

**REQUEST FOR B-CC TRANSCRIPT**

Name: \_\_\_\_\_ ID#: \_\_\_\_\_ Grade: \_\_\_\_\_ Date: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ Counselor: \_\_\_\_\_

CLIPBOARD SIGN-IN #: \_\_\_\_\_ COLLEGE APPLICATION DEADLINE \_\_\_\_\_

**You must submit your Self-Assessment form and meet with your counselor in order for B-CC to send your Secondary School Report and Counselor Recommendation to colleges.**

**Please send:**

- \_\_\_\_\_ Transcript
- \_\_\_\_\_ Counselor Recommendation
- \_\_\_\_\_ AP Scores
- \_\_\_\_\_ IB Scores

**Attach Secondary School Report:**

- \_\_\_\_\_ College/University's Own School Form
- \_\_\_\_\_ Common Application
- \_\_\_\_\_ Bethesda-Chevy Chase High School Form

**Colleges require that your ACT, SAT, and TOEFL scores be sent directly from the appropriate testing service to the schools to which you are applying.**

**PRINT COMPLETE NAME AND MAILING ADDRESS OF RECIPIENT**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**FOR OFFICE USE ONLY:**

Check: \_\_\_\_\_ Cash: \_\_\_\_\_ App Fee: \_\_\_\_\_  
To Requestor: \_\_\_\_\_  
Book: \_\_\_\_\_ Naviance: \_\_\_\_\_  
B-CC MAILED: \_\_\_\_\_