

## **Teacher Advisor – Job Description**

The Civil War Preservation Trust (CWPT) is America's largest and most effective private, non-profit battlefield preservation organization. CWPT seeks to preserve threatened Civil War battlefields from development, and educate the public about the crucial role these sites played in shaping our Nation's history. The position of Teacher Advisor is critical to both CWPT's preservation and education missions.

### ***Responsibilities***

- Assist with the planning and implementation of an annual Teacher Institute. The three day institute is held each summer and draws around 200 teachers for workshops, lectures, events, and a battlefield tour.
- Conduct outreach to school districts, particularly in Virginia, Maryland, West Virginia, and Tennessee.
- Create and disseminate Civil War related resources to partner schools
- Attend and present at local, regional, and national history and education conferences, especially the Commonwealth of Virginia's Civil War Sesquicentennial Commission.
- Assist with the coordination of various contests (photography, essay, poster, best lesson plan)
- Maintain a database of education contacts
- Collaborate with colleagues on a variety of projects including website development, event planning, and donor development.

### ***Qualifications***

- At least 3 years experience in education, preferably in classroom teaching
- BA/S and/or teaching certification required
- Outstanding oral/written communication skills, and basic computer skills
- Ability to conduct large and small group meetings
- Willingness to be part of a dynamic team-oriented work environment

[Electronic letters and resumes \(preferred\) may be e-mailed to developmentresumes@civilwar.org.](mailto:developmentresumes@civilwar.org)

[If you do not have e-mail access, please fax materials to \(202\) 367-1865 or mail resume and cover letter to:](#)

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