VOLUNTEER COACH APPLICATION AND CONTRACT

NAME:_____SCHOOL YEAR:_____
ADDRESS: _____
Street City State Zip Code

HOME PHONE: _____ WORK PHONE: _____
SPORT:_____ PREVIOUS EXPERIENCE IN SPORT: _____

_____
AT WHAT SCHOOLS HAVE YOU PREVIOUSLY SERVED AS A VOLUNTEER:
_____

As a volunteer coach I understand and meet the following requirements and conditions:

1. Volunteer coaches must be under the direct supervision of the paid coach at all times.
2. The volunteer must be at least 21 years old and be a high school graduate.
3. The volunteer coach must submit original Criminal History Record Checks from both the state and FBI in the form of letters from the Criminal Justice Information System Central Repository (CJIS). The MCPS Office of Human Resources and Development will administer this test. The athletic director will retain a copy of the two record checks. A watermark should be visible on each.
4. A first-time volunteer coach must have attended the MCPS Coaches' Seminar.
5. The volunteer must complete an application and be approved by the principal and athletic director. He/she may be terminated by the principal at any time. The volunteer is appointed on a one-season basis and must be reappointed each season.
6. A school is limited to two volunteer coaches per team. The volunteer must always be supervised by an official coach at practices, at contests, on buses, and in the locker room.
7. A volunteer coach may not coach teams or players from that school in any league, camp, or clinic, except as provided by MPSSAA regulations.
8. The volunteer may not be paid by the school, individuals, or organizations.
9. Parents or siblings of team members should not be used as volunteers.
10. The volunteer must meet all MCPS and MPSSAA requirements and is responsible for knowing all MCPS and MPSSAA policies and procedures.

_____ _____
Volunteer's signature (certifying all criteria have been met) Date

_____ _____
Athletic Director's signature (certifying all criteria have been met) Date

_____ _____
Supervising coach's signature (certifying an understanding of the volunteer coach requirement and conditions) Date

_____ _____
Principal's signature Date

The minimum penalty against a team for violation of volunteer coach regulations is one year without volunteer coaches. Depending on the degree of the infraction, other penalties may be assessed.

**Revised July 2015*