

BRADLEY HILLS ELEMENTARY SCHOOL PTA **VOLUNTEER OPPORTUNITY DESCRIPTIONS**

PTA Vice President: Are you a born leader? Interested in being groomed for PTA President? Sign up to serve as Vice President in 06-07.

After (or Before) School Language Program (FLES): This activity teaches children Spanish, French, or Chinese at school. Volunteers help professional teachers with preparation work i.e. cutting, games, coloring etc. that can be done at home or school.

Art Appreciation: Parents go into a classroom and present a piece of art (from the BHES Art Collection with research and suggested activities) for discussion and lead related activities. This activity needs a chairperson, as well as, classroom volunteers.

Back To School Picnic: An annual September event for the whole school and their families. Volunteers are needed to help publicize, set up, monitor food supplies, clean up, etc.

Bingo Night: An enjoyable evening event for the whole family. Volunteers help organize, publicize, and run the event.

Birthday Bashes: A once-a-month, day's end event celebrating student birthdays. Volunteers purchase the goodies using PTA funds, set up for the bash and clean up after the festivities.

Book Fair: BHES hosts a book fair at Barnes & Noble in Bethesda. A fun family event with lots of entertainment and one of our biggest fundraisers--we get a percentage of all books sold! Volunteers help publicize, organize activities, recruit entertainment, or work during the event, and more. This is a very rewarding project that involves and benefits the whole school community, as well as outside charities. The fair is scheduled for December 7th. This event needs a chairperson, as well as, event volunteers.

Bradley Beautiful: Help keep our school grounds beautiful! Volunteer to organize our fall and spring clean up days, or just volunteer to plant, rake and mulch.

Bradley Wear: Help boost our school pride -- volunteer to publicize, tally orders, or distribute Bradley Hills logo clothing.

Bus Driver Appreciation Day: Show our Bus Drivers how much we appreciate them getting transporting our kids safely. Volunteers needed to plan, coordinate and host a one day event.

Cafeteria Helper: Help run our kids lunch hour more smoothly. We need help getting kids to the cafeteria, serving food, keeping the lunchroom atmosphere happy or keeping an eye on things during recess. Help out weekly, monthly, or whenever you can manage. We need a coordinator for this important part of the children's day, as well as, regular volunteers.

Courtyard Maintenance: An earlier PTA project turned a vacant outdoor space into a great school resource. We need you to keep the pond clean, check in on turtles and fish, expand and maintain our school's courtyard area. We need someone to coordinate the courtyard efforts. This would be a great project for older scout troops to take on with parental supervision.

Cultural Arts Assemblies: Interested in bringing "culture" to our children? Investigate and schedule 2 to 4 assemblies throughout the year. Training provided.

Giant & Safeway Receipts/ General Mills Box Tops Programs: All different ways that we can earn free items for our school. Volunteers help with publicity, registration, and redemption.

Giftwrap Sales: Taking place the first few weeks of school, a great fundraiser selling quality wrapping paper and related goods. Volunteers are needed to collect and total orders and distribute the products.

Hospitality Committee: Help welcome new families to BHES. Volunteers are needed to help organize and run our annual Sneak-a-Peak, first day of school coffee, new family Q&A evening, and welcome new families as they come to BHES throughout the school year.

International Night: One night in the spring, we take advantage of the wonderful diversity in our school and transform the gym into a fabulous display of cultures from around the world. Volunteers are needed to help coordinate, publicize, organize a booth, or assist the night of.

Kindergarten Orientation: One spring morning, volunteers are needed to assist the staff at the school's annual orientation for incoming kindergartners. We have one chair who would love a volunteer willing to co-chair.

Mad Science: An after school class that explores science. Volunteers are needed to help with publicity, registration or classroom assistance.

Morning Line-up monitor: *Safety first !!* Help supervise the children during the vulnerable 20-minute window between the first bus drop at 8:30 and the bell at 8:50. Without parents, adult coverage is very thin during this window. This is a particularly good job for parents who drop their kids off and are already at school anyway. Commitment is typically once a week or less.

Recess Volunteer: This safety-related job ensures adequate adult coverage of the large playground area during recess. It is a fun job that allows high-quality interaction with the children and outside time.

Room Parent: A Room Parent is responsible for providing support for the classroom teacher with regard to specific class activities and to communicate with and enlist the help of fellow parents about these activities. A more complete list of responsibilities is available.

School Office Help: Volunteers help with various duties like photocopying or phone answering.

Science Fair: A fun night for adults and children. Volunteers are needed to organize, run, and judge the numerous displays in this non-competitive science event. We are looking for individuals who would like to apprentice under seasoned chairs this year and run the event next year.

Spring Picnic: A fun family evening outdoors with activities, music and food to purchase. Volunteer to help organize, publicize, work day of picnic, or cleanup this spring event.

Staff Appreciation: Volunteers help organize various activities throughout the year to remind our teachers and staff that we don't take them for granted. Most of the work is done with the help of the class parents. There are bimonthly breakfasts/lunches during teacher appreciation week.

Variety Show: A fantastic annual event showcasing our children's talents that has lots of jobs for volunteers from helping kids with their acts to selling refreshments. We are also looking for someone to Chair this event.

Xeroxing and Laminating: New this year! Volunteers are needed to come in at pre-assigned time slots and xerox or laminate for teachers. Teachers will leave materials with instructions and volunteers will make sure the copying gets done.

Other: Let us know your ideas about activities, fundraisers, clubs, etc. that you are interested in pursuing. Or please let us know other ways not listed above that you would like to help at BHES!