

Ridgeview PTSA Volunteer Form 2011 - 2012

PARENT/GUARDIAN NAME _____

Email _____

Day Phone _____ Cell Phone _____

Evening Phone _____

STUDENT NAME _____ GRADE _____

STUDENT NAME _____ GRADE _____

STUDENT NAME _____ GRADE _____

I/we would be interested in helping in the following areas:

In-School Assistance:

- Displays and bulletin boards
- Lunchtime ticket sales for various school activities
- Front Office administrative assistance (Xeroxing, collating, word processing, etc.)
- Secretarial telephone coverage (phone answering, absence calls)
- Health Room Screening Assistance
- Media Center/Library (restocking shelves, helping at desk, etc.)
- "Sudden Service Volunteers" (emergency same day help for office needs)

Event/Committee Assistance:

- 3 on 3 Basketball (March 2012): Assist with planning, setup, or take down.
- Book Fair (Dec. 2011 & May 2012): Assist with set-up/clean-up, sales, staff wish lists.
- Gardening Committee: Assist with beautification projects at school.
- Grade Level Activities: 6th 7th 8th
- Heritage Café (Feb. 2012): Assist with planning and set up.
- International Night (May 2012): Assist with planning and set up.
- Minute-To-Win-It (Nov. 2011)
- School Dances (Oct. 2011 & possibly January 2012)
- School Sponsored Programs: Play Matinee Talent Show
- Spirit Shop Sales Events
- Staff Appreciation Events: Assist with providing thanks to staff through meals & small gift items throughout the year.
- Email or call me - I'll be happy to help anywhere if I can!

Please return the form to your child's 1st period class in an envelope marked **PTSA Volunteer Coordinator** or put in the "Volunteer Forms" box at Back-To-School. Contact Volunteer Coordinator **Tara Murayama** if you have any questions at #301-212-9855 or gmurayama@comcast.net.