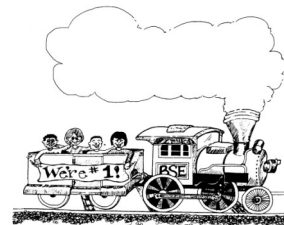


BROWN STATION ELEMENTARY
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GAITHERSBURG, MD 20878
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PRINCIPAL'S NEWSLETTER



CALENDAR

Wednesday, January 18

Grade 5 Field Trip to
Kingsley Envir. Center

Thursday, January 19

Patrol Meeting
12:30-1:00 p.m.

Friday, January 20

Marking Period Ends

Monday, January 23

Professional Day for
Report Card Prep-
No School for Students

Tuesday, January 24

Candid Yearbook Photos

HGC Testing for Grade 3
Candidates

Wednesday, February 1

Report Cards Go Home

Thursday, February 2

Patrol Meeting
12:30-1:00 p.m.

Friday, February 3

100th Day of School

Tuesday, February 7

PTA Meeting
7:00-8:00 p.m.

Friday, February 10

CC Awards Assembly
10:00 a.m. Grades 3-5
2:00 p.m. Grades K-2

Green Team Meeting
3:15-4:00 p.m.

Jump Rope for Heart
7:00-8:30 p.m.

Monday, February 13

Head Start/PreK
Parent Meeting 10:00 a.m.

Tuesday, February 14

Grade 3 Field Trip to
Brookside Gardens

Carl L. Baskerville, Ed.D., Principal
John M. Burley, Assistant Principal

January 18, 2012

Brown Station Elementary School CARES about preparing students for the future.

Happy New Year!

Though this is the first month of the calendar year, January actually marks the end of the first semester of school. The second marking period ends on January 20, 2012. Just as the new year is a good time to reflect on where we are and think about where we are going, the end of the first semester is a good time to reflect on the progress of our children. Where are they and where are they going?

You will be getting report cards on February 1, 2012. This will be a good time to discuss your child's progress. For students in Grades 1-5, you can compare first marking period grades to second marking period grades. What marks are worthy of celebration? What areas require additional improvement? Is your child below, on, or above grade level in reading and mathematics? Did your child's teacher write comments? Do you completely understand them? Feel free to contact your child's teacher if you have any questions about your child's report card.

Change

Has any of the registration information you provided us at the beginning of the school year changed? If you have moved, gotten a new job, or changed ANY of your contact numbers, we need to know. You may send updated information in a note to your child's teacher or you may stop by the main office with your updated information.

Parent Volunteers Needed

We are looking for parent volunteers during our recess and lunch periods. Can you devote one or more hours a week to help supervise our students? We need volunteers from 11:15 a.m.-12:30 p.m. or 12:00 noon-1:00 p.m. or 12:30-1:30 p.m. Let us know how many days you can help us out. Please contact Dr. Baskerville or Mr. Burley at 301-840-7172 if you can help.

Cafeteria Account

This is a friendly reminder to settle your child's cafeteria account if a balance is due. Parents get a statement from Mrs. McDaniel, our cafeteria manager, when balances are low.

Farewell to Ms. Spotloe

Ms. Spotloe, our administrative secretary, has accepted a position at Lois P. Rockwell Elementary School, which is much closer to home for her. I know you join me in thanking Ms. Spotloe for her hard work and dedication to Brown Station over the past 6 years. We will greatly miss her, but we wish her all the best in her new assignment, which starts on January 19, 2012. We are currently working with our Department of Human Resources to hire a new administrative secretary.

School Improvement Plan

All schools develop or revise a School Improvement Plan (SIP) each school year. During the summer and early fall, schools draft the SIP by examining data collected from student assessments and parent and staff surveys. This data is used to determine where to focus efforts to enhance and improve instruction based on the needs of our students, staff, and parents; to allocate resources; and to plan parent and staff training. Parents are an important and vital part of the SIP process, and are invited to participate so that their ideas and suggestions can be incorporated into the school's plan. For further information about the SIP please contact your school's principal.

Plan de Mejoramiento Escolar

Todas las escuelas desarrollan o revisan un Plan de Mejoramiento Escolar (SIP) cada año escolar. Durante el verano y comienzos del otoño, las escuelas examinan este plan y los resultados colectados de pruebas hechas a estudiantes al igual que de encuestas a padres y personal escolar. Esta información nos ayuda a determinar áreas en donde nos enfocaremos para mejorar la instrucción basada en las necesidades de nuestros estudiantes, personal y padres; al igual que asignar recursos y planificar entrenamiento para padres y el personal escolar. Los padres son una parte vital del proceso de SIP y están invitados a participar para que sus ideas y sugerencias sean incorporadas en el plan escolar. Para más información sobre SIP favor de comunicarse con el Director de su escuela.

Title I Website

The Division of Title I Programs website has important information for parents in Title I schools. The website contains information about the *No Child Left Behind Act of 2001*, the Title I program in Montgomery County Public Schools, and links to county, state, and federal websites.

If you have comments or suggestions about the Title I website, please call Ms. Joyce Colbert at 301-230-0660.

El sitio de la División de Programas de Título I tiene información importante para los padres de las escuelas de Título I. El sitio contiene información acerca del decreto de *Ningún Niño debe quedar atrás del 2001*, el programa de Título I en las escuelas públicas del condado de Montgomery, enlaces con los sitios del condado, estado y federales.

Si usted tiene comentarios o sugerencias acerca del sitio de Título I, por favor llame a la Senora Joyce Colbert al 301-230-0660.

Complaint Policy

Montgomery County Public Schools (MCPS) has a complaint policy that provides parents and community members with a process to register their concerns. The policy is posted on the Division of Title I Programs (DTP) and the MCPS website at <http://www.mcps.k12.md.us>

MCPS has a procedure and form for parents and community members to follow when registering a complaint. These procedures can also be found on the DTP and the MCPS website.

Las escuelas públicas del Condado de Montgomery (MCPS) tienen una política para registrar quejas que provee a los padres y los miembros de la comunidad con un proceso para registrar sus preocupaciones. El proceso está publicado en los sitios la División de Programas de Título I (DTP) y MCPS en <http://www.mcps.k12.md.us>

MCPS tiene un proceso y formas para los padres y los miembros de la comunidad para darle seguimiento a una queja registrada. Estos procedimientos también se pueden encontrar en los sitios de DTP y MCPS.

Right to Request Information

Our schools are fortunate to receive supplemental funding through Title I, a federal grant program for schools that serve communities with students who have high economic needs. The federal legislation that establishes Title I regulations is known as the *No Child Left Behind Act of 2001 (NCLB Act)*. The NCLB Act requires the Montgomery County Public Schools to inform you that you have the right to request information about the professional certification qualifications of your child's teacher, substitute teacher, or paraeducator (formerly titled instructional assistant).

If you wish to request certification information about your child's teacher, paraeducator, or long-term substitute teacher, please submit a written request to the principal at your school. Your written request may include information about the following qualifications:

- Degree status and subject area of certification
- State of Maryland certification status, including conditional certification status
- Qualifications of paraeducators or long-term substitute teachers who may be working with your student

Your request will be forwarded to the Office of Human Resources, and you will receive a written response from them within 30 business days.

Please contact the principal if you have any questions.

Nuestra escuelas es afortunada de recibir fondos suplementarios a traves del Titulo L un programa federal de donaciones para escuelas que sirven a las comunidades con estudiantes que tienen altas necesidades economicas. La legislacion federal que establece las regulaciones del Titulo I se conoce como *No Child Left Behind Act of 2001 (NCLB Act - Decreto Ningun Niño Debe Quedar Atras del 2001)*. El NCLB Act requiere que Montgomery County Public Schools les informen a ustedes que tienen el derecho de solicitar informacion sobre las cualificaciones y certificaciones profesionales de los maestros de sus hijos, maestros sustitutos, o paraeducadores (anteriormente llamados asistentes de instruccion).

Si usted desea solicitar informacion sobre la certificacion del maestro de su hijo/a, el paraeducador o el sustituto de largo plazo, por favor, someta una peticion por escrito al director de su escuela. Su solicitud escrita puede incluir informacion sobre las siguientes cualificaciones :

- Titulo universitario y area de certificacion
- Estado de la certificacion del Estado de Maryland, incluyendo certificacion condicional.
- Cualificaciones de los paraeducadores o sustitutos a largo plazo que pueden estar trabajando con su estudiante

Su solicitud sera enviada a la Office of Human Resources (Oficina de Recursos Humanos) y usted recibira una respuesta de ellos dentro de los proximos 30 dias de trabajo.

Por favor, contacte al director si tiene preguntas.

