

# Walter Johnson High School All-School Booster Club

## Meeting Minutes

<b>Recorder: A. Fansler</b>	<b>October 14, 2009</b>
<b>Members Present:</b>	S. Christakos, A. Schwartz, R. Maleh, S. Lee, S. Amos, R. O’Konski, P. Gilman, J. Josphe, E. Edgar, W. Gambrill, L. Amsellem, B. Fisher, J. Joseph, J. Wittan, D. Murdoch, M. Gierszewski, L. Morris, A. Fansler, S. Molloy, D. Heagen, T. Forline, C. Merrill, A. Gradowski
<b>Call to Order / Minutes</b>	- Meeting was called to order at 7:35 p.m. by S. Christakos. -Minutes for the September 2009 meeting were approved with the following correction: Students from Tilden and North Bethesda Middle Schools got into the first WJ football game of the season for \$1 if they were wearing a school T-shirt.
<b>Presidents Report: S. Christakos PR 10.09</b>	-Thank you to everyone for all of their hard work. S. Lee and D. Jansen have taken on the leadership for the coffee sale. D. Heagen and V. Stochak are working like dogs in the concession stand. Awesome job! T. Forline is doing an excellent job with membership. It is a pleasure to be president for this booster club.
<b>Coffee Fundraiser Report: S. Lee CFR 10.09</b>	-We are selling free trade coffee at \$10 a 12 ounce bag for regular and \$11 for decaf. -The blast emails in advance of selling at an event really help sales. Dr. Garren is a great promoter for us. -It is currently being sold in the school store along side the spirit wear. W. Gambrill asked if any sold through the store. D. Murdoch noted that 3 bags were sold during the 8 <sup>th</sup> grade parent meeting. Hoping to sell more to the teachers and within the school. -We are selling brewed coffee in the concession stand. -Our next big push is to sell for the holiday season. Looking into some adds and sponsorship. -T. Forline is looking into us selling it in the elementary schools. -S. Lee asked for booster members who are at a school event that could use some coffee to please volunteer to brew and sell it. WJ parents are our target audience. -Our initial order was 400 bags according to J. Joseph.
<b>Gala Report: A. Schwartz GR 10.09</b>	-The Gala will be held on December 5 <sup>th</sup> . -We are looking for different teams and clubs to donate services to be auctioned off that evening. Examples - Baseball team is going to offer a couple hours of mulch spreading. A student could donate a piece of art. The Jazz group is going to perform at the event. Tennis players could give a lesson. We want as many of the teams and groups to be involved as possible to represent the whole school. -All proceeds will be shared with the Ed. Foundation. In the summer the foundation thought it was important to bring all of the parents organizations together to partner for this fundraiser to make it successful. -The deadline for donations was October 15 <sup>th</sup> but we will continue to take donations through most of November. D. Murdoch suggested that we need to let everyone know that the deadline has been extended. -Links for the event are on the Ed. Foundation page of the school website.
<b>Booster Bites Report: S Christakos BBR 10.09</b>	-M. Mehndelson is our new Booster Bites chair. -Booster Bites will be offering small meals before the winter music programs. Most sales will be by pre-order.

Recorder: A. Fansler	October 14, 2009
<p><b>Website Report:</b>  <b>L. Amsellem</b>  <b>WR 10.09</b></p>	<p>-We have stopped using Yahoo as a host and have move to In Motion as our host. They are giving us the ability to do the online store and possibly membership. We can have 6 domain names and 26 park domains. We also purchased wjboosterclub.com, wjboosterclub.org and wjmulchsale.com. This company has really good ratings.</p> <p>-It is not as easy as it looks to make our site look just like WJ's. A. Gradowski asked C. Merrill if we are restricted by how it should look. C. Merrill and L. Amsellem will check into it. S. Christakos said there is no objection to making it different from the WJ site.</p> <p>-We received bids from vendors to provide online spirit wear sales and have chosen Field House. They work with a lot of schools in our area. Field House has great customer service. They will create a link from our website and will be selling their own merchandise.</p> <p>-There is a \$35 set up fee per logo that we submit to them. There is a \$75 charge to do an embroidery logo. Production time is 7 to 14 days. People who order online will have to pay a shipping fee.</p> <p>-The products from Field House will be sold to us at a set price and then we will mark it up to allow for our profit (up to 20%). We can set our own profit margin but public schools usually raise it by 10%. Once a month they will send us a commission statement. We will be able to see everyone that we sell to and what is sold. Field House will pay all of the taxes due.</p> <p>-Hope to have site up and running by Thanksgiving.</p> <p>-Field House can also handle membership and download it into an excel spreadsheet for us. They can also handle online purchases for the mulch sale. They don't charge a processing fee. It is a free service.</p>
<p><b>Administration Report:</b>  <b>C. Merrill</b>  <b>AR 10.09</b></p>	<p>-The administration is encouraging the school departments to buy their coffee from the booster club. Many of the departments brew coffee on a daily basis.</p> <p>-Hispanic Heritage assembly is tomorrow.</p> <p>-Our volleyball team is undefeated and will be playing Gaithersburg tomorrow. The girls are playing at a very high level.</p> <p>-No school on Friday, Oct. 16, due to the state teachers convention.</p> <p>-Blood drive is next week.</p> <p>-October 30 is "It's a Bad Day to Be a Pumpkin." This is unique to WJ.</p> <p>-One of our classrooms has been turned into a black box theater for smaller productions.</p>

Recorder: A. Fansler	October 14, 2009
<b>Athletic Director Report:</b> <b>S. Amos</b> <b>ADR 10.09</b>	<ul style="list-style-type: none"> <li>-Senior recognitions have started as our fall season is coming to an end. Usually takes place on the teams last home game.</li> <li>-There are still a number of sports passes that have not been picked up.</li> <li>-All team pictures for the yearbook have been taken. You can order the team pictures online after the deadlines but not the individual pictures.</li> <li>-Looking for pictures of the different teams for awards night. Pictures should be sent to the school on a disk.</li> <li>-Groups who are volunteering in the concession stand need to submit a list of the volunteers that will be helping that day/night. A. Gradowski suggested that we have passes in the cash box to hand out to the volunteers. We recently had a group decide they didn't want to work the concession stand on the day they were committed to and they asked another group to do it for them. This is too confusing at the gate.</li> <li>-MCPS is currently looking into local stores who are selling merchandise with schools name and logos. They are considering pursuing licensing for this merchandise. C. Merrill suggested that this is a much bigger problem for other area schools. The county doesn't know what they are going to do at this point.</li> <li>-The chorus is sending a group to sing the National Anthem at the Best Buddies Invitational. The football team is loaning their practice jerseys for the kids to wear.</li> <li>-The training room is up and running. The athletic department bought two tables for taping. We hired a teacher as a trainer. The teams are going through a lot of tape. We also have a doctor, coordinated through Suburban Hospital, coming out once a week and donating his time.</li> <li>-In the past the booster club hosted a physicals clinic in June for a \$25 donation. S. Amos suggested that we should consider doing this again with the new training room being available.</li> </ul>
<b>Treasurer Report:</b> <b>W. Gambrill</b> <b>TR 10.09</b>	<ul style="list-style-type: none"> <li>-We currently have about \$50,000.</li> <li>-The credit card machine has been cancelled. The extra charges are being waved.</li> <li>-Our taxes are in the hands of the accountant.</li> </ul>
<b>Membership Report:</b> <b>T. Forline</b> <b>MR 10.09</b>	<ul style="list-style-type: none"> <li>-We have surpassed last years total in membership. We are around 20 members away from our 2006 membership high.</li> <li>- 7 teams have over 50% membership. T. Forline uses the official MCPS team rosters to account for participation.</li> <li>-69 more sports passes were sold than last year.</li> <li>-Need to finalize the names of members who joined online.</li> </ul>
<b>School Clubs Report:</b> <b>A. Gradowski</b> <b>SCR 10.09</b>	<ul style="list-style-type: none"> <li>-There is not normally an official membership list for our regular clubs with the exception of the competitive clubs. Currently trying to get more information on the members and when the different clubs meet. Someone is currently helping with this task.</li> <li>-There are 65 different clubs and their sponsors are not being paid. S. Amos said that ESOL students are often asking how they can join the different teams. It is often difficult because of the language barrier. L. Amsellem said that the GAC is trying to get existing families to help new families along.</li> </ul>
<b>Concessions Reports:</b> <b>D. Heagen</b> <b>CR 10.09</b>	<ul style="list-style-type: none"> <li>-Parents often think that the concessions stand should always be open. According to S. Amos the varsity field hockey team has felt a bit slighted this season.</li> <li>-S. Amos suggested that when there is an event on the stadium field the stand should be open. It is our policy that we do not want outside food brought into the stadium. C. Merrill said that we should plan to be open for any of the field hockey play off games.</li> <li>-The dates for the play off games will be sent out as soon as possible. This will allow more time for stocking the stand.</li> <li>-C. Merrill stated that we need to proceed with obtaining the proper licensing for our concession stands.</li> </ul>

<b>Recorder: A. Fansler</b>	<b>October 14, 2009</b>
<b>School Store Report: D. Murdoch SSR 10.09</b>	-The school store is in need of a key to the concession stand. C. Merrill stated that they are waiting for the end of the construction to rekey things and no new keys will be available till then. The booster club did receive several keys. The county locksmith is the only person who can give us extra keys.
<b>Funding Requests:</b>	- <b>The Pitch is requesting \$5,000</b> for a video camera, digital SLR, electronic tablet for photoshop art and monthly publishing costs. The Pitch students help with the concession stand and mulch sale. Their photographers are often visible at events. C. Merrill suggests that we set some contingencies. The Pitch needs to appoint a booster liason. W. Gambrill recommended that they should come and make a presentation to the booster club. S. Christakos said that we will vote on the equipment cost and will table the rest until they make a presentation. C. Merrill asked for the executive board to consider their presentation before the next meeting if the funds are needed sooner. R. O’Konski made a motion that the booster club fund \$1800 of their request. It was seconded by J. Wittan. After opening for further consideration A. Gradowski made a <b>motion</b> that we fund the request at \$2,000, <b>seconded</b> by W. Gambrill. <b>Unanimously PASSED.</b> - <b>Mock Trial is requesting \$300</b> for their annual registration fee. R. Maleh made a <b>motion</b> that we fund the request. <b>Seconded</b> by L. Morris. <b>Unanimously PASSED.</b>
<b>Adjournment:</b>	<b>Motion</b> was made by A. Gradowski to adjourn. <b>Seconded</b> by L. Morris. Meeting was adjourned at 9:15 p.m.