

WHEREAS, The community involvement process portion of the policy has been implemented; and

WHEREAS, Alternative proposals have been received from communities; and

WHEREAS, A public hearing was held on April 26, 1984, by the Board of Education on the Update; now therefore be it

Resolved, That the following actions be taken to provide needed additional secondary facilities in Area 3:

- o Request architectural planning and construction funds in FY 85 for a 400-student addition to Gaithersburg High School to be available in September 1985
- o Request architectural planning funds in FY 85 for a 300-student addition to Seneca Valley High School; request construction funds in FY 86 so that the addition will be available in September 1986
- o Request architectural planning funds in FY 85 for a high school to be constructed east of I-270 with the site determination to be made within the next 60 days; request construction funds in FY 86 so that the school will be available in September 1987
- o Request architectural planning funds for a new high school west of I-170 in FY 86; request construction funds in FY 87 so that the school will be available in September 1988

and be it further

Resolved, That the County Council, county executive, State Interagency Committee, and state superintendent of schools be made aware of these actions immediately upon their adoption.

Re: A Motion by Dr. Greenblatt to
Amend the Proposed Resolution on
Area 3 (FAILED)

A motion by Dr. Greenblatt to amend the proposed resolution on Area 3 by adding "It is the intent of the Board of Education to..." at the beginning of the fourth bullet under the first Resolved failed with Dr. Greenblatt, Mrs. Peyser, and Dr. Shoenberg voting in the affirmative; Dr. Cronin, Mr. Ewing, Mrs. Praisner, and Mrs. Shannon voting in the negative (Mr. Robertson voting in the negative).

Re: A Motion by Dr. Greenblatt to
Amend the Proposed Resolution on
Area 3 (FAILED)

A motion by Dr. Greenblatt to amend the proposed resolution on Area

3 by substituting "550-student" for "400-student" in the first bullet and "500-student" for "300-student" in the second bullet failed with Dr. Greenblatt and Mrs. Peyser voting in the affirmative; Dr. Cronin, Mr. Ewing, Mrs. Praisner, Mrs. Shannon, and Dr. Shoenberg voting in the negative (Mr. Robertson voting in the negative).

Resolution No. 269-84 Re: Modified Recommendations for Area
3 Secondary Facilities

On recommendation of the superintendent and on motion of Mr. Ewing seconded by Mrs. Shannon, the following resolution was adopted with Dr. Cronin, Mr. Ewing, Dr. Greenblatt, Mrs. Praisner, Mrs. Shannon, and Dr. Shoenberg voting in the affirmative; Mrs. Peyser voting in the negative (Mr. Robertson voting in the affirmative):

WHEREAS, The Policy on Long-range Educational Facilities Planning establishes goals, principles, and a process for addressing changing enrollment; and

WHEREAS, The primary goal of the policy is to provide those facilities and future school sites necessary to sustain high quality educational programs at reasonable cost; and

WHEREAS, If new data suggest the need to take an action not among those already approved, a proposal and the rationale for it will be presented to the Board and affected communities; and

WHEREAS, The community involvement process portion of the policy has been implemented; and

WHEREAS, Alternative proposals have been received from communities; and

WHEREAS, A public hearing was held on April 26, 1984, by the Board of Education on the Update; now therefore be it

Resolved, That the following actions be taken to provide needed additional secondary facilities in Area 3:

- o Request architectural planning and construction funds in FY 85 for a 400-student addition to Gaithersburg High School to be available in September 1985
- o Request architectural planning funds in FY 85 for a 300-student addition to Seneca Valley High School; request construction funds in FY 86 so that the addition will be available in September 1986
- o Request architectural planning funds in FY 85 for a high school to be constructed east of I-270 with the site determination to be made within the next 60 days; request construction funds in FY 86 so that the school will be available in September 1987

- o Request architectural planning funds for a new high school west of I-170 in FY 86; request construction funds in FY 87 so that the school will be available in September 1988

and be it further

Resolved, That the County Council, county executive, State Interagency Committee, and state superintendent of schools be made aware of these actions immediately upon their adoption.

For the record, Dr. Greenblatt stated that she believed there was a need for additional capacity at Gaithersburg and Seneca Valley High Schools.

Re: Amendment to the FY 1985 Capital Improvements Program

Mr. Ewing moved and Dr. Cronin seconded the following:

WHEREAS, It is necessary to amend the FY 1985 Capital Improvements Program to include funds to plan and construct required additional secondary school capacity in Area 3; and

WHEREAS, The county executive and County Council have requested that the Board of Education approve revised Project Description Forms implementing past Board actions; now therefore be it

Resolved, That the Board of Education amends its FY 1985 Capital Budget request to include requests for local funds as follows:

- o Gaithersburg High School -- \$3,641,000 to plan and construct a 16-classroom addition and make other modifications. To be available September 1985
- o Seneca Valley High School -- \$133,000 to plan a 12-classroom addition and make other modifications. To be available September 1986
- o New Area 3 High School -- \$710,000 to plan a new 1600 capacity high school east of I-270. To be available September 1987

and be it further

Resolved, That the Board of Education approves the FY 1985 Capital Improvements Program Project Description Forms.

Re: A Motion by Dr. Greenblatt to Amend the Proposed Resolution on the FY 1985 CIP

Dr. Greenblatt moved and Dr. Cronin seconded that the proposed resolution on the FY 1985 CIP be amended to substitute "at least a

2,000 capacity high school" for "1600 capacity high school" in the third bullet under the first Resolved.

Re: A Substitute Motion by Mr. Ewing
(FAILED)

A substitute motion by Mr. Ewing that the third bullet be amended to read "\$710,000 to plan a new high school with core facilities up to 2,000 students and initial construction up to 1600 capacity" failed with Mr. Ewing, Mrs. Praisner, and Mrs. Shannon voting in the affirmative; Dr. Cronin, Dr. Greenblatt, Mrs. Peyser, and Dr. Shoenberg voting in the negative (Mr. Robertson voting in the affirmative).

Resolution No. 270-84 Re: An Amendment to the Proposed
Resolution on the FY 1985 Capital
Improvements Program

On motion of Dr. Greenblatt seconded by Dr. Cronin, the following resolution was adopted with Dr. Cronin, Mr. Ewing, Dr. Greenblatt, Mrs. Peyser, Mrs. Shannon, and Dr. Shoenberg voting in the affirmative; Mrs. Praisner voting in the negative (Mr. Robertson voting in the negative):

Resolved, That the proposed resolution on the FY 1985 CIP be amended to substitute the following for the third bullet:

- o New Area 3 High School - - \$890,000 to plan a new 2,000 capacity high school east of I-270. To be available September 1987

Resolution No. 271-84 Re: Amendment to the FY 1985 Capital
Improvements Program

On recommendation of the superintendent and on motion of Mr. Ewing seconded by Dr. Cronin, the following resolution was adopted unanimously:

WHEREAS, It is necessary to amend the FY 1985 Capital Improvements Program to include funds to plan and construct required additional secondary school capacity in Area 3; and

WHEREAS, The county executive and County Council have requested that the Board of Education approve revised Project Description Forms implementing past Board actions; now therefore be it

Resolved, That the Board of Education amends its FY 1985 Capital Budget request to include requests for local funds as follows:

- o Gaithersburg High School -- \$3,641,000 to plan and construct a 16-classroom addition and make other modifications. To be available September 1985
- o Seneca Valley High School -- \$133,000 to plan a 12-classroom

addition and make other modifications. To be available September 1986

- o New Area 3 High School - - \$890,000 to plan a new 2,000 capacity high school east of I-270. To be available September 1987

and be it further

Resolved, That the Board of Education approves the FY 1985 Capital Improvements Program Project Description Forms.

Re: Executive Session

The Board met in executive session from noon to 1:45 p.m. Dr. Greenblatt left the meeting at that time.

Re: Board/Press/Visitor Conference

The following individuals appeared before the Board of Education:

1. Nancy Dacek, MCCPTA
2. Jean Gerrard, Whetstone Elementary PTA
3. Sylvia Corn, Montgomery Village Junior High School PTA
4. Hilary Hastie, Stedwick Elementary PTA
5. Diana Long
6. Liz Roth, Montgomery Preschool Center

Resolution No. 272-84 Re: Award of Procurement Contracts
over \$25,000

On recommendation of the superintendent and on motion of Dr. Shoenberg seconded by Dr. Cronin, the following resolution was adopted unanimously:

Whereas, Funds have been budgeted for the purchase of equipment, supplies, and contractual services; now therefore be it

Resolved, That having been duly advertised, the contracts be awarded to the low bidders meeting specifications as shown for the bids as follows:

93-84	Four Wheel Drive Vehicles	
	Name of Vendor(s)	Dollar Value of Contracts
	Central GMC, Inc.	\$ 29,550
94-84	Plumbing Supplies	
	Name of Vendor(s)	
	Creed Company	\$ 4,127
	Albert G. Fraley Enterprises, Inc.	
	t/a/ Fraley Supply Company	1,021
	Frederick Trading Company	4,859
	H and S Company	1,661
	Harrison Bros., Inc.	25,345
	Noland Company	10,116

	J. A. Sexauer	83
	H. M. Sweeny Company	5,285
	Trayco, Inc.	5,559
	TRI Plumbing Supply Co., Inc.	7,117
	Woodward-Wanger Company	2,002
	TOTAL	\$ 67,175
112-84	Microcomputer Equipment	
	Name of Vendor(s)	
	Apple Computer	\$718,520
	Clinton Computer	108,418
	Computer Age, Inc.	27,200
	TOTAL	\$854,139
135-84	Desk Top Digital Typesetting System	
	Name of Vendor(s)	
	Mergenthaler Linotype Company	\$ 25,449
	GRAND TOTAL	\$976,313

Resolution No. 273-84 Re: Personnel Monthly Report

On recommendation of the superintendent and on motion of Mrs. Peyser seconded by Dr. Cronin, the following resolution was adopted unanimously:

Resolved, That the following appointments, terminations, and leaves of absence for professional and supporting services personnel be approved (TO BE APPENDED TO THESE MINUTES).

Resolution No. 274-84 Re: Extension of Sick Leave

On recommendation of the superintendent and on motion of Mrs. Peyser seconded by Dr. Cronin, the following resolution was adopted unanimously:

WHEREAS, The employee listed below has suffered serious illness; and

WHEREAS, Due to the prolonged illness, the employee's accumulated sick leave has expired; now therefore be it

Resolved, That the Board of Education grant an extension of sick leave with three-fourths pay covering the number of days indicated:

Name	Position and Location	No. of Days
Mallos, Katina	Instructional Assistant	30
	Rolling Terrace Elementary	

Resolution No. 275-84 Re: Death of Mr. Howard L. Tabler,
Welder in the Div. of Maintenance

On recommendation of the superintendent and on motion of Mrs. Peyser seconded by Dr. Cronin, the following resolution was adopted unanimously:

WHEREAS, The death on April 29, 1984, of Mr. Howard L. Tabler, a welder in the Division of Maintenance, has deeply saddened the staff and members of the Board of Education; and

WHEREAS, Mr. Tabler was a member of the Division of Maintenance for more than twenty years, and during that time was commended for his enthusiasm and dependability; and

WHEREAS, Mr. Tabler's pride in his work and his exceptional abilities in completing any task requested were recognized by his supervisor and other employees; now therefore be it

Resolved, That the members of the Board of Education express their sorrow at the death of Mr. Howard L. Tabler and extend deepest sympathy to his family; and be it further

Resolved, That this resolution be made part of the minutes of this meeting and a copy be forwarded to Mr. Tabler's family.

Re: A Study of the Provision of MCPS
Legal Services

Dr. Cody explained that the MORE study was issued in January and shared with the Board. He had set up a staff committee to provide a reaction and a proposal. The Board now had before it the MORE study and a report of the legal services committee which reacted to the various recommendations of the MORE report. He concurred with the committee's recommendations.

Mrs. Praisner noted that the Board had also received letters from two of its attorneys on this subject. She assumed that Dr. Cody would proceed with the recommendation to create a legal services user committee, absent any objections from the Board. Dr. Cody said there were a number of recommendations on an in-house attorney and the committee recommendation of a position to manager legal services on a part-time basis. Mrs. Praisner pointed out that the Board had the authority to transfer funds in next year's budget to place legal fees in one area. Dr. Shaffner explained that the first two actions would come after the Board's budget was adopted. The manager would be expected to come forth with recommendations on a legal policy. He recalled that there had been some concern about escalating legal costs. The Department of Educational Accountability had been commissioned to do a study, and their major recommendation was to set up an in-house office of legal services. The committee disagreed and recommended more effective management of the model now in existence. Seven other recommendations would tighten up that management. He commented that the estimation of legal costs was an inexact science. In the past years the Board had been faced with an unbelievable number of school closures and major cases in EEOC and Personnel.

Dr. Cody pointed out the Lendo decision which would result in a dramatic increase in the need for attorneys. There was a question

of the state Board of Education's role regarding de novo hearings and a possible state law change. The other issue was school systems getting involved in the legal field regarding conflict resolution which was almost a new science of school administration.

Dr. Shaffner commented that the committee was unanimous in its recommendations. In regard to quality, they felt that Montgomery County had demanded and received a high quality of legal services. They were concerned that the other model might result in poor services.

Mr. Ewing thought they needed to have the study. He said they should end up with a system that gave them a regular opportunity to review the agreements they had with law firms based on a systematic evaluation of their performance based on agreed-upon criteria. Dr. Shaffner noted that the paper provided a recommendation that a set of principles be established for legal services.

Dr. Cronin questioned Mr. Reese's statements about the general counsel to the Board being under the jurisdiction of the superintendent. Dr. Cody explained that Mr. Reese's concern was with the in-house counsel. Dr. Shoenberg said he had trouble envisioning what was entailed in the management of legal services and the type of person for the position. He had trouble with a \$40,000 position managing a \$400,000 budget although he realized that person would do other things as well. It seemed to him that person would not manage the legal services but rather the staff in their requests for legal services. He wondered why this couldn't be done through an appropriately drawn policy administered at an appropriate place in the system using available staff rather than hiring a person to do this. Dr. Steve Frankel, director of the Department of Educational Accountability, explained that the original intent of DEA was to make the entire operation self supporting by having an attorney in this job. They thought that 800 of the 2,000 hours used annually could be done by an in-house person and would pay for the entire operation. Dr. Shaffner stated that the committee had disagreed and had outlined some of its reasons.

Mr. Fess remarked that some of the items would be the pure management function of monitoring the delivery of services, not the quality, but the delivery of services, the billing methodology, the assignment of hearing officers, and that kind of thing. It would not be just an attorney rendering an opinion or practicing in front of the state Board of Education or the circuit court. The committee was concerned about this management as opposed to creating in-house counsel. For example, they had never looked at the number of special education hearings per year or projected the average cost. He thought the person had to be a strong manager, not necessarily an attorney, but someone with a background in law.

Dr. Shoenberg said he was hearing the need for some person to come in short term and straight up the house by developing a policy and a system to better project legal costs. However, he did not hear a

justification for creating a position or even a half-time position.

Mr. Ewing commented that in addition to the items listed it was important that there be the management of procurement of services. He thought it was very important that they get assessments of performance of these people on a regular basis. He said they could say the general counsel to the school system could handle some of these functions, but the general counsel had said it was not feasible for one law firm to coordinate the work of half a dozen others. He thought there was a need for someone who was experienced in the management of services and who could hold people accountable to policy guidelines.

Mrs. Shannon felt that they should have a policy in place immediately because she was amazed at how they had functioned so far. She thought the Board should do the evaluation because they were the only ones who knew whether they were getting what they wanted from the attorneys. She said the Board and/or the superintendent, the users, had to evaluate as opposed to a general counsel. She had questions on the legal manager as to how they would pay for it and the administrative responsibility of this position and that of the general counsel. She stated that she had attorneys on her staff and appreciated that it was very difficult to project legal costs. She did not see that a legal manager could project costs anymore than anyone else and agreed that she did not see a need for that position. However, she agreed with the committee that they needed a policy which addressed how the system was going to work and how it was going to be evaluated.

Mr. Fess explained that the Board could consider other options. For example, they could put a legal budget into each of the primary user accounts and let them disburse these funds. However, the reality was there was just so much staff and they could do just so much.

Mr. Clifford Baacke stated that he was on the committee and was one of the people issuing the original study. He said he could support what the committee suggested because there was no question that there was a need for some manager time. He did not see any existing staff taking this on. He believed that the committee recommendations would result in some improvement. For example, they did not know what kinds of services they were getting, and except for an effort made by Mr. Fess they did not maintain a library of legal information. He would guess that on several occasions they had requested the same legal opinion two or three times. He felt that there was a job to be done here, and it did take time. In the original recommendation they did not envision someone who was a manager rather than an attorney. They envisioned an active attorney who was familiar with the legal and the management side and who would take on a review of cases, decide what legal records should be maintained, and look at relationships with attorneys. They suggested a rather high level person. Mrs. Shannon commented that in her experience, the worst manager they could have would be an attorney.

Dr. Cronin asked whether they had spoken with Montgomery College because they did have an in-house attorney, advisory to the Board and the president. Dr. Frankel replied that they had not.

Dr. Cody thought that monitoring, tracking, keeping information about opinions, and providing monthly reports would allow them to at least answer some of the questions that they could not answer now. He said that he and the senior staff needed to understand current case law, state law, and federal law. However, they were not in a position to get information quickly except by asking the attorney again. Mrs. Shannon pointed out that legal decisions were on a computer system and suggested that staff could investigate getting on this system.

Mrs. Praisner asked whether the Board wanted more information or some questions answered. She inquired about the timetable for any actions that would come before the Board. It seemed to her they were talking about whether there had to be a separate individual, how much of that individual's time would be required, and whether that could be done within the system. She asked whether the monitoring and review could take place without a person identified as being responsible for the legal services. If this was not possible, she thought the Board had to look at whether it would be an additional position or whether other funds would be used for this purpose.

Dr. Shaffner stated that they were not faced with a runaway train. Even though they might not have some of the parts of a written policy or all of the regulations in writing, there was a primary account manager reviewing every one of the bills. He emphasized there was involvement of each of the managers controlling the access to legal services. He explained that in the general counsel's responsibility there was a lot of involvement of that firm in managing.

Mrs. Praisner asked whether these functions could be handled by the principal manager without impacting on the manager's other functions. Dr. Shaffner replied that the answer was no. Mrs. Praisner stated that the second question was whether there would be cost reductions if the new person took on some responsibilities now assumed by the general counsel. Dr. Shaffner replied that there would be. Dr. Shoenberg thought their major disagreement was over how the set of tasks might best be done. He would like to see a list of the responsibilities that a manager would undertake. He asked that those be divided into two lists, short-term and long-term. The short-term tasks might include the development of a policy, the establishment of a library, and a review system for requests for legal services. The long-term list would include on-going responsibilities. He requested a description of the kind of person envisioned in the job and the basis for the salary recommendation.

Mrs. Peyser inquired about trade-offs in terms of an existing administrative position. Dr. Cody replied that the proposal did not

envision a trade-off. Mrs. Praisner explained that Mrs. Peyser was suggesting someone go back and see whether there could be a trade-off. Dr. Cronin thought the savings by efficiency would pay for the position, and Dr. Shoenberg requested information on the basis by which they estimated this. Dr. Cronin asked for some response about the potential conflict between the management in the office of the superintendent and the freedom of the general counsel to the Board. Dr. Cody thought that the use of the term "manager" would need to be defined. He would not envision any manager removing the discretion of the Board or superintendent to call upon an attorney for whatever they needed. Dr. Cronin suggested that the job description might clarify this. Mr. Robertson suggested that possible areas of conflict be listed in the description of the manager's job.

Mr. Ewing urged that everyone reread Chapter 2 in the original DEA report before they resumed this discussion. He said that the titles suggested there was a great deal to be done. He did not doubt that they needed management time to do a better job. Mrs. Praisner said that as soon as they could receive a response from the committee they would put this topic on an agenda for action. She agreed with Mr. Ewing that there was much to be done and would support the recommendations of the committee. Mr. Fess suggested that Board members might want to forward any other questions they had. He pointed out that the Board was a principal user of services and needed to be proactive in this matter.

Re: Board of Education Policy on
Committees

Mrs. Shannon moved and Dr. Shoenberg seconded the following:

WHEREAS, The Board of Education is empowered by state law (Bylaw 13A.02.04.01 and Public School Laws .4-111) and Board resolution (No. 209-75, dated March 11, 1975) to create committees, both citizen/advisory and Board subcommittees; now therefore be it

Resolved, That the Board of Education adopt the following policy on Board of Education committees:

A. PURPOSE

The Board of Education will establish advisory committees to help identify areas for improvement in the Montgomery County Public Schools and possible changes in Board policy. These committees will be created for general or special purposes in order to seek a variety of opinions from citizens, staff, and Board members. In some cases, these committees are formed to continuously monitor and make recommendations as needed; in other cases, committees may be appointed to study and make recommendations with regard to a particular problem or task and may have a specified termination date.

B. PROCESS

The Board of Education normally will take five formal actions with respect to each advisory committee including Board subcommittees:

- 1) Following its "Board Guidelines for Advisory Committees," it will adopt a resolution establishing a committee;
 - a) stating that the committee is advisory only
 - b) setting forth a clear and unambiguous charge, or
 - c) setting the task to be accomplished with alternative solutions, if possible
 - d) establishing a schedule for interim and/or final reports, and
 - e) stating the expected term or life of the committee.
- 2) It will adopt a resolution to appoint the initial membership with terms of office.
- 3) It will adopt one or more resolutions, as needed, to reappoint or replace members.
- 4) It will adopt, once the committee's task is completed, a resolution of appreciation and formally disband the committee if the committee is not a standing committee.
- 5) It will request the committee to adhere to the Board's "Guidelines for Committee Operation."

C. FEEDBACK INDICATORS

All advisory committees will submit written reports to the Board of Education at least annually or on whatever schedule shall be determined in advance by the Board and/or the committee. At a minimum, the Board will meet annually with each of its advisory committees.

Re: A Motion by Mrs. Peyser to Amend
the Policy on Committees

Mrs. Peyser moved and Dr. Shoenberg seconded that the proposed policy on committees be amended to add after the word "continuously" in A. Purpose "review (and/or monitor when specified by the Board)".

Resolution No. 276-84

Re: A Substitute Motion by Mr. Ewing
to Amend the Policy on Committees

On motion of Mr. Ewing seconded by Mrs. Shannon, the following resolution was adopted unanimously:

Resolved, That the proposed policy on committees be amended to substitute "These committees would be formed at the direction of the Board to assume whatever tasks they are directed by the Board to do" for "In some cases, these committees are formed to continuously

reappoint or replace members.

- 4) It will adopt, once the committee's task is completed, a resolution of appreciation and formally disband the committee if the committee is not a standing committee.
- 5) It will request the committee to adhere to the Board's "Guidelines for Committee Operation."

C. FEEDBACK INDICATORS

All advisory committees will submit written reports to the Board of Education at least annually or on whatever schedule shall be determined in advance by the Board and/or the committee. At a minimum, the Board will meet annually with each of its advisory committees.

and be it further

Resolved, That the Board of Education hereby rescinds the following resolutions:

Portions of RES. 150-64, adopted March 10, 1964, dealing with committees

Res. 480-77, adopted July 19, 1977, Guidelines for Board Advisory Groups

Res. 492-78, adopted July 11, 1978, Guidelines for Board Advisory Groups

Res. 328-81, adopted April 7, 1981, Committees and Committee Membership

Resolution No. 278-84 Re: Board Guidelines for Advisory Committees

On recommendation of the superintendent and on motion of Mr. Ewing seconded by Mrs. Shannon, the following resolution was adopted unanimously:

WHEREAS, The Board of Education has enacted a policy on committees which incorporates the Board Guidelines for Advisory Committees; now therefore be it

Resolved, That the Board of Education adopt the following statement on Board Guidelines for Advisory Committees:

BOARD GUIDELINES FOR ADVISORY COMMITTEES

1. The Board of Education will normally announce the formation of an advisory committee, and its purpose, in a display advertisement or news release in one or more Montgomery County weekly newspapers and through other media. The advertisement will encourage

interested persons to apply to the president of the Board of Education for membership on the advisory committee. Persons who apply as a result of the announcement, plus others who may be recommended by Board members, the superintendent of schools or organizations, will be considered for appointment to the advisory committee.

2. The Board will endeavor to appoint advisory committees balanced by geographic area, race, sex, and a range of viewpoints. All appointments shall be for a two-year term unless specifically designated. If the committee's task is expected to take more than one year to accomplish, overlapping terms and rotating membership will be considered. No members shall be appointed to serve for more than two consecutive terms on the same committee unless specifically designated.

3. If vacancies occur on advisory committees, replacement members usually will be selected by the Board, whenever possible, from a list of persons who have previously indicated an interest in serving. In the event there is no list of interested candidates for an advisory committee, or names on the list have been in existence for 18 or more months, new candidates will be solicited through newspaper announcements. In cases where the Board has determined membership on a committee will be by organization, the organization will be requested to submit nominees for vacancies.

4. In some cases, the superintendent will be asked to designate a staff liaison member to facilitate information-gathering for the committee, to ensure good communication between the committee and the Board, and, when requested, to assist the advisory committee in preparing the committee's report(s).

5. The responsibility of advisory committees is to the Board of Education, and committees receive their direction and guidance from the Board of Education.

Dr. Shoenberg left the meeting at this point.

Re: Guidelines for Committee Operation

Dr. Cronin moved and Mr. Ewing seconded the following:

WHEREAS, The Board of Education has enacted a policy on committees which incorporates the Guidelines for Committee Operation; now therefore be it

Resolved, That the Board of Education adopt the following statement on Guidelines for Committee Operation:

GUIDELINES FOR COMMITTEE OPERATION

1. In most cases, the committee will select its own chairperson. All advisory committee chairpersons are responsible for preparing

agendas of meetings and sending these, together with supplementary materials, to committee members, the staff liaison person (if any), and the Board of Education office. All advisory committees shall keep action minutes of their meetings and forward them to the Board of Education office. These minutes should be approved by the committee at their next meeting and within 15 days after approval, should be sent to the Board of Education office.

2. Although the staff liaison person (if any is appointed) has the responsibility to maintain good communication between the Board of Education and an advisory committee, the committee chairperson should feel free to contact the president of the Board orally or in writing whenever necessary.

3. Any advisory committee member who is absent from 25 percent or more of scheduled meetings during any six-month period will be considered resigned from membership 30 days after the committee notifies the Board of Education. The Board may waive resignation for good cause, i.e., illness, emergency situations, or other extenuating circumstances. The individual shall be notified in writing by the Board whether or not a waiver has been granted.

4. If no liaison person is appointed to the committee, the chairperson should contact the Office of the Deputy Superintendent of Schools regarding any information or clerical assistance the committee may need in the course of its work.

5. All meetings of advisory committees must be open to the public and should be held in MCPS or other public facilities.

6. If a member of an advisory committee wishes to obtain nonconfidential personnel information about an MCPS employee, or to express concern about the performance of an MCPS employee, the member should communicate that request or concern to the deputy superintendent of schools and/or the ombudsman/staff assistant.

7. All advisory committees will submit written reports to the Board of Education at least annually or on whatever schedule will be determined in advance by the Board and/or the committee. Written reports should contain a cover memorandum that highlights the major issues and recommendations that may require Board or administrative action. Reports, or their summary cover memoranda, will be duplicated by MCPS and distributed to interested citizens and staff. The Board will acknowledge in writing the receipt of an advisory committee report, will meet with the committee at a mutually agreeable time to discuss the report, and will request the superintendent to prepare a staff reaction to the committee's report which will be shared with the committee.

Resolution No. 279-84

Re: An Amendment to the Proposed
Guidelines for Committee Operation

On motion of Mr. Ewing seconded by Mrs. Shannon, the following resolution was adopted unanimously:

Resolved, That the proposed guidelines for committee operation be amended by substituting "When the Board creates a new committee, the Board will appoint a temporary chairperson to preside until the committee elects its chair and thereafter committees will annually elect their own chairpersons" for the first sentence in No. 1. It was the consensus of the Board to make the following changes:

- #3. Absences and attendance. Change six-month period to one year.
- #6. Change deputy superintendent to superintendent
- #7. Include "As a matter of practice, committees are requested to inform the Board of Education of statements they expect to make or reports they expect to release before they are made or released."

Resolution No. 280-84 Re: Guidelines for Committee Operation

On recommendation of the superintendent and on motion of Dr. Cronin seconded by Mr. Ewing, the following resolution was adopted unanimously:

WHEREAS, The Board of Education has enacted a policy on committees which incorporates the Guidelines for Committee Operation; now therefore be it

Resolved, That the Board of Education adopt the following statement on Guidelines for Committee Operation:

GUIDELINES FOR COMMITTEE OPERATION

1. When the Board creates a new committee, the Board will appoint a temporary chairperson to preside until the committee elects its chair and thereafter committees will annually elect their own chairpersons. All advisory committee chairpersons are responsible for preparing agendas of meetings and sending these, together with supplementary materials, to committee members, the staff liaison person (if any), and the Board of Education office. All advisory committees shall keep action minutes of their meetings and forward them to the Board of Education office. These minutes should be approved by the committee at their next meeting and within 15 days after approval, should be sent to the Board of Education office.
2. Although the staff liaison person (if any is appointed) has the responsibility to maintain good communication between the Board of Education and an advisory committee, the committee chairperson should feel free to contact the president of the Board orally or in writing whenever necessary.
3. Any advisory committee member who is absent from 25 percent or more of scheduled meetings during any one-year period will be considered resigned from membership 30 days after the committee notifies the Board of Education. The Board may waive resignation for good cause, i.e., illness, emergency situations, or other

extenuating circumstances. The individual shall be notified in writing by the Board whether or not a waiver has been granted.

4. If no liaison person is appointed to the committee, the chairperson should contact the Office of the Deputy Superintendent of Schools regarding any information or clerical assistance the committee may need in the course of its work.

5. All meetings of advisory committees must be open to the public and should be held in MCPS or other public facilities.

6. If a member of an advisory committee wishes to obtain nonconfidential personnel information about an MCPS employee, or to express concern about the performance of an MCPS employee, the member should communicate that request or concern to the superintendent of schools and/or the ombudsman/staff assistant.

7. As a matter of practice, committees are requested to inform the Board of Education of statements they expect to make or reports they expect to release before they are made or released. All advisory committees will submit written reports to the Board of Education at least annually or on whatever schedule will be determined in advance by the Board and/or the committee. Written reports should contain a cover memorandum that highlights the major issues and recommendations that may require Board or administrative action. Reports, or their summary cover memoranda, will be duplicated by MCPS and distributed to interested citizens and staff. The Board will acknowledge in writing the receipt of an advisory committee report, will meet with the committee at a mutually agreeable time to discuss the report, and will request the superintendent to prepare a staff reaction to the committee's report which will be shared with the committee.

Re: Board of Education Committees

Mr. Ewing moved and Mrs. Shannon seconded the following:

WHEREAS, The Board of Education has directed a review of its policy on committees and a review of committee information in the present Policies and Regulations Handbook; now therefore be it

Resolved, That the Board of Education reaffirms its prior resolutions on committees and adopts the following sections on Board of Education committees:

BOARD OF EDUCATION AUDIT COMMITTEE

Composition: Three Board members, three-year staggered terms

Liaison: Superintendent's Office

Charge: Responsible for reviewing internal audit reports, meeting with external auditors to discuss the scope of their work and their audit findings, and

reviewing reports generated by the Department of Financial Services.

Established: September 13, 1978, one-year trial basis
December 9, 1980, permanent

Termination: Ongoing

State Law: None

References: Resolution No. 643-78, September 13, 1978
Resolution No. 701-80, December 9, 1980

TITLE IX ADVISORY COMMITTEE

Composition: 16 members
Three staff (in consultation with employee organizations and principals' associations)
Three students (MCR and MCJC)
Eight community members
One community member or staff member
One ex officio

Liaison: Representative of Department of Human Relations
(has been Title IX designee)

Charge: To insure compliance and proper implementation of Title IX of the Education Amendments of 1972

Established: July 19, 1977

Termination:

State Law: None

References: Board Resolution No. 483-77, July 19, 1977
Board Resolution No. 850-79, October 9, 1979

ADVISORY COMMITTEE ON MINORITY STUDENT EDUCATION

Composition: 21 members
Three students (one from each area)
14 citizens, a majority of whom shall be parents of MCPS students, including representatives of black, Hispanic, Asian and other minority groups as appropriate, as well as persons not of minority background
Four staff members
Chairpersons to be selected by the Committee from among citizen members

Liaison: Director of the Department of Human Relations

Charge: Development of a strategy to meet the educational

needs very broadly defined, of all minority children

Development of a plan or plans of action with clear and specific objectives for the purpose of implementing the strategy

Development of methods of assessing progress and appropriate measures for determining when objectives have been met

Reviewing accomplishments, based on the committee's own independent analysis, reports of the school system, school visits, research, assessment team visits to schools in which the

Committee members participate, and on other bases still to be determined.

Making recommendations to the Board of Education and MCPS based on its findings about what must be done in addition to what has been done to date to meet needs, overcome obstacles, and achieve desired results.

Review the Black Action Steps, both those adopted by the Board and those not, and assess the extent to which they have been accomplished, and bring to the Board a report on those things which remain to be done.

Undertake such other inquiries and make such other recommendations as the Committee may from time to time find it appropriate and desirable to do.

Established: September 13, 1983

Termination: Ongoing

State Law: None

References: Resolution No. 786-83, dated September 13, 1983
Resolution No. 964-83, dated November 21, 1983

CITIZENS ADVISORY COMMITTEE ON CAREER AND VOCATIONAL EDUCATION

Composition: 24 members
Including students, parents, administrators, and vocational teachers and supervisors, a Maryland State Employment Service representatives, and representatives of career fields representing the 15 career cluster areas.

Liaison: None listed. Has been director of the Department of Career and Vocational Education

Charge: Monitoring and reviewing the career and vocational-technical programs at the secondary level and reporting in writing at least annually to the Board of Education and the Montgomery County Advisory Council on Vocational-technical Education

Established: March, 1972 as the Superintendent's Committee on Career Preparation

First Board appointments - December 11, 1973
September 26, 1977 - expanded and reorganized

Termination: Ongoing

State Law: None

References: Memorandum to October 12, 1971 to Board of Education
Minutes of July 24, 1972
Resolution No. 698-73, dated December 11, 1973
Resolution No. 657-77, dated September 26, 1977

LOCAL ADVISORY COUNCIL ON VOCATIONAL-TECHNICAL EDUCATION

Composition: 18 members
Nine citizen members appointed by the Board of Education
Nine citizen members appointed by Montgomery College
Ex officio - president of Montgomery College and Superintendent of Montgomery County Public Schools, or their designees
By law three-year terms

Liaison: Appointed by College President and Superintendent

Charge: Advise the Board of Education and each institution of postsecondary education in the county that receives federal support for a vocational-technical education program on:

- (1) The distribution of vocational-technical education funds;
- (2) County vocational-technical education program accountability reports;
- (3) County job needs; and
- (4) The adequacy of vocational-technical programs being offered.

Established: September 26, 1977

Termination: Ongoing

State Law: Public School Laws .21-107, County advisory councils
(An. Code 1957, art. 41 . 409HI; 1978, ch. 22, .2)

Federal Law: Education Amendments of 1976, Title II of Public
Law 94-482

References: Resolution No. 655-77, dated September 26, 1977

TASK FORCE ON STUDENT BEHAVIOR AND DISCIPLINE

Composition: 23 Members
Eight parents and/or community members
Four students (MCR and MCJC)
Three principals (one from each level)
Three teachers (MCEA)
Three supporting services employees (MCCSSE)
One central office administrator
One area office administrator

Liaison: Deputy's office

Charge: Become familiar with the constraints and status
of student behavior and discipline in the schools
Examine general behavior and discipline problems in
the schools
Recommend to the Board of Education and Administrative
Team solutions and/or ways of addressing these
problems
Advise the Board of Education and Administrative Team
on student discipline priorities and emphases
Report annually to the Board of Education
regarding the work performed.

Established: February 12, 1980 (Senior High School Policy)
Reaffirmed March 11, 1980

Termination: Ongoing

State Law: None

References: Resolution No. 161-80, February 12, 1980
Resolution No. 214-80, March 11, 1980
Resolution No. 272-80, April 15, 1980

ADVISORY COMMITTEE ON FAMILY LIFE AND HUMAN DEVELOPMENT

Composition: 28 members
19 representative of organizations and associations
three students (one from each area)
Six community members at large (two from each area)

Liaison: Director, Department of Instructional Resources

Charge: Work with educators in developing, implementing,

and evaluating the family life and human development curriculum and program

Work with educators on the long-range task of evaluating and improving the programs. Special attention shall be given to the development of an adequate means of gathering data from students and parents involved in the program

Examine all printed and audiovisual materials proposed to be used in the schools and recommend those materials which are appropriate at the different educational levels

Established: February 24, 1970 (reconstitution of Consultant Group on Family Life and Sex Education

Termination: Ongoing

State Law: Bylaw 13.03.02.01 of the Code of Bylaws of the Maryland State Board of Education

References: Resolution No. 167-70, dated February 24, 1970
Resolution No. 692-81, dated September 21, 1981

ADVISORY COMMITTEE ON COUNSELING AND GUIDANCE

Composition: 21 members
Six students
Six parents
Six counselors
One principal
One central office administrator
One counselor/educator

Liaison: Deputy superintendent's office

Charge: That the committee on counseling and guidance serve as a monitoring committee regarding the goals of the counseling and guidance policy, implementation of the policy, and evaluation of local guidance advisory committees.

Established: October 22, 1973

Termination: Ongoing

State Law: None

References: Memorandum to Board of Education, October 22, 1973
Resolution No. 774-77, dated November 8, 1977

MEDICAL ADVISORY COMMITTEE

Composition: 15 members
Five Montgomery County Medical Society
Five MCPS (one executive staff)
One Southern Maryland Dental Society
Two Health Department
One MCCPTA
One Health Systems Planning Board
(plus mental health subcommittee which is
appointed by Medical Advisory Committee)

Liaison: Deputy Superintendent's Office

Charge:

1. To develop and maintain cooperative relationships between the Montgomery County Public Schools and public and private health agencies in matters that affect the mental and physical health and welfare of students
2. To recommend school health goals to the Board of Education
3. To define health problems and present them with recommendations to the Board of Education, the superintendent of schools, and Health Department personnel with a view toward correction, with proper emphasis being given to recommending budgetary priorities
4. To advise the professional staff of the schools and the Health Department on school health priorities and emphases
5. To perform such related studies and duties as may be requested by the Board of Education from time to time
6. To keep practicing physicians informed of the programs, curricula, and services of the school system so that physicians may more specifically define a patient's handicaps and needs to insure appropriate school placement.

Established: March 21, 1961
Reestablished May 9, 1972

Termination: Ongoing

State Law: None

References: Resolution No. 217-61, dated March 21, 1961
Resolution No. 356-72, dated May 9, 1972
Resolution No. 277-82, dated March 22, 1982
(mental health subcommittee)

It was the consensus of the Board that the section on the Board Audit Committee be deleted.

It was the consensus of the Board that the termination of the Title IX Committee be change to "ongoing."

Resolution No. 281-84 Re: Title IX Committee

On motion of Mr. Robertson seconded by Mrs. Praisner, the following resolution was adopted unanimously:

Resolved, That the section on the Title IX Committee be amended to delete the ex officio member, reduce the committee membership to 15, and designate the Title IX Designee as liaison.

Resolution No. 282-84 Re: Advisory Committee on Minority Student Education

On motion of Mrs. Shannon seconded by Dr. Cronin, the following resolution was adopted unanimously:

Resolved, That the section on the Advisory Committee on Minority Student Education be amended to add "Participate in the..." to the first three charges and add "Monitor and review" to the beginning of the fourth charge.

It was the consensus of the Board to name the director of career and vocational education as liaison to the Citizens Advisory Committee on Career and Vocational Education.

Re: A Motion by Mr. Robertson on the Task Force on Student Behavior and Discipline (FAILED)

A motion by Mr. Robertson to terminate the task force as of July 1, 1984, and request the superintendent to review the need for a superintendent's advisory committee failed with Dr. Cronin, Mrs. Praisner, and Mrs. Shannon voting in the affirmative; Mr. Ewing and Mrs. Peyser voting in the negative (Mr. Robertson voting in the affirmative).

Re: A Motion by Mrs. Peyser on the Advisory Committee on Family Life and Human Development (FAILED)

A motion by Mrs. Peyser on the advisory committee on family life to add a statement that the committee will maintain broad representation of the views of the community failed with Mr. Ewing and Mrs. Peyser voting in the affirmative; Dr. Cronin, Mrs. Praisner, and Mrs. Shannon voting in the negative (Mr. Robertson voting in the negative).

Re: A Motion by Mrs. Peyser on the Advisory Committee on Counseling

State Law: None

References: Board Resolution No. 483-77, July 19, 1977
Board Resolution No. 850-79, October 9, 1979

Resolution No. 284b-84 Re: Advisory Committee on Minority
Student Education

On recommendation of the superintendent and on motion of Mr. Ewing seconded by Mrs. Shannon, the following resolution was adopted unanimously:

WHEREAS, The Board of Education has directed a review of its policy on committees and a review of committee information in the present Policies and Regulations Handbook; now therefore be it

Resolved, That the Board of Education reaffirms its prior resolutions on committees and adopts the following section on Board of Education committees:

ADVISORY COMMITTEE ON MINORITY STUDENT EDUCATION

Composition: 21 members
Three students (one from each area)
14 citizens, a majority of whom shall be parents of MCPS students, including representatives of black, Hispanic, Asian and other minority groups as appropriate, as well as persons not of minority background
Four staff members
Chairpersons to be selected by the Committee from among citizen members

Liaison: Director of the Department of Human Relations

Charge: Participation in the development of a strategy to meet educational needs very broadly defined, of all minority children

Participation in the development of a plan or plans of action with clear and specific objectives for the purpose of implementing the strategy

Participation in the development of methods of assessing progress and appropriate measures for determining when objectives have been met

Monitoring and reviewing accomplishments, based on the committee's own independent analysis, reports of the school system, school visits,

research, assessment team visits to schools in which the Committee members participate, and on other bases still to be determined.

Making recommendations to the Board of Education and MCPS based on its findings about what must be done in addition to what has been done to date to meet needs, overcome obstacles, and achieve desired results.

Review the Black Action Steps, both those adopted by the Board and those not, and assess the extent to which they have been accomplished, and bring to the Board a report on those things which remain to be done.

Undertake such other inquiries and make such other recommendations as the Committee may from time to time find it appropriate and desirable to do.

Established: September 13, 1983

Termination: Ongoing

State Law: None

References: Resolution No. 786-83, dated September 13, 1983
Resolution No. 964-83, dated November 21, 1983

Resolution No. 284c-84 Re: Citizens Advisory Committee on
Career and Vocational Education

On recommendation of the superintendent and on motion of Mr. Ewing seconded by Mrs. Shannon, the following resolution was adopted unanimously:

WHEREAS, The Board of Education has directed a review of its policy on committees and a review of committee information in the present Policies and Regulations Handbook; now therefore be it

Resolved, That the Board of Education reaffirms its prior resolutions on committees and adopts the following section on Board of Education committees:

CITIZENS ADVISORY COMMITTEE ON CAREER AND VOCATIONAL EDUCATION

Composition: 24 members
Including students, parents, administrators, and vocational teachers and supervisors, a Maryland State Employment Service representatives, and

representatives of career fields representing the
15 career cluster areas.

Liaison: Director of the Department of Career and
Vocational Education

Charge: Monitoring and reviewing the career and vocational-
technical programs at the secondary level and
reporting in writing at least annually to the Board of
Education and the Montgomery County Advisory Council on
Vocational-technical Education

Established: March, 1972 as the Superintendent's Committee on
Career Preparation

First Board appointments - December 11, 1973

September 26, 1977 - expanded and reorganized

Termination: Ongoing

State Law: None

References: Memorandum to October 12, 1971 to Board of Education
Minutes of July 24, 1972
Resolution No. 698-73, dated December 11, 1973
Resolution No. 657-77, dated September 26, 1977

Resolution No. 284d-84 Re: Local Advisory Council on
Vocational-technical Education

On recommendation of the superintendent and on motion of Mr. Ewing
seconded by Mrs. Shannon, the following resolution was adopted
unanimously:

WHEREAS, The Board of Education has directed a review of its policy
on committees and a review of committee information in the present
Policies and Regulations Handbook; now therefore be it

Resolved, That the Board of Education reaffirms its prior
resolutions on committees and adopts the following section on Board
of Education committees:

LOCAL ADVISORY COUNCIL ON VOCATIONAL-TECHNICAL EDUCATION

Composition: 18 members
 Nine citizen members appointed by the Board of
 Education
 Nine citizen members appointed by Montgomery
 College
 Ex officio - president of Montgomery College and
 Superintendent of Montgomery County Public
 Schools, or their designees
 By law three-year terms

Liaison: Appointed by College President and Superintendent

Charge: Advise the Board of Education and each institution of postsecondary education in the county that receives federal support for a vocational-technical education program on:

- (1) The distribution of vocational-technical education funds;
- (2) County vocational-technical education program accountability reports;
- (3) County job needs; and
- (4) The adequacy of vocational-technical programs being offered.

Established: September 26, 1977

Termination: Ongoing

State Law: Public School Laws .21-107, County advisory councils (An. Code 1957, art. 41 . 409HI; 1978, ch. 22, .2)

Federal Law: Education Amendments of 1976, Title II of Public Law 94-482

References: Resolution No. 655-77, dated September 26, 1977

Resolution No. 284e-84 Re: Task Force on Student Behavior and Discipline

On recommendation of the superintendent and on motion of Mr. Ewing seconded by Mrs. Shannon, the following resolution was adopted unanimously:

WHEREAS, The Board of Education has directed a review of its policy on committees and a review of committee information in the present Policies and Regulations Handbook; now therefore be it

Resolved, That the Board of Education reaffirms its prior resolutions on committees and adopts the following section on Board of Education committees:

TASK FORCE ON STUDENT BEHAVIOR AND DISCIPLINE

Composition: 23 Members
Eight parents and/or community members
Four students (MCR and MCJC)
Three principals (one from each level)
Three teachers (MCEA)
Three supporting services employees (MCCSSE)

development curriculum and program
Work with educators on the long-range task of
evaluating and improving the programs. Special attention
shall be given to the development of an adequate means of
gathering data from students and parents involved in the
program
Examine all printed and audiovisual materials proposed
to be used in the schools and recommend those

materials which are appropriate at the different
educational levels

Established: February 24, 1970 (reconstitution of Consultant
Group on Family Life and Sex Education

Termination: Ongoing

State Law: Bylaw 13.03.02.01 of the Code of Bylaws of the
Maryland State Board of Education

References: Resolution No. 167-70, dated February 24, 1970
Resolution No. 692-81, dated September 21, 1981

Resolution No. 284g-84 Re: Advisory Committee on Counseling
and Guidance

On recommendation of the superintendent and on motion of Mr. Ewing
seconded by Mrs. Shannon, the following resolution was adopted
unanimously:

WHEREAS, The Board of Education has directed a review of its policy
on committees and a review of committee information in the present
Policies and Regulations Handbook; now therefore be it

Resolved, That the Board of Education reaffirms its prior
resolutions on committees and adopts the following section on Board
of Education committees:

ADVISORY COMMITTEE ON COUNSELING AND GUIDANCE

Composition: 24 members
Six students
Six parents
Six counselors
Three teachers
Three principals (elementary, JIM, and senior high)

Liaison: Supervisor of Guidance

Charge: That the committee on counseling and guidance
serve as a monitoring and review committee
regarding the goals of the counseling and guidance policy,
implementation of the policy, and evaluation of
local guidance advisory committees.

Established: October 22, 1973
Termination: Ongoing
State Law: None
References: Memorandum to Board of Education, October 22, 1973
Resolution No. 774-77, dated November 8, 1977

Resolution No. 284h-84 Re: Medical Advisory Committee

On recommendation of the superintendent and on motion of Mr. Ewing seconded by Mrs. Shannon, the following resolution was adopted unanimously:

WHEREAS, The Board of Education has directed a review of its policy on committees and a review of committee information in the present Policies and Regulations Handbook; now therefore be it

Resolved, That the Board of Education reaffirms its prior resolutions on committees and adopts the following section on Board of Education committees:

MEDICAL ADVISORY COMMITTEE

Composition: 15 members
Five Montgomery County Medical Society
Five MCPS (one executive staff)
One Southern Maryland Dental Society
Two Health Department
One MCCPTA
One Health Systems Planning Board
(plus mental health subcommittee which is appointed by Medical Advisory Committee)

Liaison: Deputy Superintendent's Office

Charge:

1. To develop and maintain cooperative relationships between the Montgomery County Public Schools and public and private health agencies in matters that affect the mental and physical health and welfare of students
2. To recommend school health goals to the Board of Education
3. To define health problems and present them with recommendations to the Board of Education, the superintendent of schools, and Health Department personnel with a view toward correction, with proper emphasis being given to recommending budgetary priorities

4. To advise the professional staff of the schools and the Health Department on school health priorities and emphases
5. To perform such related studies and duties as may be requested by the Board of Education from time to time
6. To keep practicing physicians informed of the programs, curricula, and services of the school system so that physicians may more specifically define a patient's handicaps and needs to insure appropriate school placement.

Established: March 21, 1961
Reestablished May 9, 1972

Termination: Ongoing

State Law: None

References: Resolution No. 217-61, dated March 21, 1961
Resolution No. 356-72, dated May 9, 1972
Resolution No. 277-82, dated March 22, 1982
(mental health subcommittee)

Re: Superintendent's Task Force on
Budget Formats

Board members deferred consideration of this item and asked that this be scheduled for a future agenda. Board members were requested to submit any questions in writing.

Resolution No. 285-84 Re: FY 1984 Supplemental Appropriation
to be Used to Offset Projected
Budget Deficits

On recommendation of the superintendent and on motion of Mrs. Peyser seconded by Dr. Cronin, the following resolution was adopted with Dr. Cronin, Mr. Ewing, Mrs. Peyser, and Mrs. Praisner voting in the affirmative; Mrs. Shannon being temporarily absent (Mr. Robertson voting in the affirmative):

WHEREAS, Additional revenue and surplus are available to the school system; and

WHEREAS, The March, 1984, Monthly Financial Report reflected a projected deficit of \$1,216,000 as of June 30, 1984; now therefore be it

Resolved, That the superintendent of schools be authorized, subject to County Council approval, to receive and expend federal and local sources of funds to be applied to accounts in the following categories:

Category	Supplemental
04 Special Education	\$ 400,000
07 Student Transportation	403,000
08 Operation of Plant/Equipment	170,000
10 Fixed Charges	243,000
Total	\$1,216,000

and be it further

Resolved, That the county executive be requested to recommend approval of this resolution to the County Council and that a copy be sent to the county executive and County Council.

Re: Board Member Comments

1. Mrs. Peyser reported that almost a year ago the Board had voted to teach contraceptives to eighth graders, and she understood they were to receive a copy of the curriculum and a revision of the booklet on religious views before this teaching started. Dr. Lois Martin, associate superintendent, replied that contraception had not been taught this year. She expected that these materials would be coming to the Board this summer.
2. Mr. Ewing stated that a number of parents in the Blair and B-CC cluster areas had raised the issue of information about assessment and evaluation of how well things are going there. He asked when the Board might expect to receive reports from the superintendent on these clusters.
3. Mrs. Praisner thanked Mr. David Fischer and Mrs. Ann Ginsberg of the Board staff for the efforts they put forth to make the recognition evening a success. She had received very positive feedback from citizens, parents, students, and staff. She thought it was unfortunate that only one member of the press was present.
4. Mrs. Praisner announced that the Board of Education meeting on May 3, with the Montgomery County Council of Supporting Services Employees, would begin at 9 p.m.
5. Mrs. Praisner noted that May 1 was the anniversary of Mr. Fess' association with the Montgomery County Board of Education.

Resolution No. 286-84

Re: Asian Pacific Heritage Week,
May 5-12, 1984

On recommendation of the superintendent and on motion of Mr. Ewing

seconded by Mrs. Peyser, the following resolution was adopted unanimously:

WHEREAS, May 5-12, 1984, has been designated "Asian Pacific Heritage Week" by President Ronald Reagan by joint resolution of Congress; and

WHEREAS, The purpose of the week is to foster an increased national awareness of the history and contributions of Asian Pacific men and women and to imbue a renewed sense of pride among citizens of Asian Pacific ancestry; and

WHEREAS, Montgomery County Public Schools enjoys a highly significant Asian Pacific student and community population; and

WHEREAS, Asian Pacific Americans have played a vital role towards enriching our diverse cultural heritage; and

WHEREAS, Asian Pacific Americans have overcome great diversity to make outstanding contributions to the development of the U.S. in science, arts, medicine, law, literature, agriculture, industry, commerce and government; and

WHEREAS, Asian Pacific Americans have sought to preserve their own culture and traditions and still remain faithful to the ideals of American life; and

WHEREAS, The energetic commitment of Asian Pacific Americans to hard work and determination to participate fully in the life and accomplishments of the U.S. are an inspiration to us all; now therefore be it

Resolved, That the Board of Education declare May 5-12, 1984, as Asian Pacific Heritage Week in the Montgomery County Public Schools.

Resolution No. 287-84 Re: Executive Session - May 21, 1984

On recommendation of the superintendent and on motion of Dr. Cronin seconded by Mrs. Shannon, the following resolution was adopted with Dr. Cronin, Mr. Ewing, Mrs. Praisner, and Mrs. Shannon voting in the affirmative; Mrs. Peyser voting in the negative (Mr. Robertson voting in the affirmative):

WHEREAS, The Board of Education of Montgomery County is authorized by Article 76A, Section 11(a) of the Annotated Code of Maryland to conduct certain of its meetings in executive closed session; now therefore be it

Resolved, That the Board of Education of Montgomery County hereby conduct its meeting in executive closed session beginning on May 21, 1984, at 7:30 p.m. to discuss, consider, deliberate, and/or otherwise decide the employment, assignment, appointment, promotion, demotion, compensation, discipline, removal, or resignation of employees, appointees, or officials over whom it has jurisdiction,

or any other personnel matter affecting one or more particular individuals and to comply with a specific constitutional, statutory or judicially imposed requirement protecting particular proceedings or matters from public disclosure as permitted under Article 76A, Section 11(a) and that such meeting shall continue in executive closed session until the completion of business.

Resolution No. 288-84

Re: Contract with Legislative Aide

On recommendation of the superintendent and on motion of Mr. Ewing seconded by Mrs. Shannon, the following resolution was adopted unanimously:

WHEREAS, The Board of Education met in executive session on May 1, 1984; and

WHEREAS, The Board of Education evaluated the services provided by Mrs. Lois Stoner; and

WHEREAS, The Board of Education expressed its appreciation for the outstanding services rendered by Mrs. Stoner; and

WHEREAS, The Board of Education discussed the financial arrangements regarding Mrs. Stoner; now therefore be it

Resolved, That the Board of Education authorizes the president of the Board and the superintendent to sign a letter of agreement with Mrs. Lois Stoner.

Resolution No. 289-84

Re: National Volunteer Week,
May 6-12, 1984

On recommendation of the superintendent and on motion of Mrs. Peyser seconded by Dr. Cronin, the following resolution was adopted unanimously:

WHEREAS, The week of May 6-12, 1984, has been designated as National Volunteer Week and has been proclaimed Volunteer Recognition Week by the Montgomery County Council; and

WHEREAS, Governor Harry Hughes has declared May 20, 1984, as Maryland Volunteer Day; and

WHEREAS, Nearly every school in Montgomery County relies on Volunteers to supplement and enrich programs for students; and

WHEREAS, During the past school year, 17,100 volunteers brought more than 800,000 hours of dedicated service to students and teachers in school programs; and

WHEREAS, If a dollar value were attached to the hours of service volunteers provided, the sum would be more than \$5 million; and

WHEREAS, As volunteers share their time, energy, and experience in

schools, they inspire the school and the community to remember and renew our commitment to excellence in education; now therefore be it

Resolved, That the week of May 6-12, 1984, be proclaimed Volunteer Week in Montgomery County Public Schools; and be it further

Resolved, That the Montgomery County Board of Education express its appreciation to all volunteers for their assistance and both encourage and support all school personnel, parents, and students to recognize the contributions of these volunteers.

Resolution No. 290-84 Re: Citizens Advisory Committee on
Family Life and Human Development

On recommendation of the superintendent and on motion of Mr. Ewing seconded by Dr. Cronin, the following resolution was adopted with Dr. Cronin, Mr. Ewing, Mrs. Praisner, and Mrs. Shannon voting in the affirmative; Mrs. Peyser voting in the negative (Mr. Robertson voting in the affirmative):

WHEREAS, COMAR 13A.04.01 requires that each local education agency have a Citizens Advisory Committee on Family Life and Human Development; and

WHEREAS, Montgomery County has had such a committee since 1970, consisting of representatives of various civic associations and religious groups, community members at large, and student representatives; and

WHEREAS, Membership on the committee is for a two-year term; now therefore be it

Resolved, That the following individuals be reappointed to represent their respective organizations for a two-year term:

Mrs. Sue Burrage - Community Ministry of Montgomery County
Ms. Anita Wolfe, Young Women's Christian Association
Mrs. Kathleen Enzler - Archdiocese of Greater Washington

and be it further

Resolved, That the following individual be appointed for a two-year term to serve as community member-at-large for Area 1:

Mrs. Linda Rothleder

and be it further

Resolved, That the following individual be appointed for a two-year term to serve as community member-at-large for Area 2:

Ms. Marilyn R. Greenwood

Resolved, That the following individual be appointed for a two-year term to serve as community member-at-large for Area 3:

Ms. Sharon Sloane

and be it further

Resolved, That these individuals be notified of their appointments to the Citizens Advisory Committee on Family Life and Human Development; and be it further

Resolved, That the Board of Education express its sincere appreciation to the outgoing members Dr. Olga Fairfax (Area 1), Dr. Judith Alter (Area 2), and Mrs. Nancy Wells (Area 3).

Resolution No. 291-84 Re: Parent Pledge Program

On motion of Dr. Cronin seconded by Mrs. Praisner, the following resolution was adopted unanimously:

WHEREAS, The Montgomery County Board of Education is concerned about the health and welfare of all its students; and

WHEREAS, The abuse of alcohol and drugs is a serious problem in Montgomery County and elsewhere in the nation, affecting students of all social and economic groups; and

WHEREAS, Such abuse takes a tragic toll on its victims, their families, and the community as a whole by causing poor academic performance, by decreasing interest in school, and by disrupting home, school, and family relationships; and

WHEREAS, The Montgomery County Board of Education, the superintendent of schools, and all members of the staff have dedicated themselves to the elimination of alcohol and drug abuse in the schools; and

WHEREAS, The problem of drug and alcohol abuse can most effectively be addressed by cooperative efforts involving the schools, community organizations, and parents; and

WHEREAS, Student organizations, parent-teacher associations, and other community groups in the Washington area have pledged their support for efforts to prevent drug and alcohol abuse by students; and

WHEREAS, Student and parent organizations in the Washington area have undertaken the "Parent Pledge Program" which allows parents to pledge that parties in their homes for school-age children will be free of alcohol and other drugs and provides for a public register of such pledges; now therefore be it

Resolved, That the Montgomery County Board of Education expresses

its enthusiastic support for the "Parent Pledge Program" and urges all students, parents, PTA's and community organizations to participate in and support the program as a part of our cooperative efforts to protect the welfare of our children and to prevent the detrimental effects of alcohol and drug abuse; and be it further

Resolved, That a copy of this resolution be sent to the Montgomery County Council of Parent-Teacher Associations, MCR, and MCJC.

Re: New Business

1. Mr. Ewing moved and Dr. Cronin seconded that the Board of Education schedule a discussion on the issue of the Montgomery Preschool Achievement Center.

2. Mr. Ewing moved and Mrs. Peyser seconded that the Board of Education schedule time to hear from staff regarding staffing, honors programs, and other plans for the next school year at Poolesville Junior-senior High School.

Re: Items of Information

Board members received the following items of Information:

1. Items in Process
2. Construction Progress Report
3. Local Option Smoking Areas - Evaluation of Policy

Re: Adjournment

The president adjourned the meeting at 4:30 p.m.

President

Secretary

WSC:mlw

