

APPROVED
16-1996

Rockville, Maryland
March 13, 1996

The Board of Education of Montgomery County met in regular session at the Carver Educational Services Center, Rockville, Maryland, on Wednesday, March 13, 1996, at 10:00 a.m.

ROLL CALL Present: Ms. Ana Sol Gutiérrez, President
in the Chair
Mr. Stephen Abrams
Mr. Blair G. Ewing
Mr. Reginald Felton
Mrs. Beatrice B. Gordon
Mrs. Nancy King
Mr. Charles McCullough

Absent: Dr. Alan Cheung

Others Present: Dr. Paul L. Vance, Superintendent
Mrs. Katheryn W. Gemberling, Deputy
Mr. Larry A. Bowers, Acting Deputy

#indicates student vote does not count. Four votes needed for adoption.

Re: **ANNOUNCEMENT**

Ms. Gutiérrez announced that Mr. McCullough would be joining the meeting after lunch.

RESOLUTION NO. 187-1996 Re: **BOARD AGENDA - MARCH 13, 1996**

On recommendation of the superintendent and on motion of Mr. Abrams seconded by Mrs. King, the following resolution was adopted unanimously by members present:

Resolved, That the Board of Education amend and approve its agenda for March 13, 1996, by moving Item 8.0, Make-up Days for the 1995-96 School Year, to after Superintendent/Board Comments and alter the time for Item 7.0, Final Facilities Decisions, from 3:15 to 4:40 p.m.

RESOLUTION NO. 188-1996 Re: **ITEM OF LEGISLATION**

On recommendation of the superintendent and on motion of Mr. Ewing seconded by Mr. Abrams, the following resolution was adopted unanimously by members present:

Resolved, That the Board of Education strongly opposes SB 406/HB 1383 - Education - Annual School Budget - Mid-Level Administrative Category.

RESOLUTION NO. 189-1996 Re: **ITEM OF LEGISLATION**

On recommendation of the superintendent and on motion of Mr. Ewing seconded by Mrs. King, the following resolution was adopted unanimously by members present:

Resolved, That the Board of Education strongly opposes HB 1397 - Education - Noncolligate Educational Institutions - Participation in Athletic Tournaments with Public Schools.

RESOLUTION NO. 190-1996 Re: **ITEM OF LEGISLATION**

On recommendation of the superintendent and on motion of Mr. Ewing seconded by Mr. Abrams, the following resolution was adopted Mr. Abrams, Mr. Ewing, Mrs. Gordon, Ms. Gutiérrez, and Mrs. King voting in the affirmative; Mr. Felton voting in the negative:

Resolved, That the Board of Education supports HB 903 - Truancy - Child in Need of Supervision Petition.

RESOLUTION NO. 191-1996 Re: **ITEM OF LEGISLATION**

On recommendation of the superintendent and on motion of Mr. Ewing seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:

Resolved, That the Board of Education express strong satisfaction with and support of 100% maintenance of effort, the waiver of the current penalty is a reasonable provision, the Board strongly opposes any Senate amendments that might reinstate any additional budget categories or any of the provisions of the earlier bill, and the Board takes no position on the other present amendments of HB 7/8 - performance Audit/Annual School Budget and Maintenance of Effort Requirements.

Re: **BOARD/SUPERINTENDENT COMMENTS**

Dr. Vance expressed his excitement and pride in MCPS particularly for Montgomery Blair High School and Jacob Lurey, his parents, and his teacher. He was named first place winner in the Westinghouse Talent Search at ceremonies where he received \$40,000. Both Springbrook and Walt Whitman high schools are among 63 high schools nationwide that were recognized in the overall excellence category by *Redbook Magazine's* 5th Annual America's Best Schools Project. These were the only two schools in Maryland in the overall excellence category this year. Dr. Vance congratulated the MCPS sport teams that have achieved winning records in winter sports which is a tribute to students,

teachers, coaches, and parents. Public education offers a balanced education for students.

Mr. Abrams congratulated Richard Montgomery High School and special kudos to Kate Burrow as being named county player of the year in basketball. She epitomizes the best of athletics and academics.

Mrs. Gordon commented on other outstanding performances. Takoma Park Middle School and Paint Branch High School participated in the Shakespeare Festival at the Folger Theater. They won a number of awards for individual actors and the performance.

Mr. Ewing wanted to let the Board know that the Subcommittee on Long-Range Strategic Planning has reached agreement on the future search scheduled for September 19, 20, and 21, 1996, at Lockheed Martin Corp. Mr. Ewing will report frequently to the Board what the subcommittee is doing. Regarding the monthly financial report, it shows that special education expenditures continue to rise, and there is a deficit of \$3.5 million. This is an area the Board needs to review carefully what happened and why at the end of FY 1996 in order to manage effectively in the coming years. Mr. Ewing asked the superintendent and Board what the intent was on the Human Relations Policy. People ask a key question whether the Board intends the inclusion of "sexual orientation" implies or requires that the school system engage in training requiring staff to teach appreciation of a homosexual way of life. His understanding is that it has no relationship to that but it is important that the superintendent makes the intent clear.

Mr. Abrams called to the attention of the Board a recent decision in a special education case written by Judge Messitte. Vigorously defending the school system has a potential reward. That case is instructive in the way the school system can be used and abused. In regard to the Human Relations Policy, the Board needs to be careful of the instructions from the superintendent, and there is no language in the policy that would allow a future superintendent to move in a direction inconsistent with what this Board's desires are. With that in mind, the Board needs to review if any clarification of the language is necessary.

Ms. Gutiérrez had the opportunity to participate in a national telecast for Events-Based Science presentation. This project is exciting and places MCPS in forefront, not only in the substantive matter of teaching science to middle school students, but the whole basis for it is an example of cooperative learning and individualized instruction. It is important to applaud this effort because it echos the Board's policy on math and science. The National Research Council has just come out with new national science educational standards. She was hopeful that what MCPS has been doing is consistent and supportive of these standards.

RESOLUTION NO. 192-1996

Re: **MAKE-UP DAYS FOR THE 1995-96 SCHOOL YEAR**

On recommendation of the superintendent and on motion of Mr. Abrams seconded by Mr. Felton, the following resolution was adopted unanimously by members present:

WHEREAS, The Board of Education originally approved a school calendar of 185 instructional days and 191 professional days for the 1995-96 school year, ending on June 19 for students and associated supporting services staff and on June 20 for teachers and other professional and supporting services staff; and

WHEREAS, The *Education Article of the Annotated Code of Maryland* requires a school calendar with a minimum of 180 instructional days and allows the Maryland State Board of Education to reduce the requirement due to inclement weather; and

WHEREAS, On February 27, 1996, the Maryland State Board of Education reduced the required number of state mandated school days for the 1995-96 school year to 178 days; and

WHEREAS, Inclement weather has forced the closure of the Montgomery County Public Schools for a total of nine days this year, reducing the number of instructional days to 176 by June 19; now therefore be it

Resolved, That the Board of Education amend the Resolution No. 10-95, regarding the 1995-96 school calendar, by moving the last day of school for students in grades one through 12 from June 19 to June 21, and for Kindergarten, Extended Elementary Education Program, and Head Start from June 18 to June 20; and be it further

Resolved, That the last duty day for teachers be moved from June 20 to June 24; and be it further

Resolved, That appropriate changes in the work year and assignments for all 10-month supporting services staff will be made, where necessary; and be it further

Resolved, That the Board of Education and superintendent of schools convey to all students, parents, employees, and the general public the importance of extending the 1995-96 school year in compliance with the state mandated school days and to recoup lost instructional time for the benefit of teaching and learning.

Re: **GLOBAL ACCESS: LESSONS LEARNED FROM PROTOTYPES**

Dr. Vance invited the following staff to the table: Dr. Joseph S. Villani, associate superintendent for the Office of Global Access Technology; Ms. Lani Seikaly, director of the Department of Instructional and Information Technology; Mr. Walt Baugh, director of the Department of Network Services; Mr. Donald Kress, principal of Springbrook High School; and Ms. Judie Muntner, principal of Damascus Elementary School.

Dr. Villani reported that from the central office point of view, there are two essential lessons: (1) time of the project and (2) scale of the project. Time of the project includes installation of equipment and training of staff and application to their jobs. The scale of the project includes wiring of 180 schools times the number of classrooms and offices in each school necessitating the collaboration with all units and offices with MCPS as well as MCCPTA, the business community, and the press. Technology that works well on a small scale does not work well on a large scale thereby requiring more sophisticated and efficient equipment. The scale of the network requires MCPS to execute an automated network system in order for central office staff to manage network sites in the schools. The last lesson learned is that as people are taught about the possibilities and tools, people become dependant on them. Therefore, a system must be developed and maintained to be responsive to all users.

Ms. Seikaly did an overview of the lesson learned. At first, Global Access had a two year implementation period. MCPS does not expect staff to make this conversion in two years and a three to five year time period is more realistic. Managing expectations is the most challenging aspect of Global Access since parents, principals, and the community are all advocates for educational technology. Staff will continue to struggle with providing technology in the framework of those expectations and the budgetary constraints. Global Access stretches MCPS' technical expertise well beyond any other project. The developing WAN and LAN is now a complicated process because there is a need to ascertain how it impacts on other users/equipment on the network. Another concern is that in reallocating resources for implementation of Global Access, this leaves MCPS short on operation and maintenance areas. It is critical that MCPS have user support specialists for maintaining the networks in the local schools. The training provided to schools from central office are focusing on an instructional interrelationship with technology. Global Access depends on the local schools to supplement training and customize the training. Finally, it is vital that the school principal supports and provides leadership to implement technology within the school to focus the project and integrate technology in the management plan.

Ms. Muntner stated that computers engage children in learning that requires more sophisticated thought processes than normally associated with their age. They use critical thinking skills, access a wide range of information, make work in authentic ways, and are

producers of information. She verbally walked the Board through her school highlighting the following classrooms: (1) students are conducting research on opinions of snow with the appropriate computer generated charts; (2) students are selecting an invention, gathering information, and producing a slide show displaying data; (3) fifth grade students are engaged in a project on magnets and motors and after the scientific report is completed, it will be put in the science folder on First Class; and (4) special education students are working in the learning hub selecting machines and putting in boxes and animals in circles.

Mr. Kress pointed out that teachers are eager to use technology and are willing to be trained. The effective use of instructional technology requires a shift in the teaching paradigm, and staff must be allowed the time to become comfortable with the technology. Technology grows exponentially with various functions being converted to computer and network systems. Computer-based instruction impacts tremendously on instructional materials, i.e., paper, print ribbon, cartridges, toner. Computers are really only one instructional tool; they are a means and not an end. If you wait until the newest technology is available, you will never have it because there is always something that is bigger and faster. The key is to purchase technology that can be upgraded. School design is another consideration allowing space for computers in the classrooms. Staff needs to determine what type and size of technology is the most suitable for classroom use as well as access to the networks and beyond. It would be impossible to maintain the extensive computer network at Springbrook High School if it were not for the full-time user support specialist.

Mr. Abrams asked if the new teachers are more comfortable with technology and, if so, is there a peer training. Mr. Kress responded that was not his experience that new teachers are experienced in the instructional use of computers. Ms. Muntner stated that at the elementary level, new teachers have more computer skills and literacy.

Mrs. King requested more information about accessing student work on First Class. Ms. Seikaly explained that each school has a public conference and Board members have access. Ms. Muntner added that there is also a science folder.

Mr. Felton commented on the implementation and the business aspects of Global Access as it relates to savings or costs. Dr. Villani replied that the equipment in place when Global Access started was old and needed replacement. MCPS is in the process of selecting the tools and designing the systems to move from the old to a more client centered operation.

Ms. Gutiérrez stated there needs to be a focus on a real cost focused approach. She requested project experience as to meeting schedules and milestones, implementing plans, and actual costs vis-a-vis the budget. The Board needs to focus on evidence of plans, structure, methodology, control, and configuration management. Are specifications

being changed as lessons are learned and technology changes? Are educational school designs changing to accommodate technology needs? Are we planning for obsolescence of technology? Global Access has tremendous support but there are clear fiscal implications for implementation.

Dr. Vance responded that one of the reasons for periodic updates on Global Access is to evoke questions which will be incorporated in the next presentation before the Board.

Mrs. Gordon stated that the Board must be mindful of the costs of Global Access. The dollar figure cannot be put on the change that is happening in teaching and learning. She asked for information on (1) how is instruction different with the use of technology or how does it enable teachers to change the way instruction is delivered to students and how students learn; (2) how is staff trained to use technology as well as sharing information throughout the school and system; and (3) when a school receives Global Access, is the commitment and dollars sufficient and what are the implications for staff development funds given that the training has been extended to two years.

Mr. Ewing suggested that, when available, the Board would like data on the correlation between technology and student achievement. He also asked what MCPS foresees for mid-managers, administrators, and principals in the use of technology in management.

**Re: TENTATIVE ACTION ON POLICY ACE, WOMEN'S
EQUITY, AND POLICY ACF, SEXUAL HARASSMENT**

On recommendation of the superintendent and on motion of Mrs. Gordon seconded by Mr. Felton the following resolution was put on the table:

WHEREAS, In 1985, a policy on women's equity (ACE) was adopted; and

WHEREAS, In 1992, a policy on sexual harassment (ACF) was adopted; and

WHEREAS, On July 12, 1994, a review and analysis of all human relations policies was presented to the Board of Education; and

WHEREAS, The women's equity policy was updated and revised using input from, among others, the Board of Education Title IX/Gender Equity Advisory Committee and the Maryland State Department of Education Title IX coordinator; and

WHEREAS, The sexual harassment policy was updated and revised using input from, among others, the Superintendent's Commission on Sexual Harassment in Education; now therefore be it

Resolved, That the Board of Education discuss Policy ACE, Women's Equity, as revised in the attached draft and take tentative action to adopt it and send it out for public comment; and be it further

Resolved, That the Board of Education discuss Policy ACF, Sexual Harassment, as revised in the attached draft and take tentative action to adopt it and send it out for public comment.

RESOLUTION NO. 193-1996 Re: **AN AMENDMENT TO POLICY ACE, WOMEN'S EQUITY**

On motion of Mr. Felton and seconded by Mrs. King, the following resolution was adopted with Mr. Abrams, Mr. Felton, Mrs. Gordon, Ms. Gutiérrez, and Mrs. King voting in the affirmative; Mr. Ewing voting in the negative.

Resolved, That the Board of Education amend Policy ACE to modify the language to account for a more inclusionary language by changing "all" to "both men and women" where appropriate.

Mr. Ewing made the following statement for the record: "It is a vague motion and unclear. That is why I am opposed to it."

RESOLUTION NO. 194-1996 Re: **AN AMENDMENT TO POLICY ACE, WOMEN'S EQUITY**

On motion of Ms. Gutiérrez and seconded by Mrs. King, the following resolution was adopted unanimously by members present:

Resolved, That the Board of Education amend Policy ACE to modify the language to include the strike outs on page 5, line 85 (changing "will take action" to "is committed to actions") and page 6, line 113 and shall read:

MCPS is committed to actions to ensure that female and male employees have equal opportunities to seek and to gain employment in MCPS managerial and other nontraditional jobs

and

The superintendent will report to the Board annually on the progress made during the preceding school year on achieving women's equity goals and the steps planned for further progress.

RESOLUTION NO. 195-1996 Re: **AN AMENDMENT TO POLICY ACF, SEXUAL HARASSMENT**

On motion of Mr. Felton and seconded by Ms. Gutiérrez, the following resolution was adopted unanimously by members present:

Resolved, That the Board of Education amend Policy ACF to modify the language at line 107 to read:

The supervisor or principal is responsible for investigating and taking **or recommending** appropriate action to address complaints of sexual harassment committed by others.

RESOLUTION NO. 196-1996 Re: **TENTATIVE ACTION ON POLICY ACE, WOMEN'S EQUITY, AND POLICY ACF, SEXUAL HARASSMENT**

On recommendation of the superintendent and on motion of Mrs. Gordon seconded by Mr. Felton, the following resolution was adopted unanimously by members present:

WHEREAS, In 1985, a policy on women's equity (ACE) was adopted; and

WHEREAS, In 1992, a policy on sexual harassment (ACF) was adopted; and

WHEREAS, On July 12, 1994, a review and analysis of all human relations policies was presented to the Board of Education; and

WHEREAS, The women's equity policy was updated and revised using input from, among others, the Board of Education Title IX/Gender Equity Advisory Committee and the Maryland State Department of Education Title IX coordinator; and

WHEREAS, The sexual harassment policy was updated and revised using input from, among others, the Superintendent's Commission on Sexual Harassment in Education; now therefore be it

Resolved, That the Board of Education amended Policy ACE, Women's Equity, as below, and took tentative action to adopt it and send it out for public comment; and be it further

Resolved, That the Board of Education amended Policy ACF, Sexual Harassment, as below, and took tentative action to adopt it and send it out for public comment.

GENDER EQUITY

A. PURPOSE

To affirm the Board of Education's commitment to gender equity in all programs, activities, services, and practices for students and employees

To ensure that MCPS will comply with Title IX of the Education Amendments prohibiting discrimination on the basis of gender

B. ISSUE

Title IX of the Education Amendments of 1972 prohibits discrimination on the basis of gender in education programs or activities receiving federal funds. The Board of Education has expressed its commitment to nondiscrimination on the basis of gender in its Nondiscrimination and Sexual Harassment policies. The Board of Education believes that gender equity goes beyond meeting the letter of the law and involves taking positive steps to eliminate barriers or behaviors that may deny an equal educational or employment opportunity for all individuals without regard for their gender.

In promoting gender equity for both male and female students, the Board of Education recognizes that historically females have been underrepresented in programs and areas such as interscholastic athletics, mathematics, science, and technology. The Board also recognizes that historically female employees have been underrepresented in areas such as secondary education administration and the skill trades in maintenance and construction. The Board believes that specific programs should continue to be monitored to address identified inequities for female students and employees.

C. POSITION

1. Definition

Gender equity is the provision of equal opportunities for all individuals without regard to their gender. It is attained through compliance with laws prohibiting sex discrimination and through the elimination of gender bias and gender stereotyping.

2. Commitments

The Board of Education is committed to ensuring that:

- a) MCPS employees are sensitive to the destructive nature of gender bias and gender stereotyping
- b) MCPS employees encourage male and female students, preKindergarten-12 to participate in school activities, to achieve in all areas, and to enroll in programs and prepare for careers without regard to gender barriers or stereotypes
- c) MCPS academic, nonacademic, and extracurricular programs and activities promote gender equitable practices
- d) MCPS identifies and actively recruits male and female staff and students for enrollment in courses where they are underrepresented and that are nontraditional for their gender
- e) MCPS employment practices promote gender equitable opportunities
- f) Male and female employees have equal opportunities to seek and to gain employment in MCPS managerial and other nontraditional jobs

D. DESIRED OUTCOMES

MCPS will be free of gender discrimination, gender bias, and gender stereotyping in all aspects of the school and work environment.

E. IMPLEMENTATION STRATEGIES

- 1. The Title IX compliance officer will work with appropriate offices to monitor and assure MCPS compliance with Title IX of the Education Amendments of 1972.
- 2. Curricula, programs, activities, instructional materials, and training will continue to be examined, revised, and designed as necessary, to promote gender equity. In-service opportunities, such as the Gender Equity course, will continue to be offered.
- 3. Employment practices will continue to be examined to ensure gender equity.

F. REVIEW AND REPORTING

1. This policy will be reviewed on an on-going basis in accordance with the Board of Education review process.
2. The Board of Education will receive an annual report from the Board of Education Title IX Gender Equity Advisory Committee.
3. The superintendent will report to the Board annually on the progress made during the preceding school year on achieving women's equity goals and the steps planned for further progress.

SEXUAL HARASSMENT

A. PURPOSE

To affirm the Board of Education's opposition to sexual harassment in the Montgomery County public school system

To establish explicitly the responsibilities of all MCPS employees and students by defining conduct which constitutes prohibited and inappropriate behaviors

To create a mandate to develop educational programs designed to help MCPS employees and students recognize, understand, prevent, and take corrective action to end sexual harassment

To establish the framework for effective procedures for addressing harassment complaints

B. ISSUE

Inappropriate sexual conduct will not be tolerated and may constitute sexual harassment. Sexual harassment is an unlawful form of discrimination on the basis of sex under Title VII of the Civil Rights Act of 1964, as amended in 1972 and 1991, Title IX of the Education Amendment of 1972, and Article 49B of the Annotated Code of Maryland. Some forms of sexual harassment may also constitute criminal conduct resulting in criminal penalties as has occurred in some cases already decided.

By issuing a single, comprehensive policy statement, the Board of Education seeks to clarify and reaffirm its commitment to ensuring that all MCPS employees and

students are provided with a work and learning environment that is free of sexual harassment.

C. POSITION

MCPS does not condone or tolerate any form of sexual harassment of, or by, staff or students.

MCPS is committed to the creation and maintenance of a learning and work environment in which all persons who participate in school programs and activities can do so in an atmosphere free from all forms of sexual harassment. The superintendent is directed to make every effort to make certain that everyone affected by this policy shall be informed of its provisions and also that infractions of it may be in violation of Federal or Maryland civil and/or criminal laws. It is the intention of MCPS to take whatever action may be needed to prevent, correct, and, if necessary, discipline behavior which violates this policy.

It is the responsibility of every supervisor and principal to recognize acts of sexual harassment and take necessary action to ensure that such instances are addressed swiftly, fairly, and effectively. Consequently, all MCPS administrative and supervisory staff in schools, offices, and other facilities shall be cognizant of, and responsible for, effectively implementing the sexual harassment complaint resolution procedures established in this policy.

1. Definition

Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, and other inappropriate verbal, written, or physical conduct of a sexual nature that takes place under any of the following circumstances:

- a. When submission to such conduct is made, explicitly or implicitly, a term or condition of employment, instruction, or participation in other school activities
- b. When submission to or rejection of such conduct by an individual is used by the offender as the basis for making personnel or academic decisions affecting the individual subjected to sexual advances
- c. When such conduct has the effect of unreasonably interfering with the individual's work and/or academic performance or creating an intimidating, hostile, or offensive work or learning environment

2. Application to Employees

- a) This policy applies to all sexual harassment incidents involving MCPS employees. It addresses incidents committed by a person of either sex against a person of the opposite or same sex. It also establishes that it is against policy and recognizes that it is unlawful for MCPS employees to commit acts of sexual harassment. Depending on the severity of the offense, appropriate disciplinary action will be taken including but not limited to oral or written reprimand, reassignment, demotion, suspension, or termination. In all cases, parties will be notified that the Employee Assistance Program is available for them.
- b) Dating or sexual relationships between employees/adult volunteers and students is prohibited.

3. Application to Students

Sexual harassment committed by students of either sex against students or staff of the opposite or same sex constitutes inappropriate behavior. All allegations will be investigated by the principal using the guidelines of Section E of this policy. Depending on the severity of the offense, appropriate disciplinary action, from a conference to suspension or expulsion, can be taken using the discipline policies adopted by the Board of Education. In all cases, students will be notified that school counselors are available for counseling.

4. Application to Others

Employees and students also have a right to be free from sexual harassment by others, including, but not limited to contractors, vendors, and volunteers. The supervisor or principal is responsible for investigating and taking or recommending appropriate action to address complaints of sexual harassment committed by others.

D. DESIRED OUTCOME

All MCPS employees and students are being educated to recognize inappropriate sexual behavior in all its forms which may constitute sexual harassment and are enabled to respond with actions to prevent, correct, and/or eliminate these offensive behaviors from the MCPS system.

E. IMPLEMENTATION PRINCIPLES AND GUIDELINES AND STRATEGIES

1. Principles and Guidelines

- a. Any MCPS employee or student who believes that he/she has been subjected to sexual harassment has the right to file a complaint and to receive prompt and appropriate handling of her/his complaint. In all phases of the complaint resolution process, every reasonable effort shall be made to maintain the confidentiality and protect the privacy of all parties, consistent with MCPS' responsibility to investigate and address such complaints.
- b. Any MCPS employee or student who believes that he/she has been subjected to sexual harassment should report such conduct promptly, orally or in writing, to the immediate supervisor/principal, a designated representative, or in a case involving an employee, directly to the Equal Employment Opportunity (EEO) Officer or Title IX compliance officer in the Department of Human Relations. The supervisor/principal will report to the EEO officer or Title IX compliance officer, any complaint received regarding sexual harassment involving employees. If the complaint involves MCPS employees, the investigation will be conducted by the supervisor/principal or the Office of Personnel Services through the Office of the Deputy Superintendent for Planning, Technology and Supportive Services in coordination with the EEO Officer or Title IX compliance officer. If the complaint involves only students, the investigation will be carried out in accordance with the provisions in Regulation JFA-RA: *Student Rights and Responsibilities* for allegations of misconduct.
- c. The full circumstances of the situation will be considered in the investigation of possible harassment incidents. In determining whether the alleged conduct constitutes sexual harassment, consideration shall be given to the record of the incident as a whole and to the totality of the circumstances, including the context in which the alleged incidents occurred. Employees and students should be aware that they will be responsible for their conduct even if the conduct was not specifically intended to harass.
- d. Retaliation against an individual who either orally reports or files a written complaint regarding sexual harassment or who participates in or cooperates with an investigation is prohibited. The right to

confidentiality, both of the complainant and the accused, shall be preserved consistent with applicable laws and MCPS' responsibility to investigate and address such complaints.

- e. MCPS employees and students should seek guidance, support, and/or advocacy in addressing matters related to sexual harassment or inappropriate behavior of a sexual nature. Employees of the Department of Human Relations, Employee Assistance, and the Office of Student Affairs are to be available for these services.

2. Strategies

The superintendent will direct the EEO officer to coordinate the implementation of this policy. Implementation activities will include, but not be limited to:

- a. Education of all staff and students about this policy and associated federal and state laws prohibiting sexual harassment by widely disseminating information in documents such as announcements, bulletins, brochures, applications, contracts, and other communications
- b. Publication and dissemination of information to all MCPS employees and students that will inform them of this policy, what sexual harassment is, what the individual can do, and where to go for help
- c. Development of mandatory training seminars and in-service programs for all principals, supervisors, and administrators to ensure the appropriate implementation of this policy. These training programs shall be designed to:
 - (1) Inform them of their duties, responsibilities, and potential liabilities as workplace managers when dealing with incidents involving sexual harassment
 - (2) Assist them in developing training programs for MCPS employees dealing with sexual harassment to inform them of the policy, what sexual harassment is, what the individual can do, and where to go for help. The aim of such training is to ensure increased awareness of inappropriate behaviors prohibited by this policy and other state and federal laws on sexual harassment.

(3) Provide clear guidelines and assistance for handling appropriately all incidents of sexual harassment in MCPS.

- d. Appropriate opportunities to educate students about matters related to sexual harassment in order to develop behaviors and attitudes that mitigate against inappropriate sexual overtures and pressures in school, work, and social settings. Programs and curricula such as the Comprehensive Guidance and Counseling Program, which already include related competencies or objectives, should include student materials regarding sexual harassment. K-12 curricular modifications that integrate activities and skill building to help students understand and overcome sexual harassment problems should be introduced as soon as possible.

F. REVIEW AND REPORTING

1. The superintendent will report quarterly to the Board of Education on reported sexual harassment incidents. Reports shall include quantitative as well as qualitative monthly incident aggregate data for both MCPS staff and students; complaint and resolution process evaluations and improvements; training statistics and schedules; ongoing evaluation of work environments in all MCPS schools, offices, and work locations; and any other activities being planned or carried out by MCPS that are relevant to the successful implementation of this policy.
2. This policy will be reviewed on an on-going basis in accordance with the Board of Education policy review process.

Mr. McCullough joined the meeting at this point. Mr. Abrams and Mr. Felton temporarily left the meeting at this point.

Re: PUBLIC COMMENTS

The following people addressed the Board of Education:

1. Nancy Schreider (Network for Children)
2. Rev. John Tung
3. Joe Pauley
4. Judy Koenick
5. Sophie McArdle
6. Tony Pagonis
7. Robert Yost

- 8. Jeannie Rodball
- 9. Ross Weisiger
- 10. Rose Farrell

RESOLUTION NO. 197-1996 Re: **PROCUREMENT CONTRACTS MORE THAN \$25,000**

On recommendation of the superintendent and on motion of Mrs. King seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:#

WHEREAS, Funds have been budgeted for the purchase of equipment, supplies, and contractual services; now therefore be it

Resolved, That having been duly advertised, the following contracts be awarded to the low bidders meeting specifications as shown for the bids as follows:

LB 06894	Tire Retread Service - Extension <u>Awardee</u> Montgomery Tire Service, Inc.	\$ 271,999
080194	Novell Software License - Extension <u>Awardee</u> Novell, Inc.	\$ 200,000
6507 000087	Gasoline <u>Awardee</u> Mansfield Oil Company	\$ 281,900
31-95	Diesel Fuel Additive <u>Awardee</u> Givets Enterprises, Inc.	\$ 60,620
235-95	Computers for Global Access, Media Hubs, Instructional Classroom and Administrative Use - Extension	

Awardees

Daly Computers, Inc.	*
Data Networks	
Gateway 2000	
PC Technology Inc./Entre Computer Center	
Total	\$ 125,000

46-96 Office Papers

Awardees

Alling and Cory	\$ 169,557
Nationwide Papers	57,515
Frank Parsons Paper Company, Inc.	2,531
Resourcenet International	887,967
Ris Paper Company, Inc.	19,812
Unisource Worldwide, Inc.	<u>20,654</u>
Total	\$1,158,036

48-96 Frozen Foods, Fish and Eggs

Awardees

Alliant Foodservice, Inc.	\$ 6,272
Briggs Ice Cream Company	9,500
Carroll County Foods, Inc.	14,648
Continental Foods	10,456
Dori Foods, Inc.	8,010
Sandler Foods	14,601
Shane Meat Company	645
Smelkinson/Sysco	<u>20,366</u>
Total	\$ 84,498

49-96 Processed Meats

Awardees

Alliant Foodservice, Inc.	\$ 12,480
Carroll County Foods, Inc.	3,956
Continental Foods	12,598
Karetas Foods, Inc.	970

Smelkinson/Sysco	<u>12,028</u>
Total	\$ 42,032

50-96 Playground Equipment

Awardees

Gametime/West Recreation, Inc.	*
K Enterprises, Inc.	*
Rec-Creative, Inc.	*
Taylor Sports and Recreation, Inc.	
Triple J Construction, Inc.	
Total	\$ 476,581

73-96 Network Management System

Awardee

Data Systems Marketing Corporation	\$ 44,395
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79-96 Office/Reception and Dining Area Furniture for New and Modernized Schools

Awardee

Douron, Inc.	\$ 300,000 *
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83-96 Musical Instruments, Furniture and Equipment

Awardees

Ideal Music Company	\$ 5,806
Kunkel Piano and Organ Company	28,280
Victor Litz Music Center	4,025
Marching Music Limited	805
Music and Arts Center, Inc.	2,844
National Educational Music Company	11,050
Northeast Music, Inc.	14,351
Peripole-Bergerault, Inc.	30,831 *
Rhythm Band, Inc.	15,880
S & H Manufacturing Company	635
Suzuki Musical Instruments	1,250

	Washington Music Sales Center, Inc.	92,657
	Wenger Corporation	33,700
	West Music Company	730
	The Woodwind and the Brasswind	9,124
	Wrights Music Shed	<u>12,157</u>
	Total	\$ 264,125
103-96	School Based Automated Voice System	
	<u>Awardee</u>	
	Micro Delta Corporation	\$ 239,600
124-96	Portable Computers/Keyboards for Instructional Use	
	<u>Awardees</u>	
	Intelligent Peripheral Devices, Inc.	\$ 34,079
	NTS Computer Systems	39,000
	Perfect Solutions	23,650
	Smartools	85,250 *
	Ultimate School & Office Furnishing, Inc.	<u>9,025</u>
	Total	\$ 191,004
127-96	Art and School Papers	
	<u>Awardees</u>	
	Beckley Cardy, Inc.	\$ 115,684
	J.L. Hammett Company	1,911
	Integrity School Supplies	19,268
	School Specialty/Chaselle Division	259,248
	Windtree Enterprises, Inc.	<u>693</u>
	Total	\$ 396,804
	MORE THAN \$25,000	\$4,136,594

* Denotes MFD vendors

RESOLUTION NO. 198-1996 Re: **AWARD OF CONTRACT - NORTHWEST AREA MIDDLE SCHOOL/GERMANTOWN COMMUNITY CENTER/OUTDOOR POOL**

On recommendation of the superintendent and on motion of Mrs. Gordon seconded by Mr. Ewing, the following resolution was adopted unanimously by members present:#

WHEREAS, The new Northwest Area Middle School/Germantown Community Center/Outdoor Pool is scheduled to open in September 1997; and

WHEREAS, The following bids were received on March 4, 1996, to construct this facility:

<u>Bidder</u>	<u>Amount</u>
Hess Construction Company, Inc.	\$ 16,413,920
Henley Construction Company, Inc.	16,499,750
Donohoe Construction Company	16,736,152
Glen Construction Company, Inc.	16,779,800

and

WHEREAS, The Montgomery County Public Schools' share of the low bid is \$10,721,024; and

WHEREAS, The low bid exceeds the school project budget by \$300,000; and

WHEREAS, The school project budget was not adjusted to reflect the County Council approved inflationary cost increases of 14 percent, or \$1,463,000, which is actually lower than the actual inflation that occurred in the Washington Metropolitan Area construction market during 1993 and 1994; and

WHEREAS, The County Council agreed to supplement the school construction budget with the amount to be determined after the actual bids were received; now therefore be it

Resolved, That an FY 1996 supplemental appropriation in the amount of \$1,763,000 be requested for the construction of the new Northwest Area Middle School; and be it further

Resolved, That the county executive be requested to recommend approval of the supplemental appropriation to the County Council.

RESOLUTION NO. 199-1996 Re: **AWARD OF CONTRACT - WESTLAND MIDDLE SCHOOL PLASTIC LAMINATE CASEWORK**

On recommendation of the superintendent and on motion of Mrs. Gordon seconded by Mr. Ewing, the following resolution was adopted unanimously by members present:#

WHEREAS, The following bids were received on February 28, 1996, to furnish and install plastic laminate casework for the Westland Middle School modernization project, with work to begin immediately and be completed by July 1, 1997:

<u>Contractor</u>	<u>Amount</u>
Brownson Equipment Company, Inc.	\$218,445
The Daly Corporation	219,527
Steel Products, Inc.	266,795
Greensteel, Inc.	294,410

and

WHEREAS, Brownson Equipment Company, Inc., has completed similar work successfully for Montgomery County Public Schools; and

WHEREAS, The low bid is below the architect's estimate of \$230,000; now therefore be it

Resolved, That a \$218,445 contract be awarded to Brownson Equipment Company, Inc., for plastic laminate casework for the Westland Middle School project, in accordance with plans and specifications prepared by Robert J. Glaser Associates, Architects.

RESOLUTION NO. 200-1996 Re: **AWARD OF CONTRACT - MONTGOMERY BLAIR HIGH SCHOOL STEEL**

On recommendation of the superintendent and on motion of Mrs. Gordon seconded by Mr. Ewing, the following resolution was adopted unanimously by members present:#

WHEREAS, The following bids were received on March 7, 1996, for structural steel and miscellaneous metal work for the Montgomery Blair High School project, with work to begin May 1, 1996, and be completed by February 15, 1997:

<u>Contractor</u>	<u>Amount</u>
Southern Iron Works, Inc.	\$2,986,000
Strait Manufacturing & Welding, Inc.	3,168,000
Cives Corporation	3,224,600
SMI-Owen Steel Company	3,417,300

and

WHEREAS, Southern Iron Works, Inc., has completed similar work successfully for Montgomery County Public Schools; and

WHEREAS, The low bid is below the architect's estimate of \$3,050,000; now therefore be it

Resolved, That a \$2,986,000 contract be awarded to Southern Iron Works, Inc., for structural steel and miscellaneous metal work for the Montgomery Blair High School project, in accordance with plans and specifications prepared by SHW Group, Inc., Architects.

Re: **PROPOSED NEW NORTHEAST AND NORTHWEST
AREA HIGH SCHOOLS - COST REDUCTION
RECOMMENDATIONS**

On recommendation of the superintendent and on motion of Mrs. King seconded by Ms. Gutiérrez the following motion was put on the table:

WHEREAS, As part of the approved FY 1996-2001 Capital Improvements Program, the County Council placed a ceiling on construction cost increases for MCPS projects; and

WHEREAS, The ceiling that the County Council has mandated is less than the average construction industry cost increases that occurred in the Washington-Metropolitan area during the past two years; and

WHEREAS, The County Council's action has created a budget shortfall of approximately \$900,000 for both the new Northeast Area and Northwest Area high schools projects; and

WHEREAS, Staff with input from PTA leadership have recommended bid alternates and changes to the building design that will offset the \$900,000 shortfall for each project; now therefore be it

Resolved, That the Board of Education approve the following bid alternates and design changes to the new Northeast Area and Northwest Area high schools projects:

- Eliminate the amphitheater
- Reduce canopies and lobby space
- Reduce stadium press box and concession facilities
- Bid as alternates:
 - 100 parking spaces
 - 750 bleacher seats
 - second gymnasium

Re: **AN AMENDMENT BY MR. EWING TO THE PROPOSED
NEW NORTHEAST AND NORTHWEST AREA HIGH
SCHOOLS - COST REDUCTION RECOMMENDATIONS
(FAILED)**

On motion of Mr. Ewing and seconded by Ms. Gutiérrez to bid the amphitheaters at both schools as alternates failed with Mr. Ewing, Ms. Gutiérrez, Mrs. King, and Mr. McCullough voting in the affirmative; Mrs. Gordon voting in the negative.

RESOLUTION NO. 201-1996 Re: **PROPOSED NEW NORTHEAST AND NORTHWEST
AREA HIGH SCHOOLS - COST REDUCTION
RECOMMENDATIONS**

On motion of Mr. Ewing and seconded by Ms. Gutiérrez, the following amended resolution was adopted unanimously:#

WHEREAS, As part of the approved FY 1996-2001 Capital Improvements Program, the County Council placed a ceiling on construction cost increases for MCPS projects; and

WHEREAS, The ceiling that the County Council has mandated is less than the average construction industry cost increases that occurred in the Washington-Metropolitan area during the past two years; and

WHEREAS, The County Council's action has created a budget shortfall of approximately \$900,000 for both the new Northeast Area and Northwest Area high schools projects; and

WHEREAS, Staff with input from PTA leadership have recommended bid alternates and changes to the building design that will offset the \$900,000 shortfall for each project; now therefore be it

Resolved, That the Board of Education approve the following bid alternates to the new Northeast Area and Northwest Area high schools projects:

- the amphitheaters
- canopies and lobby spaces
- stadium press boxes and concession facilities
- 100 parking spaces
- 750 bleacher seats
- second gymnasiums

Re: **UTILIZATION OF FY 1996 FUTURE SUPPORTED PROJECT FUNDS FOR THE CHALLENGE GRANT PROGRAM - ALBERT EINSTEIN CLUSTER (FAILED)**

On recommendation of the superintendent and on motion of Mrs. King seconded by Mrs. Gordon, the following resolution failed with Mr. Ewing, Mrs. Gordon, Mrs. King, and Mr. McCullough voting in the affirmative; Ms. Gutiérrez voting in the negative:#

Resolved, That the superintendent of schools be authorized to receive and expend within the FY 1996 Provision for Future Supported Projects, a grant award of \$978,417 from the Maryland State Department of Education, under the state Challenge Schools Program in the following categories:

<u>Category</u>	<u>Amount</u>
2 Instructional Salaries	\$ 173,318
3 Other Instructional Costs	<u>805,099</u>
 Total	 \$ <u>978,417</u>

and be it further

Resolved, That a copy of the resolution be transmitted to the county executive and the County Council.

RESOLUTION NO. 202-1996 Re: **PERSONNEL MONTHLY REPORT**

On recommendation of the superintendent and on motion of Mrs. King seconded by Mr. Ewing, the following resolution was adopted unanimously by members present:

Resolved, That the Board of Education approve the Personnel Monthly Report.

RESOLUTION NO 203-1996 Re: **DEATH OF MRS. BARBARA L. SICKLES BUS OPERATOR IN THE DIVISION OF TRANSPORTATION**

On recommendation of the superintendent and on motion of Mrs. King seconded by Mr. Ewing, the following resolution was adopted unanimously by members present:

WHEREAS, The death on February 20, 1996, of Mrs. Barbara L. Sickles, bus operator in the Division of Transportation, has deeply saddened the staff and members of the Board of Education; and

WHEREAS, In more than twenty-four years with Montgomery County Public Schools, she demonstrated exceptional competence and reliability as a bus operator; and

WHEREAS, Mrs. Sickles was committed to students and sensitive to the needs of all people, making her an asset to the school system and community; now therefore be it

Resolved, That the members of the Board of Education express their sorrow at the death of Mrs. Barbara L. Sickles and extend deepest sympathy to her family; and be it further

Resolved, That this resolution be made part of the minutes of this meeting and a copy be forwarded to Mrs. Sickles' family.

Re: UPDATE ON OUTCOME J (DISPROPORTIONATE REPRESENTATION IN SPECIAL EDUCATION) OF SUCCESS FOR EVERY STUDENT

Dr. Vance invited the following staff to the table: Dr. Mary Helen Smith, acting associate superintendent for the Office of Instruction and Program Development; Dr. Frieda K. Lacey, equity assurance officer; and Ms. Eva R. Wetten, principal of Waters Landing Elementary School. In the audience and available for questions were: Dr. Raymond W. Bryant, director of the Department of Special Education Programs and Services; Mr. Brian Bartels, project specialist; Mr. Robert L. Felton, coordinator of the Program for Students with Mental Retardation; Ms. Margaret Flagg, parent educator of the Parent Information and Training Center; Ms. Jane A. Parra, coordinator of the Program for Students with Learning Disabilities; and Mr. Anthony J. Paul, coordinator of the Program for Students with Serious Emotional Disabilities.

Dr. Smith reported on the work that is being done and the progress made on Outcome J. The areas concentrated on are training, identification, data monitoring, and partnerships with parents and community groups.

Dr. Lacey welcomed the opportunity to bring an update to the Board. The document, *Making a Difference*, has become an exemplary model in MCPS and is recognized as a strategic plan to deal with disproportionality throughout the nation. Because of the proactive effort, MCPS did not have to submit voluminous data to the Office of Civil Rights as a recognition of what MCPS is accomplishing related to Outcome J.

In the 1994-95 school year, 1,151 African-American students were identified as learning disabled, 73 fewer than in the prior year, and is a decline of 0.6 percent. In the same year, 332 African-American students were identified as seriously emotionally disturbed, 6 fewer than in the prior year, and is a decline of 0.1 percent. Mr. Paul has stressed for a number of years early intervention strategies and training. Mr. Felton has identified all students with mental retardation, targeted some students for retesting, and returning

students to the mainstream where appropriate. Ms. Parra has collaborated with reading specialist to assist in developing strategies and a proactive approach for learning disabled students.

The focus is on training staff and working with schools which is critical. MCPS supports a collaborative model, i.e., do what is good for the children. MCPS must identify effective schools and successful practices that support early intervention strategies, provide training and support for school staff, establish collaborative models that include specialists, support staff, and parental involvement, and support concepts such as full inclusion and maintaining students in the home school.

Ms. Wetten spoke of the successful practices at Waters Landing Elementary School that have lead to low referral rates to special education. It is a strong collaborative model with specialists and support staff from both regular and special education. By including students with significant special education requirements within the classroom, trained teachers became more confident of their abilities to make combinations and adaptations in serving students with different needs. The full inclusion model has generated another effective practice by which at-risk students benefitted as all special education staff are assigned to students where the needs are clustered regardless of the disability and intensity of services. Central to the success of the full-inclusion model has been the support of the psychologist in training teachers and early intervention strategies.

Mrs. Gordon was pleased with the report and it shows the Board's commitment as well as staff on a daily basis to address the issues. It needs to be stressed that most teachers have the ability to work with all populations. General education staff must understand the intervention strategies and put those in place without referrals to special education. Staff at all levels has certainly made monumental effort to address disproportionality, and they should be commended. The student must be the focal point for providing services whether or not the student is coded.

Mr. Ewing pointed out in the white paper the sentence "preliminary analysis indicated that, with a few exceptions, schools with high disproportionality usually account for a very few numbers of actual students" did not make sense. He also asked about what additional analysis is to be done and when will it be shared with the Board. Dr. Lacey explained that when looking at the data, it was determined that there were not large numbers of African-American students being identified as needing special education at individual schools. In September, the special education information system will provide a report on all disabled youngsters who are identified for special education services. That annual report will be available to school principals.

Mr. Ewing remarked that some principals are resistant to central guidance and some who respond in terms of their desire to be accommodating to guidance. He asked if there was

a danger for students who need special education services when principals reduce disproportionality. Dr. Lacey responded that appropriate identification for all students is essential regardless of disproportionality. The need is for early intervention strategies and resources available within the school to support general education teachers. In other words, all measures must be exhausted to ensure students receive the support they need in general education prior to referral to special education. Ms. Judith A. Kenney, director of the Office of School Administration, added that in monitoring schools, staff looks at the plans for students, how successful teachers and principals are in identifying students with needs, how successful is the plan to address those needs, and what is happening to those students over a period of time. When students are approaching the special education window, staff frequently works with the special education director or supervisor to look at other strategies that can be implemented.

Ms. Gutiérrez asked for clarification on the chart and percent of students identified as learning disabled. Dr. Lacey explained that the charts look at the enrollment of students in MCPS and then the percentage of students that are identified in a specific category of the total population. Ms. Gutiérrez commented that since the data has been collected over a short period of time representing small numbers of identified students, a longer timeframe will result in trend data. Dr. Smith responded that Success for Every Student and Outcome J have been in effect since 1990 and there are no data prior to that time.

Regarding mild mental retardation, Dr. Lacey reported that there are a small number of African-American and Hispanic students that will be retested. Dr. Vance added that MCPS is serving 403 students with mild mental retardation which is well below the national average. School systems comparable in size to MCPS identify substantially larger numbers of students as having mild mental retardation. Ms. Gutiérrez asked what the national average was for mild mental retardation in a school system, and was told by Mr. Felton that it was 2-3 percent nationally with MCPS at .003 percent.

Ms. Gutiérrez asked for clarification on additional indicators and the decrease in referral to more restrictive placements. Mr. Paul replied that there has been a change in the decreasing intensity of service to students.

Dr. Lacey remarked that when the Success for Every Student Plan (SES) was written, the categories of learning disabled (LD) and seriously emotionally disabled (SED) were identified as the areas that needed addressing. Another area of concern in the literature was mild mental retardation (MMR) and Dr. Lacey disaggregated the data to study MMR even though the numbers were small. It was Mr. Ewing's opinion that SES was to look at all areas of disproportionality in special education.

Mrs. Gordon followed up by adding that the areas of LD, SED, and MMR are more subjective identifications than if a student is clearly blind or hearing impaired and,

therefore, more quantifiable. Ms. Gutiérrez reiterated that the data looked at all levels of intensity. There might be some levels of intensity in which there would be a greater disproportionality. The Board is interested in having as much data that reflects what is happening in the school system.

* Mr. Abrams rejoined the meeting at this point.

Re: **ASSIGNMENT OF THE STUDENTS FROM THE UNIFICATION OF THE CITY OF TAKOMA PARK AND FACILITIES PLAN FOR THE MONTGOMERY BLAIR CLUSTER (FY 1997 CAPITAL BUDGET AND FY 1997-2002 CIP AMENDMENT)**

On recommendation of the superintendent and on motion of Mrs. King seconded by Mr. Ewing, the following resolution was placed on the table:

WHEREAS, The City of Takoma Park voted to unify in Montgomery County; and

WHEREAS, Montgomery County Public Schools is expecting approximately 650 students to begin entering Montgomery County Public Schools in September 1997; and

WHEREAS, The area of the City of Takoma Park in Prince George's County is adjacent to the schools in the Montgomery Blair cluster; and

WHEREAS, Based on enrollment projections and available capacity, no high school or elementary school space is available in the Montgomery Blair cluster or any other schools adjacent to the Montgomery Blair cluster; and

WHEREAS, The superintendent has recommended that the students from the unification of the City of Takoma Park be assigned to schools in the Montgomery Blair cluster and has proposed a facilities plan; and

WHEREAS, The superintendent convened a boundary advisory committee in the Fall of 1994 to consider elementary school facility plans for 300-400 incoming unification students and to address current overcrowding in Montgomery Blair cluster elementary schools; and

WHEREAS, The committee recommended building a new elementary school or purchasing an existing private school to accommodate elementary students from the unification, relieve elementary schools in the cluster that are overutilized, and reinstate a French Immersion program in the Montgomery Blair cluster; and

WHEREAS, The superintendent reviewed the committee's report and recommended to the Board of Education that a new school be opened in the Montgomery Blair cluster subject to identification of a building/site; and

WHEREAS, The superintendent has reviewed options for the assignment of students in Grades 9-12 and recommended that eight classrooms be added to Montgomery Blair High School to accommodate the high school students; and

WHEREAS, The Board of Education conducted a public hearing on March 6, 1996, on the superintendent's recommendations; now therefore be it

Resolved, That Grades 9-12 City of Takoma Park unification students be assigned to Montgomery Blair High School beginning in September 1997; and be it further

Resolved, That the Board of Education requests an amendment to the FY 1997 Capital Budget for \$1.2 million for planning and construction of an eight-classroom addition to the new Montgomery Blair High School on the Kay Tract; and be it further

Resolved, That Grades 6-8 unification students be assigned to a Montgomery Blair cluster middle school when three middle school facilities are available beginning September 1998. This assignment will be determined no later than November 1997 as part of the middle school boundary changes throughout the cluster; and be it further

Resolved, That a new elementary school be opened in the Montgomery Blair cluster to accommodate Grades K-5 unification students, to relieve overutilized schools in the cluster, and to reinstate a French Immersion program subject to identification of a building or site; and be it further

Resolved, That staff will explore site possibilities for a new school for Board of Education action no later than November 1996; and be it further

Resolved, That the Board of Education request an amendment to the FY 1997 Capital Budget for \$200,000 for planning of a new elementary school in the Montgomery Blair cluster and that \$9.8 million be requested for construction of a new elementary school in the FY 1997-2002 Capital Improvements Program; and be it further

Resolved, That interim student assignments necessary until a facilities solution is in place will be determined as part of the FY 1998 - FY 2003 Capital Improvements Program process in November 1996; and be it further

Resolved, That a copy of this resolution be transmitted to the county executive and the County Council.

RESOLUTION NO. 204-1996 Re: **AN AMENDMENT TO THE ASSIGNMENT OF THE STUDENTS FROM THE UNIFICATION OF THE CITY OF TAKOMA PARK AND FACILITIES PLAN FOR THE MONTGOMERY BLAIR CLUSTER (FY 1997 CAPITAL BUDGET AND FY 1997-2002 CIP AMENDMENT)**

On motion of Mr. Ewing and seconded by Ms. Gutiérrez, the following resolution was adopted unanimously by members present:#

Resolved, That the Board of Education amend the sixth Resolved to read as follows:

Resolved, That the Board of Education request an amendment to the FY 1997 Capital Budget for \$200,000 for planning of a new elementary school in the Montgomery Blair cluster and that \$9.8 million be requested for construction of a new elementary school **or purchase and/or modernization of an existing building** in the FY 1997-2002 Capital Improvements Program; and be it further

RESOLUTION NO. 205-1996 Re: **AN AMENDMENT TO THE ASSIGNMENT OF THE STUDENTS FROM THE UNIFICATION OF THE CITY OF TAKOMA PARK AND FACILITIES PLAN FOR THE MONTGOMERY BLAIR CLUSTER (FY 1997 CAPITAL BUDGET AND FY 1997-2002 CIP AMENDMENT)**

On motion of Mr. Ewing and seconded by Ms. Gutiérrez, the following resolution was adopted unanimously by members present:#

Resolved, That the Board of Education amend the fourth Resolved to read as follows

Resolved, That a new elementary school be opened in the Montgomery Blair cluster to **provide adequate elementary space within the cluster** to accommodate Grade K-5 unification students, to relieve overutilized schools in the cluster, and to reinstate a French Immersion program ~~subject to identification of a building or site~~; and be it further

RESOLUTION NO. 206-1996 Re: **AN AMENDMENT TO THE ASSIGNMENT OF THE STUDENTS FROM THE UNIFICATION OF THE CITY OF TAKOMA PARK AND FACILITIES PLAN FOR THE MONTGOMERY BLAIR CLUSTER (FY 1997 CAPITAL BUDGET AND FY 1997-2002 CIP AMENDMENT)**

On motion of Mrs. Gordon and seconded by Mrs. King, the following resolution was adopted unanimously by members present:#

Resolved, That the Board of Education amend the resolution and add a new first Resolved to read as follows

Resolved, That all pre-kindergarten through grade 12 City of Takoma Park unification students will be assigned to the Montgomery Blair cluster beginning in September 1997; and be it further

RESOLUTION NO 207-1996 Re: **ASSIGNMENT OF THE STUDENTS FROM THE UNIFICATION OF THE CITY OF TAKOMA PARK AND FACILITIES PLAN FOR THE MONTGOMERY BLAIR CLUSTER (FY 1997 CAPITAL BUDGET AND FY 1997-2002 CIP AMENDMENT)**

On recommendation of the superintendent and on motion of Mrs. King seconded by Mr. Ewing, the following resolution was adopted unanimously by members present:#

WHEREAS, The City of Takoma Park voted to unify in Montgomery County; and

WHEREAS, Montgomery County Public Schools is expecting approximately 650 students to begin entering Montgomery County Public Schools in September 1997; and

WHEREAS, The area of the City of Takoma Park in Prince George's County is adjacent to the schools in the Montgomery Blair cluster; and

WHEREAS, Based on enrollment projections and available capacity, no high school or elementary school space is available in the Montgomery Blair cluster or any other schools adjacent to the Montgomery Blair cluster; and

WHEREAS, The superintendent has recommended that the students from the unification of the City of Takoma Park be assigned to schools in the Montgomery Blair cluster and has proposed a facilities plan; and

WHEREAS, The superintendent convened a boundary advisory committee in the Fall of 1994 to consider elementary school facility plans for 300-400 incoming unification students and to address current overcrowding in Montgomery Blair cluster elementary schools; and

WHEREAS, The committee recommended building a new elementary school or purchasing an existing private school to accommodate elementary students from the unification, relieve elementary schools in the cluster that are overutilized, and reinstate a French Immersion program in the Montgomery Blair cluster; and

WHEREAS, The superintendent reviewed the committee's report and recommended to the Board of Education that a new school be opened in the Montgomery Blair cluster subject to identification of a building/site; and

WHEREAS, The superintendent has reviewed options for the assignment of students in Grades 9-12 and recommended that eight classrooms be added to Montgomery Blair High School to accommodate the high school students; and

WHEREAS, The Board of Education conducted a public hearing on March 6, 1996, on the superintendent's recommendations; now therefore be it

Resolved, That all pre-kindergarten through grade 12 City of Takoma Park unification students will be assigned to the Montgomery Blair cluster beginning in September 1997; and be it further

Resolved, That Grades 9-12 City of Takoma Park unification students be assigned to Montgomery Blair High School beginning in September 1997; and be it further

Resolved, That the Board of Education request an amendment to the FY 1997 Capital Budget for \$1.2 million for planning and construction of an eight-classroom addition to the new Montgomery Blair High School on the Kay Tract; and be it further

Resolved, That Grades 6-8 unification students be assigned to a Montgomery Blair cluster middle school when three middle school facilities are available beginning September 1998. This assignment will be determined no later than November 1997 as part of the middle school boundary changes throughout the cluster; and be it further

Resolved, That a new elementary school be opened in the Montgomery Blair cluster to provide adequate elementary space within the cluster to accommodate Grade K-5 unification students, to relieve overutilized schools in the cluster, and to reinstate a French Immersion program; and be it further

Resolved, That staff will explore site possibilities for a new school for Board of Education action no later than November 1996; and be it further

Resolved, That the Board of Education request an amendment to the FY 1997 Capital Budget for \$200,000 for planning of a new elementary school in the Montgomery Blair cluster and that \$9.8 million be requested for construction of a new elementary school or purchase and/or modernization of an existing building in the FY 1997-2002 Capital Improvements Program; and be it further

Resolved, That interim student assignments necessary until a facilities solution is in place will be determined as part of the FY 1998 - FY 2003 Capital Improvements Program process in November 1996; and be it further

Resolved, That a copy of this resolution be transmitted to the county executive and the County Council.

RESOLUTION NO. 208-1996 Re: **DAMASCUS CLUSTER ELEMENTARY BOUNDARY CHANGES**

On recommendation of the superintendent and on motion of Mrs. Gordon seconded by Mrs. King, the following resolution was adopted with Mr. Ewing, Mrs. Gordon, Ms. Gutiérrez, Mrs. King, and Mr. McCullough voting in the affirmative; Mr. Abrams voting in the negative: #

WHEREAS, A community advisory committee representing Damascus cluster schools met in the winter of 1995-96 to develop boundary reassignments between Lois P. Rockwell and Cedar Grove elementary schools, and subsequently made recommendations to the superintendent; and

WHEREAS, The superintendent reviewed the community advisory committee report and supported the primary elements of the committee recommendations; and

WHEREAS, The Board of Education conducted public hearings on March 6, 1996, on the superintendent's recommendation and two Board members requested alternatives; now therefore be it

Resolved, That the communities north of and including Kings Valley Road on both sides of Route 27 be reassigned from Cedar Grove Elementary School to Lois P. Rockwell Elementary School, beginning with Grades K-2 in September 1996; and be it further

Resolved, That students in this boundary change area that are in the upper grades and grandfathered at Cedar Grove Elementary School through graduation, have the option of attending Lois P. Rockwell Elementary School with transportation by Montgomery County Public Schools provided throughout the three-year phasing period; and be it further

Resolved, That the new community known as Seneca Vista Estates, now beginning construction, be reassigned from Lois P. Rockwell Elementary School to Cedar Grove Elementary School, effective immediately for Grades K-5.

For the record, the students in this boundary change area that are in the upper grades and grandfathered at Cedar Grove Elementary School through graduation, have the option of attending Lois P. Rockwell Elementary School with transportation by Montgomery County

Public Schools provided throughout the three-year phasing period, is an option that may be utilized by parents.

RESOLUTION NO. 209-1996 Re: **ADDITION TO DAMASCUS CLUSTER ELEMENTARY BOUNDARY CHANGES**

On motion of Mrs. King and seconded by Mr. Abrams, the following resolution was adopted unanimously by members present:#

Resolved, That Log House Court, Wilderness Walk Drive, Wilderness Walk Court and Watkins Road north of Banner Country Court be reassigned from Cedar Grove Elementary School to Woodfield Elementary School, to be phased in for Grades K-4 beginning September 1996 and from Rocky Hill Middle School to John T. Baker Middle School beginning with Grade 6 in September 1998; and students from this area have the option of attending Woodfield Elementary School and John T. Baker Middle School prior to the scheduled phase-in date with transportation provided.

RESOLUTION NO. 210-1996 Re: **EARLY REORGANIZATION OF NEW HAMPSHIRE ESTATES/OAK VIEW ELEMENTARY SCHOOLS**

On recommendation of the superintendent and on motion of Mr. Ewing seconded by Mr. McCullough, the following resolution was adopted unanimously by members present:#

WHEREAS, The superintendent has reviewed the concerns raised by the community and school staff and agrees that New Hampshire Estates and Oak View elementary schools should be reorganized; and

WHEREAS, The transition of the third grade from New Hampshire Estates Elementary School to Oak View Elementary School is an important step that will require cooperative planning and teacher training; and

WHEREAS, Implementation in September 1997 will allow the community and staff the necessary time to plan a successful transition, and

WHEREAS, Staff members from the Office of School Administration and the Department of Educational Facilities Planning and Capital Programming are working with the principal of New Hampshire Estates Elementary School to develop and implement a space/operational plan for the 1996-97 school year; now therefore be it

Resolved, That New Hampshire Estates Elementary School reorganize for Grades Prekindergarten - 2 and Oak View Elementary School reorganize for Grades 3-5/6 beginning September 1997; and be it further

Resolved, That staff from the Office of School Administration and the Department of Educational Facilities Planning and Capital Programming begin transition planning with the schools and community this spring.

Re: **CONSOLIDATION OF MONTGOMERY COUNTY GOVERNMENT AND MONTGOMERY COUNTY PUBLIC SCHOOLS PRINTING FACILITIES**

On recommendation of the superintendent and on motion of Mr. Abrams seconded by Mrs. King, the following resolution was placed on the table:

WHEREAS, The County Council has recommended consolidating the county government and Montgomery County Public Schools printing facilities; and

WHEREAS, The County Council Management and Fiscal Policy and Education Committees have recommended \$25,000 to begin the planning for consolidation; now therefore be it

Resolved, That \$25,000 be requested as an amendment to the FY 1997 Capital Budget to begin planning the consolidation of Montgomery County Public Schools and county government printing facilities; and be it further

Resolved, That a copy of this resolution be transmitted to the county executive and the County Council.

RESOLUTION NO. 211-1996 Re: **AN AMENDMENT TO CONSOLIDATION OF MONTGOMERY COUNTY GOVERNMENT AND MONTGOMERY COUNTY PUBLIC SCHOOLS PRINTING FACILITIES**

On motion of Mr. Ewing and seconded by Mr. McCullough, the following amendment to add a new second Resolved was adopted unanimously by members present:#

Resolved, That the Board of Education believes that the most efficient and effective result of consolidation will be the operation of the printing facility by the Montgomery County Public Schools; and be it further

RESOLUTION NO. 212-1996 Re: **CONSOLIDATION OF MONTGOMERY COUNTY GOVERNMENT AND MONTGOMERY COUNTY PUBLIC SCHOOLS PRINTING FACILITIES**

On recommendation of the superintendent and on motion of Mr. Abrams seconded by Mrs. King, the following resolution was adopted unanimously by members present:#

WHEREAS, The County Council has recommended consolidating the county government and Montgomery County Public Schools printing facilities; and

WHEREAS, The County Council Management and Fiscal Policy and Education Committees have recommended \$25,000 to begin the planning for consolidation; now therefore be it

Resolved, That \$25,000 be requested as an amendment to the FY 1997 Capital Budget to begin planning the consolidation of Montgomery County Public Schools and county government printing facilities; and be it further

Resolved, That the Board of Education believes that the most efficient and effective result of consolidation will be the operation of the printing facility by the Montgomery County Public Schools; and be it further

Resolved, That a copy of this resolution be transmitted to the county executive and the County Council.

RESOLUTION NO. 213-1996 Re: **AN AMENDMENT TO THE FY 1997 CAPITAL BUDGET AND FY 1997-2002 CAPITAL IMPROVEMENTS PROGRAM**

On motion of Mrs. King and seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:#

Resolved, That the Board of Education request \$25,000 in planning funds in the FY 1997 Capital Budget for site analysis and preplanning for a new Sherwood Elementary School #6.

RESOLUTION NO. 213(a)-1996 Re: **MOTION FOR RECONSIDERATION**

On motion of Mrs. Gordon and seconded by Mr. Abrams, the following resolution was adopted unanimously of members present:

Resolved, That the Board of Education reconsider its vote on the Utilization of FY 1996 Future Supported Project Funds for the Challenge Grant Program - Albert Einstein Cluster

RESOLUTION NO. 214-1996 Re: **UTILIZATION OF FY 1996 FUTURE SUPPORTED PROJECT FUNDS FOR THE CHALLENGE GRANT PROGRAM - ALBERT EINSTEIN CLUSTER**

On recommendation of the superintendent and on motion of Mrs. Gordon seconded by Mr. Abrams, the following resolution was adopted with Mr. Abrams, Mr. Ewing,

Mrs. Gordon, Mrs. King, and Mr. McCullough voting in the affirmative; Ms. Gutiérrez voting in the negative:#

Resolved, That the superintendent of schools be authorized to receive and expend within the FY 1996 Provision for Future Supported Projects, a grant award of \$978,417 from the Maryland State Department of Education, under the state Challenge Schools Program in the following categories:

<u>Category</u>		<u>Amount</u>
2 Instructional Salaries	\$	173,318
3 Other Instructional Costs		<u>805,099</u>
Total	\$	<u>978,417</u>

and be it further

Resolved, That a copy of the resolution be transmitted to the county executive and the County Council.

RESOLUTION NO. 215-1996 Re: CLOSED SESSION - MARCH 25, 1996

On recommendation of the superintendent and on motion of Mr. Abrams seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:

WHEREAS, The Board of Education of Montgomery County is authorized by the Education Article of the Annotated Code of Maryland and Title 10 of the State Government Article to conduct certain meetings or portions of its meetings in closed session; now therefore be it

Resolved, That the Board of Education of Montgomery County conduct a portion of its meeting on Monday, March 25, 1996, at 7:30 p.m. to discuss personnel matters, matters protected from public disclosure by law, and other issues including consultation with counsel to obtain legal advice; and be it further

Resolved, That these meetings be conducted in Room 120 of the Carver Educational Services Center, Rockville, Maryland, as permitted under Section 4-106, Education Article of the Annotated Code of Maryland and State Government Article 10-501; and be it further

Resolved, That such meetings shall continue in closed session until the completion of business.

Re: **REPORT ON CLOSED SESSIONS - FEBRUARY 26
AND 28, 1996**

On February 13, 1996, by the unanimous vote of members present, the Board of Education voted to conduct a closed session on February 26, 1996, as permitted under Section 4-106, Education Article of the Annotated Code of Maryland and State Government Article 10-501.

The Montgomery County Board of Education met in closed session on February 26, 1996, from 7:30 to 8:00 p.m. The meeting took place in Room 120, Carver Educational Services Center, Rockville, Maryland.

The Board met to discuss negotiations. Board members reviewed and adjudicated BOE Appeal 1995-46 and BOE Appeal 1995-47.

In attendance at part or all of the closed session were: Stephen Abrams, Larry Bowers, Alan Cheung, Bob Cooney, Blair Ewing, Reggie Felton, David Fischer, Kathy Gemberling, Bea Gordon, Ana Sol Gutiérrez, Roland Ikheloa, Nancy King, Paula Laboy, George Margolies, Charles McCullough, Tom Reinert, Glenda Rose, and Paul Vance.

On February 28, 1996, by the unanimous vote of members present, the Board of Education voted to conduct a closed session on February 28, 1996, as permitted under Section 4-106, Education Article of the Annotated Code of Maryland and State Government Article 10-501.

The Montgomery County Board of Education met in closed session on February 28, 1996, from 9:40 to 10:35 p.m. The meeting took place in Room 120, Carver Educational Services Center, Rockville, Maryland.

The Board met to discuss negotiations.

In attendance at part or all of the closed session were: Stephen Abrams, Larry Bowers, Alan Cheung, Bob Cooney, Blair Ewing, Reggie Felton, David Fischer, Kathy Gemberling, Bea Gordon, Ana Sol Gutiérrez, Roland Ikheloa, Nancy King, George Margolies, Charles McCullough, Brian Porter, Tom Reinert, Glenda Rose, and Paul Vance.

RESOLUTION NO. 215-1996 Re: **MINUTES - JANUARY 22, 1996**

On recommendation of the superintendent and on motion of Mrs. King seconded by Mr. Abrams, the following resolution was adopted unanimously by members present:

Resolved, That the Board of Education approve the minutes for the January 22, 1996, meeting.

RESOLUTION NO. 216-1996 Re: **MINUTES - JANUARY 30, 1996**

On recommendation of the superintendent and on motion of Mr. McCullough seconded by Mr. Abrams, the following resolution was adopted unanimously by members present:

Resolved, That the Board of Education approve the minutes for the January 30, 1996, meeting.

RESOLUTION NO. 217-1996 Re: **MINUTES - JANUARY 31, 1996**

On recommendation of the superintendent and on motion of Mr. McCullough seconded by Mr. Abrams, the following resolution was adopted unanimously by members present:

Resolved, That the Board of Education approve the minutes for the January 31, 1996, meeting.

RESOLUTION NO. 218-1996 Re: **MINUTES - FEBRUARY 5, 1996**

On recommendation of the superintendent and on motion of Mrs. Gordon seconded by Mr. Abrams, the following resolution was adopted unanimously by members present:

Resolved, That the Board of Education approve the minutes for the February 5, 1996, meeting.

RESOLUTION NO. 219-1996 Re: **MINUTES - FEBRUARY 6, 1996**

On recommendation of the superintendent and on motion of Mrs. Gordon seconded by Mrs. King, the following resolution was adopted unanimously by members present:

Resolved, That the Board of Education approve the minutes for the February 6, 1996, meeting.

RESOLUTION NO. 220-1996 Re: **MINUTES - FEBRUARY 8, 1996**

On recommendation of the superintendent and on motion of Mrs. Gordon seconded by Mrs. King, the following resolution was adopted unanimously by members present:

Resolved, That the Board of Education approve the minutes as amended for the February 8, 1996, meeting.

RESOLUTION NO. 221-1996 Re: **BOE APPEAL NO. 1995-46**

On motion of Mrs. Gordon and seconded by Mr. Abrams, the following resolution was adopted unanimously by members present:

Resolved, That the Board of Education adopt its Decision and Order in BOE Appeal No. 1995-46, a student matter.

RESOLUTION NO. 222-1996 Re: **BOE APPEAL NO. 1995-47**

On motion of Mrs. Gordon and seconded by Mr. Abrams, the following resolution was adopted unanimously by members present:

Resolved, That the Board of Education adopt its Decision and Order in BOE Appeal No. 1995-47, a student matter.

RESOLUTION NO. 223-1996 Re: **STANDARD FOR SCHOOL CONSTRUCTION**

On recommendation of the superintendent and on motion of Mr. Abrams seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:

Resolved, That the Board of Education schedule time to discuss the standards for new school construction: (1) what leads to those standards, and (2) whether those standards need to be modified for prospective schools.

RESOLUTION NO. 224-1996 Re: **PROCEDURE FOR NEW BUSINESS ITEMS**

On motion of Mrs. Gordon and seconded by Mr. Abrams, the following resolution was deferred by unanimous vote of members present:

WHEREAS, Current Board policy allows for a member to place an item before the Board through a motion and second under the "new business" portion of its business meeting, with a majority of the Board approving such motions at a subsequent meeting in order for the item to be scheduled on a future agenda; and

WHEREAS, Current Board policy allows Board members to make such motions with no advance notice to their colleagues and provide little clarity as to their intent or the need for such a motion to be adopted; and

WHEREAS, The Board is often asked to vote on an item of new business lacking critical information as to its import; and

WHEREAS, The past year has seen a proliferation of new business items that has resulted in additional items waiting to be scheduled on future agendas, frequently after a lapse of considerable time; and

WHEREAS, Many items of new business could be effectively addressed by a request for information, an analysis or evaluation of current practice, or a policy recommendation from the superintendent without the need to schedule time on the Board's agendas; now therefore be it

Resolved, That the Board of Education establish a new procedure for handling of items of new business that would require all Board members desiring to introduce an item of new business to provide the following information to the maximum extent possible:

1. the general subject matter;
2. the specific issue or concern to be addressed;
3. the problem, if any, that the member hopes to resolve;
4. any pertinent policy, administrative regulations, the office, department, or external stakeholder that would be affected by this issue;
5. the funding/cost implications, if relevant, and if known;
6. whether the matter is time sensitive and, if so, when the item should be addressed to be timely;
7. the names of individuals whose comments and input should be solicited to clarify the issue; and
8. any external implications, including political and legislative, of which the Board should be cognizant.

and be it further

Resolved, That the Staff Director design a format which can be informally and easily used by Board members;

and be it further

Resolved, That any Board member seeking to introduce an item of new business shall submit a form containing the above information no later than the convening of the business meeting at which a motion is to be made, with copies to be provided to all members, the superintendent, and staff director.

RESOLUTION NO. 225-1996 Re: **FACILITIES PROCESS FOR EDUCATIONAL
SPECIFICATIONS**

On recommendation of the superintendent and on motion of Mrs. Gordon seconded by Mrs. King, the following resolution was adopted unanimously by members present:

Resolved, That the Board of Education schedule a discussion on the facilities process for educational specifications as it relates to any reductions that need to be made in construction before the bid goes out. As part of the discussion, the following questions by Mr. Spicer should be incorporated:

1. ask for a formal clarification of the process for taking inflationary cost reductions for capital projects including a time line for the process; and
2. request dialogue between county officials with respect to the best approach to meet cost limitations after Value Engineering has been completed, the fourteen inflation rate, and a process for communicating with the County Council that this may not be the most viable way to proceed as bids go out.

Re: **NEW BUSINESS**

Mr. Felton moved and Mrs. Gordon seconded the following:

WHEREAS, Current Board policy allows for a member to place an item before the Board through a motion and second under the "new business" portion of its business meeting, with a majority of the Board approving such motions at a subsequent meeting in order for the item to be scheduled on a future agenda; and

WHEREAS, Current Board policy allows Board members to make such motions with no advance notice to their colleagues and provide little clarity as to their intent or the need for such a motion to be adopted; and

WHEREAS, The Board is often asked to vote on an item of new business lacking critical information as to its import; and

WHEREAS, The past year has seen a proliferation of new business items that has resulted in additional items waiting to be scheduled on future agendas, frequently after a lapse of considerable time; and

WHEREAS, Many items of new business could be effectively addressed by a request for information, an analysis or evaluation of current practice, or a policy recommendation from the superintendent without the need to schedule time on the Board's agendas; now therefore be it

Resolved, That the Board of Education establish a new procedure for handling of items of new business that would require all Board members desiring to introduce an item of new business to provide the following information to the maximum extent possible:

1. the general subject matter;
2. the specific issue or concern to be addressed;
3. the problem, if any, that the member hopes to resolve;
4. any pertinent policy, administrative regulations, the office, department, or external stakeholder that would be affected by this issue;
5. the funding/cost implications, if relevant, and if known;
6. whether the matter is time sensitive and, if so, when the item should be addressed to be timely;
7. the names of individuals whose comments and input should be solicited to clarify the issue; and
8. any external implications, including political and legislative, of which the Board should be cognizant.

and be it further

Resolved, That the Staff Director design a format which can be informally and easily used by Board members;

and be it further

Resolved, That any Board member seeking to introduce an item of new business shall submit a form containing the above information no later than the convening of the business meeting at which a motion is to be made, with copies to be provided to all members, the superintendent, and staff director.

Mrs. King moved and Mr. Abrams seconded the following:

Resolved, That the Board of Education schedule time to discuss school uniforms.

Mr. Ewing moved and Ms. Gutiérrez seconded the following:

Resolved, That the Board of Education schedule an open forum for the community concerning issues in special education including but not limited to such matters as student placement, costs, staffing, services within and outside MCPS, future directions of special education services, before the start of the next school year but after the decision of extended school year schooling are made.

Ms. Gutiérrez moved and Mrs. King seconded the following:

Resolved, That the Board of Education schedule an update on the implementation of the math/science policy especially in view of the new science standards.

RESOLUTION NO. 226-1996 Re: **MAKE-UP DAYS**

On motion of Mr. Ewing and seconded by Mr. Abrams, the following resolution was adopted unanimously by members present:

Resolved, That the superintendent bring to the Board of Education proposed changes in the MCPS policy to make-up days lost to inclement weather or other causes of school closing and to specify in the policy when days or lost time would be made up.

Re: **ITEMS OF INFORMATION**

1. Items in Process
2. Monthly Financial Report
3. Construction Progress Report
4. Change Orders Quarterly Report - Under \$25,000

RESOLUTION NO. 227-1996 Re: **ADJOURNMENT**

On recommendation of the superintendent and on motion of Mrs. King seconded by Mrs. Gordon, the following resolution was adopted unanimously by members present:

Resolved, That the Board of Education adjourn its meeting of March 13, 1996, at 5:45 p.m.

PRESIDENT

SECRETARY

PLV:gr

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