



Lakelands Park Middle School

1200 Main Street
Gaithersburg, Maryland 20878
www.mcps.k12.md.us/schools/lakelandsparkms
Phone: 301-670-1400

August 2010

Dear Lakelands Families:

I hope you're enjoying your summer vacation. I look forward to seeing you in August. Below is a list of courses being offered at our school which includes a course-related fee.

Course-related fees are not charged for textbooks, supplementary readers (such as anthologies, atlases, or workbooks), most materials of instruction, audiovisual aids, stationery items not commonly found in the home and required for the student to demonstrate mastery of course objectives, or building or office materials needed to operate schools.

The approved course-related fees primarily fit into three categories as follows:

- Items consumed by the student as a part of the course (example: recipe ingredients)
- Component parts of a product that will become student property (example: sculpting clay, model airplane kit)
- Materials of instruction or items of personal use that become the property of the student for reasons of personal hygiene or industry standards (example: tap shoes)

Students are still expected to bring individual organizational tools and personal supplies (such as notebooks, pencils, and paper) from home. In addition, there are student fees which are not course-related but local school decisions made by the principal in collaboration with the school and parent leadership. These may include class fees, special team activities, etc. I will discuss these decisions with our school and parent leadership this summer and will update you on this information as needed. There also may be fees related to field trips, but these will be shared each time there is a trip and not in advance as a course-related fee.

This year Lakelands Park Middle School is charging the following fees:

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| • Agenda book and student fee | \$10.00 |
| • Art fee (Grades 6 and 7) | \$ 7.00 |
| • Art fee (Grade 8) | \$10.00 |

In circumstances when a course is selected with a fee, we are committed to providing all students, regardless of their economic circumstances, with full access to all courses, including the instructional materials required for those courses and the instructional program. A student, his/her parent or guardian, or any student advocate may request an adjustment to the course-related fee. Please contact the teacher, the counselor, or the administrator who will work with you to meet your needs. You and your child will have options that include a schedule of payments, a reduced fee, or a complete waiver.

If you have any questions regarding the course-related fees being charged at our school for the 2010–2011 school year, please contact me.

Sincerely,

Deborah R. Higdon
Principal

DRH:lk