



**IMPORTANT NOTICE FOR SPEECH PATHOLOGISTS, SCHOOL PSYCHOLOGISTS,
OCCUPATIONAL THERAPISTS, PHYSICAL THERAPISTS AND
GUIDANCE COUNSELORS WHO HOLD NATIONAL CERTIFICATION**

The purpose of this notification is to inform you of the pay supplement, effective July 1, 2007, for those assigned as speech pathologists, school psychologists, occupation therapists, physical therapists and guidance counselors who hold valid **national** license/certification in their fields. The \$700 annual supplement will remain in effect as long as you submit a valid **national** license/certification each time the current one expires.

- In order to qualify for this supplement, you must submit a copy of your valid national license/certificate to the address below.
- The adjustment in pay will be prorated if you work less than full time and will be effective based on the date you submit your documentation in accordance with the schedule agreed upon by MCEA and MCPS (within two pay periods of receipt). This schedule is available on the certification website. Based on the date of receipt, the \$700 supplement will be added to your base annual salary and is paid as part of your biweekly paycheck.
- If you do not currently hold a **national** license/certificate and wish to obtain this, you must work directly with the national organization with which you are affiliated.
- It is your responsibility to submit a renewed **national** license/certificate when your current license/certificate expires. Otherwise, your supplement will be discontinued.
- Acceptable national certifications:
 - School Psychologists
 - Nationally Certified School Psychologist
 - Physical Therapists
 - American Physical Therapy Association Clinical Pediatric Specialist Certification
 - Occupational Therapists
 - National Board for Certification in Occupational Therapy, Inc.
 - Speech Pathologist
 - Certificate of Clinical Competence (ASHA Card is acceptable verification)
 - Guidance Counselors
 - National Certified Counselor
 - National Certified School Counselor

Please detach and submit this form with a copy of your valid national license/certificate to the address below:

Name _____ ID# _____ Home/Cell Phone # _____

Check where applicable: Speech Pathologist School Psychologist Occupational Therapist
 Physical Therapist Guidance Counselor

US Postal Address: _____

Ms. Marie Bercaw, Certification Coordinator
 Montgomery County Public Schools
 45 W. Gude Drive, Suite 2300
 Rockville, Maryland 20850-1159

Interoffice Address:

Ms. Marie Bercaw, Certification Coordinator
 Certification Unit/OHRD
 45 W. Gude Drive, Suite 2300