

PLEASE FILL IN THE INFORMATION BELOW:

Student's Name: _____

Parent's Name: _____

Address: _____

Telephone: (____) _____ - _____ E-mail: _____

**POLICIES AND LIMITATIONS FOR
CERAMICA NAME BRICK**

1. It is the responsibility of the customer to submit legible and organized lists of names, preferably alphabetized. Submission of individual name sheets will be subject to a 25 cent upcharge. Ceramica reserves the right to abbreviate, reduce or alter text if it does not conform to the guidelines outlined herein.
2. Although Ceramica makes a conscious effort to use brick of only the highest quality, ASTM specifications will apply.
3. The maximum number of lines is two lines. The maximum number of characters per line (including spacing and punctuation), is 14.
4. An ampersand (&) will be substituted for the word "and" on each brick unless specifically notified otherwise.
5. You will be notified when the bricks are at the Courtyard.

For more information, visit <http://www.ceramicainc.com/namebricks/namebrick.html>