

Brooke Grove SIP Reading Action Plan

(Directions: Develop measurable action steps/objectives/processes to achieve SIP goals to be monitored weekly, monthly, quarterly, as appropriate. Outline the actions chronologically and/or group action steps by function (e.g., data analyses, student interventions, staff development).

School: Brooke Grove Elementary School

Date: 9-26-10

SIP Goal/Objective (Annual Measurable Objective (AMO) 2010): Increase proficiency performance (proficient + advanced) on MSA Reading Assessments for all students, including at risk students, with an emphasis on the following subgroups: FARM Students, Special Education, and African American students.

Action steps/objectives/processes Timeline	Person(s) Responsible	Resources Needed	Monitoring tools or data points (formative & summative)	Monitoring: Date and by whom	Results/Next Steps (include evaluation of processes for effectiveness and efficiency)
Process # 1 Identify at risk students and provide specific, focused instruction along with strategic intervention programs.	Special Educator ESOL Speech Reading Specialists Classroom Teachers	MSA Data, MAP-R, mClass Data Report Card IEP's	Targeted Student Monitoring Tool Predicted vs Actual Data	Quarterly by Administration, Specialists, and Teams	
Update student data on student's diagnostic analysis chart	Classroom Teachers Special Educators	myMCPS Data Predicted Vs. Actual	Monthly Team Kid Talk Meeting Quarterly Data Chats	Monthly by Teams	
Implement SOAR, Corrective Reading, Horizons intervention programs, along with other intervention programs that specifically meet the needs of individual at-risk students.	Special Educator ESOL Speech Reading Specialists	Intervention Materials and Training	Interventions Check Ins mClass MAP_R Fountas & Pinnell Assessments	Quarterly by Teams, Specialists, Special Educators and Administration	

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Process #1 Continued: Model lessons, strategies and programs in order to collaborate with parents in positively influencing students' progress in reading.	Classroom Teachers Specialists	Parent Demonstration Nights	PTA Night BTSN		
Staff In-service to share materials and model lessons based on the various intervention programs.	Specialists Special Educators	Intervention Materials SOAR Horizons Corrective Reading Quick Words/Fluency	Staff Meeting	Administration Specialists	
Staff Training on Guided Reading Lessons with opportunities for modeled lessons, observation, and feedback	Reading Specialist SDT	Curriculum Guides Video Demos Best Practices	Differentiated Staff Meeting	September 27, 2010 for Grades 3-5 Reading Specialist	
Learning Center Teachers will provide 90 minutes daily of direct reading instruction using 2 prescriptive and research based interventions.	Learning Center Teachers Learning Center Coordinator	SOAR Horizons Corrective Reading	Pre and Post assessments Daily Observation	Assessments every few lessons	
Meeting with targeted students in class reading group every day with specific lesson focus	Classroom teachers	Guides	Targeted Student Data List and Data Points	Quarterly by Administration Monthly by Teams	
Student Service Providers providing a double dose of reading through targeted intervention lessons	Special Educator ESOL Speech Reading	Planning Information Planning Time	Pre and Post Assessments	Quarterly by Administration Monthly by Teams and Service Providers	

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Process # 2 Monitor all students’ progress with on-going assessments and report the results during monthly progress monitoring meetings and quarterly data chats.	Classroom Teachers Team Leaders Admin Reading Specialists SDT	Monitoring Tool Targeted Student List	Monitoring Tool Targeted Student List	Quarterly by Administration Monthly by Teams	
Teams will meet and report monthly on the progress of their targeted students reporting progress and status by subgroup	Classroom Teachers	Monitoring Tool with Student Data	Monitoring Tool with Student Data	Monthly	
Teams will meet quarterly with administration and specialists for Data Chats to analyze student progress and instructional interventions provided.	Grade Level Teams Supporting Specialists	Monitoring Tool with Student Data	Monitoring Tool with Student Data	Quarterly	

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Process # 3 Use the Fountas and Pinnell Assessment System to consistently measure the reading progress of all students in grades 3-5.	Teachers Special Educator s /Grades 3,4,5	Fountas & Pinnell Kits	Class Monitoring Student Lists with Multiple Reading Scores	September 2010 January 2011 Classroom Teachers Service Providers	
Intermediate teachers will administer the Fountas and Pinnell Running Record and Oral Comprehension to all of their students in the fall and winter following the mClass Assessment Window.	Teachers Special Educator s /Grades 3,4,5	Fountas & Pinnell Kits	Class Monitoring Student Lists with Multiple Reading Scores	September 2010 January 2011 Classroom Teachers Service Providers	
Staff Follow-Up Training on the Fountas and Pinnell Reading Assessment program with an overview of materials and components of the program, explicit modeling of running records, and viewing of the accompanying video.	Reading Specialist SDT	Fountas & Pinnell System Kit Video Binder with materials	August Preservice 2010	Fall Winter Reading Specialist/SDT and Admin	

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Process # 4 On-Going Test Preparation from the very beginning of school	All Teachers	Test Prep Resources BCR's		Administration SDT Reading Specialists	
Conduct 2 Mock MSA Practices in October and in January and use the results to help drive instructional practices	Test Coordinators Classroom Teachers/ Specialists 3-5	Mock MSA Materials Testing Groups and Accommodations	Mock MSA Results and Student Instructional Needs	October 2010 January 2010 Admin SDT Test Coordinators	
Conduct a Mock TN2 Practice in February and use the results to help drive instructional practices	Test Coordinators Classroom Teachers Grade 2	Mock TN2 Materials Testing Groups and Accommodations	Mock TN2 Results and Student Instructional Needs	February 2011	
Teach Multiple Choice Test Taking Strategies	All Teachers	Classroom materials	Work Samples	On-Going	
Begin introducing and using daily test vocabulary words and question styles right from the beginning of school	Teachers Specialists ESOL	MSA Vocabulary Binder	Word of the Day during Morning Announcements 2 Words a Week Place Words around building	Administration September 2010- On-Going	

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Process # 5 Focus on Daily Writing Instruction	All teachers	Guides Student Work BCR's	Data Chats with Student Work Samples	Reading Specialist Administration SDT	
Reading Specialist will plug into classrooms several times a quarter for Writer's Workshop	Reading Specialist Teachers 3-5	Guides 6 Traits	Writer's Notebook Lesson Plans Rubrics	Reading Specialist Administration SDT	
Staff Development on Writer's Workshop and the Craft of Writing	Reading Specialist Teachers SDT	Curriculum Guides	Staff Meeting	Reading Specialist Administration SDT	
Learning Center students work on Listening Comprehension Skills as needed for the MOD-MSA	Learning Center Teachers	Read Alouds Kurzweil Science/SS Materials	Listening Comprehension Assessments	Learning Center Coordinator Administration	