



Smolen ■ Emr ■ Ilkovitch Architects

1355 PICCARD DRIVE, SUITE 200  
 Rockville, Maryland 20850  
 (301) 770-0177  
 FAX (301) 330-3224

Meeting Notes		
Project: (Name, Address)	B-CC High School Addition 4301 East-West Highway Bethesda, MD 20814	
Meeting Location:	B-CC High School – Media Center 4301 East-West Highway Bethesda, MD 20814	Meeting Date: December 10, 2014 Time: 2:30 P.M.
Owner:	Montgomery County Public Schools	
Architect:	Smolen ■ Emr ■ Ilkovitch Architects, Inc. 1355 Piccard Drive, Suite 200 Rockville, Maryland 20850	Architect's Project Number: 14017

Attendees			
-----------	--	--	--

Seth Adams (SA)	MCPS – Div. of Construction	240-314-1000	Seth_p_adams@mcpsmd.org
Jim Tokar (JT)	MCPS – Div. of Construction	240-314-1008	James_r_tokar@mcpsmd.org
Mike Shpur (MS)	MCPS – Div. of Construction	240-314-1014	Michael_shpur@mcpsmd.org
Debbie Szyfer (DS)	MCPS – Div. of Construction	240-314-1003	Deborah_szyfer@mcpsmd.org
Karen Lockard (KL)	B-CC HS – Principal	240-497-6307	
Ricardo Hernandez (RH)	B-CC HS – Asst. Principal	240-497-6300	Ricardo_hernandez@mcpsmd.org
Carole Edelstein	Parent	301-718-0710	<a href="mailto:creuschle@verizon.net">creuschle@verizon.net</a>
Dana Wright	B-CC HS – Cluster Coord.	202-253-9220	<a href="mailto:danawright8@gmail.com">danawright8@gmail.com</a>
Nick Amone	B-CC HS – Phys. Ed./ Athletics	240-497-6330	<a href="mailto:samuel_amone@mcpsmd.org">samuel_amone@mcpsmd.org</a>
Karen Lockard	B-CC HS – Principal	240-497-6307	
Brian Baczkowske	B-CC HS – Media Center		
Hunter Hogewood	B-CC HS – Social Studies/ Parent	301-928-3514	
Dan Englar	B-CC HS – English	240-893-2531	
Jill Storms	MSDIE	410-767-0615	<a href="mailto:jillianstorms@maryland.gov">jillianstorms@maryland.gov</a>
Ed Krauze	NCC Cluster Rep	202-422-5754	<a href="mailto:ekrauze@aol.com">ekrauze@aol.com</a>
Patricia McKain	B-CC HS – Media Center		
Shira Pomeroy	B-CC HS – World Languages	240-497-6387	<a href="mailto:Shira_K_Pomeroy@mcpsmd.org">Shira_K_Pomeroy@mcpsmd.org</a>
June Lee	B-CC HS – Parent	301-907-9441	<a href="mailto:june1_98@yahoo.com">june1_98@yahoo.com</a>
Josh Singer	B-CC HS – Social Studies/ Football	202-594-7592	<a href="mailto:Joshua_H_Singer@mcpsmd.org">Joshua_H_Singer@mcpsmd.org</a>
Jeff Kenton	B-CC HS – Media	240-497-6352	<a href="mailto:jefferey_m_kenton@mcpsmd.org">jefferey_m_kenton@mcpsmd.org</a>
Lauvie Rosen	B-CC HS – Cluster	301-652-7419	<a href="mailto:lbirleffie@aol.com">lbirleffie@aol.com</a>
Michele Menally	B-CC HS – Parent/ PBT	301-986-1887	<a href="mailto:mcsturm5c@verizon.net">mcsturm5c@verizon.net</a>
Rob Ford	B-CC HS – PTSA/ Parent	301-654-8010	<a href="mailto:britdwf@aol.com">britdwf@aol.com</a>
Patricia Parmelee	B-CC HS – Counseling	240-497-6320	patricia_b_parmelee@mcpsmd.org
Alysa Emden	B-CC HS – PTSA/ Parent	301-305-3721	<a href="mailto:alysa@comcast.net">alysa@comcast.net</a>
Carole Brand	B-CC HS – Ed. Foundation		<a href="mailto:csbrand@verizon.net">csbrand@verizon.net</a>
Theresa Taylor	B-CC HS – Parent	301-922-5565	<a href="mailto:theresa@taylormaderealestate.net">theresa@taylormaderealestate.net</a>
Leayne Dempsey	B-CC HS – Theatre Teacher	856-981-7409	<a href="mailto:Leayne_C_Dempsey@mcpsmd.org">Leayne_C_Dempsey@mcpsmd.org</a>
Kenny Elias	B-CC HS – Parent		keliass8@yahoo.com

Jonathan Nataghi-Asli	B-CC HS – RT/ Tech. Ed	240-497-6400	<a href="mailto:jonathan_a_nataghi_asli@mcpsmd.org">jonathan_a_nataghi_asli@mcpsmd.org</a>
Caitlin Corey	B-CC HS – Tech. Ed	240-644-5632	<a href="mailto:caitlin_corey@mcpsmd.org">caitlin_corey@mcpsmd.org</a>
Kathie Grove	B-CC HS – Art Dept.	240-497-6336	<a href="mailto:Kathie_a_grove@mcpsmd.org">Kathie_a_grove@mcpsmd.org</a>
Jacob Rains	Student Government Assoc.	301-466-0058	<a href="mailto:2jrains@gmail.com">2jrains@gmail.com</a>
Ran Ilkovitch (RI)	Smolen ■ Emr ■ Ilkovitch (SEI)	301-770-0177	<a href="mailto:rilkovitch@seiarch.com">rilkovitch@seiarch.com</a>
Gary Mosesman (GM)	Smolen ■ Emr ■ Ilkovitch (SEI)	301-770-0177	<a href="mailto:gmosesman@seiarch.com">gmosesman@seiarch.com</a>
Dave Fischer (DF)	Smolen ■ Emr ■ Ilkovitch (SEI)	301-770-0177	<a href="mailto:dfischer@seiarch.com">dfischer@seiarch.com</a>
James Emr (JE)	Smolen ■ Emr ■ Ilkovitch (SEI)	301-770-0177	<a href="mailto:jemr@seiarch.com">jemr@seiarch.com</a>

**Work Session #1A (Afternoon) 12.10.2014**

Item	Notes	Action
1.	Opening about the process review: <ul style="list-style-type: none"> <li>• Schematic Design: Organize the rooms and adjacency.</li> <li>• Take the program from the educational specifications and begin to arrange adjacencies of the programs.</li> <li>• SEI reviewed the overall existing building layout related to site and building placement.</li> </ul>	
2.	Construction phasing related to occupied building: <ul style="list-style-type: none"> <li>• Reviewed possible relocation of portables to the front of the building and/or shift onto tennis courts. All portables are related to existing needs and not related to the construction process.</li> <li>• The construction activity will be located out of bus loop to ensure student access is not impeded.</li> <li>• Total existing parking spaces: 262. Estimated additional spaces: Approximately 90 for a total of 352 spaces after project is complete.</li> </ul>	
3.	SEI reviewed overall existing building program and relationship of specialty program.	
4.	Proposed layout holds building tight to existing building and is still open below. This is a change from feasibility study that will reduce interior circulation paths.	
5.	Proposed program locations reviewed (see meeting presentation, to be uploaded on MCPS Website).	
6.	Q: What is the approximate size of the dance room? A: Approximately 43 foot x 43 foot, or 1849 square feet.	
7.	Q: Although not required for this project, can additional shell space be provided for future planning of classroom master plan? Suggested location is a third floor of the stadium side addition? A: DS noted that 2,400 students is the maximum capacity for BCC. Noted that there are adjacent schools that have the capacity to increase but the program is here at BCC. RI noted planning for later addition on top of current design is not feasible due to uncertainty of future code requirements and added cost to an established budget.	
8.	Q: Will the Blue and Gold room be replaced? A: If the space is disturbed it will be replaced.	
9.	Q: What about the press box, ticket booth, concessions, and other athletic program? A: There will be a replacement of any program disturbed.	
10.	Q: Is there a potential circulation bottle neck where addition ties into existing building? A: Architect is aware of this potential issue, and will pay special attention in designing this connection as an active space that will benefit school and students.	
11.	Q: Will an 'amphitheater' space, like those found at many other new Montgomery County school projects be included? A: No specific such classroom or programmed space is provided within the Ed Spec. Architects will be encouraged to creatively use found spaces within project gross square footage to provide stepped seating areas in corridors when the opportunity arises.	
12.	Q: Will the use of operable partitions be used to enable flexibility of classrooms? A: No, MCPS does not use operable partitions in classroom settings due to maintenance issues and noise between classrooms.	

13.	DS talked about the MCPS's investigation of new flexible furniture to allow more varied use of teaching spaces.	
14.	Q: Does the Dance program have the flexibility of having a black box theater? A: MCPS noted that curtains could be used and there has been some exploration of flexibility. Noted that the Dance program shown can have a higher ceiling than a typical classroom and is a possibility.	
15.	Q: What is the use of the Multipurpose room? A: This room is similar to a Family And Consumer Science (informally known as Home Ec.) Lab, but designed to be more flexible and less specialized so space may be used by other programs if desired.	
16.	Q: What is the size of the large team room? A: This space is to be 1500 square feet, approximately the size of two classrooms.	
17.	Q: Have locker rooms been looked at for expansion of current locker count? • Each locker room currently has 1001 lockers. (3 tiers), for a total of 2002. A: DS noted that this can be looked at, however, expansion related to real need will be explored. Additional lockers could be explored based on actual needs. As not all students are enrolled in P.E. a one-to-one ratio between lockers and total enrollment is not required.	
18.	Q: Will the addition have bathrooms? A: Yes, additional bathrooms will be provided in addition to stairs with a possible elevator. • Noted that if elevator is provided, it will have access to the ground level.	
19.	Parking will be open and security of area will be reviewed during the design process.	
20.	12-14 portables are expected until project is completed. These portables are all related to the enrollment of the school, and are not required to swing students due to construction.	
21.	Fields will not be available beginning in spring 2016 when construction is scheduled to begin. KL noted that the school is currently working with the central office to identify practice and game locations during construction.	
22.	Q: Will construction noise next to the building be an issue? A: Location of work is in a location to have a reduced impact. The pre-approved contractors will schedule work around the school schedule when necessary.	
23.	Q: Will construction require street closure? A: No, all construction will occur on site.	

**Next Meeting will be January 5, 2015 at 3:30 P.M.**

This concludes the notes of the meeting as recorded by Smolen ■ Emr ■ Ilkovitch Architects.

Prepared by: Dave Fischer

N:\\_2014 Projects\14017.0000 - BCC High School Addition\01-Administration\Meeting Minutes\MM 2014.12.10 - SD Work Session 1A.doc