

## 2011-2012 Comprehensive Professional Development Plan For Wyngate Elementary

### SIP Goal/Objective:

- 85% of students will demonstrate proficiency (score of 18 or more on the 6-trait rubric) by the end of the year in writing as indicated by the body of evidence (assessments and/or completed writing pieces taken through the writing process) collected by the classroom teacher.
- 70% of students will demonstrate proficiency by the end of the year as indicated by the 6-trait rubric on an independent writing piece

Professional Development Topic	Facilitator	Resources Needed	Type and Proposed Date for Professional Development	Monitoring using the 6 levels of evaluating professional development					
				Level 0: Planning Data	Level 1: Satisfaction data	Level 2: Learning data	Level 3: Resource Management data	Level 4: Application data	Level 5: Impact on student learning
<i>making instruction accessible to all students (UDL)</i>	UDL team	<ul style="list-style-type: none"> <li>• Powerpoint slides from Tier 1 training</li> <li>• HIAT representative (Bill McGrath)</li> </ul>	Full staff faculty meeting: September 19	Notes from Tier 1 summer training		Plus/Delta Exit cards		<ul style="list-style-type: none"> <li>• Observation</li> <li>• Grade level discussions</li> </ul>	Student progress reported and analyzed at quarterly SIP review meetings
Providing timely and appropriate feedback to students	RS SDT	<ul style="list-style-type: none"> <li>• 6+1 Traits for writing</li> <li>• Common Core Framework Appendix-C</li> <li>• PowerPoint slides from Principal's Curriculum Update meeting</li> <li>• Other resources related to giving student feedback/conferencing</li> </ul>	Split faculty meetings: Grades k-2 – Oct. 3 Grades 3-5 – Oct. 24	ORID notes from leadership conference		Plus/Delta Exit cards		<ul style="list-style-type: none"> <li>• Observation</li> <li>• Grade level discussions</li> </ul>	Student progress reported and analyzed at quarterly SIP review meetings
Peer conferencing	RS SDT	<ul style="list-style-type: none"> <li>• Staff</li> <li>• PD videos</li> </ul>	Split faculty meetings: Grades k-2 – Feb. 6 Grades 3-5 – Feb. 13	ORID notes from leadership conference		Plus/Delta Exit cards		<ul style="list-style-type: none"> <li>• Observation</li> <li>• Grade level discussions</li> </ul>	Student progress reported and analyzed at quarterly SIP review meetings
<i>Managing mini-lessons and independent writing time</i>	RS SDT	<ul style="list-style-type: none"> <li>• Staff</li> </ul>	Classroom Teachers and service providers: December 5	ORID notes from leadership conference		Plus/Delta Exit cards		<ul style="list-style-type: none"> <li>• Observation</li> <li>• Grade level discussions</li> </ul>	Student progress reported and analyzed at quarterly SIP review meetings

<i>Providing accommodations and determining grades for students with IEPs, 504s or ESOL plans.</i>	STC SDT AP Resource	<ul style="list-style-type: none"> <li>• Accommodation list</li> <li>• Descriptions of accommodations</li> </ul>	Grade Level SSST meetings  Full staff faculty meeting: Feb. 27 (testing)	ORID notes from leadership conference	Meeting notes	<ul style="list-style-type: none"> <li>• Observation</li> <li>• Grade level discussions</li> </ul>	Student progress reported and analyzed at quarterly SIP review meetings
<i>Matching 6-trait rubric scores with grades</i>	RS SDT	<ul style="list-style-type: none"> <li>• 6-Trait rubric</li> <li>• <u>6+1 Traits of Writing</u></li> </ul>	Full-staff faculty meeting: October 17	ORID notes from leadership conference	Plus/Delta Exit cards	<ul style="list-style-type: none"> <li>• Grade level discussions</li> <li>• Report cards</li> </ul>	Student progress reported and analyzed at quarterly SIP review meetings
<i>using exemplar papers to instruct students on standards</i>	RS SDT	<ul style="list-style-type: none"> <li>• Common Core Framework Appendix C</li> <li>• MCPS exemplar writing samples</li> <li>• Writing samples from other schools?</li> </ul>	grades 1-5 Classroom Teachers: November 28	ORID notes from leadership conference	Plus/Delta Exit cards	<ul style="list-style-type: none"> <li>• Observation</li> <li>• Grade level discussions</li> </ul>	Student progress reported and analyzed at quarterly SIP review meetings
<i>Sit and Share</i>	RS SDT	<ul style="list-style-type: none"> <li>• Staff</li> </ul>	K-5 Classroom teachers and service providers: May 7	ORID notes from leadership conference	Plus/Delta Exit cards	<ul style="list-style-type: none"> <li>• Observation</li> <li>• Grade level discussions</li> </ul>	Student progress reported and analyzed at quarterly SIP review meetings
<i>Individual PDPs</i>	SDT	<ul style="list-style-type: none"> <li>• Varies depending on individual</li> </ul>	All professional staff: individually as needed  Information/planning sessions: During recess/lunch every Tuesday in September/October	TPGS	Formal and informal feedback	<ul style="list-style-type: none"> <li>• Teacher reflections notes (self, peer, SDT)</li> <li>• Observation</li> </ul>	Student progress reported and analyzed at quarterly SIP review meetings