

April 17, 2013

DATE

PROJECT : Wayside Elementary School Modernization
Schematic Design - Community Meeting #3
PROJECT NO. : 530275.000

CC : Shawn Benjaminson
Cindy Ponafala
Phill Brummett
FILE
☐ ATTACHMENTS

<u>ATTENDEES</u>	<u>COMPANY/TITLE</u>	<u>PHONE</u>	<u>EMAIL</u>
Yong-Mi Kim	WES Principal	301-279-8484	Yong_M_Kim@mcpsmd.org
Jim Tokar	MCPS DOC – Project Manager	240-314-1008	James_R_Tokar@mcpsmd.org
Julie Morris	MCPS DLRP - Planner	240-314-4713	Julie_a_morris@mcpsmd.org
Jillian Storms	MSDE		jstorms@msde.state.md.us
Dena Schoenfeld	WES - PTA	240-277-6507	denaschoenfeld@gmail.com
Mary Kashanchi	WES - Parent		marykkash@gmail.com
Lynn Stuart	WES - Teacher		
Shelly Yanow	WES - Teacher		
Sherri Chester	WES - Teacher		
Dana Parks	WES - Teacher		
Kevin Zelin	WES - Teacher		
Katherine Grosso	WES - Media Specialist		Katherine_T_Grosso@mcpsmd.org
Halyn Schoenfeld	WES - Student		
Branden Schoenfeld	WES - Student		
Robert Cryer	WES - Neighbor		bccryer@verizon.net
Bill Brown	Moseley Architects	703-249-7640	bbrown@moseleyarchitects.com
Olivia Brookman	Moseley Architects	703-249-7629	obrookman@moseleyarchitects.com
Molly Merlo	Moseley Architects	703-249-7663	mmerlo@moseleyarchitects.com

These meeting notes reflect the notes and memory of the writer and constitute the basis on which the project is proceeding. Any clarifications, corrections, or additions should be submitted to Moseley Architects in writing within seven days of receipt of this document.

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>ACTION BY</u>
1.	Mr. Tokar called the meeting to order at 3:45 pm. He gave an overview of the process and introduced Ms. Julie Morris to go over the program.	-- --
2.	Ms. Morris reviewed the program and stated that the capacity for the building after the modernization will be 640 with core capacity, Gym, Media Center, Multipurpose Room etc. of 740. She then handed the presentation over to Mr. Brown.	-- --
3.	Mr. Brown began the powerpoint presentation and explained that these meetings are sequential and do build on each other. Meetings are at alternating times to allow participation by both the community and the school. He then went on to the site plan and described the changes, including the revised bus loop, going from a 1 story to a partial 2 story building but still keeping the 2 story portion adjacent to the pool property and away from the adjacent houses. Also noting that with the	-- --

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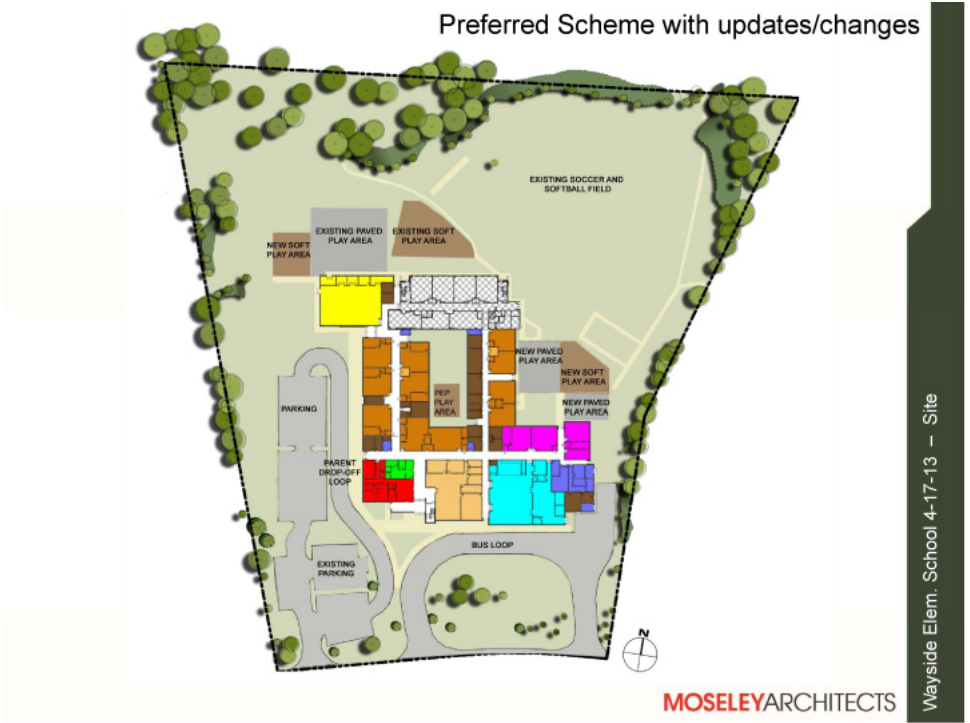
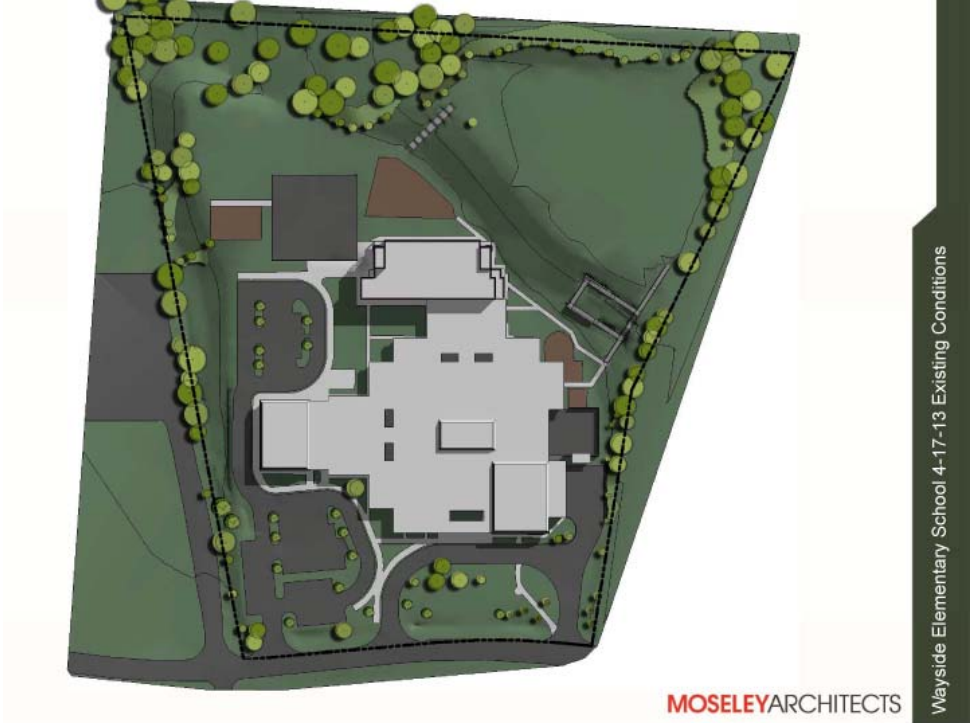
existing grade changes on the site and the building footprint change we are able to provide additional play spaces closer to the building on the west side.

Mr. Brown also recapped the pros for the preferred scheme before handing the presentation off to Ms. Brookman to go over the floor plans.

- Keeps loading dock in existing location.
- Good placement of stairs with one in front corner of Admin suite.
- Maximizes parking.
- New rear entrance for student drop-off.
- Improves visibility from drop-off loop.
- Rebuild gymnasium and locate it nearer to play areas.
- Courtyard opportunities for outdoor learning.
- Media Center on first floor. Optimum location for community use.
- PEP classrooms will have direct access out to a dedicated fenced play area

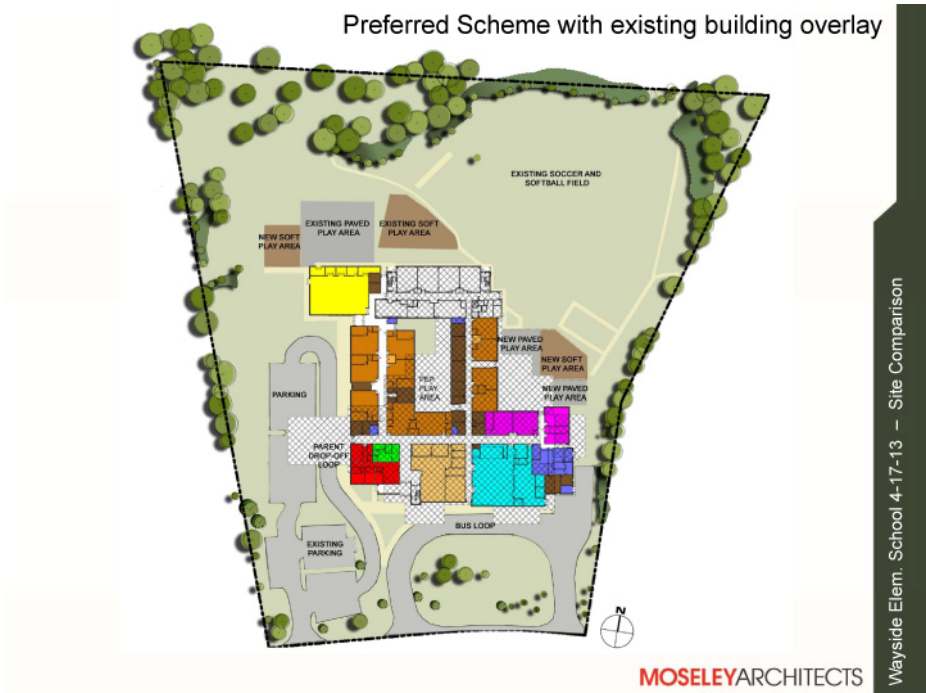


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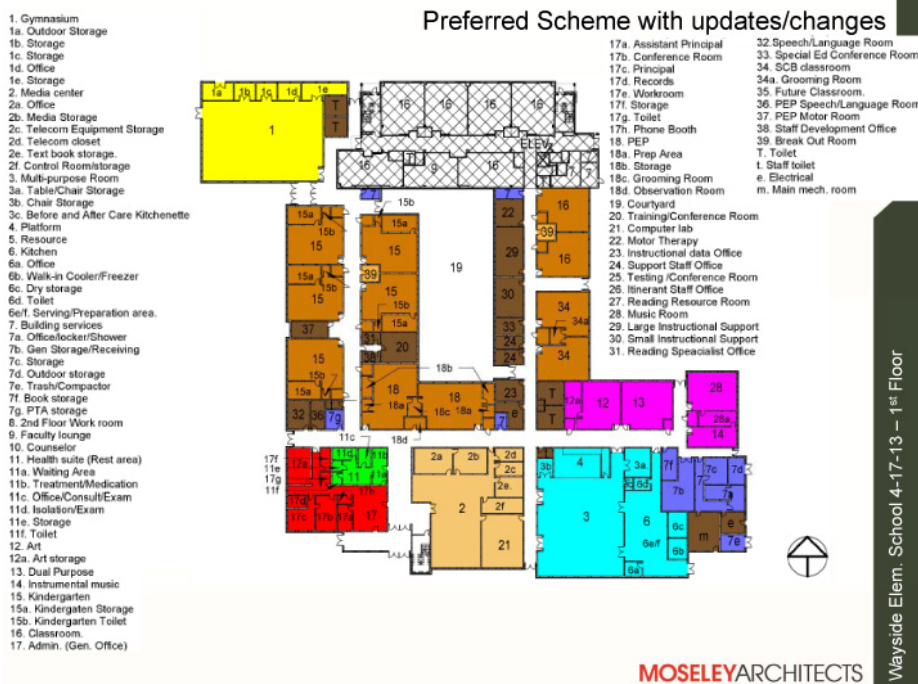


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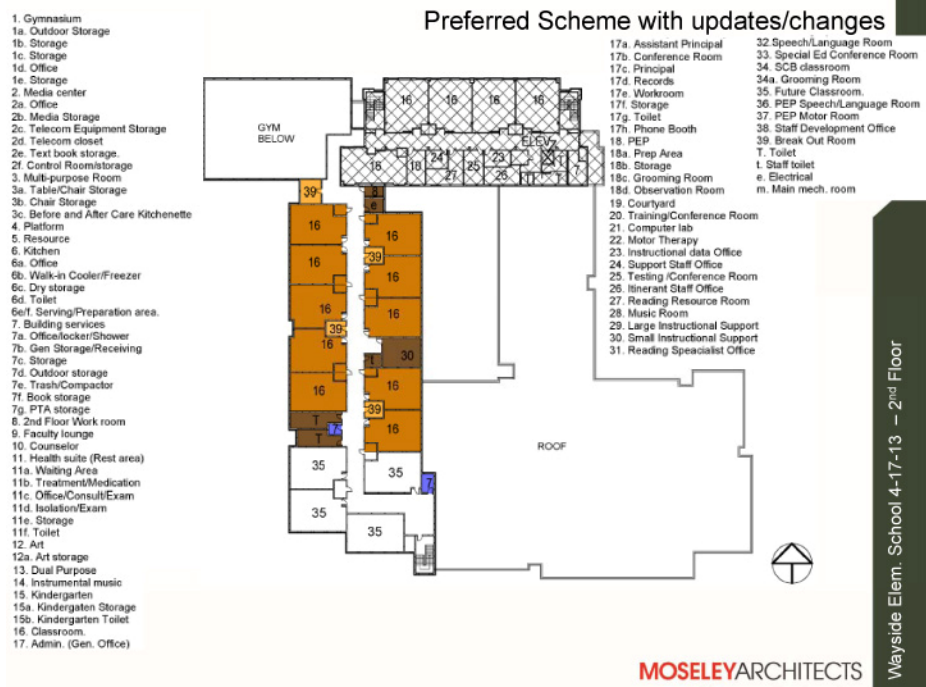
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4. Ms. Brookman followed with presenting the revised floor plans. She noted that the SCB rooms have shifted as well as the PEP classrooms to meet state regulations that require them to be located with their peers. Ms. Storms questioned if there was a way to separate them to provide a view into the courtyard from the media center or entrance? Ms. Morris stated that it is possible to divide the PEP rooms but that they do share many common spaces and it is not as desirable.



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5. The Break Out rooms were presented to the group as shown on the plans and it was mentioned that there are similar rooms at Carderock Elementary School. The rooms would be located between two classrooms where feasible and have windows into the Break-Out rooms from both adjacent classrooms. The door to the Break-Out rooms would be off the corridor but not directly from within the classrooms. The small rooms would have doors. If the school opted to not have the Break-Out rooms then the pair of classrooms would have a connecting door between them for collaboration. -- --
- There was a lot of discussion regarding the potential use of the rooms and if they would be a good fit or not at Wayside. The Teachers expressed doubt that they would be able to use them in a similar fashion to the current pod concept use. The school decided to contact Carderock Elementary School to see how the spaces are being used currently in order to help make a decision if they are desirable or not. The feel was that the building as presented lacked the special connections made possible in the current pod design of the school and that a greater potential for collaborative learning with supervision from the classrooms was desired in the modernized building. The Architectural team agreed to look at potential options within the building while still meeting the MCPS guidelines, and prepare larger drawings showing the furniture layouts within the classrooms with and without the Break-Out rooms to help with the decision making process.
6. Ms. Storms commented on the lack of views to the courtyard from the surrounding corridors. She would like to see the design team try to find a way to keep the courtyard connection to the corridors to help give community ownership to the courtyard and allow the whole school not just the adjoining classrooms to see into the area and promote use by the larger school body. The courtyard may have the PEP play areas included but would be for use by the whole school. The school and the PTA will be responsible for what activities, outdoor learning opportunities etc. occur in the area. -- --
7. The courtyard offers natural light opportunities to the surrounding rooms and all classrooms would have windows to the exterior. The school modernization will be constructed to meet the LEED Silver certification for green buildings which addresses the environmental aspects of the building -- --

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	including; the amount of daylight and views from classrooms, noise transmission levels and energy consumption to name a few items.	
8.	The future 4 classrooms will not be finished as part of this modernization. It was explained that the corridors and walls with doors to the rooms would be constructed but inside the rooms would be empty with no finishes on the floor and no ceiling only required sprinkler lines and emergency lighting would be provided at this stage. The rooms would remain locked and would not be for any use by the school until they are finished in the future when needed.	-- --
9.	It was desirable to move the toilet rooms adjacent to the existing stair away from the Gym and straighten out the corridor as much as possible for security and views. Toilet rooms should be places as central as possible for all classroom use.	
10.	For code and fire safety the front stairwell will have an exit door directly to the sidewalk in front of the bus loop.	
11.	It was discussed that the Administration suite is better to have direct supervision of the entry points and the vestibule should be reduced to allow better unobstructed visibility.	
12.	Ms. Grosso expressed a desire to have the Media Center office on the front of the building with an exterior window. The design team agreed that the layout of the Media Center could be revised to rotate the offices toward the front of the school.	
13.	The exit stair by the main entry has to be enclosed to meet fire safety and code standards. Ms. Kim expressed her desire for an open monumental stair and high ceilings at the entry and was disappointed that there wasn't a grand stair as she had believed there would be. There was discussion about ways to make the entry more open and inviting as well and the intent to add a light monitor to the main east west corridor to bring natural light into the area and raise the ceilings there. The design team agreed to look into other options for the main entry to present next time but reiterated that the front stair must remain in its location due to the 2nd floor configuration and that it be enclosed to meet the building safety codes.	
14.	Building entrance security was discussed, the doors will be unlocked for morning entry but then all visitors will have to come to the main office through the security vestibule once the school day starts. In addition there will be two swipe card locations for teachers to be able to access the building once the doors are locked after morning entry. The county security guidelines are currently being reviewed and may change before this project is built and additional security measures may be added in the future but are not currently part of the plans. The building will also have doors in the corridors that will allow for the Gym to be open after hours but the rest of the building inaccessible. The same will happen with the main corridor by the Media Center and Multipurpose Rooms they will be open for evening use with still locking off the rest of the building.	
15.	The overall parking space count will increase after the modernization with the relocation of the Gym but the exact number of spaces hasn't been defined yet.	
16.	Mr. Cryer reiterated his concerns about the design of the last addition and roof screen not being in the same language as the surrounding community. His home looks over the building and the existing addition which he finds unattractive. He would like the modernization to be more compatible with the surrounding neighborhood. It was discussed that the existing building addition has a 3 story stair tower for roof access but the new modernization would only be two or one story spaces and nothing should be as tall as the existing stair tower. There will be rooftop equipment on the new modernization that would require screening as well but the exact size and location has not been established at this point in the design. Mr Cryer stated that he would be open to additional plantings	

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along his property line that would help screen the building from his view and would help with noise from the dumpsters. He encouraged Mr Brown and or Mr. Tokar to come to his house and see the view from his living room at some point. Mr. Tokar said that additional evergreen plantings to help address his concerns will be looked into.

17. The next meeting will be an evening meeting on Wednesday, May 1st at 7:00pm

Molly Merlo AIA, LEED Green Associate