

**MONTGOMERY COUNTY BOARD OF EDUCATION  
POLICY COMMITTEE**

June 24, 2008

The meeting was called to order at 1:15 p.m. with the following committee members and Board staff present: Sharon Cox (chair), Shirley Brandman, Ben Moskowitz, Pat O'Neill, Suzann King (staff assistant), Becky Gibson and Glenda Rose (recorder).

**Board of Education Handbook**

Starting at page seven, the committee and staff reviewed the draft handbook making editorial changes, deletions, and corrections to comply with law or current practice, such as:

- Re-organizing the section on agenda-setting for business meetings
- Asking staff to draft a section on the requirements of the Open Meetings Act
- Substituting "residents" for "citizens" throughout the document
- Revising the language concerning Board retreats
- Clarifying language about the process to be used to introduce a new business item,
- Streamlining the general guidelines for the public hearings process
- Asking staff to draft a section on the strategic plan process
- Streamlining the information about the ombudsman

Action: Staff will incorporate the committee's edits into the handbook and present another draft at a future committee meeting.

The meeting adjourned at 3:25 pm.