

WAYSIDE ELEMENTARY SCHOOL
DISCIPLINE POLICY
August 2011

PHILOSOPHY

The Wayside discipline policy is designed to reflect a balance between group and individual rights and responsibilities, and to inform students, staff, and parents of the expectations for behavior at school.

School discipline is a joint effort by the staff, community, and students. The cooperation of this partnership at Wayside can encourage and teach children respect for themselves and for others. By working together we can provide a safe and pleasant environment where our students can learn.

There are four criteria that need to be taught to children in order for them to make responsible choices regarding their behavior. They are:

Respect for Oneself - All children will try to avoid situations that could bring about physical or mental harm to themselves.

Respect for the Rights of Others - Each child will avoid situations that could bring about physical harm to others and will show respect towards other verbally.

Appropriate Group Behavior - Children will enable other students in the group at learn without interferences.

Respect for Property - Children will use materials and property in the manner in which they were intended to be used.

This discipline policy is designed to help children develop into self-disciplined and self-disciplined and self-reliant students capable of making appropriate choices for situations as they occur.

STATEMENT ON DISCIPLINARY ACTION

The disciplinary actions in this policy usually begin with a teacher-student conference. The next step in progression might include: a conference with the child's parent, the counselor, or principal (depending on the offense, its severity, and past infractions). The action could lead to a suspension or expulsion, warranted. Most situations at Wayside involve disciplinary actions such as a conference, practicing appropriate behavior, loss of privileges, etc. When a staff member involved no longer meets success in dealing with a situation, the matter

is referred to the principal. For serious infractions minimum or initial steps may be by-passed and the matter will be handled by the principal immediately.

SCHOOLWIDE STANDARDS

The following standards are used to help provide a safe and orderly environment for students.

Students should be courteous to staff members and other students.

Name calling, bad language, or teasing are not permitted.

Fighting is not permitted - there is no such thing as play fighting at Wayside.

Never threaten another student.

Never break a school rule because you've seen another student do it. If you break a school rule you must accept the consequences of your action.

Respect all school property-books, equipment, walls, etc. Damaging them is a very serious offense.

Never have any kind of weapon or other dangerous item (knife, etc.) with you at school. You will be suspended for five (5) days and recommended for expulsion for just having such an item. If you don't know if an item is permitted at school do not bring it with you.

Matches and other items that light or explode are prohibited on school property. Having them will result in a suspension.

Students are responsible to any and all adults anytime these people are acting for the school in an official capacity.

Do not take things that are not yours. Don't "borrow" things without permission.

HALLS

Walk - don't run!!!

Walk on the right side of the hall.

Go and come quickly and quietly.

Pass classrooms without disturbing others.

Enjoy the quiet in our hallways.

TARDINESS/ABSENTEEISM

After 9:00 am, enter the building immediately and go to class.

Arrive to school on time.

When entering the building after 9:15, report to the office for a tardy slip.

CAFETERIA RULES

We want our cafeteria to be a safe and enjoyable place to eat lunch. Following these simple rules will help this to happen.

Go directly to your table after entering the cafeteria if you are carrying your lunch or immediately after getting your lunch from the kitchen.

Remain seated throughout the lunch period. Hold on to all trash until it is time to recycle.

Raise your hand if you need help.

A lunchroom assistant will signal recycle and dismissal.

Students will be dismissed only after their tables are clean.

When an adult raises his/her hand, it is a signal to be quiet.

When your table is dismissed, walk directly out the door and walk to the playground.

A large (lunch) box should be taken to the cafeteria each day by monitors. Monitors should take it (the class box containing lunch boxes) back to his/her room.

Speak in a low voice. Talk only to friend next and across from you at your table.

Stay in your seat. Raise you hand if you need help.

Always walk when entering the building or lining up.

PLAYGROUND

Line up quickly when the bell rings.

Stay within playground boundaries.

Enjoy your friends - No fighting or "play" fighting.

Students will follow proper procedures on all playground equipment.

Students will assume responsibility for other students' safety and will report any hazardous materials or conditions found in the school area.

Students will be courteous toward other activities in progress.

Students will be responsible for returning all equipment to the proper area at the end of each recess period.

Consequences for students not following these school standards may result in removal from lunchroom/recess, parent contact, teacher-student conference, or a referral to principal. Serious infractions of school standards may result in a suspension from school.