

Walter Johnson High School  
Booster Club Meeting  
October 8, 2003

Recorder: Wendy Perry

7:30 pm meeting called to order by Tricia Skelly

Minutes for the September 10, 2003 meeting were approved as written.

Principal's Report: Kevin Maxwell

- A planning meeting was held on the upcoming construction. WJ is in support of funding of the Capital Improvement Plan (CIP), which will include our project to be completed in 2008. We are interested in an 8-lane track and sprinkler system being included. Planning is on hold until we are given the go ahead (in May).
- Carol Goddard will be representing administration at future Booster Club meetings.
- A question was asked regarding status of the WJ Weather Station. The station had to be moved and a work order is in to make it operable again. WJ may end up paying for the reconnection.
- A question was asked regarding trainers being present at athletic events other than football. Currently there is no trainer present, however there is \$14/hr available for 100 hours/season if someone applies. Every coach is required to take a training course. Carol will meet with Sue Amos to draft a letter for the listserv so everyone knows there is currently no trainer. They will also talk to the coaches.

Treasurer's Report: Arlene Fornace

- The October 7 report cash total is \$24,071.78 (attached)

Membership: Mary Ruttkay

- The status of memberships as of 10/8/03 was distributed (attached). 254 memberships to date, for a total of \$13,460.
- A letter will be sent to the members who signed up in a category that receives passes.
- Members who indicated an interest in volunteering will be contacted.

Athletic Director's Report: Sue Amos

- Games that were delayed due to the hurricane are still being made up, including boys and girls varsity soccer.
- Future athletic events and play-offs were mentioned.
- WJ is still looking for a JV girls basketball coach.
- The Booster Club had purchased a statistics package that the football coach will be using.
- A question was asked regarding the possibility of having a phone line to call when there is a question about the cancellation of games due to inclement weather. This should not be necessary since the listserv and WJ website are used for this purpose.

- A question was asked regarding the policy for student admission to games. The MCPS policy is that students must have a student ID or schedule; otherwise they will be charged \$5. An ID can be obtained any time by going to the Security Office.
- The suggestion was made that we encourage the visiting team fans to sit on the other side of the field.

Concessions: Tricia Skelly

- We could use more captains, but financially we are doing fine.

Commissioner: Janet Liebowitz

- Fall Sports Award Night will be Monday, November 24 at 7 PM.
- The format for the evening was discussed and will remain the same as last year.
- The motion was made to reimburse each team with up to \$25 for dessert, paper goods or drinks (with a receipt) and to revisit the issue at the December BC meeting, regarding the Winter Sports Award Night; motion approved.
- Janet will prepare the invitations and programs. Adeen will prepare labels.
- Janet read a list of open Commissioner positions.

Spiritwear: Shelley Boatright

- The current sales total is \$2,479, which is more than half of the amount we spent (\$4,100) on the spiritwear. We should collect about \$6,000 when we sell it all.
- They will be sold at a football game. A location for the table will need to be determined.

Other Fundraisers

- Other upcoming fundraisers are Barnes and Noble (11/30-12/6) and the citrus sale. Coupons and forms will be available in the Big Train

Funding of the Football Field: Carol Goddard, Sue Amos

- Approximately \$20,000 was paid out of Athletic Department funds, which need to be reimbursed.
- A motion was made that the Booster Club does the best it can to fund the work on the field, and a group (Arlene, Carol, Adeen, Tricia and Mary) investigates further; motion approved.

Taxes: Adeen Postar

- The Application for Recognition of Exemption is a complicated issue that will require an outside expert. The Booster Club needs to file form 1023, with a copy of the Bylaws appended. Adeen recommended that she fill out the form and then give it to Donna Goldenhorn of Mendelson and Mendelson to file with the IRS. Ms. Goldenhorn would charge a maximum of \$1000.
- A motion was made that the Booster Club pays up to \$1000 for this purpose; motion approved.

Bylaws: Tricia Skelly for David Slacter

- The Bylaws have been distributed to the committee. A meeting will be held before the next Booster Club meeting.
- Sue Amos suggested that the committee will need a copy of the county bylaws if they do not already have them. Sue will forward the county bylaws to Adeen.

Sponsors/Advertising: Debby Hartten

- Debby submitted a plan for “Coordinating Fundraising Efforts within the WJ Community” (attached). This could include sales of athletic wear as well. The suggestion was made that a student could develop the database as a student project. The suggestion was made to form a committee that includes Debby and Stella Graves. This will require further work.

Race Discussion: Stella Graves

- A written report listing positive features and pitfalls was provided (attached). A decision is needed as to whether to have the race this year or not. A minimum of 100 volunteers is required. Races are not big money makers without large sponsors. A decision must be made regarding continuing by the beginning of November. An email discussion and vote will be conducted by the end of October.

Budget Guidelines: Adeen Postar

- The suggestion was made that these be discussed in an executive board meeting.

Jim Aaron Fundraiser: Adeen Postar

- Jim Aaron presented the US Golf Pass program. Due to the limited number of Montgomery County courses currently enrolled, WJ will not participate at the present time.

Montgomery Invitational: Tricia Skelly

- This will be the 4<sup>th</sup> year for this large indoor track meet that will be held the second Saturday in January. Mr. Rogers wants to know if we want to collect sponsorships for the program. A preliminary meeting will be held by Debby H., Ray George, Sue Amos and Tom Rogers to investigate this project before a final decision is made by the BC.

The meeting was adjourned at 9:35 pm.