

WHEATON HIGH SCHOOL
Counseling Office
WORK PERMIT PROCEDURES



INSTRUCTIONS FOR TEENS:

Log into this website:

<http://www.dlir.state.md.us/labor/wages/empm.shtml>

Follow the directions on the website in order to obtain your work permit.

INSTRUCTIONS FOR PARENTS OR GUARDIANS:

The Maryland Employment of Minors Law applies to school age children (14 - 17 years) and seeks to protect minors so that their employment experience is not a detriment to their education or safety. Minors are limited in the hours they may work during periods when school is in session. There are specific jobs and occupations that children are not allowed to work because they have been determined to be potentially dangerous for minor employment. You can help us protect your child by ensuring that the employer complies with these requirements. If you have any concerns, or feel your child's work experience is detrimental to them, please contact the Division of Labor and Industry at dli@dlir.state.md.us or call (410) 767-2239.

INSTRUCTIONS FOR EMPLOYERS:

Maryland issues work permits to minors 14 and older. You can assist with the work permit issuance process by informing a minor of the work permit requirement at the time of hire and assisting with completing the necessary information on the Work Permit Application. Minors under age 14 cannot be issued permits, with the exception of children working in the entertainment industry. Children working in the entertainment industry are required to have a special permit that is issued directly by the Commissioner of Labor and Industry upon application.

Once you, your parent, and your employer have completed their portion of the “paper copy”, you must come to the Wheaton High School counseling office to see Mrs. Chance or Mrs. Meneses in order to get your completed work permit.