

**Administrative Responsibilities
2008-2009**

Mr. Lee Evans, Principal

Total Instructional Program
Administration
AFG/School Management Plan Supervision
Budget and Account Manager
Business Management
Community and Human Relations
Community Superintendent Liaison
County and State Reports
Hall Supervision Coordinator
Human Resources and Staffing
IRA Coordinator
PTSA Liaison
Professional, Supporting Services and
Stipend Evaluations
Management of 01 and 03 Accounts
Departmental Supervision:
Athletics/Boosters
Building Services
Guidance
Literacy Coach
Security Team
Staff Development

Ms. Ellen Hudson, Assistant Principal

Dean of Students: Grade 10
Departmental Supervision:
JROTC
English
Science
Supervision of:
Attendance Procedures
Class Coverage
Food Services
Master Schedule/Course Bulletin
Parent Information Handbook
Report Cards/Interims
SGA
Student Handbook
Staff Handbook

Ms. Lakeisha Adamson, Assistant Principal

Dean of Students: Grade 9
Departmental Supervision:
Alternative Programs
Business Education/Computers
ESOL
Media Center
Special Education (case management & all processes)
Supervision of:
County/AP Testing
Detention
EMT Procedures
Green Schools
Hall Bulletin Boards/Showcases/Coordinator
High School Plus
Renaissance
9th Grade Orientation

John Shirk, Assistant School Administrator

Dean of Students: Grade 11
Departmental Supervision:
Art
Foreign Language
Music
PE/Health
Technology Education
Supervision of:
CBMT/ISS/SSC
Chaperone Duty
Clubs/Organization Coordinator
County/AP Testing (Back-up)
Field Trip Coordinator
Referral Database
Student Parking
Transportation

Ms. Sheree Price, Assistant Principal

Dean of Students: Grade 12

Departmental Supervision:

Family and Consumer Science Social Studies
Math

Supervision of:

Academy Programs	Project Lead the Way
AP Programs	PTSA Liaison
Crisis Plan/Fire Drills	Testing Coordinator (HSA/Final Exams/ SAT Information)
Honors Program	
Master Calendar (Monthly/Weekly)	