

March 13, 2013

DATE

PROJECT : Wayside Elementary School Modernization
Schematic Design Kick-off Meeting

PROJECT NO. : 530275.000

CC : Shawn Benjaminson
Cindy Ponafala
Phill Brummett
FILE
☐ ATTACHMENTS

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These meeting notes reflect the notes and memory of the writer and constitute the basis on which the project is proceeding. Any clarifications, corrections, or additions should be submitted to Moseley Architects in writing within seven days of receipt of this document.

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>ACTION BY</u>
1.	Mr. Tokar called the meeting to order at 3:45 pm. He gave an overview of the process and had all present introduce themselves. He added that the Feasibility Study from 2012 was an exercise to make sure that the program would effectively fit on the site and through a series of meetings a preferred option was identified and put in the queue for funding.	-- --
2.	Ms. Morris briefly reviewed the latest MCPS developed educational specification for Wayside ES. The updates since the feasibility study include: Additional support staff offices and a new computer lab adjacent to the Media Center. The existing computer lab will be re-used as a classroom. Observation rooms, Grooming rooms and Prep Areas for PEP classrooms should be provided in addition to the classroom square footage. 6 Small Instructional Support rooms @ 300 square feet each will be provided. Enrollment at this school has stayed the same in recent years. The school will be designed for 640 students with a core capacity of 740. Construction is scheduled to be completed in August of 2016. The architects will preplan a location for a future 4 classroom addition.	-- --
3.	Mr. Brown presented the drawings. He explained that these meetings are sequential and do build on each other. Meetings are at alternating times to allow participation by both the community and the	-- --

ITEM **DESCRIPTION**

ACTION
BY

school.

Mr. Brown mentioned that this presentation is to recap the preferred scheme from the feasibility study. This is to refresh everyone's memory as well as let those who were not part of the feasibility study know where we left off and based on comments and ideas from this meeting the design team will return to the next meeting with ideas and comments incorporated into the drawings.

The 2 story addition from a few years ago will remain and the rest of the building including the gymnasium will be demolished. This gives the design team the opportunity to relocate the Gymnasium near the play fields. The new building will connect to the existing 2 story building creating a circulation loop through the new and "existing to remain" portion of the building. A courtyard for possible outdoor learning is also created in this new design. The new building will have a 2 story wing that directly connects the existing 2 story building.

A preplanned shell for 4 classrooms will be located on the 2nd floor for finishing in the future when the school is over capacity.

A security vestibule is provided at the main entry and the Admin suite has clear visibility of both the bus loop and the drop-off loop.

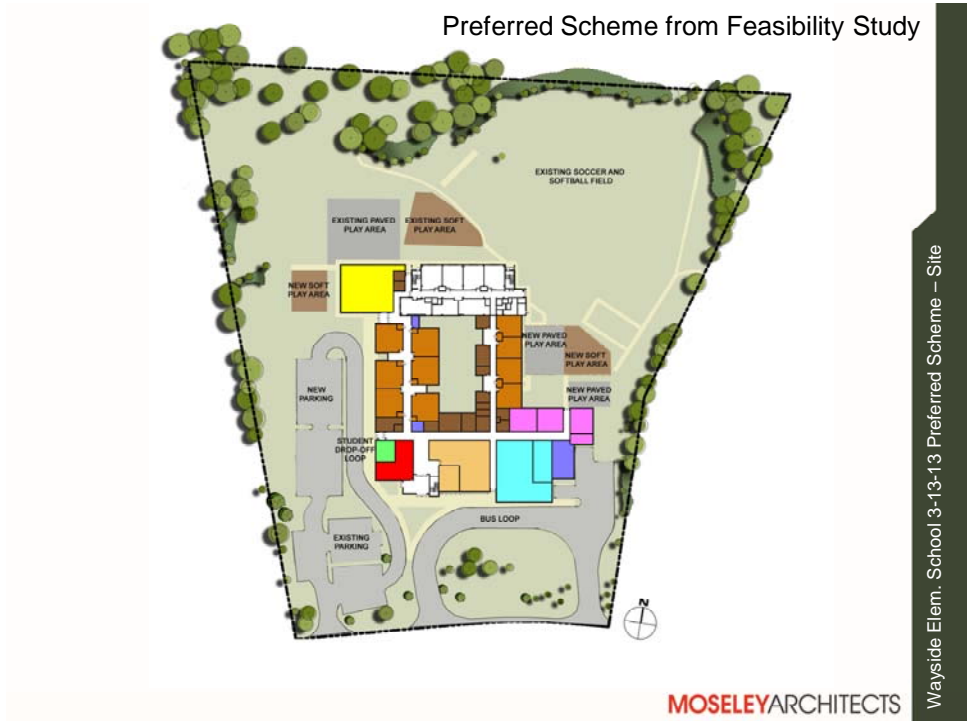
On site, the bus loop is fully separated from the student drop-off loop. In demolishing the existing Gymnasium, ample queuing length has been added to the student drop-off to take cars off Glen Road.

In laying out the spaces, a conscious effort has been made to separate "noisy" areas from the "quiet" areas.

Mr. Brown also recapped the pros for the preferred scheme.

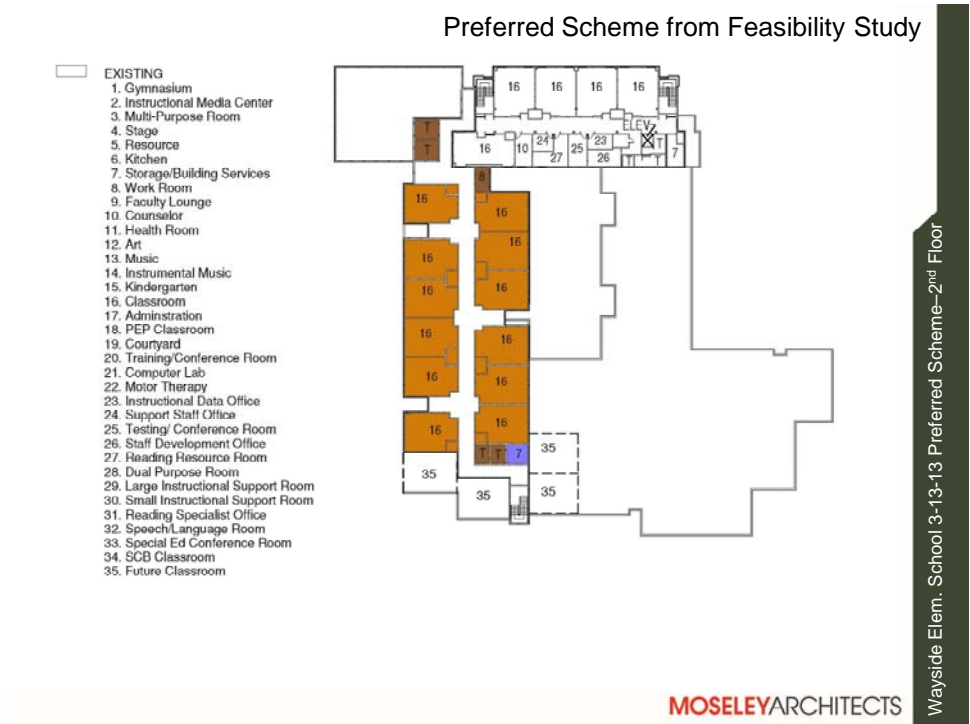
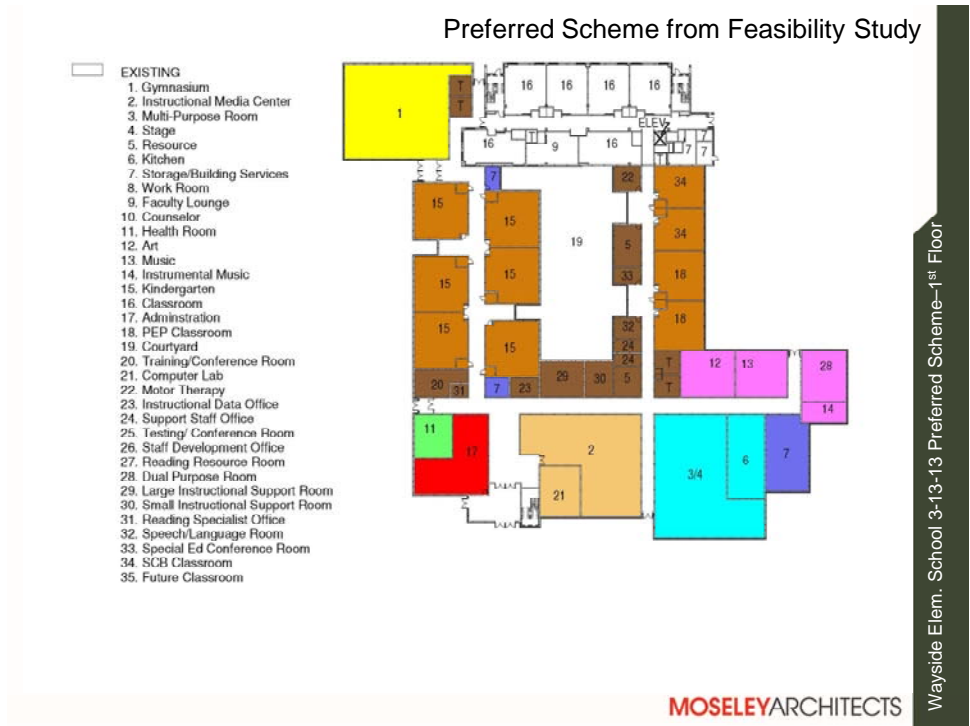
- Keeps loading dock in existing location.
- Good placement of stairs with one in front corner of Admin suite.
- Maximizes parking.
- New rear entrance for student drop-off.
- Improves visibility from drop-off loop.
- Rebuild gymnasium and locate it nearer to play areas.
- Courtyard opportunities for outdoor learning.
- Media Center on first floor. Optimum location for community use.
- Achieves small break-out spaces throughout.
- PEP classrooms will have direct access out to a dedicated fenced play area
- Improved accessibility to the gymnasium.

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4.	<p>Ms. Way stated that the current Wayside Gym has air conditioning and asked if the new one will also have it. Mr. Tokar responded by saying the new Gym will not have air conditioning because the state does not fund it. There will however be effective air flow through the gym to make up for the absence of air conditioning.</p> <p>Ms. Grosso asked that there be a balance between wall space and windows in the media center so that there is ample wall space for stacks.</p> <p>Mrs. Kim asked that the floor finish in the addition not be repeated in the new building because of maintenance problems. Mr. Tokar stated that it will not be repeated and the one in the existing to remain will be covered with VCT as part of this project.</p> <p>Ms. Kim asked that all teachers be considerate and consider future teachers/users when the time comes to review their spaces/layouts as teachers will move on but the space will stay the same.</p> <p>Mr. Tokar asked the teachers to tour schools such as Bells Mills, 7 locks, and Carderock etc... and find out features that work and those that don't as this will help them with input for their respective spaces here at Wayside.</p>	-- --
5.	<p>Mr. Brown stated that all changes to the program will be reflected in the presentation for the next meeting. This will be in addition to ideas from this meeting. Also, layouts of all spaces will be presented at the next meeting to help with the discussion of adjacencies. Adult toilets will also be located on plans for the next meeting.</p>	-- --
6.	<p>The next meeting/work session will be on April 4th at 7:00pm</p>	



Olivia Brookman, LEED AP BD + C