

Office of the Superintendent of Schools
MONTGOMERY COUNTY PUBLIC SCHOOLS
Rockville, Maryland

July 14, 2009

MEMORANDUM

To: Members of the Board of Education
From: Jerry D. Weast, Superintendent of Schools
Subject: Extension of Request for Proposal (RFP) No. 1099.1, Procurement Card

This is a contract to extend the use of purchasing cards for Montgomery County Public Schools (MCPS). This contract with American Express Corporate Services was originally approved by the Board of Education on June 13, 2000. MCPS reserved the right to extend this contract for up to two additional three-year terms, and June 13, 2009, was the contract end date. American Express Corporate Services also entered into an agreement with the Montgomery County Government in July 2003 based on bridging the MCPS contract mentioned above. The Montgomery County agreement expires in September 2010. Both MCPS and Montgomery County share the financial incentives derived from combining the dollar purchases of the two entities.

Based on the company's past performance and that American Express Corporate Services has agreed to the request for a special extension, I am recommending that the Board of Education extend the contract through September 2010. At that time, MCPS intends to use a cooperative bid with the Montgomery County Government and other county agencies to obtain a new procurement card contract.

WHEREAS, The procurement card contract is a contractual service at no cost to MCPS; and

WHEREAS, The vendor agrees to extend the contract for purchasing cards and its financial rebates through September 2010; now therefore be it

Resolved, That the Board of Education extend the contract for purchasing cards through September 2010; and be it further

Resolved, That the following contract will be extended as shown below:

1099.1 Procurement Card—Extension

Awardee

American Express Corporate Services

JDW:LAB:GRB:PJM:sah