

**Volunteer  
Coordinator**

Jan Warren

Volunteers are needed for various events at NWHS (which does not include sporting events). The Volunteer Coordinator keeps track of people willing to volunteer in various capacities as outlined on the membership form. The Chair does outreach to parents or students when a need arises for volunteers and works with the school staff to ensure that volunteers are honored at the end of the year with a Volunteer Reception given by the school. The Volunteer chair must make sure that certificates are prepared for each parent volunteer and that this information is communicated to the school staff members who plan the volunteer reception. The following are volunteer opportunities at our school:

- After Prom
- Baking/Hospitality
- Chaperone
- Clerical/Guidance/Main Office
- Communication
- Fundraising
- Membership/Publicity
- Safety Committee
- SAT/ACT Tests
- Staff Appreciation
- Student Outreach Programs
- Ticket Sales
- Tutoring
- As Needed

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