

**IB EXAM REGISTRATION – FOR SENIORS**

**DIPLOMA CANDIDATE - CLASS OF 2012**

**Please print clearly and return the completed registration form to the IB Office by Friday, October 21 2011.**

Registration fees are due with this form. See the back of this form for payment information, payment plans and need-based fee reduction.

Name: \_\_\_\_\_ Gender: M F  
Last, first. *Name and spelling must exactly match junior registration.* Circle one.

E-mail: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Nationality/Citizenship: \_\_\_\_\_  
day month year

Best spoken language: \_\_\_\_\_ Another language in which you are fluent: \_\_\_\_\_

➤ **THIS YEAR, I am taking the following IB CLASSES:**

IB English 2 IB Science: \_\_\_\_\_  
IB History 2 IB/AP Math: \_\_\_\_\_  
ToK (semester 1) IB Foreign Language: \_\_\_\_\_ level \_\_\_\_\_  
IB Sixth Subject: \_\_\_\_\_

➤ **THIS YEAR, I am taking the following IB exams:**

HL English SL \_\_\_\_\_  
HL History \_\_\_\_\_ HL SL (circle 1)  
HL \_\_\_\_\_ HL SL (circle 1)  
My Extended Essay subject is: \_\_\_\_\_

➤ **JUNIOR YEAR, I took the following IB exams:**

SL \_\_\_\_\_ SL \_\_\_\_\_ None \_\_\_\_\_

Registration fees cannot be refunded once payment is made to IBO on **November 1**. IBO charges substantial fees for registration changes. The student is responsible for any fees resulting from registering incorrectly or changing registration once it has been submitted to IBO.

**I have reviewed this registration form: \_\_\_\_\_ **IB****

## Examination Fee Payment Plans

- The IB registration is \$770.
- IB exam fees are spread across the junior and senior years. If you took exams last year, you paid half of your total fees at that time and only \$385 remains to be paid.
- If you did not make a payment last year, your fees are \$770 and you must pay \$385 as each installment in the payment schedule below.

### \_\_\_\_\_ **Option 1: Payment in Full**

### \_\_\_\_\_ **Option 2: Two-Part Payment Plan**

RM will accept payment in two installments spread across the first semester. This plan is, in effect, an interest-free loan to the students since RM must pay the entire amount due for all students at registration. Please be sure to note the payment due dates and submit each installment on or before the day it is due:

- **Installment 1: \$195 (\$385) due with registration no later than October 21, 2011**
- **Installment 2: \$190 (\$385) due December 2, 2011**

If money is owed after December 2<sup>nd</sup>, the student will be issued a financial obligation unless private arrangements are made with Ms. Hoover.

### \_\_\_\_\_ **Option 3: Request for Fee Reduction**

If payment of IB fees constitutes a financial hardship for your family, RM will work with you to establish a level of payment that addresses your family's needs. Please come to the IB office for an application for financial aid.

*In addition to exam registration fees, the Senior IB Diploma Candidates are asked to contribute \$25 towards their IB graduation materials which include IB Diploma medal, tee shirt and class photograph. These items are optional. Please add \$25 to your total payment or to either partial payment.*

I am taking \_\_\_\_\_ IB exams during the May 2012 session.

**October 21 Payment** \$ \_\_\_\_\_

**December 2 Payment** \$ \_\_\_\_\_

**\$25 Optional Senior Contribution** \$ \_\_\_\_\_

Make checks payable to Richard Montgomery High School. Please put your MCPS ID number on the check.

*I have read the policy regarding payment options for exams and the exam refund policy.*

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Parent or Guardian Signature

Date: \_\_\_\_\_ Amount Paid: \$ \_\_\_\_\_ Cash/Check # \_\_\_\_\_ Receipt # \_\_\_\_\_

Date: \_\_\_\_\_ Amount Paid: \$ \_\_\_\_\_ Cash/Check # \_\_\_\_\_ Receipt # \_\_\_\_\_