

Procedures for Borrowing a Calculator



Would you like to **borrow** a TI-83 graphing calculator that you may **use in class and at home**?

YES

Download the Calculator Deposit Form
From the RMHS Math Web Page (or ask your teacher for a copy)
Have your parent/guardian fill out and sign the form

Bring the form and a check for \$45
to Ms. Goetz, in the **Math Office (room 329)**
Make sure the check has your **name** and **ID** on it.

To get your deposit returned

Return the calculator to Ms. Goetz in the math office (room 329) at the end of your course exam. After inspection of the calculator, Ms. Goetz will sign and forward your Calculator Deposit form to the financial office.

Upon receipt of your signed Calculator Deposit Form, your refundable **deposit will be mailed to your home address.**

If you fail to return the calculator or return it in damaged condition, you will forfeit your refundable deposit and you will be obligated for the balance of the cost to replace calculator (an additional \$45)

