

February 7, 2008

Owner  
Or Current Resident

Dear Owner:

Subject: Ridgeview Middle School Upgrade Project

Montgomery County Public Schools (MCPS) is planning upgrades to Ridgeview Middle School located at 16600 Raven Rock Drive, Gaithersburg MD 20878. This letter is to inform you of the feasibility study phase meetings for this project. This is a repeat of the Feasibility Study process as a result of the significant change in project scope. I would like to extend my invitation to you to participate in this process. While all are invited, the community is encouraged to send representatives from their respective streets, areas, and associations. The first meeting of the Feasibility Study (FS) is scheduled for Thursday, February 7, 2008, at 7:00 p.m. All meetings will take place at the Ridgeview Middle School Media Center. The following is the complete schedule for the work sessions and final community presentation meeting.

Work Session Meeting #1	Thursday February 7	7:00 PM
Work Session Meeting #2	Wednesday February 20	7:00 PM
Work Session Meeting #3	Wednesday March 5	7:00 PM
Optional Work Session Meeting #4	Tuesday March 11	6:30 PM
Community Presentation Meeting #5	Tuesday March 11	7:30 PM

Since the meeting dates and times may be revised, please confirm the meeting prior to your attendance. The meeting will include participants from school faculty, PTSA, community neighbors, the project architect, and staff from MCPS, Division of Construction. Everyone present will have the opportunity to hear about the design process, the project timetable, and plans for keeping the community informed. For the betterment of the community and school, please plan to attend.

Should you have any questions regarding this project, please contact me at 240 314-1058 or e.mail to richard\_c\_shumanjr@mcpsmd.org

Respectfully,

Craig Shuman Jr.,  
Project Manager  
Division of Construction

CS/cob

Copy to: Mr. Song; Mr. Shpur; Ms. Karamihas; Dr. Levine (R MS), Ms. Hobbs (R-MS)  
Ms. Mikolajczyk MSDE; Mr. Lukmire (Lukmire Partnership)  
Ms. S. Edwards (M-NCPPC)