Six Thinking Hats - Summary (secondary)

White Hat
Information available & needed

What information is available?

What information do we need?

What information is missing?

How are we going to get the missing information?

Includes both sides of disputed information.

You may report on someone else's feelings.

Yellow Hat
Benefits & values

What are the benefits? Give reasons why.

What are the good things about this?

What are the values?

How will this help us?

What is the sense of potential?

Why can it be done?

Blue Hat
Managing the thinking process

Sets the thinking Focus and the agenda.

Sets the timing.

Decides on the next step.

Keeps the discipline when using the hats.

Asks for summaries and conclusions.

Asks for decisions.

Red Hat
Feelings & hunches

Use is limited to 30 seconds.

Signals feelings, emotions & hunches.

No justification is required.

Gives validity to feelings and hunches

An ingredient in decision making.

Black Hat
Caution, difficulties & problems

What could be the possible problems?

What could some of the difficulties be?

What are the points for caution?

What are the weaknesses?

What are the risks?

Remember, no solutions required.

Green Hat
Alternatives & creative ideas

We need to make a creative effort.

What are the alternatives and possibilities?

How do we overcome our Black Hat difficulties?

Are there any other ways to do this?

Generate as many ideas as possible.

Six Thinking Hats - Summary (primary)

White Hat
Information & facts

What information do we have?

What information do we need?

Yellow Hat
Good points & pluses

What are the good things about this?

What are the strengths and pluses?

How will it help us?

Why will it work?

Blue Hat
Organisation of thinking

What is our Focus?

What thinking is needed?

What have we done so far?

What do we do next?

Red Hat
Feelings & hunches

Feelings and hunches.

How do I feel about this right now?

Black Hat
Minuses & caution

What are the minuses about this?

What are the weaknesses?

What is wrong with this?

Green Hat
Creativity & ideas

What is possible?

What ideas do you have?