

ATTENDANCE NOTE FROM PARENT/GUARDIAN
RICHARD MONTGOMERY HIGH SCHOOL
ATTENDANCE PHONE: (301)610-8010 FAX: (301)279-8428

Check One: **Absence** **Early Departure** **Late Arrival**

Date(s) of Absence _____

Student's Full Name (Please Print) _____

Student ID No. _____ **Grade** _____

Name of Parent/Guardian (Please Print) _____

Home Tel: _____ **Work Tel:** _____ **Cell Phone:** _____

Early Departure Only – Departure Time: _____ **Estimated Time of Return:** _____

Reason of Absence: _____

Signature of Parent/Guardian: _____ **Date** _____