

MEETING MINUTES

March 29, 2011

DATE

PROJECT : Wayside Elementary School
Facility Advisory Committee Meeting #1
PROJECT NO. : 08093.000

CC : Matt Willems
Jim Leeuwrik
Phill Brummett
FILE
☐ ATTACHMENTS

<u>ATTENDEES</u>	<u>COMPANY/TITLE</u>	<u>PHONE</u>	<u>EMAIL</u>
Yong-Mi Kim	WES - Principal	301-279-8484	Yong_M_Kim@mcpsmd.org
Ioanna Chase	WES - Admin. Secretary	301-279-8484	Ioanna_Chase@mcpsmd.org
Jim Tokar	MCPS DOC – Project Manager	240-314-1008	James_R_Tokar@mcpsmd.org
Julie Morris	MCPS DOC - Planning	240-314-4713	Julie_a_morris@mcpsmd.org
Diane Boyd Rauber	Neighbor	301-251-9211	dbrauber@comcast.net
Kathy Grosso	WES - Media Specialist	301-279-8484	Katherine_T_Grosso@mcpsmd.org
Courtney Jones	WES - SDT	301-279-8484	Courtney_M_Jones@mcpsmd.org
Chris Sell	WES - BS	301-279-8484	
Christy Jenkins	WES - Teacher	301-279-8484	Christina_L_Jenkins@mcpsmd.org
Gretchen Solender	WES - Teacher	301-279-8484	Gretchen_C_Solender@mcpsmd.org
Ellie Shutak	WES - Kindergarten Teacher	301-279-8484	Eleanor_K_Shutak@mcpsmd.org
Leslie Lenzi	WES – Kindergarten Teacher	301-279-8484	Leslie_A_Lenzi@mcpsmd.org
Jennifer Rudolph	WES – 2 nd Grade Teacher	301-279-8484	Jennifer_Rudolph@mcpsmd.org
Claire Price	WES – 1 st Grade Teacher	301-279-8484	Claire_M_Price@mcpsmd.org
Joyce Eisenberg	WES – Reading Specialist	301-279-8484	Joyce_A_Eisenberg@mcpsmd.org
Katie Boland	WES – 4 th Grade Teacher	301-279-8484	Katharine_R_Boland@mcpsmd.org
Melanie Gantzer	WES – Resource Teacher	301-279-8484	Melanie_R_Gantzer@mcpsmd.org
Aaron King	WES - Teacher	301-279-8484	
Bill Brown	BeeryRio	703-249-7640	bbrown@beeryrio.com
Tim Fennell	BeeryRio	703-249-7668	tpfennell@beeryrio.com
Amanda Witkowski	BeeryRio	703-249-7637	awitkowski@beeryrio.com

These meeting minutes reflect the notes and memory of the writer and constitute the basis on which the project is proceeding. Any clarifications, corrections, or additions should be submitted to BeeryRio in writing within seven days of receipt of this document.

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>ACTION BY</u>
1.	Mr. Tokar called the meeting to order at 8:00 am and introductions of the attendees at the meeting were made.	-- --
2.	Mr. Tokar explained the process for the feasibility study. BeeryRio will develop 3 options which will then be submitted to the Board of Education in the fall. The Board of Education will then decide in the Spring of 2012 whether or not to proceed with the modernization of Wayside	-- --

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>ACTION</u> <u>BY</u>
	Elementary School. If the Board of Education does decide to proceed with the modernization the construction would at the earliest be completed in August of 2016. One of the options to be developed for the study will look at reusing the existing building. A series of 5 facility advisory committee meetings will be held to develop the options for the feasibility study.	
3.	Ms. Morris briefly reviewed the latest MCPS developed educational specification for Wayside ES. The school's capacity will remain unchanged at 660 with a 740 core.	-- --
4.	Mr. Brown began with a review of the existing site elements and constraints posed by the site, which will inform the design. <ul style="list-style-type: none"> • Parent Drop-off loop • 20' hill • Lots of programs will be competing to be on the first floor • New Storm water treatment regulations • Keeping the existing gymnasium • Width of the site • Community access to public spaces 	-- --



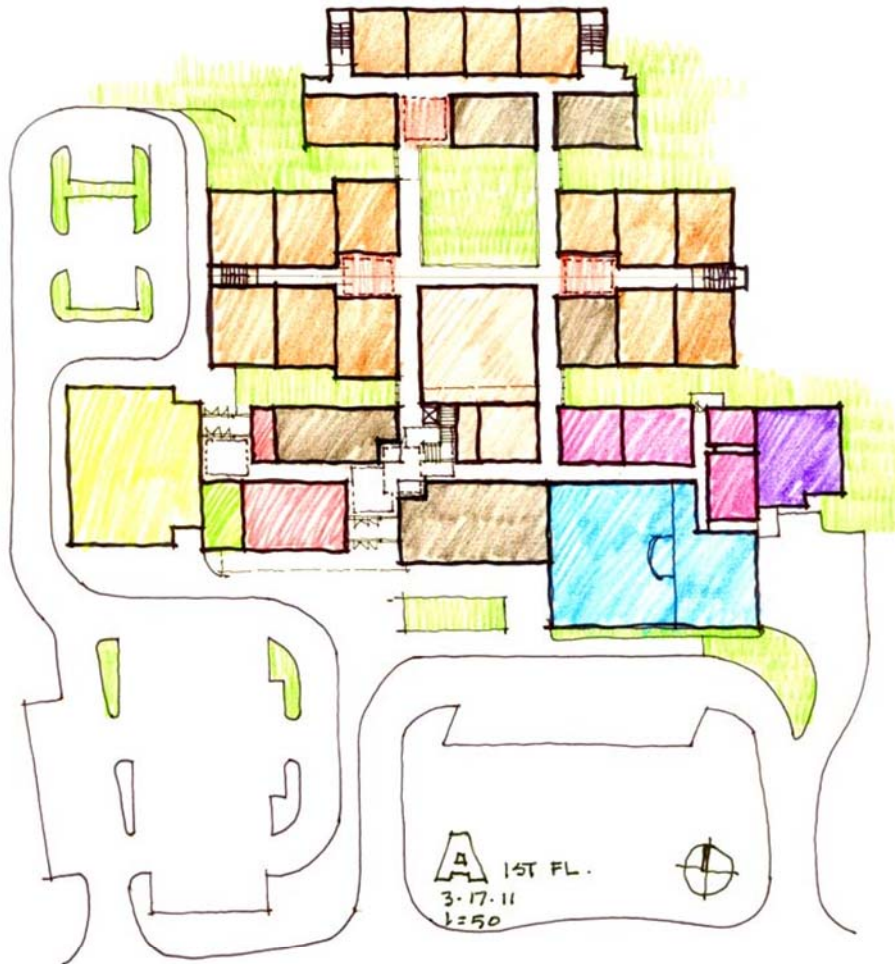
<u>ITEM</u>	<u>DESCRIPTION</u>	<u>ACTION BY</u>
5.	The school staff mentioned that on rainy or snowy days there is a backup of cars from the parent drop-off loop on to Glen Rd. in the afternoons. However, the drop-off loop works well in the morning because drop-off is intermittent. Mrs. Boyd Rauber voiced concern about extending asphalt further back on site. One of the teachers also mentioned that PEP would benefit from an enclosed play area.	-- --
6.	Mr. Tokar asked the committee what they like about the addition. <ul style="list-style-type: none">• Plenty of room in the classrooms• The classrooms are brighter, more daylight• Storage in the classrooms is great• Doors to the bathrooms are too heavy and are hard to open• Like the lockers in the new addition	-- --
7.	Each of the concepts maintains the existing gymnasium, addition and parent drop-off loop. The bus loop in all of the schemes is extended to accommodate more buses and additional parking space.	

ITEM DESCRIPTION

**ACTION
BY**

-- --

8. Concept Proposal #A maintains the existing gymnasium, addition and parking. All of the public spaces except for the Media Center are located in the front to enable easy access to the public. The administration area was also placed in the front to provide views to parking and main entrance. The Media Center is located in the center of the school similar to the current layout of the Media Center. The small learning communities are 2 storys with at least 5 teaching spaces per group and looped around a central courtyard. The problem with this concept is the tight courtyard space between each of the three wings. Those spaces will create a security problem for the school.

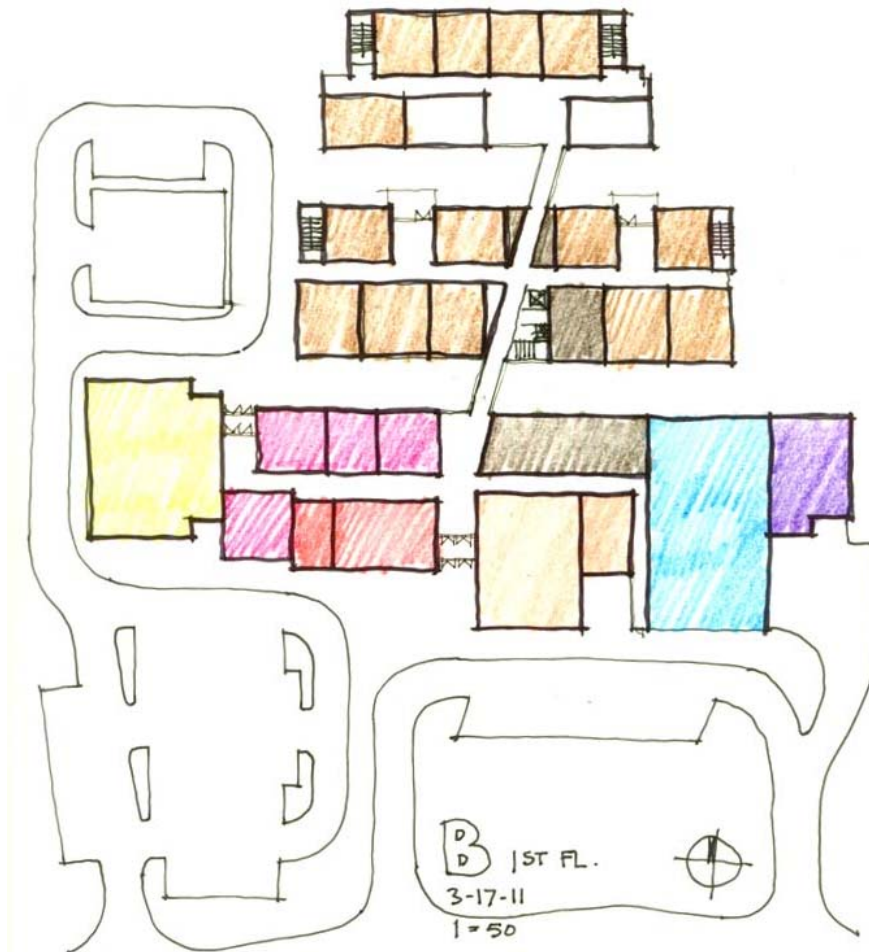


ITEM DESCRIPTION

**ACTION
BY**

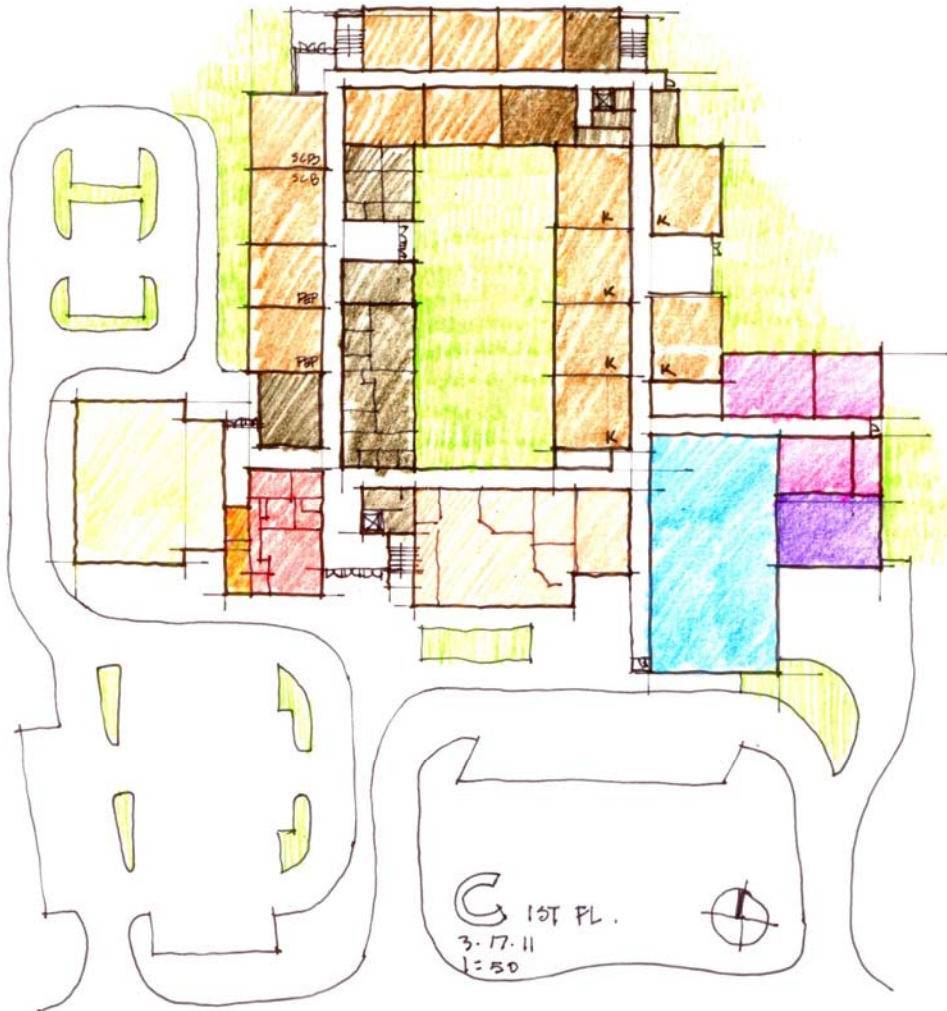
9. Concept Proposal #B is a variation on concept proposal #1. The public spaces are up front and the small learning communities are in the back similar to proposal #1. The major differences between the two schemes are the central corridor and the location of the Media Center. This layout does allow for more space between the three wings, but it is still too tight. The central corridor could cause traffic issues during the day.

-- --



<u>ITEM</u>	<u>DESCRIPTION</u>	<u>ACTION</u> <u>BY</u>
-------------	--------------------	----------------------------

- | | | |
|-----|--|-------|
| 10. | Concept Proposal #C is a modification to the concept proposed for the modernization a few years ago. The public spaces are still located up front and connect to the learning spaces via a circulation loop. This scheme has better circulation than the two previous schemes. | -- -- |
|-----|--|-------|



- | | | |
|-----|---|----------|
| 11. | BeeryRio will send Ms. Kim the concept proposals for the school staff to review. Ms. Kim will collect their pros and cons for each proposal, and forward it on to BeeryRio by the end of this week. | BR, MCPS |
| 12. | The reason why a 2 story school is being considered for the modernization is that even though the capacity is not changing spaces like the Media Center and Multi-Purpose room will be larger. A two-story scheme will also provide more play area on site for the children. Mrs. Boyd Rauber voiced her concern about cutting down of any of the existing trees on site. She also mentioned that the current HVAC system is too loud. The existing HVAC system for the school and the addition will be replaced during the modernization. The new HVAC system will also be on the roof, but it will be screened. | -- -- |
| 13. | The next Facility Advisory Committee meeting will be on Monday, April 11 th at 7pm. BeeryRio will provide revised schemes, which will include reusing the existing building at the next meeting. | All |

Wayside ES Feasibility Study

Project Number 11001

Meeting Minutes – Facility Advisory Committee Meeting #1

March 29, 2011

Amanda A Witkowski, LEED AP