inc.	497,500
Jack H. Kidd Associates, Inc.	530,000

and

WHEREAS, The low bid is below the architect's estimate of \$475,000; and
WHEREAS, Patriot Group Contractors, Inc., has submitted a total of 14.1 percent minority business participation which is comprised of 1.6 percent female-owned and 12.5 percent Asian-owned businesses; now therefore be it

Resolved, That a contract for \$407,777 be awarded to Patriot Group Contractors, Inc., for the Walt Whitman High School Classroom Addition project, in accordance with plans and specifications prepared by Grimm and Parker, P.C.

**RESOLUTION NO. 828-98 Re: ARCHITECTURAL APPOINTMENT - JAMES HUBERT BLAKE
HIGH SCHOOL ADDITION**

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:#

WHEREAS, Funds for architectural planning were programmed as part of the FY 1999 Capital Budget for a twenty (20) classroom addition to James Hubert Blake High School; and

WHEREAS, Staff has recommended that the architect that prepared the original building plans be retained to complete the addition design; and

WHEREAS, Staff has negotiated a fee for the necessary architectural services; now therefore be it

Resolved, That the Montgomery County Board of Education extend the contract with the architectural firm of Delmar Architects, P.A., to provide architectural services for the James Hubert Blake High School addition project for a fee of \$300,000, which is six percent of the construction budget.

**RESOLUTION NO. 829-98 Re: ARCHITECTURAL APPOINTMENT - WOOD ACRES
ELEMENTARY SCHOOL MODERNIZATION**

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:#

WHEREAS, It is necessary to appoint an architectural firm to provide professional and technical services during the design and construction phases of the Wood Acres Elementary School modernization project; and

WHEREAS, Funds for architectural planning were programmed as part of the FY 1999 Capital Budget; and

WHEREAS, The Architect Selection Committee, in accordance with procedures adopted by the Board of Education on July 14, 1998, identified McDonald Williams Banks, Architects and Planners, as the most qualified firm to provide the necessary professional architectural and engineering services; and

WHEREAS, Staff has negotiated a fee for necessary architectural services; now therefore be it

Resolved, That the Montgomery County Board of Education enter into a contractual agreement with the architectural firm of McDonald Williams Banks, Architects and Planners, to provide professional architectural services for the Wood Acres Elementary School modernization project for a fee of \$516,900, which is 6.9 percent of the construction budget.

RESOLUTION NO. 830-98 Re: ACCEPTANCE OF JAMES HUBERT BLAKE HIGH SCHOOL

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:#

WHEREAS, James Hubert Blake High School was duly inspected on November 24, 1998; now therefore be it

Resolved, That James Hubert Blake High School now be formally accepted; and be it further

Resolved, That the official date of completion be established as that date upon which formal notice is received from the architect that the building has been completed in accordance with the plans and specifications, and all contract requirements have been met.

Re: DISCUSSION

After a brief discussion, Dr. Vance asked staff to prepare a report to him and the Board regarding the appropriateness of vinyl tile, chairs that damage floors, and the square footage of science labs. This report should include what was done in the past, what were the changes, and alternatives for the present practice.

RESOLUTION NO. 831-98 Re: ACCEPTANCE OF WESTOVER ELEMENTARY SCHOOL

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:#

WHEREAS, Westover Elementary School was duly inspected on November 5, 1998; now therefore be it

Resolved, That Westover Elementary School now be formally accepted; and be it further

Resolved, That the official date of completion be established as that date upon which formal notice is received from the architect that the building has been completed in accordance with the plans and specifications, and all contract requirements have been met.

RESOLUTION NO. 832-98 Re: **WINSTON CHURCHILL HIGH SCHOOL - CONSTRUCTION MANAGEMENT SERVICES**

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:#

WHEREAS, The FY 2000 Capital Budget request includes construction funds to modernize Winston Churchill High School; and

WHEREAS, This project is scheduled to start June 1999 and must be phased while the building is occupied; and

WHEREAS, Staff feels that a construction management delivery system should be used for this project given its complexities and schedule; and

WHEREAS, A Consultant Selection Committee, in accordance with procedures adopted by the Board of Education on July 14, 1998, identified Bovis Construction Corp. as the most qualified firm to provide the necessary services; and

WHEREAS, Staff has negotiated a fee for necessary construction management services; now therefore be it

Resolved, That the Montgomery County Board of Education enter into a contractual agreement with the firm of Bovis Construction Corp. to provide general construction and management services for modernizing Winston Churchill High School for a cost of \$2,109,000, which is 7.6 percent of the building construction budget, contingent upon County Council approval of the FY 2000 budget appropriation in the FY 1999-2004 Capital Improvements Program.

RESOLUTION NO. 833-98 Re: **BETHESDA-CHEVY CHASE HIGH SCHOOL - CONSTRUCTION MANAGEMENT SERVICES**

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:#

WHEREAS, The FY 2000 Capital Budget request includes construction funds to modernize Bethesda-Chevy Chase High School; and

WHEREAS, This project is scheduled to start June 1999 and be completed July 2001; and

WHEREAS, Staff members feel that a construction management delivery system should be used for this project given its site limitations and complexities associated with major construction in a residential community; and

WHEREAS, A Consultant Selection Committee, in accordance with procedures adopted by the Board of Education on July 14, 1998, identified CRSS Constructors, Inc., as the most qualified firm to provide the necessary services; and

WHEREAS, Staff has negotiated a fee for necessary construction management services; now therefore be it

Resolved, That the Montgomery County Board of Education enter into a contractual agreement with the firm of CRSS Constructors, Inc., to provide general construction and management services for modernizing Bethesda-Chevy Chase High School for a cost of \$1,755,000, which is 6.8 percent of the building construction budget, contingent upon County Council approval of the FY 2000 budget appropriation in the FY 1999-2004 Capital Improvements Program.

RESOLUTION NO. 834-98 Re: **ENGINEERING SERVICES - AIR CONDITIONING FOR VARIOUS SCHOOLS**

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:#

WHEREAS, Funds were appropriated in the FY 1999 Capital Budget to air condition Watkins Mill, Burnt Mills, and Whetstone elementary schools over the summer of 1999; and

WHEREAS, On November 19, 1998, the Board of Education approved a resolution to request funds to air condition five additional facilities as part of the FY 1999 Capital Budget; and

WHEREAS, It is essential that the engineering work for these projects be started immediately so that contract documents are ready to bid in early spring; and

WHEREAS, Staff has recommended that the contract with the engineering firm that designed and supervised the air conditioning of Cabin John Middle School and Luxmanor Elementary School be extended to complete the bid documents for the schools proposed to be air conditioned during the summer of 1999; and

WHEREAS, Staff has negotiated a cost for the necessary engineering services that is comparable to the fees which were charged for Cabin John Middle School and Luxmanor Elementary School; now therefore be it

Resolved, That the Montgomery County Board of Education extend the contract with the engineering firm of Mendoza, Ribas, Farinas & Associates to provide engineering services for the air conditioning of various facilities for a fee of \$220,500.

RESOLUTION NO. 835-98 Re: CHANGE ORDER OVER \$25,000 - ELECTRICAL SERVICE TO RELOCATABLE CLASSROOMS

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:#

WHEREAS, A unit price contract was awarded this past summer for electrical service to move portable classrooms; and

WHEREAS, The final number of moves and new units installed was 85 units; and

WHEREAS, The approved unit prices were used to calculate the final total; now therefore be it

Resolved, That the contract for Paul J. Vignola Electric Company, Inc., to provide electrical service to modular classrooms at various schools be increased by \$280,000, in accordance with plans and specifications prepared by the Department of Facilities Management.

RESOLUTION NO. 836-98 Re: AWARD OF CONTRACT - BETHESDA ELEMENTARY SCHOOL

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:#

WHEREAS, The following bid represents the tenth in a series of subcontracts that were bid as part of a construction management process for the Bethesda Elementary School project:

<u>Bidder</u>	<u>Amount</u>
<u>Elevator</u> General Elevator Company, Inc.	\$ 36,430

and

WHEREAS, Staff has verified that the contractor has made a good faith effort to obtain minority participation; and

WHEREAS, The current aggregate minority business participation for the subcontracts bid to date is 12.36 percent; and

WHEREAS, The low bid is within the estimate and sufficient funds are available to award the contract; now therefore be it

Resolved, That a contract in the amount of \$36,430 be awarded to General Elevator Company, Inc., for the elevator for the Bethesda Elementary School project, in accordance with plans and specifications prepared by Walton, Madden, Cooper, Robinson, Poness, Inc.

**RESOLUTION NO. 837-98 Re: AWARD OF CONTRACTS FOR MAINTENANCE PROJECTS AT
 VARIOUS SCHOOLS**

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:#

WHEREAS, The following sealed bids were received on August 25 and November 12, 1998, in accordance with Montgomery County Public Schools procurement practices, for boilers, chiller, and cooling tower replacements at Gaithersburg High School and interchangeable cores and accessories for exterior locks at various schools/facilities, with work to begin on December 9, 1998, and be completed by October 15, 1999; and

WHEREAS, Details of the bid activity are available in the Department of Facilities Management; and

WHEREAS, The low bids are below staff estimates, and the low bidders met specifications; and

WHEREAS, For the Gaithersburg High School, boilers, chiller, and cooling tower replacements project, American Mechanical Services of Maryland, Inc., has submitted evidence of 14.3 percent of Minority Business Enterprise participation, of which 13 percent is African American and 1.3 percent is Hispanic; and

WHEREAS, For the interchangeable cores and accessories for exterior locks at various schools/facilities, Best Access Systems is a speciality supplier and has made a good faith effort to achieve the Minority Business Enterprise goal; now therefore be it

Resolved, That contracts be awarded to the low bidders meeting specifications for the projects and amounts listed below:

<u>PROJECT</u>	<u>AMOUNT</u>
Boilers, Chiller, and Cooling Tower Replacements at Gaithersburg High School Low Bidder: American Mechanical Services of Maryland, Inc.	\$584,680.00
Interchangeable Cores and Accessories for Exterior Locks at Various Schools/Facilities Low Bidder: Best Access Systems	\$ 37,997.38

RESOLUTION NO. 838-98 Re: **AUTHORIZATION TO EXECUTE A TEMPORARY EASEMENT
OPTION CONTRACT -
RACHEL CARSON
ELEMENTARY SCHOOL**

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:#

WHEREAS, The Maryland State Highway Administration is planning to widen and improve Darnestown Road (MD 28) along the frontage of Rachel Carson Elementary School, located at 100 Tschiffely Square Road in Gaithersburg; and

WHEREAS, The proposed temporary easement, consisting of 2,483 square feet configured in two parcels, is necessary for constructing slopes to support the improvements to Darnestown Road (MD 28); and

WHEREAS, The proposed temporary easement will not adversely affect any land anticipated to be utilized for school purposes and would benefit the school and community by providing an improved road with sidewalk and landscaping; and

WHEREAS, All construction, restoration, and future maintenance will be performed without disruption to the instructional program at the school and at no cost to the Board of

Education, with the Maryland State Highway Administration and its contractors assuming liability for all damages or injury and all work; now therefore be it

Resolved, That the president and secretary of the Board of Education be authorized to execute a Temporary Easement Option Contract, consisting of 2,483 square feet, to the Maryland State Highway Administration at Rachel Carson Elementary School; and be it further

Resolved, That a fee of \$1,550 be paid to Montgomery County Public Schools by the Maryland State Highway Administration for the subject easement.

RESOLUTION NO. 839-98 Re: **GRANT OF DEED AND EASEMENT TO MONTGOMERY COUNTY
GOVERNMENT AT GREENCASTLE ELEMENTARY
SCHOOL**

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:#

WHEREAS, The Montgomery County Government requested a deed and easement agreement at Greencastle Elementary School, located at 13611 Robey Road, in order to improve Robey Road in Silver Spring; and

WHEREAS, The road improvements will require a public dedication of 8,291 square feet of land in fee simple, 8,343 square feet in perpetual easement, and 23,200 square feet of temporary slope easement; and

WHEREAS, The Montgomery County Government has agreed to restore all disturbed areas and replace trees which will be removed; and

WHEREAS, The proposed dedication will benefit both the school system and the community by providing needed road improvements; and

WHEREAS, All construction and restoration will be performed without disruption to the instructional program at the school and will be performed at no cost to the Board of Education, with the Montgomery County Government and its contractors assuming liability for all damages or injury and all work; now therefore be it

Resolved, That the president and secretary of the Board of Education be authorized to execute a deed dedicating 8,291 square feet of land in fee simple, 8,343 square feet in perpetual easement, and 23,200 square feet of temporary slope easement for road improvements to Robey Road at Greencastle Elementary School.

RESOLUTION NO. 840-98 Re: LIGHTING IMPROVEMENTS IN VARIOUS SCHOOLS

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:#

WHEREAS, Sealed bids for lighting improvements at various schools were received on November 16, 1998, in accordance with MCPS procurement practices, with work to begin this summer and be completed by August 30, 1999; and

WHEREAS, The Conservation Management Corporation, the low bidder for the CESC Professional Library and Broad Acres and Poolesville elementary schools, submitted bids based on immediate installations and asked to withdraw its bids; and

WHEREAS, The low bids are below the cost estimate of \$263,000, and the low bidder has completed similar projects successfully; and

WHEREAS, Staff members have verified that the contractor has made a good faith effort to obtain minority participation; now therefore be it

Resolved, That contracts are awarded to Congressional Electric, Inc., for the projects and amounts listed below:

<u>LOW BIDDER</u>	<u>AMOUNT</u>
Congressional Electric, Inc.	
Broad Acres Elementary School	\$ 31,800.00
Brooke Grove Elementary School	30,400.00
CESC Professional Library	8,300.00
College Gardens Elementary School	23,700.00
Gaithersburg High School	104,700.00
Poolesville Elementary School	33,900.00
 TOTAL	 \$ 232,800.00

RESOLUTION NO. 841-98 Re: FY 1999 SUPPLEMENTAL CAPITAL BUDGET APPROPRIATION REQUEST FOR ADA MODIFICATIONS

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:#

WHEREAS, It is necessary to address essential accessibility modifications for the disabled at various MCPS facilities; and

WHEREAS, Funds in the FY 1999 Capital Budget for ADA compliance have been depleted; and

WHEREAS, There are additional accommodation requests that should be addressed prior to the beginning of FY 2000; now therefore be it

Resolved, That the Board of Education request a FY 1999 Capital Budget supplemental appropriation and an amendment to the FY 1999 -2004 Capital Improvements Program (CIP) in the amount of \$250,000 for ADA modifications; and be it further

Resolved, That a copy of this resolution be forwarded to the county executive and County Council; and be it further

Resolved, That the county executive be requested to recommend approval of this request to the County Council.

RESOLUTION NO. 842-98 Re: UTILIZATION OF FY 1999 FUTURE SUPPORTED PROJECT FUNDS FOR THE GOVERNOR'S GIFTED AND TALENTED DEVELOPMENT PROGRAM

On recommendation of the Superintendent and on motion of Mrs. Gordon seconded by Ms. Signer, the following resolution was adopted unanimously by members present:#

Resolved, That the superintendent of schools be authorized to receive and expend within the FY 1999 Provision for Future Supported Projects a grant award of \$69,200 from the Maryland State Department of Education, under the Governor's Gifted and Talented Development program, in the following categories:

<u>Category</u>	<u>Amount</u>
3 Instructional Salaries	\$ 35,370
5 Other Instructional Costs	31,000
12 Fixed Charges	<u>2,830</u>
Total	<u>\$ 69,200</u>

and be it further

Resolved, That a copy of this resolution be sent to the county executive and County Council.

RESOLUTION NO. 843-98 Re: **UTILIZATION OF FY 1999 FUTURE SUPPORTED PROJECT FUNDS FOR THE HOWARD HUGHES MEDICAL INSTITUTE'S ELEMENTARY SCIENCE TRAINING AND SUPPORT PROJECT**

On recommendation of the Superintendent and on motion of Mrs. Gordon seconded by Ms. Signer, the following resolution was adopted unanimously by members present:#

Resolved, That in accordance with the resolution from the Montgomery County Public Schools Educational Foundation, Inc., the Board of Education accept funds granted by the Howard Hughes Medical Institute; and be it further

Resolved, That the superintendent of schools be authorized to receive and expend within the FY 1999 Provision for Future Supported Projects a grant award of \$130,000 from the Howard Hughes Medical Institute, through the MCPS Educational Foundation, Inc., for the Elementary Science Training and Support Project in the following categories:

<u>Category</u>	<u>Amount</u>
3 Instructional Salaries	\$ 32,590
4 Textbooks and Instructional Materials	92,585
5 Other Instructional Costs	2,220
12 Fixed Charges	<u>2,605</u>
Total	<u>\$ 130,000</u>

and be it further

Resolved, That a copy of this resolution be transmitted to the county executive and County Council.

RESOLUTION NO. 844-98 Re: **UTILIZATION OF FY 1999 FUTURE SUPPORTED PROJECT FUNDS FOR THE INTENSIVE VOCATIONAL ENGLISH AND SKILLS PROGRAM FOR NURSING ASSISTANTS**

On recommendation of the Superintendent and on motion of Mrs. Gordon seconded by Ms. Signer, the following resolution was adopted unanimously by members present:#

Resolved, That the superintendent of schools be authorized to receive and expend within the FY 1999 Provision for Future Supported Projects a grant award of \$53,336 from the Maryland Department of Human Resources, Community Services Administration, Office of Federal Refugee Affairs, under the Refugee Act of 1980, for the Intensive Vocational English and Skills Program for Nursing Assistants, in the following categories:

<u>Category</u>	<u>Amount</u>
1 Administration	\$ 1,626
3 Instructional Salaries	40,647
4 Textbooks and Instructional Supplies	6,750
5 Other Instructional Costs	1,000
12 Fixed Charges	<u>3,313</u>
Total	<u>\$53,336</u>

and be it further

Resolved, That a copy of this resolution be transmitted to the county executive and County Council.

RESOLUTION NO. 845-98 Re: UTILIZATION OF FY 1999 FUTURE SUPPORTED PROJECT FUNDS FOR THE PROJECT ANCHOR

On recommendation of the Superintendent and on motion of Mrs. Gordon seconded by Ms. Signer, the following resolution was adopted unanimously by members present:#

Resolved, That the superintendent of schools be authorized to receive and expend within the FY 1999 Provision of Future Supported Projects a grant award of \$57,448 from the U.S. Department of Education through the Academy for Educational Development for the second year of Project Anchor, in the following categories:

<u>Category</u>	<u>Amount</u>
1 Administration	\$ 1,746
6 Special Education	52,030
12 Fixed Charges	<u>3,672</u>
Total	<u>\$57,448</u>

and be it further

Resolved, That a copy of this resolution be sent to the county executive and County Council.

RESOLUTION NO. 846-98 Re: UTILIZATION OF FY 1999 FUTURE SUPPORTED PROJECT FUNDS FOR THE MONTGOMERY COUNTY TRANSITION INITIATIVE PROJECT

On recommendation of the Superintendent and on motion of Mrs. Gordon seconded by Ms. Signer, the following resolution was adopted unanimously by members present:#

Resolved, That the superintendent of schools be authorized to receive and expend within the FY 1999 Provision for Future Supported Projects a grant award of \$20,000 from the Maryland State Department of Education, Division of Rehabilitation Services, for the Montgomery County Transition Initiative Project in the following categories:

<u>Category</u>	<u>Amount</u>
6 Special Education	\$ 19,240
12 Fixed Charges	<u>760</u>
Total	<u>\$20,000</u>

and be it further

Resolved, That a copy of this resolution be sent to the county executive and County Council.

RESOLUTION NO. 847-98 Re: PERSONNEL MONTHLY REPORT

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:

Resolved, That the Board of Education approve the Personnel Monthly Report dated December 8, 1998.

RESOLUTION NO. 848-98 Re: DEATH OF MRS. SANDRA L. HEYMAN, RESOURCE TEACHER, RICHARD MONTGOMERY HIGH SCHOOL

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:

WHEREAS, The death on November 14, 1998, of Mrs. Sandra L. Heyman, resource teacher at Richard Montgomery High School, has deeply saddened the staff, students, and members of the Board of Education; and

WHEREAS, Mrs. Heyman was a staff member of Montgomery County Public Schools for more than 14 years and made valuable contributions to the school system; and

WHEREAS, Mrs. Heyman increased students= enrichment of math through outside activities so that each student was encouraged to reach a successful level, and at the same time she pursued coursework which enhanced her abilities; now therefore be it

Resolved, That the members of the Board of Education express their sorrow at the death of Mrs. Sandra L. Heyman and extend deepest sympathy to her family; and be it further

Resolved, That this resolution be made a part of the minutes of this meeting and a copy be forwarded to Mrs. Heyman=s family.

Re: STATEMENT FOR THE RECORD

Ms. Signer stated that there had been a remarkable outpouring of grief for Mrs. Heyman. Many former students came home for her funeral. Some students have volunteered to tutor students whom Mrs. Heyman currently had taught. She exemplified everything that we would hope our teachers would be in Montgomery County.

RESOLUTION NO. 849-98 Re: DEATH OF MR. GENE L. BROWN, ELECTRICIAN AREA SUPERVISOR, DIVISION OF MAINTENANCE

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:

WHEREAS, The death on November 28, 1998, of Mr. Gene L. Brown, electrician area supervisor at the Randolph Maintenance Depot in the Division of Maintenance, has deeply saddened the staff, students, and members of the Board of Education; and

WHEREAS, Mr. Brown was a loyal and dedicated employee of Montgomery County Public Schools for more than 28 years; and

WHEREAS, Mr. Brown was an outstanding trades supervisor with excellent planning and leadership skills, well organized, set high standards, and gained the respect of his staff; now therefore be it

Resolved, That the members of the Board of Education express their sorrow at the death of Mr. Gene L. Brown and extend deepest sympathy to his family; and be it further

Resolved, That this resolution be made a part of the minutes of this meeting and a copy be forwarded to Mr. Brown's family.

RESOLUTION NO. 850-98 Re: PERSONNEL APPOINTMENT

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:

Resolved, That the following personnel appointment be approved effective February 1, 1999:

<u>Appointment</u>	<u>Present Position</u>	<u>As</u>
Geraline Joan Carroll	Principal, Ashburton ES	Principal, Walter Johnson MS #2

RESOLUTION NO. 851-98 Re: **PERSONNEL APPOINTMENT**

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. O'Neill, the following resolution was adopted unanimously by members present:

Resolved, That the following personnel appointment be approved effective February 1, 1999:

<u>Appointment</u>	<u>Present Position</u>	<u>As</u>
Michael J. Martirano	Principal, Scotchtown Hills ES, Laurel, MD	Principal, Blair ES #11

RESOLUTION NO. 852-98 Re: **PERSONNEL APPOINTMENT**

On recommendation of the Superintendent and on motion of Mrs. Gordon seconded by Ms. Signer, the following resolution was adopted unanimously by members present:

Resolved, That the following personnel appointment be approved effective January 4, 1999:

<u>Appointment</u>	<u>Present Position</u>	<u>As</u>
Frank Soo Hoo	Resource Teacher, Argyle MS	Community/Human Relations Advocate

RESOLUTION NO. 853-98 Re: **PERSONNEL APPOINTMENT**

On recommendation of the Superintendent and on motion of Mrs. Gordon seconded by Ms. Signer, the following resolution was adopted unanimously by members present:

Resolved, That the following personnel appointment be approved effective January 1, 1999:

<u>Appointment</u>	<u>Present Position</u>	<u>As</u>
Charlotte Boucher	Assistant Principal, Rocky Hill MS	Curriculum Coordinator, Secondary English

Re: **MONTHLY FINANCIAL REPORT**

The report reflected the projected financial condition through October 31, 1998, based on program requirements and estimates made by primary and secondary account managers. There was a projected deficit in revenues of \$540,135 and a projected surplus of \$250,000 in expenditures. Staff would continue to monitor both revenues and expenditures. There was no discussion of this item.

RESOLUTION NO. 854-98 Re: **NAME FOR MONTGOMERY BLAIR MIDDLE SCHOOL #3**

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. O'Neill, the following resolution was adopted unanimously by members present:

WHEREAS, A committee representing the Montgomery Blair Middle School #3 community was formed to consider names for the new school in accordance with MCPS Policy FFA, Policy on Naming Schools; and

WHEREAS, A ballot listing the names of distinguished persons and geographic locations was distributed to the community to determine the favored name; now therefore be it

Resolved, That the new Montgomery Blair Middle School #3 officially be named Silver Spring International Middle School.

Re: **CLOSED SESSION**

The Board of Education recessed for lunch and closed session from 12:30 to 2:10 p.m. and Mr. Abrams rejoined the meeting at this time.

Re: **PUBLIC COMMENTS**

The following people testified before the Board:

	<u>Person</u>	<u>Topic</u>
1.	Morgan Lesko	Middle School Health Education
2.	Stephanie Cohen	Middle School Health Education
3.	Christine Schwalm	Library Books
4.	Daniel Prager	JV Lacrosse
5.	Diana Cubas	Middle School Health Education
6.	Cathy Belendink	JV Lacrosse
7.	L.N. Rock	Special Education
8.	Alvin Rivera	Hispanic Participation

Ms. Signer asked for the Superintendent's response to Stephanie Cohen's testimony. Mrs. O'Neill asked what the gender equity issues would be to move girls' soccer to the fall, what were the opportunities, and how much it would cost.

Re: **ETHICS POLICY**

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. O'Neill, the following resolution was placed on the table:

WHEREAS, The Ethics Panel has made several recommendations that have implications for the ethics policy; and

WHEREAS, On July 29, 1998, the Board of Education discussed a policy analysis on ethics and endorsed the recommendations for amending the policy; and

WHEREAS, One of the recommendations was to combine the concepts in Policy BBB, *Ethics* and Policy GCA, *Conflict of interest*

WHEREAS, Staff has incorporated the recommendations from the Ethics Panel and appropriate staff; now therefore be it

Resolved, That the Board of Education take tentative action to adopt the revised draft Policy BBB, *Ethics*; and be it further

Resolved, That the tentatively adopted draft policy be sent to the State Ethics Commission for approval in accordance with state law.

Resolved, That the Board of Education rescind existing Policy GCA, *Conflict of interest*.

RESOLUTION NO. 855-98 Re: **AN AMENDMENT TO THE ETHICS POLICY**

On motion of Mrs. Gordon and seconded by Ms. Signer, the following resolution was adopted with Mr. Butler, Mr. Felton, Mrs. Gordon, Mrs. O'Neill, and Ms. Signer voting in the affirmative; Mr. Abrams and Mrs. King were not present:

Resolved, That the Board of Education amend the Ethics Policy at C.2.b)(4) to read:

Solicit any gift or accept any gift exceeding \$25 in value or series of gifts exceeding \$100 in value in a calendar year, from any person subject to the authority of the school system or who has or is negotiating a contract with the school system, except as provide below or where such gifts would not present

a conflict of interest as determined by the Ethics Panel.

Re: **AN AMENDMENT TO THE ETHICS POLICY**

The motion of Ms. Signer and seconded by Mrs. O'Neill to strike the word "economic" at C.2.b)(5) and C.2.b)(6) failed with Mr. Butler, Mrs. O'Neill, and Ms. Signer voting in the affirmative; Mr. Felton and Mrs. Gordon voting in the negative; Mr. Abrams and Mrs. King were not present.

RESOLUTION NO. 856-98 Re: **AN AMENDMENT TO THE ETHICS POLICY**

On motion of Ms. Signer and seconded by Mrs. O'Neill, the following resolution was adopted with Mr. Butler, Mr. Felton, Mrs. Gordon, Mrs. King, Mrs. O'Neill, and Ms. Signer voting in the affirmative; Mr. Abrams was not present:

Resolved, That the Board of Education amend the Ethics Policy at C.6.d) to read:

The Panel ~~may~~ **shall** be assisted in carrying out the responsibilities specified in this policy by the **Ethics Officer and the** Office of the Board of Education which, in consultation with the superintendent, shall see that needed legal, technical, and clerical assistance is provided to the Panel ~~provided that all requests are channeled through the ethics officer.~~

RESOLUTION NO. 857-98 Re: **AN AMENDMENT TO THE ETHICS POLICY**

On motion of Ms. Signer and seconded by Mrs. O'Neill, the following resolution was adopted unanimously:

Resolved, That the Board of Education amend the Ethics Policy at E. to read:

~~The ethics office will support and facilitate the work of the Ethics Panel and provide leadership for implementing all MCPS activities concerning ethics and conflicts of interest.~~ **The position of ethics office for the Montgomery County Public Schools is hereby established. The ethics office shall report directly to the Board of Education. The ethics officer will support and facilitate the work of the Ethics Panel and provide leadership for implementing all MCPS activities concerning ethics and conflicts of interest.**

RESOLUTION NO. 858-98 Re: **AN AMENDMENT TO THE ETHICS POLICY**

On motion of Mrs. Gordon and seconded by Ms. Signer, the following resolution was adopted unanimously:

Resolved, That the Board of Education amend the Ethics Policy at F. to read:

This policy will be reviewed by the Board of Education every three years ~~on an on-going basis in accordance with the Board of Education's policy review process.~~

RESOLUTION NO. 859-98 Re: **AN AMENDMENT TO THE ETHICS POLICY**

On motion of Mr. Abrams and seconded by Mrs. Gordon, the following resolution was adopted unanimously:

Resolved, That the Board of Education amend the Ethics Policy at C.1.e) to delete:

~~Family/household member means father, mother, brother, sister, husband, wife, son, daughter, grandfather or grandmother by blood (not marriage), grandson, granddaughter, father-in-law, mother-in-law, son-in-law, daughter-in-law, equivalent step family members, legal dependent, or anyone residing regularly in the household as a household member.~~

RESOLUTION NO. 860-98 Re: **ETHICS POLICY**

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. O'Neill, the following resolution, as amended, was adopted unanimously:

WHEREAS, The Ethics Panel has made several recommendations that have implications for the ethics policy; and

WHEREAS, On July 29, 1998, the Board of Education discussed a policy analysis on ethics and endorsed the recommendations for amending the policy; and

WHEREAS, One of the recommendations was to combine the concepts in Policy BBB, *Ethics* and Policy GCA, *Conflict of interest*

WHEREAS, Staff has incorporated the recommendations from the Ethics Panel and appropriate staff; now therefore be it

Resolved, That the Board of Education take tentative action to adopt the revised draft Policy BBB, *Ethics*; and be it further

Resolved, That the tentatively adopted draft policy be sent to the State Ethics Commission for approval in accordance with state law.

Resolved, That the Board of Education rescind existing Policy GCA, *Conflict of interest*.

Ethics

A. PURPOSE

To promote the highest level of ethical conduct on the part of all persons associated with MCPS; to ensure the highest public confidence in the impartiality and independent judgment of Board of Education members and school employees; and, to provide guidance for MCPS personnel concerning ethics-related matters

B. ISSUE

Chapter 257 of the 1983 Laws of Maryland authorizes local boards of education to adopt appropriate provisions concerning conflicts of interest, financial disclosure, and lobbying to help ensure the highest public confidence in the impartiality and independent judgment of Board members and school employees.

C. POSITION

1. Definitions

Words in this policy have their normal accepted meanings except as set forth below:

- a) *Business entity* means any corporation, partnership, sole proprietorship, joint venture, incorporated association; or firm, institution, trust, foundation, or other organization, whether or not operated for profit.
- b) *Compensation* means any money or thing of value received or to be received by any person covered by this policy from an employer for service rendered.
- c) *Doing business with* means having or negotiating a contract that

involves the commitment, in a single or combination of transactions, of \$5,000 or more of school system funds during a calendar year, or being subject to the authority of the school system, or being registered as a lobbyist in accordance with Section B.4. of this policy.

- d) *Employee* means any person employed by the Montgomery County Public Schools, except that full- and part-time teachers are exempt from financial disclosure provisions by Maryland law (Art. 40A, 05046A-201(C)(2)(III)).
- e) *Employer* means any person paying or agreeing to pay compensation to another person for services rendered.
- f) *Financial interest* means:
 - (1) Ownership of any interest as the result of which the owner has received within the past 3 years, is receiving, or is entitled to receive in the future in excess of \$1,000 annually; or
 - (2) Ownership, or the ownership of securities of any kind representing or convertible into ownership, of more than 3 percent of a business entity
- g) *Gift* means the transfer of any service or thing of more than nominal value, regardless of form, without adequate and lawful consideration. Gift does not include the solicitation, acceptance, or receipt of political campaign contributions regulated under Maryland law. (See also exemptions in Section 2.b)(4).)
- h) *Interest* means any legal or equitable economic interest, whether or not subject to an encumbrance or a condition, which was owned or held in whole or in part, jointly or severally, directly or indirectly, at any time during the calendar year. Interest does not include:
 - (1) An interest held in the capacity of a personal representative, agent, custodian, fiduciary, or trustee, unless the holder has an equitable interest therein
 - (2) An interest in a time or demand deposit in a financial institution
 - (3) An interest in an insurance or endowment policy or annuity

contract under which an insurance company promises to pay a fixed amount of money in a lump sum or for life or some other specified period; or

- (4) A common trust fund or a trust which forms part of a pension or profit-sharing plan which has more than 25 participants and which is qualified under the Internal Revenue Code

i) *Lobbying* means:

- (1) Communicating in the presence of a school official or employee with the intent to influence any official action of that official or employee, where in excess of \$100 is spent during a calendar year for food, entertainment, other gift, or a series of gifts in furtherance of this activity; or

- (2) Engaging in activities having the expressed purpose of soliciting others to communicate with a school official or employee with the intent to influence that official or employee in the outcome of any official action, where \$300 or more is spent in furtherance of this activity during the calendar year

j) *Official or school official* means each member of the Montgomery County Board of Education, the superintendent, and any other employee identified by the Board as a school official.

k) *Panel* means the Montgomery County Board of Education Ethics Panel.

l) *Person* includes an individual or a business entity.

m) *Subject to the authority of* refers to business entities regulated by the Board of Education or subject to significant control or impact by policies of the school system relating to the operations of the entity.

2. Conflicts of interest

- a) Board of Education members, school officials, and employees may not participate in a recommendation or decision on behalf of the school system in any matter which would, to their knowledge, have a direct financial impact on them, their spouse, or dependent child, as

distinguished from the public generally, including matters where the official or employee:

- (1) Holds or acquires a financial interest in a business entity subject to the authority of the school system or one that has or is negotiating a contract of \$1,000 or more with the school system
 - (2) Is employed by a business entity subject to the authority of the school system or one that has or is negotiating a contract of \$1,000 or more with the school system
- b) Except as otherwise permitted in this policy, Board of Education members, school officials, and employees may not:
- (1) Hold any outside employment relationship that would impair their impartiality or independence of judgment or the hours of which would conflict with the hours on duty with MCPS
 - (2) Represent any party for a contingent fee before the school system
 - (3) Act as a compensated representative of another, within one year following termination of school system service, in connection with any specific matter in which they participated substantially as a school official or employee
 - (4) Solicit any gift or accept any gift exceeding \$25 in value or series of gifts exceeding \$100 in value in a calendar year, from any person subject to the authority of the school system or who has or is negotiating a contract with the school system, except as provided below or where such gifts would not present a conflict of interest as determined by the Ethics Panel

Unless a gift of any of the following would tend to impair the impartiality and the independence of judgment of the school official or employee receiving it, or would give the appearance of doing so, or the recipient has reason to believe that it is intended to do so, this section *does not apply to*:

1. Meals and beverages
2. Ceremonial gifts or awards of insignificant

monetary value

3. Unsolicited gifts of nominal value
 4. Trivial items of informational or advertising value only
 5. Reasonable expenses for food, travel, lodging, and scheduled entertainment given in return for participating on a panel or for speaking at a meeting
 6. Tickets or free admission to attend an interscholastic or intercollegiate sporting event or charitable, cultural, or political event, if the gift is a courtesy extended to the office
- (5) Intentionally use the prestige of their office for their own economic benefit or that of another

The performance of usual and customary constituent services without additional compensation does not constitute the use of prestige of office.

- (6) Disclose or use confidential information acquired in their official school system position for their own economic benefit or that of another person.

- c) If a disqualification under this section leaves the Board of Education with less than a quorum capable of acting, or if the disqualified official is required by law to act or is the only person authorized to act, the disqualified person shall disclose the nature and circumstances of the conflict in writing to the Board of Education and may then participate or act.

3. Financial disclosure

- a) The following persons shall file public financial disclosure statements as provided in this section:

- (1) Board of Education members

- (2) Candidates for election to the Board of Education
 - (3) Superintendent of schools, deputy superintendent, ~~and all~~ associate superintendents, and the staff director in the Board of Education
- b) Any school official or employee who has responsibility for preparing, approving, or auditing, or who has the authority to commit the school system to rent, purchase, or lease, any of the following items with an aggregate value of \$100,000 in any fiscal year shall file a confidential financial disclosure statement as provided in this section:
- (1) Personal service contracts
 - (2) Specifications for materials, supplies, or equipment; or
 - (3) Requests for proposals or bids
- c) All persons specified in Sections 3.a) and 3.b) shall file an annual financial disclosure statement by April 30 for the preceding calendar year on a form approved by the Montgomery County Board of Education.
- (1) Those officials specified in Sections 3.a)(1) and 3.a)(3) shall file financial disclosure statements with the Montgomery County Board of Education Ethics Panel, and those statements shall be public, subject to restrictions stated below. Those officials and employees specified in Section 3.b) above shall file confidential financial disclosure statements with the Montgomery County Board of Education Ethics Panel. The Panel shall review the statements for completeness of form and for determination of any existing or potential conflict of interest. These statements shall be retained for a period of four years and then destroyed.
 - (2) Those persons specified in Section 3.a)(2) shall file a financial disclosure statement for the preceding calendar year with the Board of Supervisors of Elections at the time they submit their certificate of candidacy, and these forms shall be public, subject to restrictions stated below. Upon a candidate's election to the Board of Education, the Board of Supervisors of Elections shall transmit the financial disclosure form to the Ethics Panel.

- d) All statements filed by persons specified in Section 3.a) shall be made available during normal office hours for examination and copying by the public, subject to whatever reasonable fees and administrative procedures are established. Any persons examining or copying such statements shall be required to record their name, home address, and the name of the person whose disclosure statement was examined or copied.
- e) All statements filed pursuant to this section shall disclose if known, the following interest:
- (1) Interests in real property located in Montgomery County, including:
 1. The nature of the property and its location by street or mailing address or legal description
 2. The nature and extent of the interest held, including conditions or encumbrances
 3. For interest acquired or transferred in the year for which the filing is made, the nature and amount of consideration or the fair market value of the interest at the time acquired or transferred
 5. The identity of any other person with an interest in the property
 - (2) Financial interest in a business entity with which the school system has been known to or is likely to do business, including:
 1. The name and address of its principal office
 2. The nature and extent of the interest held either in terms of number of shares or percent of equity interest, including conditions or encumbrances
 3. For interests acquired or transferred in the year for which the filing is made, the nature and amount of consideration or the fair market value of the interest at the time acquired or transferred and, if known, the person from or to whom the

property was acquired or transferred

4. The identity of any other person who may share the interest
- (3) Any gift exceeding \$25 in value or series of gifts exceeding \$100 in value from any person received during the calendar year, or by any other person at the direction of the person making the statement, from or on behalf of any person doing business with the school system, including the nature and value of the gift and the identity of the person from whom, or on behalf of whom, the gift was received
 - (4) Employment by any entity doing business with the school system, including offices, directorships, or salaried employment held by the person making the statement or his/her spouse or dependent child during the calendar year, including:
 - (a) The name and address of the principal office of the business entity
 - (b) Title and nature of the office, directorship, or salaried employment and its beginning date
 - (c) If known, the unit or units in the school system with which the entity has done or is doing business
 - (d) The nature of "doing business" as specified in the Definitions section of this policy
 - (5) Amounts in excess of \$250 owed by the persons filing the statement, their spouse, or dependent child during the calendar year, other than retail credit accounts, to persons doing business with the school system, including:
 - (a) The identity of the person owed and the date the liability was incurred
 - (b) The amount owed at the end of the calendar year
 - (c) The terms of payment and the extent to which the

principal amount of the liability was increased or decreased during the year

- (d) Any security pledged for the liability
- (6) Names of spouse or dependent children employed by the school system
- (7) Any other interests or information the person making the statement finds appropriate to disclose in light of the purposes of this policy
- f) If any financial disclosure statement does not appear to comply with the provisions of this policy, the person filing the statement will be notified of any apparent omission or discrepancy, and evidence of noncompliance with this policy shall be pursued by the Ethics Panel.
- g) In addition to the financial disclosure provision set forth in this section, persons specified in Section 3.a) shall file a statement with the Ethics Panel disclosing any interest or employment, the holding of which would require disqualification from participation pursuant to 2.a) of this policy, sufficiently in advance of any anticipated action to allow adequate disclosure to the public.

4. Lobbying Disclosure

- a) Any person representing him/herself, a business entity, or an organization who personally appears before the Board of Education, a school official, or employee with the intent to influence that body or individual in the performance of official duties, and who in connection with such intent expends or reasonably expects to expend in excess of \$100 in any calendar year on food, entertainment, or other gift or series of gifts for any member of the Board or a school official shall register with the Ethics Panel within 5 days after first making the appearance.
- b) Any person representing him/herself, a business entity, or an organization, who communicates with one or more members of the Board of Education or school employees, or who solicits others to communicate with a school official or employee with the intent to influence that official or employee in the outcome of any official actions, and who incurs expenses of more than \$300 for this purpose in any

calendar year, shall register with the Ethics Panel within 5 days after expending these funds.

- c) The registration statement shall identify the name and address of the lobbyist and any person on whose behalf he/she acts, and the subject matter which the registrant appeared before the Board or school official.
- d) Registrants under this section shall file a report within 30 days after the end of any calendar year disclosing the value, date, and nature of any food, entertainment, or other gift provided to a Board member or school official. Where the value of a gift exceeds \$25 in value or series of gifts exceeds \$100 in value in the calendar year, the registrant shall disclose the name of the Board member, school official, or employee to whom it was made.
- e) Registrations and reports filed pursuant to this section shall be maintained by the Ethics Panel as public records, available for inspection and copying subject to the conditions specified in Section 3.d) of this policy.
- f) The provisions of this section do not apply to the following acts:
 - (1) Appearances before the Board of Education or any school official by specific invitation or request, if the person engages in no further or other activities in connection with the passage or defeat of Board policies related to the matter on which the appearance is made
 - (2) Appearances before the Board of Education or any school official as part of the official duties of a duly elected or appointed official or employee of the Board of Education, the state, a political subdivision of the state, or of the United States, and not on behalf of any other entity
 - (3) Actions of a publisher or working member of the news media in the ordinary course of disseminating news or making editorial comment to the general public, but who does not engage in further or other lobbying that would directly and specifically benefit the economic, business, or professional interests of that person or that person's employer

- (4) Appearances before the Board of Education or any school official at the specific invitation or request of a registrant, provided no other act is undertaken for which reporting is required, and provided the witness identifies him/herself as testifying at the request of another person
- (5) Representation of a bona fide religious organization solely for the purpose of protecting the right of its members to practice the doctrine of the organization

5. Exemptions and Modifications

Exemptions or modifications to the provisions of this policy may be permitted by the Ethics Panel if it determines that application of those provisions would:

- a) Constitute an unreasonable invasion of privacy
- b) Significantly reduce the availability of qualified persons for public service
- c) Not be required to preserve the purposes of this policy

6. Ethics Panel

- a) There is a Montgomery County Board of Education Ethics Panel which consists of three members appointed by the Board of Education.
- b) Terms of members shall be for three years and established so that one member's term expires each year.
- c) Panel members shall not be incumbent members of the Board, school officials or employees, persons employed by a business entity subject to the authority of the Board, or spouses of such persons.
- d) The Panel shall be assisted in carrying out the responsibilities specified in this policy by the ethics officer and the Office of the Board of Education which, in consultation with the superintendent, shall see that needed legal, technical, and clerical assistance is provided to the panel.
- e) The Board of Education encourages all persons affected by this policy to seek the advice of the Ethics Panel as to any potential conflict of

interest or other matter within the scope of this policy.

- f) The Panel shall:
 - (1) Interpret this policy and advise persons subject to it as to its application
 - (a) The panel shall respond promptly to a request by any official, employee, or other person subject to the provisions of this policy for an advisory opinion concerning its application.
 - (b) Copies of these interpretations, with the identity of any person deleted, shall be made public in accordance with applicable federal or Maryland Laws regarding public records.
 - (c) The panel shall provide interpretations of this policy based on the facts provided or reasonably available to it and, if necessary, ask the ~~Montgomery County~~ Board of Education for an addition or amendment to this policy, which shall be subject to subsequent approval by the State Ethics Commission
 - (2) Be responsible for hearing any complaint filed regarding an alleged violation of this policy by any person
 - (a) Complaints shall be made in writing and signed by the complainant and shall be referred to the ethics officer for investigation and review in consultation with legal counsel and the Ethics Panel.
 - (b) From the time a complaint is filed until there is a final determination by the Board, all actions regarding the complaint shall be confidential.
 - (c) If, after receiving an investigative report, the panel determines that

- i There is no violation, or insufficient facts upon which to determine a violation, it shall dismiss the complaint
 - ii There is a reasonable basis for believing a violation has occurred, it shall give the subject of the complaint a hearing
 - iii A report of the hearing shall include findings of fact and conclusions of law. If it finds a violation, the panel shall report its findings and recommendations for action to the superintendent and Board of Education.
- (3) Determine any exemptions or modifications to the provisions of this policy as provided for in Section 5
- (4) Approve financial disclosure and lobbying disclosure forms to implement this policy
- (5) Receive, file, and provide public access to financial disclosure and lobbying forms which are filed with the panel
- (6) Direct the implementation of an educational program to inform school employees and the public about the purposes and implementation of this policy

7. Sanctions

- a) A finding that a Board member, school official, or employee has violated these provisions shall constitute grounds for removal from office, discipline, or other personnel action consistent with provisions of the *Annotated Code of Maryland, Education*, or the policies of the Montgomery County Board of Education.
- b) Persons or organizations found in violation of the lobbying provisions of this policy shall be publicly identified and subject to other penalties as provided by law.

D. DESIRED OUTCOME

MCPS will maintain high standards of ethics on a regular and ongoing basis. All those subject to this policy, including administrators, teachers, and support staff will thoroughly understand and fully adhere to the highest ethical standards. Ethical principles such as honesty, integrity, responsibility, and citizenship will be in the forefront of all activities and promoted to the greatest possible extent with MCPS.

E. IMPLEMENTATION STRATEGIES

The position of ethics officer for the Montgomery County Public Schools is hereby established. The ethics officer shall report directly to the Board of Education. The ethics officer will support and facilitate the work of the Ethics Panel and provide leadership for implementing all MCPS activities concerning ethics and conflicts of interest.

F. REVIEW AND REPORTING

This policy will be reviewed by the Board of Education every three years.

Re: DISCUSSION

Ms. Signer noted that Ms. Liskov raised issues about the work plan and the extent to which the Ethics Panel had input. Also, there were issues on how the work plan assigned tasks. It was her hope that the consultant would serve as the temporary ethics officer. That person, working with the Ethics Panel, Board, and staff, would review the work plan and make decisions about priority tasks and their implementation within MCPS.

Mr. Felton stated that there would be a consultant to help work through the details on how the ethics officer position would operate.

RESOLUTION NO. 861-98 Re: CLOSED SESSION RESOLUTION

On recommendation of the Superintendent and on motion of Ms. Signer seconded by Mrs. O'Neill, the following resolution was adopted unanimously:

WHEREAS, The Board of Education of Montgomery County is authorized by the *Education Article* and *State Government Article of the Annotated Code of Maryland* to conduct certain meetings or portions of its meetings in closed sessions; now therefore be it

Resolved, That the Board of Education of Montgomery County conduct a closed session on Tuesday, December 15, 1998, in Room 120 of the Carver Educational Services Center

beginning at approximately 9:00 p.m. to discuss matters that relate to MCEA and MCAASP collective bargaining negotiations, as permitted under Section 4-107(d)(2), *Education Article of the Annotated Code of Maryland*, and Section 10-508(a)(9) of the *State Government Article*; and be it further

Resolved, That the Board of Education of Montgomery County conduct a portion of its meeting on Tuesday, January 12, 1999, in Room 120 of the Carver Educational Services Center from 8:30 a.m. to 10:00 a.m. and 12:00 to 2:00 p.m. to discuss personnel matters, as permitted under Section 10-508(a)(1) of the *State Government Article*, consult with counsel to obtain legal advice, as permitted by Section 10-508(a)(7) of the *State Government Article*; and to review and adjudicate appeals in its quasi-judicial capacity and to discuss other matters of an executive function; and be it further

Resolved, That such meetings shall continue in closed session until the completion of business.

Re: REPORT OF CLOSED SESSION

On October 26, 1998, by the unanimous vote of members present, the Board of Education voted to conduct a closed session on November 10, 1998, as permitted under the *Education Article* ' 4-107 and *State Government Article* ' 10-501, *et seq.*, of the *Annotated Code of Maryland*.

The Montgomery County Board of Education met in closed session on November 10, 1998, from 8:00 to 10:05 a.m. and 1:00 to 2:05 p.m. in Room 120, Carver Educational Services Center, Rockville, Maryland, and

1. Discussed and reviewed the Personnel Monthly Report, subsequent to which the vote to approve the report was taken in open session
2. Consulted with its attorney regarding labor law implications in the charter school policy
3. Debated and came to a consensus on instructions to staff regarding MCEA collective bargaining negotiations
4. Reviewed and/or adjudicated the following appeals: 1997-31, 1997-38, 1998-28, 1998-30, NEC-1998-124, T-1998-125, T-1998-126, T-1998-128, and T-1998-129
5. Met with Dr. Margaret McLaughlin, a consultant hired to undertake a classical program review of special education

In attendance at part or all of the above closed sessions were: Elizabeth Arons, Larry Bowers, Judy Bresler, Ray Bryant, Geonard Butler, Alan Cheung, Blair Ewing, Reggie

Felton, David Fischer, Patricia Flynn, Hiawatha Fountain, Bea Gordon, Ana Sol Gutiérrez, Pat Hahn, Roland Ikheloa, Nancy King, Don Kopp, George Margolies, Patricia O'Neill, Brian Porter, Tom Reinert, Glenda Rose, Ruby Rubens, Steve Seleznow, Mona Signer, Mary Helen Smith, Pam Splaine, Roger Titus, Paul Vance, and Ron Walsh.

On November 4, 1998, by the unanimous vote of members present, the Board of Education voted to conduct a closed session as permitted under the *Education Article* ' 4-107 and *State Government Article* ' 10-501, *et seq.*, of the *Annotated Code of Maryland*.

The Montgomery County Board of Education met from 9:10 to 10:40 p.m. in Room 120, Carver Educational Services Center, Rockville, Maryland.

The Board met to discuss to discuss matters that related to MCEA collective bargaining negotiations as permitted under Section 4-107(d)(2), *Education Article of the Annotated Code of Maryland*, and Section 10-508(a)(9) of the *State Government Article*.

In attendance at part or all of the above closed session were: Larry Bowers, Alan Cheung, Blair Ewing, Reggie Felton, Bea Gordon, Ana Sol Gutiérrez, Pat Hahn, Roland Ikheloa, Nancy King, Don Kopp, George Margolies, Patricia O'Neill, Brian Porter, Glenda Rose, Ruby Rubens, Mona Signer, and Paul Vance.

RESOLUTION NO. 862-98 Re: CAREER AND TECHNOLOGY ADVISORY COMMITTEE

On recommendation of the Superintendent and on motion of Mrs. O'Neill seconded by Mrs. Gordon, the following resolution was adopted unanimously:

WHEREAS, On September 26, 1977, the Montgomery County Advisory Council for Career and Technology Education was established by the Board of Education; and

WHEREAS, The members of the Montgomery County Advisory Council for Career and Technology Education are appointed by the Board of Education; now therefore be it

Resolve, That the following persons be appointed to serve a three-year term beginning January 1, 1999, and ending December 31, 2001:

- Andrea B. Carter
- Andrew McCombe
- Gloria B. Pendleton

RESOLUTION NO. 863-98 Re: COUNSELING AND GUIDANCE ADVISORY COMMITTEE

On recommendation of the Superintendent and on motion of Mrs. O'Neill seconded by

Mrs. Gordon, the following resolution with Mr. Abrams, Mr. Butler, Mr. Felton, Mrs. Gordon, Mrs. King, and Mrs. O'Neill voting in the affirmative; Ms. Signer abstaining:

WHEREAS, On October 22, 1973, the Advisory Committee on Counseling and Guidance was established by the Board of Education; and

WHEREAS, The members of the Advisory Committee on Counseling and Guidance are appointed by the Board; now therefore be it

Resolved, That the following persons be appointed to serve a two-year term effective January 1, 1999, and ending December 31, 2000:

Linda Kass
Ruth Checker
Trudi Small
Melissa Keller
Dorothy Joyner
Marie Brecht
Susan Blum
Julie Golan
Jack Bresler
Robin Lupia
Kafi Berry
Nichole Dale
Andrew Shapiro
Amparo Marcias
Katherine Belendiuk
Ben Madden
Marianne McDonald
Francie Leibovitch
Alison Glaser

RESOLUTION NO. 864-98 Re: FAMILY LIFE AND HUMAN DEVELOPMENT

On recommendation of the Superintendent and on motion of Mrs. O'Neill seconded by Mrs. Gordon, the following resolution was adopted unanimously:

WHEREAS, Montgomery County has had a Citizens Advisory Committee for Family Life and Human Development since 1970, consisting of representatives of various civic associations and religious groups, community members at large, and student representatives; and

WHEREAS, Membership on the committee is for a two-year term; now therefore be it

Resolved, That the following individuals be appointed to serve a two-year term, effective January 1, 1999, and ending December 31, 2000:

Mary Caligiuri
Mary S. Hamm
Ruth Baker-Battist
Rodolfo Panizales
Vivian Sretchen
Cynthia R. Tuttle
Lawrence S. Jacobs
Sean Lewis
Melanie Pilgrim
Daniel Prager
Noreen Williams

RESOLUTION NO. 865-98

Re: **MEDICAL ADVISORY COMMITTEE**

On recommendation of the Superintendent and on motion of Mrs. O'Neill seconded by Mr. Abrams, the following resolution was adopted unanimously:

WHEREAS, The Medical Advisory Committee to the Montgomery County Board of Education has been active since it was reconstituted by the Board in 1972; and

WHEREAS, Membership on the committee is composed of representatives of organizations and associations named in the "Statement of Purpose" of the committee; and

WHEREAS, Members of the committee are appointed by the Board of Education; now therefore be it

Resolved, That the Board of Education appoint the following individuals to serve a two-year term effective January 1, 1999, and ending December 31, 2000:

Jerry Shier
Eugene Sussman
Steven Tuck
Dorothy Jackson
Darlene Simmons
Paula Kaplan
Karen Degerberg
Judith Covich
Nerita Estampador

RESOLUTION NO. 866-98 Re: MENTAL HEALTH ADVISORY COMMITTEE

On recommendation of the Superintendent and on motion of Mrs. O'Neill seconded by Mrs. Gordon, the following resolution was adopted unanimously:

WHEREAS, On June 13, 1989, the Mental Health Advisory Committee was established by the Board of Education; and

WHEREAS, On June 10, 1993, the Board of Education amended the composition of the Mental Health Advisory Committee; and

WHEREAS, On April 8, 1997, the Board of Education accepted the Mental Health Advisory Committee's recommendation to increase the number of community-at-large representatives from three to six; and

WHEREAS, The members of this committee are appointed by the Board of Education; now therefore be it

Resolved, That the following persons be appointed to serve a two-year term effective January 1, 1999, and ending December 31, 2000:

Mitch Margolis
Melanie Goldstein
Matthew Kamins
Naomi Ketterman
Linda Nainis
Laurene Thomas
Judy Kramer
Vekeema S. Ensley

RESOLUTION NO. 867-98 Re: MINORITY STUDENT EDUCATION

On recommendation of the Superintendent and on motion of Mrs. O'Neill seconded by Mr. Abrams, the following resolution was adopted unanimously:

WHEREAS, On May 14, 1991, the Board of Education revised the composition of the Advisory Committee on Minority Student Education; and

WHEREAS, The members are appointed by the Board of Education; now therefore be it

Resolved, That the following persons be appointed to serve for a two-year term effective

January 1, 1999, and ending December 31, 2000:

Alissa A. Bonner
Maria A. Davidson
Charles Sye
Richard W. Chang
Woei-Min Lin
Lori Namerow
Samira Hussein
Rob McDowell
Denise F. Perez
Luis A. Salvatierra
Karen Robinson
Yolanda S. White
Joanne Chan
Amy M. Perez

RESOLUTION NO. 868-98 Re: TECHNOLOGY USAGE

On recommendation of the Superintendent and on motion of Mrs. O'Neill seconded by Mrs. Gordon, the following resolution was adopted unanimously:

WHEREAS, On October 12, 1993, the Board of Education established the Advisory Committee on Technology Usage; and

WHEREAS, The members of this committee are appointed by the Board of Education; now therefore be it

Resolved, That the following persons be appointed to serve a two-year term from January 1, 1999, through December 31, 2000:

Jeffrey L. Wright
Giulietta S. Fargion
Kevin Wiseman
Denise Yeh Bresler
Karen Kresge
Olga Charnaya

RESOLUTION NO. 869-98 Re: TITLE IX GENDER EQUITY

On recommendation of the Superintendent and on motion of Mrs. O'Neill seconded by Mrs. Gordon, the following resolution was adopted unanimously:

WHEREAS, On July 19, 1977, the Board of Education established the Title IX Gender Equity Advisory Committee; and

WHEREAS, The members of the advisory committee are appointed by the Board of Education; now therefore be it

Resolved, That the following persons be appointed to serve a two-year term effective January 1, 1999, and ending December 31, 2000:

Elaine J. Tannenhaus
Gabriella S. Cantoni
Mary Richard
Patricia C. Underwood
Sandra M. Lebowitz
Sara Mixter

RESOLUTION NO. 870-98 Re: **AUDIT COMMITTEE**

On motion of Mrs. Gordon and seconded by Ms. Signer, the following resolution was adopted unanimously:

WHEREAS, On September 13, 1978, the Board of Education established an Audit Committee; and

WHEREAS, Eligibility for appointment to the Audit Committee is limited to members of the Board of Education whose remaining terms of office with the Board are equal to or greater than the terms for which they are appointed to this subcommittee; and

WHEREAS, The Audit Committee consists of three members, appointed by the president of the Board of Education, serving staggered terms of three years each, and the term of office begins on the date of the first all-day Board meeting in December of the year of appointment and ends three years later on November 30; and

WHEREAS, Mrs. Nancy King's term expired on November 30, 1998, and one vacancy now exists on the committee; and

WHEREAS, Ms. Mona Signer was appointed to serve until November 30, 1999, and Mr. Reginald Felton was appointed to serve until November 30, 2000; and

WHEREAS, Mrs. Nancy King's term as chairperson expired on November 30, 1998; now therefore be it

Resolved, That Mr. Stephen Abrams be appointed to serve until November 30, 2001; and be it further

Resolved, That Mr. Stephen Abrams serve as chairperson of the Audit Committee until November 30, 1999.

RESOLUTION NO. 871-98 Re: **LONG-RANGE AND STRATEGIC PLANNING COMMITTEE**

On motion of Mrs. Gordon and seconded by Ms. Signer, the following resolution was adopted unanimously:

WHEREAS, On September 8, 1994, the Board of Education established a Subcommittee on Long-Range Planning; and

WHEREAS, On September 12, 1995, the Board of Education changed the name to Subcommittee on Long-Range and Strategic Planning; and

WHEREAS, Eligibility for appointment to the Subcommittee on Long-Range and Strategic Planning is limited to members of the Board of Education whose remaining terms of office with the Board are equal to or greater than the terms for which they are appointed to this subcommittee; and

WHEREAS, The Subcommittee on Long-Range and Strategic Planning consists of three members, appointed by the president of the Board of Education, serving staggered terms of three years each, and the term of office begins on the date of the first all-day Board meeting in December of the year of appointment and ends three years later on November 30; and

WHEREAS, Mrs. Beatrice Gordon's term expired on November 30, 1998, creating a vacancy on the subcommittee; and

WHEREAS, Mr. Blair Ewing was appointed to serve until November 30, 1999; however, another vacancy exists as a result of his resignation from the Board as of December 1, 1998; and

WHEREAS, Mrs. Nancy King was appointed to serve until November 30, 2000, and;

WHEREAS, Mr. Ewing's term as chairperson expired on November 30, 1998; now therefore be it

Resolved, That Mrs. Patricia O'Neill be appointed to serve until November 30, 2001; and be it further

Resolved, That Mrs. Nancy King serve as chairperson of the Subcommittee on Long-Range and Strategic Planning until November 30, 1999.

RESOLUTION NO. 872-98 Re: RESEARCH AND EVALUATION COMMITTEE

WHEREAS, On January 14, 1986, the Board of Education established a Subcommittee on Research and Evaluation; and

WHEREAS, Eligibility for appointment to the Subcommittee on Research and Evaluation is limited to members of the Board of Education whose remaining terms of office with the Board are equal to or greater than the terms for which they are appointed to this subcommittee; and

WHEREAS, The Subcommittee on Research and Evaluation consists of three members, appointed by the president of the Board of Education, serving staggered terms of three years each, and the term of office begins on the date of the first all-day Board meeting in December of the year of appointment and ends three years later on November 30; and

WHEREAS, Ms. Ana Sol Gutiérrez=term expired on November 30, 1998, creating a vacancy on the committee; and

WHEREAS, Dr. Alan Cheung was appointed to serve until November 30, 1999, but that another vacancy exists as a result of his departure from the Board as of December 1, 1998; and

WHEREAS, Ms. Mona Signer was appointed to serve until November 30, 1999; and

WHEREAS, Ms. Gutiérrez= term as chairperson expired on November 30, 1998; now therefore be it

Resolved, That Mrs. Beatrice Gordon be appointed to serve until November 30, 2000, and that Mr. Reginald Felton be appointed to serve until November 30, 2001; and be it further

Resolved, That Ms. Mona Signer serve as chairperson of the Subcommittee on Research and Evaluation until November 30, 1999.

RESOLUTION NO. 873-98 Re: STUDENT BOARD MEMBER ELECTION PROCESS

On recommendation of the Superintendent and on motion of Mr. Butler seconded by Mr. Abrams, the following resolution was adopted unanimously:

WHEREAS, The Montgomery County Region of the Maryland Association of Student Councils (MCR) yearly submits a calendar of the major events surrounding the election of the student member of the Board of Education for its review and approval; now therefore be it

Resolved, That the Board of Education approve the calendar of major events for the election of the twenty-second student member of the Board of Education, as proposed by the Montgomery County Region of the Maryland Association of Student Councils.

CALENDAR OF MAJOR EVENTS

Advertising Period	December 7-23, 1998
Filing Period	January 4-22, 1999
Nominating Convention	March 4, 1999
Town Meeting*	March 4, 1999
General Campaign Period	March 11 -April 29, 1999
Town Meeting II*	March 11, 1999
General Election	April 29, 1999

* In the event that no more than two eligible students file for the office, two half-day meetings are held in place of the all day nominating convention.

RESOLUTION NO. 874-98 Re: MINUTES FOR JULY 29, 1998

On motion of Mrs. Gordon and seconded by Ms. Signer, the following resolution was adopted with Mr. Butler, Mr. Felton, Mrs. Gordon, Mrs. King, and Ms. Signer voting in the affirmative; Mr. Abrams and Mrs. O'Neill abstaining:

Resolved, That the Board of Education approve the minutes for the July 29, 1998, meeting.

RESOLUTION NO. 875-98 Re: MINUTES FOR SEPTEMBER 8, 1998

On motion of Ms. Signer and seconded by Mrs. King, the following resolution was adopted with Mr. Butler, Mr. Felton, Mrs. Gordon, Mrs. King, and Ms. Signer voting in the affirmative; Mr. Abrams and Mrs. O'Neill abstaining:

Resolved, That the Board of Education approve the minutes for the September 8, 1998, meeting.

RESOLUTION NO. 876-98 Re: MINUTES FOR OCTOBER 27, 1998

On motion of Ms. Signer and seconded by Mrs. Gordon, the following resolution was

adopted with Mr. Butler, Mr. Felton, Mrs. Gordon, Mrs. King, and Ms. Signer voting in the affirmative; Mr. Abrams and Mrs. O'Neill abstaining:

Resolved, That the Board of Education approve the minutes for the October 27, 1998, meeting.

RESOLUTION NO. 877-98 Re: MINUTES FOR NOVEMBER 4, 11 AND 12, 1998

On motion of Mrs. Gordon and seconded by Ms. Signer, the following resolution was adopted with Mr. Butler, Mr. Felton, Mrs. Gordon, Mrs. King, and Ms. Signer voting in the affirmative; Mr. Abrams and Mrs. O'Neill abstaining:

Resolved, That the Board of Education approve the minutes for the November 4, 11 and 12, 1998, meeting.

RESOLUTION NO. 879-98 Re: BOARD APPEAL NO. T- 1998-130

On motion of Mrs. O'Neill and seconded by Mrs. Gordon, the following resolution was adopted:

Resolved, That the Board of Education adopts its Order in Appeal T-1998-130, a student transfer matter, reflective of the following vote: Mr. Felton, Mrs. Gordon, Mrs. King, Mrs. O'Neill, and Ms. Signer voted to dismiss; Mr. Butler voted to affirm; Mr. Abrams voted to reverse.

RESOLUTION NO. 879-98 Re: BOARD APPEAL NO. T- 1998-132

On motion of Mrs. O'Neill and seconded by Mrs. Gordon, the following resolution was adopted:

Resolved, That the Board of Education adopts its Order in Appeal T-1998-132, a student transfer matter, reflective of the following vote: Mr. Butler, Mr. Felton, Mrs. Gordon, Mrs. King, Mrs. O'Neill, and Ms. Signer voted to affirm; Mr. Abrams voted to reverse.

Re: NEW BUSINESS

Ms. Signer moved and Mrs. Gordon seconded the following:

Resolved, That the Board of Education schedule time before April 30, 1998, to discuss staff revisions to the elementary science, secondary science, elementary social studies, secondary social studies, and secondary English curricula.

Ms. Signer moved and Mrs. Gordon seconded the following:

WHEREAS, The Seattle, Washington, school district uses a weighted student formula for allocating resources to schools that calculates each school's educational load; and

WHEREAS, The MCPS Budget Review Committee has reviewed the Seattle model and others and has recommended changes to the MCPS budget process, including adoption of a weighted student formula; now therefore be it

Resolved, That the Board of Education's Research and Evaluation Committee study the feasibility of using a weighted student formula to allocate MCPS operating budget resources; and be it further

Resolved, That the Research and Evaluation Committee work with the Superintendent and his staff, with representatives of MCAASP, MCCSSE, MCEA, MCCPTA, and the Budget Review Committee to develop recommendations on the use of a weighted student formula; and be it further

Resolved, That the Board of Education schedule time no later than June 30, 1998, for discussion of and action on the recommendations from the Research and Evaluation Committee.

Re: **ITEMS OF INFORMATION**

The following items were available:

1. Safe and Drug-free Schools and Communities Project Update
2. Recommendation for Approval of Food Science a and Food Science B, Grades 9-12 (Scheduled for Action at a Later Date)
3. Recommendation for Approval of Technology Education, Grades 6-8 (Scheduled for Action at a Later Date)
4. Recommendation for Approval of Introduction to C++, Advanced C++, and Course Title Change from Programming for Problem Solving I/ii to Foundations of Programming I/ii (Scheduled for Action at a Later Date)
5. Construction Progress Report

RESOLUTION NO. 880-98 Re: **ADJOURNMENT**

On recommendation of the Superintendent and on motion of Mr. Abrams seconded by Mr. Butler, the following resolution was adopted unanimously:

Resolved, That the Board of Education adjourn its meeting of December 8, 1999, at 3:35 p.m.

PRESIDENT

SECRETARY

PLV: gr

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December 8, 1999

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