



"Our task is to help children become highly sensitive to the world about them...  
Give them freedom...Let them try...  
Let them fail... Let them succeed...  
Encourage them...Rejoice with them!!!

I Can Make A Rainbow  
Marjorie Frank

Dear Parents:

Thank you for your interest in the Wootton High School Child Development Lab School. This unique program provides a quality education for 4-year-old children and high school student/teachers who are eager to work and learn together.

### **The Wootton Lab School Application Procedures**

1. Children participating in our program will be selected according to the criteria stated in the MCPS Child Development Laboratory Policies and Procedures. Please read the forms carefully.
2. For the 2010-11 school year, children who will be 4 years old by September 1<sup>st</sup> are eligible to participate in the Lab School.
3. For successful socialization and participation in all learning activities, children need to understand and speak English.
4. Parents are encouraged to participate in our program. This involves attending a parent orientation in May and October, observing your child in class during the year, and participating in seminar day discussions with the high school students. Together we can all learn about the challenges and joys of working with young children.
5. Please complete the attached application and forward the application along with a \$25.00 non-refundable deposit to: (Checks should be made payable to Wootton High School)

Child Development Lab School  
Wootton High School  
2100 Wootton Parkway  
Rockville, MD 20850

6. You are invited to visit the Lab School. Visitation days are Thursdays. Please call 301-279-8581 to make arrangements.
7. Enrollment decisions will be made after the high school master schedule is created in late April. Applicants will be notified as soon as administrative decisions are made.

Sincerely,

Mrs. Sue Thorpe and Miss Rebecca Howard  
Child Development Teachers

[Susan\\_C\\_Thorpe@mcpsmd.org](mailto:Susan_C_Thorpe@mcpsmd.org)    [Rebecca\\_L\\_Howard@mcpsmd.org](mailto:Rebecca_L_Howard@mcpsmd.org)



Family and Consumer Sciences  
Senior High School  
Child Development Laboratory  
Policies and Procedures

The Family and Consumer Sciences Child Development Laboratory program is designed to support the competencies of the Child Development courses. Students, under professional supervision, plan and lead developmentally appropriate activities for young children in career preparation for future roles as parents, child care workers, teachers, and related professions. Most programs operate four days a week, from October through May, high school students receive in depth training in September, followed by a weekly seminar class. A few schools have two daily sessions for preschool students.

Child development teachers independently administer each high school's Child Development Lab. Contact the Family and Consumer Sciences Child Development teacher in the nearest high school for applications, enrollment information, dates, program details, or to arrange observations. Teachers are available to provide information September 1<sup>st</sup> through June 15<sup>th</sup>.

Child Development teachers in Montgomery County, Maryland have developed the following countywide policies and procedures for our laboratory program.

1. The program's curriculum is appropriate for the year before a child enters kindergarten. Certain high schools have more specific age requirements. Children must be toilet trained. The Maryland mandatory Kindergarten Law includes specific dates for kindergarten enrollment. Students exempted from kindergarten enrollment may not enter the Child development Program. Parents should refer all questions about this process to their local elementary school.
2. Children selected for the program should represent diverse cultural backgrounds that represent the high school populations. It is preferred that the children live within the high school boundaries. Every effort is made to enroll an equal number of boys and girls. The high school Child Development teacher will make the final selection based on the above criteria.
3. Since many different teenagers will be teaching the children, our program is designed for the pre-kindergarten child who can cope with daily changes and flexible scheduling. Special education services are not provided through this program however, children with special needs are accepted, and greatly enrich our program. Parents of preschoolers who may have special needs should call MCPS Child Find, 301-929-2224, for a free preschool screening clinic and to determine the most suitable program and services for their child.
4. Applications for children are accepted on an annual basis. A master list of participating children is kept in all child development lab schools to enforce this policy. Children may not attend one high school program in the morning and another in the afternoon. In this way, we can serve a greater proportion of the children in Montgomery County. Children with special needs may remain in the program for more than one year, with the recommendation of the MCPS Child Find Staff.
5. The date that your application is returned to the school will be noted.
6. First time applicants will take priority over returning student applicants. Vacancies may occur during the school year. High schools maintain waiting lists.
7. A \$25 **non-refundable** deposit will be charged by the high school. This will be applied to the tuition for the fall semester.

8. To cover the costs of snacks, instructional materials, and supplies, there will be a tuition fee of \$400 per semester or \$800 per year. This fee may vary according by the number of high school periods or the length of the preschool day. (Children from economically disadvantaged families may qualify for the MCPS Head Start Programs, 301-230-0676, which has no fee and provides more comprehensive services).

### **Upon Acceptance**

9. If the child is accepted for enrollment, parents must indicate a willingness to enroll by June 1, 2010 or consideration will be given to other applicants.
10. Children are expected to attend the entire Child Development Lab session from October through May.
- 11. The tuition for the first semester is non-refundable and must be paid at the time of acceptance, on or before June 1, 2010. The second semester's tuition will be due at the beginning of the second semester in February 2011.**
12. The Maryland State Department of Health and Mental Hygiene (DHMH) Health Inventory Form and the Maryland Immunization Certificate, which includes verification of immunizations, must be completed by a doctor, and returned to the high school Child Development Lab. Required immunizations include: 4 doses of DPT (diphtheria, pertussis, tetanus), 3 doses of polio, and 3 doses of Hepatitis B; required on or after the child's first birthday are 1 dose of varicella\* (chicken pox), 1 dose of rubella, 1 dose of measles, 1 dose of mumps, and 1 dose of HIB (haemophilus influenza Type B). Freedom from tuberculosis, documented by a negative skin test or chest x-ray is recommended for children entering the United States, or for those children who have been out of the country for a year or more. All health forms will be treated with confidentiality and will only be shared with the school community health nurse if deemed necessary.  
\* Physician documented history of chicken pox disease is acceptable in lieu of vaccination history.
13. A child displaying symptoms of potential illness (such as running nose, red eyes, rash, sore throat, fever, etc.) should be kept at home. These are often initial symptoms of contagious diseases. If a child becomes ill during the school day, the parent is asked to make provisions for picking up the child as soon as possible. If a child has been exposed to a disease, which is communicable in a school setting, the Child Development teacher must be notified at once and the child should remain at home until all danger of contagion had passed.
14. Parents must provide reliable and consistent transportation, or we may ask that the child be withdrawn from the program.

General questions about the Child Development program should be directed to the Family and Consumer Sciences Office, Career and Technology Education Team, Montgomery County Public Schools.

Office Use Only  
Date of Application: \_\_\_\_\_  
Deposit: \_\_\_\_\_

**Session Preference:**

Morning \_\_\_\_\_  
Early Afternoon \_\_\_\_\_

**Child Development Lab School Application**

Child's Name \_\_\_\_\_  
Last First Middle

Prefers To Be Called \_\_\_\_\_ Sex \_\_\_\_\_

Birth Date \_\_\_\_\_ Age in October 2010: \_\_\_\_\_ years \_\_\_\_\_ months

Address \_\_\_\_\_  
Street City State Zip

Phone \_\_\_\_\_ Email \_\_\_\_\_

Siblings (names and ages in October 2010)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Father's Name \_\_\_\_\_

Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Father's Occupation and Educational Background

\_\_\_\_\_

Mother's Name \_\_\_\_\_

Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Mother's Occupation and Educational Background

\_\_\_\_\_

The Child Lives With (both parents, Mom, Dad, etc.) \_\_\_\_\_

Ethnic or Cultural Background \_\_\_\_\_

Holidays Celebrated \_\_\_\_\_

Language

Primary Language Spoken \_\_\_\_\_

Other Language(s) Spoken \_\_\_\_\_

Favorite Toys, Games, Activities \_\_\_\_\_

\_\_\_\_\_

Previous School Experiences \_\_\_\_\_

\_\_\_\_\_

Special Health Problems \_\_\_\_\_

Dietary Allergies/Restrictions \_\_\_\_\_

**IN CASE OF EMERGENCY CONTACT:**

Name \_\_\_\_\_ Phone \_\_\_\_\_

Doctor's Name \_\_\_\_\_ Phone \_\_\_\_\_

Hospital Preference \_\_\_\_\_

Please write a brief review describing your child's home life and early experiences. This will greatly assist us in understanding and planning for your child. Thank you!!

Signature \_\_\_\_\_ Date \_\_\_\_\_