

**Sargent Shriver Elementary School
12518 Greenly Street
Silver Spring, MD 20906
301 929 4426**

Dear Families:

All schools develop or revise a School Improvement Plan (SIP) each school year. Our school is currently drafting the SIP by examining data collected from student assessments and parent and staff surveys. This data is used to determine where we will focus our efforts to enhance and improve instruction based on the needs of our students, staff, and parents; to allocate resources; and to plan parent and staff training. Parents are an important and vital part of the SIP process. We welcome your participation on our team so that your ideas and suggestions can be incorporated into our school's plan. To be part of our SIP team, please contact me, Janet Dunn, principal, at 301 929 4426.

Yours truly,

Janet L. Dunn,
Principal

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301 929 4426**

Dear Families:

Our draft of the School Improvement Plan (SIP) was developed for the 2007–2008 school year with input from parents, staff, and administrators and is now ready for review. Copies are available in the main office or will be sent to you on request. The SIP explains where we will focus our efforts to enhance and improve instruction based on the needs of our students and parents, conduct parent and staff training, and use resources. Parent comments help us clarify and refine our plan. Therefore, we encourage you to review our plan and submit comments or suggestions to the principal by October 15, 2007. Please call Elba Lopez, administrative secretary, at 301 929 4426, to request a copy.

Yours truly,

Janet L. Dunn,
Principal

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Dear Families:

Our School Improvement Plan (SIP) was recently completed for the 2007–2008 school year with input from parents, staff, and administrators. The SIP is now available to parents and the community. In accordance with Title I of the *No Child Left Behind Act of 2001* (NCLB Act), parents who have concerns, need further clarification, or require additional information about the SIP may send written comments to the school principal. Written comments will be kept on file at the school and discussed during SIP review meetings throughout the year. If you would like a copy of the SIP, please call Elba Lopez, administrative secretary, at 301 929 4426. A copy of the SIP is also available on our web site at

<http://www.montgomeryschoolsmd.org/departments/titleone/>

Yours truly,

Janet L. Dunn,
Principal