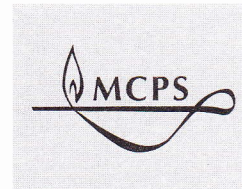


## Gaithersburg Middle School

2 Teachers' Way • Gaithersburg, Maryland 20877 • Phone: 301-840-4554 • Fax: 301-840-4570  
September, 2015



### Office of the Principal

Dear Gaithersburg Middle School families and staff,

I am writing to share information regarding our asbestos management plan. If you have questions about the language below, please contact Mr. Nathaniel Brown Jr., Environmental Health Specialist for Montgomery County Public Schools at 301.670.8238. This is the exact language we have been asked to share:

#### Item 1: Annual Notification of Non Asbestos Containing Schools

This notification is being provided to comply with public notification requirements in accordance with regulations from the Environmental Protection Agency (EPA) and the Maryland State Department of the Environment.

This letter certifies that to the best of our knowledge, information, and belief, the modernization, renovation, and/or addition that occurred in your facility is complete and has been constructed in accordance with the approved construction documents, the Montgomery County Building Code, and the Maryland Code for the Handicapped. **The modernization, renovation and/or addition performed on your facility have been certified and confirms that no asbestos containing building materials (ACBM's) were used during the construction of this project. Therefore; the modernization, renovation, and/or addition portion of your facility is asbestos-free.**

Note that both the Environmental Protection Agency (EPA) and the Maryland State Department of the Environment have indicated that the presence of asbestos-containing materials in buildings does not in itself constitute a health hazard. If the material is not damaged or disturbed, it is not a danger to workers or other occupants. The MCPS Asbestos Management Program is designed to ensure that any asbestos-containing materials remain in good condition until removed during a major renovation or modernization project.

#### Item 2: Asbestos Management Plan

"In October 1986, Congress enacted the Asbestos Hazard Emergency Response Act (AHERA). Under this law, comprehensive regulations were developed to address asbestos problems in public and private elementary and secondary schools. These regulations require most schools to inspect for friable and non-friable asbestos, develop asbestos management plans that address asbestos hazards in school buildings and implement response actions in a timely manner.

These regulations assign schools many new responsibilities. Our program for fulfilling these responsibilities is outlined in our asbestos management plan. This plan contains information on the designated person, architect's or engineer's letter, notification process, assurances, and dated copies of the annual notification.

**For new buildings, those completed after October 12, 1988; our "management plan" consists of the exclusion documentation including this notification. This documentation means that to our knowledge no asbestos-containing building materials were used or specified for use in this building.**

You can review this plan during normal business hours without cost or restriction. If you have any questions about reviewing our management plan please contact Mr. Nathaniel Brown Jr. at 301.670.8238.

Sincerely,

A handwritten signature in black ink that reads "Ann Dolan". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Ann Dolan

Principal

**Where CHARACTER COUNTS!**



Department of Facilities Management  
MONTGOMERY COUNTY PUBLIC SCHOOLS  
Rockville, Maryland

6 de agosto del 2015

**MEMORÁNDUM**

A: Directores de Edificios que Contienen Asbesto

De: Nathaniel Brown, Jr., Especialista de Salud Ambiental

Asunto: Notificación Anual del Plan de Control de Asbesto

Como ustedes saben, la Ley Federal de Solución a Emergencias de Peligro de Asbesto (AHERA), adoptada en el 1986, prohíbe cualquier uso futuro de asbesto en productos para fabricación, y requiere que los distritos escolares desarrollen un plan comprensivo para vigilar y administrar materiales que contengan asbesto (ACM) que fueron usados con anterioridad a la promulgación de esta Ley. Como recordatorio, la Ley requiere que se notifique a los padres, al personal de las escuelas, y a otros grupos interesados sobre las actividades de control de asbesto y la condiciones de ACM en sus edificios.

Todos los edificios de MCPS que contengan ACM han recibido un documento conocido como el Plan de Control de Asbesto, que indica dónde se encuentra el ACM en el edificio. La Unidad de MCPS de Disminución de Asbesto lleva a cabo inspecciones semestrales de todas las facilidades que contienen ACM, para evaluar las condiciones de esos materiales y realizar cualquier reparación necesaria. Los resultados de las inspecciones son publicados en un reporte anual dirigido a todos los directores/administradores de edificios de MCPS que contengan ACM. El reporte anual de la inspección para el año escolar venidero será completado en octubre y distribuido a todas las escuelas individualmente. El reporte de la inspección y la documentación correspondiente debe estar disponible a todos los miembros de la facultad/personal y a los padres, y guardado en los archivos con los documentos de control de asbesto en cada edificio que contenga ACM.

Una forma con una lista para chequear y un resumen de la notificación de la disponibilidad del plan de control de asbesto están adjuntos a este memorándum. Este material debe ser distribuido a la facultad/personal y a los padres. Una confirmación de que estos materiales han sido distribuidos debe quedar archivada con los documentos de control de asbesto en la escuela, y una copia firmada de la notificación de asbesto en la correspondencia usada para transmitir los materiales a los directores de escuelas y administradores de edificios debe ser devuelta a la Unidad de Disminución de Asbesto, localizada en el Almacén de Mantenimiento de Shady Grove (Shady Grove Maintenance Depot).

Si ustedes tienen preguntas o desean más información sobre nuestro programa de control de asbesto, por favor llamen al Sr. Nathaniel Brown, Jr., o a Ms. Terry Baumanis al (301)670-8238.

NB:tb

Copia a:

Sr. Higgins  
Archivo

MEMORANDUM

DATE: 8.1.15

TO: Parents, Teachers and Employees

FROM: Nathaniel Brown Jr.  
(Designated Person)

RE: Availability of Asbestos Management Plan

In October 1986, the U.S. Congress enacted the Asbestos Hazard Emergency Response Act (AHERA). Under this law, comprehensive regulations were developed to address asbestos problems in public and private elementary and secondary schools. These regulations require most schools to inspect for friable and non-friable asbestos, develop asbestos management plans that address asbestos hazards in school buildings and implement response actions in a timely manner.

These regulations assign schools many new responsibilities. Our program for fulfilling these responsibilities is outlined in our asbestos management plan. This plan contains information on the designated person, architect's or engineer's letter, notification process, assurances, and dated copies of the annual notification.

**For new buildings, those completed after October 12, 1988; our "management plan" consists of the exclusion documentation including this notification. This documentation means that to our knowledge no asbestos-containing building materials were used or specified for use in this building.**

You can review this plan during normal business hours without cost or restriction.

If you have any questions about reviewing our management plan please contact:

Nathaniel Brown Jr at (801) 670-8238  
(Designated Person) (Phone No.)

**LOCAL EDUCATION AGENCY (LEA) GENERAL RESPONSIBILITIES UNDER AHERA**

Pursuant to Section 763.84 and Section 763.93 of the EPA Asbestos in School Regulation (40 CFR Part 763), each management plan must contain a true and correct statement, signed by the LEA designated person, that certifies that the general LEA responsibilities have been met or will be met.

**ASSURANCES\***

This AHERA management plan was developed and has been submitted to Maryland Department of the Environment pursuant to the Asbestos Hazard Emergency Response Act of 1986, Public Law 99-519, and the United States Environmental Protection Agency Rule: Asbestos-Containing Materials in Schools, 40 CFR Part 763, and the undersigned does hereby certify that the LEA has and will ensure the following:

1. The activities of any persons who perform inspections, reinspections, and periodic surveillance, develop and update management plan, and develop and implement response actions, including operations and maintenance, are carried out in accordance with Part 763.
2. All custodial and maintenance employees are properly trained as required in Part 763 and all other applicable Federal and/or State regulations (e.g., the Occupational Safety and Health Administration Asbestos Standard for Construction, the EPA Worker Protection Rule, or applicable State regulations).
3. All workers and building occupants, or their legal guardians, are informed at least once each school year about inspections, response actions, post-response action activities, including periodic reinspection and surveillance activities, that are planned or in progress.
4. All short-term workers (e.g., telephone repair workers, utility workers, or exterminators) who may come in contact with asbestos in a school are provided information regarding the locations of ACBM and suspected ACBM assumed to be ACM.
5. All warning labels are posted in accordance with section 763.95.
6. All management plans are available for inspection and notification of such availability has been provided as specified in the management plan under Section 763.93(g).
7. The undersigned person designated by the LEA pursuant to Section 763.84(g)(1) has received adequate training as stipulated in Section 763.84(g)(2).
8. The LEA has and will consider whether any conflict of interest may arise from the interrelationship among accredited personnel and whether that should influence the selection of accredited personnel to perform activities under Part 763.

Signed:   
(Designated Person)

Date: 11/9/10

- Some of these assurances are not applicable when the LEA only consists of a building(s) subject to an exclusion. [A building(s) completed after 10/12/88.]

# Delmar Architects, P.A.

architecture  
planning  
interiors  
urban design

301  
774-9821  
fax 774-9824

3411  
olandwood  
court  
suite 205  
olney  
maryland  
20832

October 28, 2008

Mr. James Song, Director  
Division of Construction  
Montgomery County Public Schools  
2096 Gaither Road, Suite 203  
Rockville, Maryland 20850


Dear Mr. Song:

Re: **Gaithersburg Middle School - Modernization**

This is to verify that to the best of our knowledge, information, and belief, the above-referenced project is complete and has been constructed in accordance with the approved construction documents, the Montgomery County Building Code, and the Maryland Code for the Handicapped.

In accordance with federal Environmental Protection Agency (EPA) requirements, we also certify that, to the best of our knowledge, information, and belief, no Asbestos Containing Building Materials (ACBM) was specified as a building material in any construction document prepared by our firm or its consultants for this project.

Respectfully,

  
Eugene A. Delmar, FAIA

EAD/pc

