



MONTGOMERY COUNTY PUBLIC SCHOOLS
MARYLAND

www.montgomeryschools



Dear Parent/Guardian:

Thank you for calling the Child Find office. Enclosed are forms that need to be completed in order to schedule a screening for the possibility of an educational disability. In addition to the enclosed forms, we will need:

1. Copy of your child's birth certificate
2. Parent/guardian government issue photo identification
3. Proof of Residency in Montgomery County (see Quick Guide to Enrollment)
4. Any private educational, speech and language, motor, or psychological evaluation report(s) that you would like the team to review and consider as part of the screening process

If your child attends preschool/child care, please have your child care provider complete the attached Prekindergarten Teacher Questionnaire. This information is important because we want to learn about your child in different settings and with different expectations. If you are not a resident of Montgomery County, but your child attends a Maryland State Department approved child care please call the Child Find office for more information.

Once the completed Child Find packet is received, a Child Find staff member will call you, discuss your concerns, obtain additional information if necessary and schedule a Child Find screening appointment. Appointments are scheduled in the order the Child Find office receives the completed packet.

The Child Find screening clinic professional reviews several areas of development such as speech/language, cognitive, motor, and hearing/vision development.

The Child Find Clinic will last approximately two and a half hours. After the screening is completed, staff will discuss the results with you and recommendations for follow-up, if appropriate.

We look forward to working with you and your child(ren). If you have any questions about the enclosed materials, please feel free to contact my office, by calling 240-740-2170.

Sincerely,

Faith K. Fischel, Supervisor
Child Find/Early Childhood Disabilities Unit

Enclosures

PLEASE NOTE: If your child turns five years old on or before September 1, the complete packet must be returned no later than March 30. If it is received after March 30, 2020, the screening will be handled by the home school.

Child Find/Early Childhood Disabilities