

## Action Plans

### Action Plan for: Citizenship Proficiency

<b>Activity Steps</b>	<b>Person/Group Responsible</b>	<b>Timelines for Completion</b>	<b>Resources Needed</b>	<b>Evaluation/ Indicators of Success</b>	<b>Date Completed</b>
<b>Create academic dishonesty reporting system</b>	<b>Brett Bentley</b>	<b>April, 2005</b>	<b>Time</b>	<b>Reporting data on academic dishonesty cases</b>	
<b>Code of Ethics</b>	<b>Ethics group</b>	<b>May, 2006</b>	<b>Surveys being constructed by team</b>	<b>Drop-in data, data recorded and improved student commitments</b>	
<b>Surveys for students, faculty, and administration</b>	<b>Jeff Charuhas and team</b>	<b>June, 2005</b>	<b>Time</b>		
<b>Student service database</b>	<b>Entire team</b>	<b>May, 2005</b>	<b>Time</b>	<b>List of service organizations and average number hours of service</b>	
<b>Publicizing student service</b>	<b>Entire team headed by Mavis Burdette</b>	<b>June, 2005</b>	<b>Time and assistance of student TV internship</b>	<b>Increased involvement in student service activities</b>	

### **Describe how the action plan was developed.**

1) The action plan was developed by examining the needs of our community, in terms of increasing our community service, respect between all members of the Wootton community and intellectual honesty, and determining how we could effect positive change in our community. We determined that the best way to do this was to database and promote organizations that were involved in student service. To this end we have determined the organizations that are involved in student service and their average service activity hours per month. Now we are organizing with the school media organizations to produce promotional videos for both service clubs and specific service club activities. In terms of Intellectual honesty and student/staff/ administration respect our vision is to create a belief system for the school, in the form of an honor code, whereby the value of intellectual honesty and the value of the individuals in the community are prime. To do this we are producing a form for reporting intellectual dishonesty to acquire baseline data before implementation of a change. Second we are beginning the process of surveying students, staff and administration to determine their values and needs in an honor code for the school. By determining the needs of each of the parts of the Wootton community we will be able to create a honor code that gives a vested interest to all parties in our core values.

### **Describe how the action plan supports the mission and objectives.**

2) This meets our mission statement in that the goals are to produce informed productive citizens from an environment that is supportive and encourages co-curricular activities.

### **Describe how the necessary resources will be committed to ensure the success of the action plan.**

3) Necessary resources are being allocated because the majority of our needs are time, computer space and paper. In the future we will need resources to publicize, and promote these ventures but we are not to the stage where these resources are quantifiable now. Necessary resources will include lamination of posters and publications as well as assistance from the TV internship program in promotional video production.