

Walter Johnson High School All-School Booster Club Meeting Minutes

Recorder: A. Fansler	January 14, 2009
Handouts:	Agenda, Minutes for November and December
Members Present:	C. Hartley, C. Riva, C. Merrill, W. Gambrill, B. Fisher, L. Weed, L. Amsellem, C. Shiponi, S. Lee, R. Maleh, L. Morris, W. Curtin, R. O’Konski, A. Fansler, S. Christakos, S. Taylor, A. Gradowski, T. Forline, S. Amos
Call to Order	-Meeting was called to order at 7:36 p.m. by President A. Gradowski.
SGA Report: C. Riva & C. Hartley SGAR 1.09	<p>-Pennies for Patients will run Feb. 2 through Feb. 20. A full calender of events will be sent home. SGA is requesting that the Booster Club allow them to place donation containers at school games and events. The SGA will create the boxes and also place them in community businesses this year. They are hosting several new events including an art competition on construction area panels, winter semi-formal dance on the final Friday of the campaign, Stuck for a Buck, a staff facial hair competition, a teacher wear a dress to school competition, video game competition and a ping pong tournament. They hope to have a link on the WJ website for online donations. A team of students from the leadership class will be working with cluster middle schools and out in the community. Video presentations, posters and fact cards will be used to educate students about the cause.</p> <p>-The talent show raised \$900 for Helping Hands Korea.</p> <p>-The Booster Club is requesting that the SGA encourage the student body to participate in the mulch sale, Italian dinner and book sale.</p> <p>-The Community Cupcakes Battle of the Bands will be taking place at WJ on February 28th. More info regarding this organization can be found at www.communitycupcakes.com. Funds raised and musical instruments collected will go to needy kids. A team with the leadership class is helping with this event.</p>
Minutes:	<p>-Minutes for the November 2008 meeting were presented for approval. A correction was needed on the spelling of R. Maleh’s name within the President’s report. Motion was made by L. Amsellem to accept as amended, seconded by R. O’Konski. Unanimously Passed.</p> <p>-Minutes for the December 2008 meeting were presented for approval. A correction to the total money raised on SGA events: \$900 for Best Buddies, \$200 for Spelling Bee. Motion was made by S. Taylor to accept as amended, seconded by R. O’Konski. Unanimously Passed.</p> <p>-A. Gradowski requested that the minutes be emailed to the membership prior to the next months meeting whenever possible.</p>
Treasurer’s Report: W. Gambrill TR 1.09	-The Booster Club currently has \$20,000 that is not restricted. We are looking at making approximately \$36,000 with a net of \$22,000 on our upcoming events with our current projections based on last years numbers.
Membership Report: T. Forline MR 1.09	<p>-We are \$128 and 33 members shy of a WJ Booster Club all time high. The bulk of our memberships come from the summer mailing, Back to School Night and the new student orientation.</p> <p>-A. Gradowski reported that we need to send tax receipt forms to people who give a donation of \$250 or more. In kind donations, the donor must determine the donation value. If they purchase something from the Booster Club they can only claim as a tax deduction the difference between what the Booster Club pays for it and it’s fair market value. Want to make sure that we are acknowledging large donations and sent out thank you notes. Sports passes are not tax deductible, only the booster donation for membership.</p>

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President's Report: A. Gradowski PR 1.09	-This months president's report will be covered within all of the other area reports.
Administration Report: C. Merrill AR 1.09	<ul style="list-style-type: none"> -We have recently opened 33 new classroom spaces with Promethean boards in each of the new classrooms and the language lab. The Social Studies wing is now sealed off and the hope to have it completed by May. - January 23 is the beginning of our next marking period. Back to School night is scheduled for Feb. 5. -The goal for this year's Pennies for Patients campaign is \$12,000. Last year WJ raised the most for any Maryland school. -The state championship banner for the boy's cross country team will be unveiled on Feb. 10th. -A. Gradowski suggested that we contact PTSA president's at our cluster middle schools to help them better connect with WJ events and better understand the role of the booster club.
Athletic Director Report: S. Amos ADR 1.09	<ul style="list-style-type: none"> -There were few injuries during the winter season. -During exams the weight room will be open for conditioning but it is strictly optional. -10 teams competed in the Big Train wrestling competition. They all loved our new facility. We were asked to please consider selling hot dogs at events through our concession stand. A. Gradowski said that we are not able to cook and sell product with our current set-up. -Poms competition is coming in February. -There are coach openings for gymnastics, JV softball, varsity girls soccer and 2 assistant football coaches. -Senior nights are at the last home event for each sport. The swim, track and wrestling teams each host a separate dinner.
Clubs Commissioner Report: A. Gradowski CCR 1.09	-The Debate teams are doing really well.
Concession Report: A. Gradowski CR 1.09	<ul style="list-style-type: none"> -Sales have been low during basketball games however they were really good for the wrestling tournament. The early season games made the most money. -T. Wheeler had additional vendors selling during the wrestling tournament and this was not approved by the athletic director or the booster club.
School Store Report: A. Gradowski SSR 1.09	<ul style="list-style-type: none"> -Currently working on inventory. Looking into new vendors. -The satellite store set up at the basketball games has not been profitable.
PTSA Report: L. Amsellem PTSAR 1.09	-The next meeting is scheduled for Jan. 27 th .
Old Business:	<p>Winter Mailing 12.08-2 The labels have been arranged to allow us to mail to the youngest child in the family and eliminate duplicates. We will contact the leadership class to see if they would be willing to help. Will also check with the Best Buddies program to see if this is a project that they could help with. A. Gradowski will host a stuffing party at her house on Feb. 1st from 1 to 5 p.m.</p> <p>Stage Funding Request 12.08-1 Covered under new business.</p>

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New Business:

Credit Card Machine 1.09-1 W. Gambrill is working with a new contact regarding obtaining a credit card machine. B. Heyman has also given us a contact from Ticket Leap to help us better understand the needs of the Stage department. We need to better understand if we will own the machine and who will be responsible for the processing of payments. Also want to know if we own it and it can be used by other events not Stage related. The request for this is tabled until the administration gets further information.

Used Book Sale 1.09-2A Lisa and Bonnie are on track with publicity. They are soliciting donations and getting good books in. Bonnie is getting volunteers for sorting and the day of the sale. Weekly sorting will be on Thursdays following exams. C. Merrill was asked to let students know that they can get SSL hours for helping with the book sale. They need to contact K. Cosgrove to see when the building will be open on Saturdays for sorting. The chorus classes sold coffee and donuts last year and they are not sure if it was profitable for them. They will contact the music department to see if they want to do it again.

Italian Dinner 1.09-2B Our Mama Lucia's contact has changed and the cost of the catering for the event has increased. This year's charge will be \$10 for preregistered adults and \$12 at the door. \$8 for students in advance and \$9 at the door. Have looked into several other vendors but can not get a better deal.

Mulch Sale 1.09-2C The flyer for the sale is almost ready. Want to consider adding artwork to update. Scott and Roseanne have increased the per bag cost by 25 cents. C. Merrill approved the use of 8 parking spaces for the delivery of the 4500 to 5000 bags of mulch. Scott is handling the volunteers and delivery day. Roseanne is taking care of the orders and all administrative duties. C. Merrill will recruit athletic teams. A. Gradowski suggested that we need to use our sports commissioners to recruit teams and encourage volunteering.

Back to School Night 1.09-3 Need to have a list of volunteers needed for our upcoming events to post for parents to see and sign up for at Back to School Night. Make sure that they are poster size and easy to see.

Event Protocol 1.09-4 We need to let sports teams and clubs know that the Booster Club is here to help and support their needs. In the past we had been giving free meals to Italian Dinner volunteers. The event has grown and so has the number of volunteers. We do not want to set a precedent that we are paying kids to volunteer for any of our events. We will not offer incentives to volunteers. An amendment to our policies and procedures will be made at a later date.

Nominating Committee 1.09-5 The next Nominating committee needs to be in place by March and we will vote on the new slate of officers in May. We need current committee chairs to look at people you are currently working with to consider who can take over your position when you leave.

Club/Team Fundraising 1.09-6 D. Murdoch has proposed that we dedicate a Booster Club meeting to the discussion of fundraising for clubs and teams. A. Gradowski suggested that this could be an annual event. C. Shiponi wanted to make sure that everyone would still be able to submit funding requests at anytime.

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Funding Requests:	<p>12.08-1 Stage credit card machine is tabled until the administration can complete additional research.</p> <p>1.09-7A After Prom Breakfast committee has requested we continue our annual contribution to the event. Motion was made by S. Christakos for us to approve this contribution and it was seconded by C. Shiponi. Unanimously Passed.</p> <p>-A late request was made for Stage Cycling Lights in the amount of \$2,611.56. This will increase the lighting capacity for the theater. A. Gradowski proposed that we table this request until we can further discuss it with the administration. C. Merrill feels that these lights are not critical. They are rented for certain events. Mr. Merrill will speak with the stage technical director and get back to the booster club with his results.</p>
Adjournment:	Motion made by T. Forline, seconded by S. Taylor. Meeting adjourned at 9:32 p.m.