

# Visiting Classrooms

At Burning Tree, we highly value home-school communication, through pre-arranged conferences, notes, telephone calls, and e-mails. We ask that you do not enter the classroom for any reason unless you have made arrangements with the teacher beforehand. You may be in the building for a regularly scheduled volunteer appointment. Please do not use that opportunity to “drop in” to your child’s classroom. Any unannounced or unexpected classroom entry disrupts the flow of instruction and distracts teachers and students from their planned activities. This includes visits during student arrival and dismissal times.

**Parents are welcome to visit their children's classroom BY APPOINTMENT.** A visit can be an excellent way to gain better understanding of your child's learning routine and to observe your child's interaction with his/her teacher.

All classrooms are open to parents during a regularly scheduled Visitation Day which coincides with the celebration of Columbus Day on October 8.
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On other days, you may arrange for a mutually convenient visit directly with the classroom teacher through a note or phone call. REMEMBER . . .

- Visits are an opportunity to OBSERVE ONLY.
- Visits are NOT opportunities for impromptu conferences.

**ALL VISITORS MUST FIRST SIGN IN AT THE MAIN OFFICE and WEAR A GUEST IDENTIFICATION BADGE.**