

# Tilden PTSA Reimbursement Form

## Teacher Education Resources

Date: \_\_\_\_\_

Requested By: \_\_\_\_\_

Amount Requested: \$ \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Signature: \_\_\_\_\_

**In order to be reimbursed, you must have the receipts attached to this form.** All requests should be left in the PTSA Treasurer's box in the main office. You may contact the treasurer, Suzanne Mozayeni, by email at [smozayeni@me.com](mailto:smozayeni@me.com) or by calling 301-984-4025. Your check will be put in your mailbox or given to Lisa Goldman when it is ready.

**\*\*\* DO NOT FORGET TO ATTACH RECEIPTS\*\*\***

**For Treasurer's use only:**

Paid by check number: \_\_\_\_\_ Date: \_\_\_\_\_