

Westland Middle School
5511 Massachusetts Avenue
Bethesda, MD 20816
August 2008

Dear Parents, Teachers and Friends,

Welcome Back! It's time again to stock up on all your gift wrap needs for the coming holiday season. Westland Middle School's **Sally Foster Gift Wrap Fundraiser** will begin on **Tuesday August 26th** and end on **Friday September 19th**. Profits will be used to benefit all Westland students. The funds we raise will be used to support technology at Westland. We receive **50% of the profit** on each item sold.

Please note that we do NOT want any of the children to sell door-to-door. We hope that you will offer Sally Foster gift wrap to your friends, family, neighbors, and co-workers. Safety of the children is our primary concern.

Online Ordering (<http://www.sallyfoster.com>) is a convenient, easy and child-safe way to order Sally Foster products using our school's account number: **501418**. There is also a link to the Sally Foster website on the Westland home page (<http://montgomeryschoolsmd.org/schools/westlandms/>). You, your family and friends can eliminate the use of those cumbersome forms, if you use online ordering!! Added bonuses to **Online Ordering**: First, online orders will be shipped directly to the purchaser. Second, you won't have to come to school to help your child bring home those heavy boxes. Third, any online order over \$60.00 will be shipped for free.

Parents may register their children for prizes by going to <http://www.sallyfoster.com/student> using the school account number is: **501418**. We will also award prizes at school for sales.

All order forms and payments are to be returned to the Media Center. Delivery is expected for mid-October. Details of pick-up will appear on the Westland homepage closer to the delivery date.

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IMPORTANT SELLING INSTRUCTIONS IF YOU ARE USING THE PRINTED FORM

1. Please use the order forms provided in the packet. Return the top copy. Keep the bottom copy for your records.
2. Please make sure your child's name, phone number and **STAR teacher's name** is written on **ALL** forms and the outside of the envelope. It is very important to put the **STAR teacher's name** on the envelope.
3. Make **checks** payable to **Westland Middle School** (*not* the Westland PTA)
4. Don't forget to **collect Sales Tax**. Use the table on the back of this letter to assist you.
5. Total all orders in the space provided at the bottom of the form. Please check to make sure that the totals on the order form balance with the money enclosed.
6. Return all orders and money no later than **Friday September 19th**. Students should return packets to the Media Center.
7. If you do not pick up your order during the Open House on October 13th, your child will be bringing the order home later in the week.

Remember if you use online ordering you and your customers will receive orders at home!

Questions? Please call Eliot Edgar, Media Assistant, at (301) 320-6524.

Thank you for your support with this fundraiser!