

**Brooke Grove PTA  
Cash Receipts Log**

Event Date: \_\_\_\_\_

Event Name: \_\_\_\_\_

Event Chairperson: \_\_\_\_\_

**Summary of Items Purchased Prior To Event:**

(i.e. 10 boxes of candy, 5 cases of soda, 3 dozen blinkies)

**Summary of Items Remaining at Event End:**

(i.e. 3 boxes of candy, 2 cases of soda, 1 dozen blinkies)

Total Cash Received at Event End: \_\_\_\_\_

Event Chairperson Signature: \_\_\_\_\_

PTA Executive Board Member Signature: \_\_\_\_\_

PTA Treasurer Signature: \_\_\_\_\_