

Kindergarten Classroom PC Instructions

Last edited 10/1/2009

To Begin:

1. **Turn on machine.** On/Off switch for PC is located on front of machine, verify screen is also turned on. It looks like a round button (green light is ON).
 2. **Login to Student Account.**
 - User Name: student ID (see list)
 - Password: (blank)
 - Log on to: ES
 3. Select **"2. Applications"** on left side of screen.
 4. Select **application icon:**
 - a. Bailey's Book House (see page 2 for details)
OR
 - b. One More Story (see page 3 for details)
OR
 - c. Mighty Math (Zoo Zillions and Carnival Countdown)
(see page 4 for details)
OR
 - d. Skills Tutor (see page 5 for details)
- OR
3. Select **"1. My Computer"** on left side of screen.
 4. Select **"Hand Out"**, then select **"Computer Centers"**.
(see page 6 for details)

To End:

1. **Close window(s)** of application screens by selecting red box with "X" in upper right of screen.
2. Select **"10. Shutdown"** on left side of screen.
3. Select **"Logoff"** icon. System will display Login window and remain ON for next user.

To access "Bailey's Book House" follow these steps:

3. Select "2. Applications" on left side of screen.
4. Select "Bailey's Book House".
5. Highlight teacher's name, then select "Next" at lower right of screen.
6. Highlight student's name, then select "Next" at lower right of screen.
7. Highlight "Bailey's Book House", then select "Start!" at lower right of screen.
8. Student completes assignment.
 - o For each activity, click on the picture frame
9. Select red "STOP" sign in lower left of screen to close.
10. Select "Exit" in lower left of screen.
(return to page 1 for instructions "To End")

To access "One More Story" follow these steps:

3. Select "2. Applications" on left side of screen.
4. Select "One More Story".
5. Login to School Account.
User Name: Wood
Password: Acres
6. Select green arrow in lower right corner
7. Select colored file tabs for different book selections
Select book titles to hear titles
Select green oval to read book
8. Student completes assignment.
9. Close window of application screens by selecting red box with "X" in upper right of screen.
(return to page 1 for instructions "To End")

To access "Mighty Math" follow these steps:

3. Select "2. Applications" on left side of screen.
4. Select "Mighty Math".
5. Highlight teacher's name, then select "Next" at lower right of screen.
6. Highlight student's name, then select "Next" at lower right of screen.
7. Highlight "Zoo Zillions" OR "Carnival Countdown", then select "Start!" at lower right of screen.
8. Student completes assignment.
 - bell should display "Q&A" not "Explore"
 - lower left corner, gage to change level of difficulty (reset gage back to "easy" or "beginner" if needed)
 - system increases levels as each student learns
 - student's name will display at bottom of screen after startup
9. Select red "STOP" sign in lower left of screen to close.
10. Select "Exit" in lower left of screen.
(return to page 1 for instructions "To End")

To access "Skills Tutor" follow these steps:

3. Select "2. Applications" on left side of screen.

4. Select "Skills Tutor".

5. Login to Student Account.

User Name:	student ID (see list)
Password:	wood acres
Site:	wood01

6. Student completes assignment.

7. Select "Log Out".

8. Close window of application screens by selecting red box with "X" in upper right of screen.
(return to page 1 for instructions "To End")

To access "Hand Out - Computer Center" follow these steps:

3. Select "1. My Computer" on left side of screen.
4. Select "Hand Out", then select "Computer Centers".
5. Select link to external website.
6. Student completes assignment.
7. To exit activity, close window by selecting red box with "X"
8. To start a new activity, select "Computer Centers" again
(return to page 1 for instructions "To End")

Computer Tips

- Each classroom has 3 PCs (including Teacher's)
- Use headphones for students (if available):
 - 1 headphone jack is located on front of machine &
 - 1 is located on side of screen next to volume controls.
- Volume controls are located on:
 - PC right side of screen (controls side jack only)
 - some headphone cords
- If PC screen is blank, select "Start" in lower left of screen, select "All Programs", then select "Open School Menu".
- No Printing during any activities!
- If you experience any problems with these instructions or with the equipment then please contact Pixie Ruhlmann (RuhlmannJP@aol.com or 301-229-6418) or Gail McKenna in the media center.