

Office of the Superintendent of Schools
MONTGOMERY COUNTY PUBLIC SCHOOLS
Rockville, Maryland

March 8, 2011

MEMORANDUM

To: Members of the Board of Education

From: Jerry D. Weast, Superintendent of Schools

Subject: Architectural Appointments—Relocatable Classrooms

WHEREAS, Funds are appropriated annually in the Capital Improvements Program for the relocatable classroom project; and

WHEREAS, Architectural and engineering services are required for the development of site plans and associated permitting activities for the relocatable classroom project; and

WHEREAS, The number of relocatable classroom building moves requires architectural firms be employed to complete the planning activities in time to finish the relocation work before school starts in August 2011; and

WHEREAS, An Architect Selection Committee, in accordance with procedures adopted by the Board of Education on April 20, 2006, selected JK Architects & Associates and The K Group Architects as the most qualified firms to provide the necessary professional architectural and engineering services; and

WHEREAS, JK Architects & Associates and The K Group Architects are Maryland Department of Transportation-certified minority firms; and

WHEREAS, JK Architects & Associates and The K Group Architects currently are under contract to provide architectural and engineering services for relocatable classroom buildings for a fee of \$1,250 per site for design development and \$5,650 per site for construction documents and permitting services; now therefore be it

Resolved, That the Montgomery County Board of Education extends the contractual agreements with the architectural firms of JK Architects & Associates and The K Group Architects to provide professional architectural and engineering services as requirements arise for relocatable classroom moves for a fee of \$1,250 per site for design development and \$5,650 per site for construction documents and permitting services.

JDW:LAB:JS:dka