



Smolen ■ Emr ■ Ilkovitch Architects

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Meeting Notes		
Project: (Name, Address)	B-CC High School Addition 4301 East-West Highway Bethesda, MD 20814	
Meeting Location:	B-CC High School - Cafeteria 4301 East-West Highway Bethesda, MD 20814	Meeting Date: January 22, 2015 Time: 7:00 P.M.
Owner:	Montgomery County Public Schools	
Architect:	Smolen ■ Emr ■ Ilkovitch Architects, Inc. 1355 Piccard Drive, Suite 200 Rockville, Maryland 20850	Architect's Project Number: 14017

Attendees			
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Jim Tokar (JT)	MCPS – Div. of Construction	240-314-1008	James_r_tokar@mcpsmd.org
Mike Shpur (MS)	MCPS – Div. of Construction	240-314-1014	Michael_shpur@mcpsmd.org
Debbie Szyfer (DS)	MCPS – Div. of Construction	240-314-1003	Deborah_szyfer@mcpsmd.org
Karen Lockard (KL)	B-CC HS – Principal	240-497-6307	
Ricardo Hernandez (RH)	B-CC HS – Asst. Principal	240-497-6300	Ricardo_hernandez@mcpsmd.org
Gerd Fischer	Future Parent	240-476-9573	Gerd.fischer@verizon.net
Jim Tapley	B-CC HS –AD		
Alison Gee	B-CC HS – Parent	202-257-4455	gee@geehome.com
Marietta Vis	B-CC HS –Parent	240-899-3039	marietta@hotmail.com
Stasi Bronn	B-CC HS –Parent		stasib@hotmail.com
Dana Wright	B-CC HS – Cluster Cord.		
Matt Dolan	Our Lady of Lourdes	202-255-9054	Matt.dolan@fpgdc.com
Carole Edelstein	B-CC HS – Parent		creuschle@verizon.net
Alysa Emden	B-CC HS – PTSA		alysa@comcast.net
Claire Helm	Neighborhood	301-652-2652	claire835stan712@gmail.com
Susan Kilt	B-CC HS – Ed. Foundation		sekilt@aol.com
Mary K. DelFilippes	Neighborhood	301-652-5954	
Lisa Nevans Locke	Neighborhood		nevlocke@gmail.com
Luis Carias	B-CC HS	240-497-6315	Luis_f_carias@mcpsmd.org
Julia Johnson	B-CC HS – Parent/ PTSA	301-913-5271	J20815@verizon.net
Linda Platt	B-CC HS – Sports		lindarothplatt@yahoo.com
Mike Schweizer	B-CC HS – Athletics		mike_scheizer@mcpsmd.org
Ran Ilkovitch (RI)	Smolen ■ Emr ■ Ilkovitch (SEI)	301-770-0177	rilkovitch@seiarch.com
Jim Emr	Smolen ■ Emr ■ Ilkovitch (SEI)	301-770-0177	jemr@seiarch.com
Gary Mosesman (GM)	Smolen ■ Emr ■ Ilkovitch (SEI)	301-770-0177	gmosesman@seiarch.com
Dave Fischer (DF)	Smolen ■ Emr ■ Ilkovitch (SEI)	301-770-0177	dfischer@seiarch.com

Work Session #3 01.22.2015

Item	Notes	Action
1.	SEI review of the current process, updates since last meeting, and upcoming process <ul style="list-style-type: none"> • Design team has meet with fire marshal and received approval for general massing. Fire marshal has noted that a 15' wide clear path is required around the perimeter of the addition. • Engineers have been brought on board and Mechanical, Electrical, Structural and Civil elements have been worked into project. • Floor plans have been further developed • See meeting PowerPoint for full extent of graphics presented. 	
2.	Q: Many students bike to school. Will the addition project accommodate bike parking? A: Yes, bike parking will be incorporated into the project.	
3.	Q: Why are we adding parking? Do students need to park? A: The student parking is primarily required for students that have internships and athletics and cannot depend solely on bus service. MCPS has made a goal of the addition project to increase the school parking count for staff increase and use of additional spaces is set by the school.	
4.	Q: The main communicating stair currently has both up legs of stairs on the near side of the corridor and the down legs on the far side. This would require students to cross paths if they choose not to switch back. Did the design team consider placing one up and one down leg on each side of the corridor? A: This was considered. Ultimately the design team felt keeping the up leg on the near side of the corridor would maintain a more open feel.	
5.	Q: Why is the door to the ground floor seminar room from the collaborative learning area (CLA) and not from the corridor? A: The corridor wall is left blank for lockers. The design team would like to keep lockers out of the CLA to encourage the flexibility of this area as a potential break out space.	
6.	Q: The site plan indicates that the stadium seats will not extend as high as they are currently, but will be extended out to the sides. What will happen to the stadium bleacher capacity? A: At a minimum, the current capacity will be matched. Design team will endeavor to provide an expanded count of 2,750 seats to meet MCPS's new standard.	
7.	Q: What measures will be taken to keep tennis balls within the raised tennis deck? A: An 18 feet tall chain link fence will be provided around the perimeter of the six courts.	
8.	Q: What is the width of the plaza at the top of the stadium? A: 40 feet of the plaza is covered by the two story addition, and 15 feet is uncovered and left clear for circulation and fire department access.	
9.	Q: Will there be a comprehensive phasing planning discussed at the next meeting? A: A general phasing plan has been developed by the design team. This plan incorporates a staging area on the stadium field. MCPS will be bringing a Construction Manager (CM) on board during the next phase of design (Design Development). The CM, who will ultimately be responsible for overseeing the construction, will develop a comprehensive phasing plan.	
10.	Q: Where will the portables be located during construction? Will additional portables be brought on site during construction? A: MCPS is in the process of identifying the best locations for portables during construction. When this is determined, the portables will be moved. Additional portables will likely be brought on site due to school enrollment increase.	
11.	Q: Will the exterior look of the building (i.e. elevations) be discussed at the next meeting? A: Yes.	

Next Meeting will be February 4, 2015 at 7:00 P.M.

This concludes the notes of the meeting as recorded by Smolen ■ Emr ■ Ilkovitch Architects.

Prepared by: Dave Fischer

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