



Smolen ■ Emr ■ Ilkovitch Architects

1355 PICCARD DRIVE, SUITE 200  
 Rockville, Maryland 20850  
 (301) 770-0177  
 FAX (301) 330-3224

Meeting Notes		
Project: (Name, Address)	B-CC High School Addition 4301 East-West Highway Bethesda, MD 20814	
Meeting Location:	B-CC High School – Media Center 4301 East-West Highway Bethesda, MD 20814	Meeting Date: January 05, 2015 Time: 3:30 P.M.
Owner:	Montgomery County Public Schools	
Architect:	Smolen ■ Emr ■ Ilkovitch Architects, Inc. 1355 Piccard Drive, Suite 200 Rockville, Maryland 20850	Architect's Project Number: 14017

**Attendees**

Jim Tokar (JT)	MCPS – Div. of Construction	240-314-1008	<a href="mailto:James_r_tokar@mcpsmd.org">James_r_tokar@mcpsmd.org</a>
Mike Shpur (MS)	MCPS – Div. of Construction	240-314-1014	<a href="mailto:Michael_shpur@mcpsmd.org">Michael_shpur@mcpsmd.org</a>
Debbie Szyfer (DS)	MCPS – Div. of Construction	240-314-1003	<a href="mailto:Deborah_szyfer@mcpsmd.org">Deborah_szyfer@mcpsmd.org</a>
Karen Lockard (KL)	B-CC HS – Principal	240-497-6307	
Ricardo Hernandez (RH)	B-CC HS – Asst. Principal	240-497-6300	<a href="mailto:Ricardo_hernandez@mcpsmd.org">Ricardo_hernandez@mcpsmd.org</a>
Marianne Zweig	B-CC HS – Media Center	240-497-6349	<a href="mailto:Marianne_k_zweig@mcpsmd.org">Marianne_k_zweig@mcpsmd.org</a>
Leayne Dempsey	B-CC HS – Theatre		<a href="mailto:Leayne_c_dempsey@mcpsmd.org">Leayne_c_dempsey@mcpsmd.org</a>
Donald Walker	B-CC HS – Science		<a href="mailto:Donald_j_walker@mcpsmd.org">Donald_j_walker@mcpsmd.org</a>
Luis Carias	B-CC HS – Business Office	240-497-6315	<a href="mailto:Luis_e_carias@mcpsmd.org">Luis_e_carias@mcpsmd.org</a>
Kirsten Williams	B-CC HS – Parent	301-652-0011	<a href="mailto:kirstenwilliams@mc.com">kirstenwilliams@mc.com</a>
Julia Johnson	B-CC HS – PTSA/ Parent	301-913-5271	<a href="mailto:J20815@verizon.net">J20815@verizon.net</a>
Jane Ward	B-CC HS – Parent	301-565-0279	<a href="mailto:jward@gmail.com">jward@gmail.com</a>
Steve Noyes	B-CC HS – Neighbor	301-215-5241	<a href="mailto:stevenoyes@gmail.com">stevenoyes@gmail.com</a>
Max Wright	B-CC HS – Technology	240-497-6300	<a href="mailto:Max_d_wright@mcpsmd.org">Max_d_wright@mcpsmd.org</a>
Susan Kitt	B-CC HS – Edu. Foundation	301-652-1753	<a href="mailto:sekitt@aol.com">sekitt@aol.com</a>
Carole Edelstein	B-CC HS – Parent	301-718-0710	<a href="mailto:creuschle@verizon.net">creuschle@verizon.net</a>
Deb Ford	B-CC HS – Parent/ PTSA	301-654-8010	<a href="mailto:britdwf@aol.com">britdwf@aol.com</a>
Dana Wright	B-CC HS – Cluster Coord./ Parent	301-718-8003	<a href="mailto:Danawright8@aol.com">Danawright8@aol.com</a>
Alysa Emden	B-CC HS – PTSA/ Parent	301-305-3721	<a href="mailto:alysa@comcast.net">alysa@comcast.net</a>
Josh Singer	B-CC HS – Athletics/ Football	240-497-6322	<a href="mailto:Joshua_h_singer@mcpsmd.org">Joshua_h_singer@mcpsmd.org</a>
Hunter Hogewood	B-CC HS – Social Studies/ Parent	240-497-6300	<a href="mailto:hunter_h_hogewood@mcpsmd.org">hunter_h_hogewood@mcpsmd.org</a>
John Brammer	B-CC HS – English	301-404-1097	<a href="mailto:Jonathan_a_brammer@mcpsmd.org">Jonathan_a_brammer@mcpsmd.org</a>
Shira Pomeroy	B-CC HS – World Language	240-497-6387	<a href="mailto:Shira_k_pomeroy@mcpsmd.org">Shira_k_pomeroy@mcpsmd.org</a>
Chris McDonald	B-CC HS – Science	240-497-6397	<a href="mailto:Robert_c_mcdonald@mcpsmd.org">Robert_c_mcdonald@mcpsmd.org</a>
Jim Emr	SEI Architects	301-770-0177	<a href="mailto:jemr@seiarch.com">jemr@seiarch.com</a>
Ran Ilkovitch	SEI Architects	301-770-0177	<a href="mailto:rilkovitch@seiarch.com">rilkovitch@seiarch.com</a>
Gary Mosesman	SEI Architects	301-770-0177	<a href="mailto:gmosesman@seiarch.com">gmosesman@seiarch.com</a>
Dave Fischer	SEI Architects	301-770-0177	<a href="mailto:dfischer@seiarch.com">dfischer@seiarch.com</a>
Seth Feriano	SEI Architects	301-770-0177	<a href="mailto:sferiano@seiarch.com">sferiano@seiarch.com</a>

**Work Session #2 (Afternoon) 01.05.2015**

Item	Notes	Action
1.	<p>SEI review of about the current process and upcoming process:</p> <ol style="list-style-type: none"> <li>1) Schematic Design: General update of the proposed building footprint and relationship to the existing building and site.</li> <li>2) SEI reviewed the raised tennis court and accessibility to students and the public. Exterior stair and after hours lobby space with an elevator that will allow access to the tennis court will be available to public.</li> <li>3) SEI reviewed each floor and relationship to the overall plan layout. This review also included how the circulation thru the existing corridors and how the addition will tie in.               <ol style="list-style-type: none"> <li>a) Review of the stair revisions located near the blue and gold room and how the modified connection to the locker room level, gym level and blue and gold level will work.</li> <li>b) Review of the proposed main stair for flow. The stairs will run straight with no switchback to improve circulation.</li> </ol> </li> </ol>	
2.	<p>Q: One portion of the addition stops a story short of the remainder of the addition. Why not provide another story to the design for future school capacity growth?            A: The design is sized for the capacity increase approved by MCPS planners. MCPS has noted that this addition is intended to max this facility, and no further capacity increases are anticipated.</p>	
3.	<p>Q: How many parking spaces will be provided at the end of the project?            A: 336 total parking spaces are anticipated.</p>	
4.	<p>Q: Will additional bus capacity be required at the end of the project?            A: Current plan is to match existing bus spaces. MCPS will confirm if additional spaces are required, however staggering of bus times may be required due to the limited site.</p>	
5.	<p>Q: Who will be allowed to park in the covered parking under the tennis deck?            A: The design team will provide the spaces. The school administration will determine the use.</p>	
6.	<p>Q: Will storage be included within the addition?            A: Program specific storage rooms are included within the program (such as storage for art rooms, science labs, tech. ed labs). Two general storage rooms accessible from the corridors are included in the program.</p>	
7.	<p>Q: Current stairs are very crowded during school hours. How do the size of the stairwells proposed in the addition compare to existing?            A: Proposed stairwells will be as wide or wider than existing stairs. Two open stairs and three enclosed fire stairs are included within the addition.</p>	
8.	<p>Q: Will there be ADA accessibility to the tennis courts after hours?            A: The elevator inside the addition (as well as adjacent stair) are designed to be accessed from the outside of the building. An after-hours elevator lobby will be provided to enable access to the tennis court whild maintaining security to the school.</p>	
9.	<p>Q: The dance room was mentioned as potentially being a black box theater. Is dance part of PE or performing arts? At what point in the design process will the exact fitout of the dance room be determined, and what level of community involvement we be incorporated at that time?            A: Debbie Szyfer noted that this space is technically considered part of the physical education program, and is frequently used in other schools for dance classes, yoga classes, or cheer/pom squad practices. In previous MCPS projects, the space has also been conceived of as a potential performance space or black box theater. MCPS will work with the school during the Design Development phase to determine exactly how they would like the space fitted out. During the Schematic Design (current) phase, the focus is simply on locating the space in conjunction with the program as a whole.</p>	
10.	<p>Q: Will there be any sound transmission issues between the dance room and the adjacent auditorium stage?            A: Sound transmission will be addressed with acoustical treatment to ensure both spaces can be utilized at the same time without negatively affecting each other.</p>	

11.	<p>Q: The presentation shows the press box at the same level as the top of the bleachers. Is the press box location finalized? Have sight lines been investigated to ensure the optimal functionality of the press box.</p> <p>A: Exact location of press box has not been finalized. Site lines and access will be reviewed as the design moves forward.</p>	
12.	<p>Q: In the existing school, access down to the fields during fire drills is difficult. Bottlenecks exist at the limited number of stairs down to the fields. Can the number of access points to access the fields from the school be increased as a part of the design?</p> <p>A: The access to the fields will be addressed..</p>	
13.	<p>Q: How many typical classrooms are included within the addition?</p> <p>A: Twenty four standard classrooms.</p>	
14.	<p>Q: What will the capacity of the school be at completion?</p> <p>A: 2408 capacity.</p>	
15.	<p>Q: Is there access into the building from the back of the site that could be used instead of walking all the way around to the front?</p> <p>A: Yes, a set of doors will be provided at the covered plaza in the back.</p>	
16.	<p>Q: With the addition located on the back wall of the gym, what will happen to the 'Blue &amp; Gold' room? Will the room only have a window looking into the gym, or could windows from the new addition corridor also be provided?</p> <p>A: Design team will look into providing windows from the corridor to connect this space with the addition.</p>	
17.	<p>Q: Will sustainable design be integrated into the project?</p> <p>A: MCPS and SEI both individually aim to incorporate sustainable design within all projects.</p>	
18.	<p>Q: Will the tennis court have a viewing area?</p> <p>A: A row of benches will be provided along one side of the tennis court deck.</p>	
19.	<p>Q: Is an artificial turf field being planned?</p> <p>A: An artificial turf field will be designed, and bid as an alternate to the project. This will be included within the project pending the bid results.</p>	
20.	<p>Q: Is there the possibility to pursue a partnership in funding the artificial turf field?</p> <p>A: This can be investigated in the future. Karen Lockard noted that a partnership would mean less control over the use of the field, and was not a preferred option.</p>	
21.	<p>Q: When does construction start?</p> <p>A: Anticipated dates are January 2016 start and August 2017 move-in, pending funding. Design schedule is moving forward based on these dates. Funding decision should be made in the next several months. Worst case scenario would entail a January 2017 start and August 2018 completion. The anticipated construction timeline will be three summers and two school years regardless of start time.</p>	

**Next Meeting will be January 22, 2015 at 7:00 P.M.**

This concludes the notes of the meeting as recorded by Smolen ■ Emr ■ Ilkovitch Architects.

Prepared by: Dave Fischer

N:\\_2014 Projects\14017.0000 - BCC High School Addition\01-Administration\Meeting Minutes\MM 2015.01.05 - SD Work Session 2.doc